



**SHERWOOD CITY COUNCIL MEETING MINUTES**  
**22560 SW Pine St., Sherwood, Or**  
**September 15, 2026**

**WORK SESSION**

1. **CALL TO ORDER:** Council President Young called the meeting to order at 5:32 pm.
2. **COUNCIL PRESENT:** Council President Kim Young, Councilors Keith Mays, Renee Brouse, Taylor Giles, and Dan Standke. Mayor Tim Rosener and Councilor Doug Scott were absent.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Systems Analyst Mark Swanson, City Attorney Ryan Adams, Paralegal Josh Cook, Police Captain Corey Jentzsch, Public Works Director Rich Sattler, Community Development Director Eric Rutledge, Senior Center Manager Maiya Martin Burbank, Human Resources Director Lydia McEvoy, Deputy City Recorder Colleen Resch, and City Recorder Sylvia Murphy.

**OTHERS PRESENT:** Senior Advisory Board members Zana Mays, Rick Vauble, Farrah Burke, Caz Thomson, Cliff Taylor, and Jen Myers. Washington County Commissioner Jason Snider.

**4. TOPICS:**

**Sherwood Senior Advisory Board Roundtable**

Council President Young asked for introductions and welcomed the Senior Advisory Board. Senior Center Manager Maiya Martin Burbank informed the Council of their strengths and accomplishments over the past year. She discussed the efforts of establishing an age-friendly and dementia-friendly program for businesses. She provided an Age-Friendly Sherwood handout that described the programs (see record, Exhibit A). She explained the everyday operations of the Senior Center, their transportation needs, and grant opportunities. The board members provided comments in addition to Maiya's information. Maiya informed the Council of the Center's upcoming events and encouraged them to visit.

Council President Young thanked the Senior Advisory Board and addressed the next item on the agenda.

**Washington County Update, Commissioner Jason Snider**

Commissioner Snider provided updates and information regarding regional concerns. He discussed the upcoming Commissioner transitions, LAM Research's strategic investment program, and the vehicle registration program. He commented on the County jail and courthouse expansion. He referred to the ongoing discussions regarding electric scooters and bikes. He discussed the drone as a first responder program and coordination efforts. Councilor Standke explained safety concerns on Brookman Road (a county road) and asked if the County had plans to improve the corridor. Councilor Mays said there was a tool in the

past that bonded against Major Streets Transportation Improvement Program (MSTIP) county funds to build roads immediately. He said Brookman Road would benefit from the re-establishment of that program. Councilor Giles commented on the lack of connectivity and discussed possible stop gap measures. Councilor Giles discussed flock camera concerns and discussion followed. Councilor Mays thanked Commissioner Snider for his representation.

Council President Young addressed the next item on the agenda.

### **Discuss City Manager Performance Process**

City Attorney Ryan Adams said it was time for the annual City Manager review and asked for Council feedback on the process. He said Council President Young and Councilor Brouse volunteered to lead the process. Human Resources Director Lydia McVoy explained the previous review process and recommended the process of surveying the Council and Senior Leadership team. Discussion followed. Council President Young said they would meet with Lydia to move the process forward.

Council President Young adjourned the work session at 6:55 pm.

### **REGULAR SESSION**

1. **CALL TO ORDER:** Council President Young called the meeting to order at 7:03 pm.
2. **COUNCIL PRESENT:** Council President Kim Young, Renee Brouse, Taylor Giles, and Dan Standke. Mayor Rosener, Councilors Doug Scott, and Keith Mays were absent.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Systems Analyst Mark Swanson, City Attorney Ryan Adams, Police Captain Corey Jentzsch, Public Works Director Rich Sattler, Community Development Director Eric Rutledge, Human Resources Director Lydia McEvoy, and City Recorder Sylvia Murphy.

#### **4. APPROVAL OF AGENDA:**

**MOTION: FROM COUNCILOR BROUSE TO APPROVE THE AGENDA. SECONDED BY COUNCILOR GILES. MOTION PASSED 4:0. ALL PRESENT MEMBERS VOTED IN FAVOR. (MAYOR ROSENER, COUNCILORS DOUG SCOTT, AND KEITH MAYS WERE ABSENT).**

Council President Young addressed the next item on the agenda.

#### **5. CONSENT AGENDA:**

**A. Approval of September 1, 2026, City Council Meeting Minutes**

**B. Resolution 2026-060, Authorizing the City Manager or Designee to Apply for a Business Oregon Regional Infrastructure Grant for Phase II of the Columbia Street Extension Study**

**C. Resolution 2026-061, Appointing Ty Bailey to the Sherwood Planning Commission**

**MOTION: FROM COUNCILOR BROUSE TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILOR GILES. MOTION PASSED 4:0, ALL PRESENT MEMBERS VOTED IN FAVOR. (MAYOR ROSENER, COUNCILORS DOUG SCOTT AND KEITH MAYS WERE ABSENT).**

Council President Young addressed the next item on the agenda.

**6. CITIZEN COMMENTS:**

None. Council President Young addressed the next agenda item.

**7. CITY MANAGER REPORT:**

City Manager Craig Sheldon said the International Walk to School Day was Wednesday, October 7, at Middleton Elementary School at 7:15 am.

**8. COUNCIL ANNOUNCEMENTS:**

Councilor Giles reported that the Planning Commission would be discussing the tree code at their next meeting.

Councilor Brouse reported that the Youth Advisory Board would meet on Thursday.

Councilor Standke reported that he attended the Sherwood School Board meeting and provided updates. He said the Library Advisory Board would meet tomorrow.

Council President Young discussed the possible public safety fee and suggested outreach approaches that might be successful to inform the public and businesses in the community. Discussion followed. Mr. Sheldon said a work session was scheduled for October to further discuss a public safety fee, and stated staff would be asking for direction from the Council.

**9. ADJOURN:**

Council President Young adjourned the meeting at 7:14 pm.

Attest:

  
Sylvia Murphy, MMC, City Recorder

  
Tim Rosener, Mayor