SHERWOOD PARKS BOARD MEETING MINUTES
22560 SW Pine St., Sherwood, OR
July 6, 2026

REGULAR SESSION

1. **CALL TO ORDER:** Board Chair Scheirman called the meeting to order at 7:02pm

2. **BOARD PRESENT:** David Scheirman, Jim Craig, Jim Booker, Joshua Gaylord, Zander Brown, Barbara Leitzinger, Tara Khodadadian

   STAFF PRESENT: Assistant City Manager Kristen Switzer, Volunteer Coordinator Tammy Steffens, Operations Supervisor Darren Caniparoli, Field House Manager Lance Gilgan

3. **ADJUSTMENTS TO AGENDA:** Add Tree Removal Request under New Business.

4. **APPROVAL OF JUNE MEETING MINUTES:**

   MOTION: FROM CRAIG TO APPROVE THE JUNE MEETING MINUTES. SECONDED BY GAYLORD. MOTION PASSES.

5. **CITIZEN COMMENTS:**
   - **A.** Emily Sharp who lives off Brookman addressed the Board regarding pedestrian safety along Brookman and connection from her subdivision to other trails.
   - **B.** Craig Davis who lives off Brookman emailed Exhibit A which was read into the meeting record.

   Booker asked Caniparoli if mowing could take place along route referred to in the emailed comments. Caniparoli will look into it. Scheirman asked if the signage issue referred to in the emailed comments should be referred to the Community Services Officer. Switzer thought that would be the best place to start. Brown shared emails that he had received from other Brookman residents (Exhibit A-1). Switzer informed the Board and meeting attendees that there is a feasibility study currently being conducted. Booker stated that he has been to the area referred to in the emailed comments where the neighbor is harassing people and agrees that it is City land.

6. **NEW BUSINESS**

A. YMCA Update (Jennifer Lawrence)

- Lifeguard Games just took place where YMCA lifeguards compete against other lifeguards. Sherwood won!
- They participated in a 4th of July parade and BBQ that was a big success.
- They are on week 3 of summer camps
- Picnic in the Park has started and are in Cannery Square during July before moving to Langer Park in August.
- Peddling for Parkinsons started this week.
- Small Group Training is still going on.

B. Field House Report (Gilgan)

Gilgan gave an overview of the Field House and shared Exhibit B with the Board. There was a brief Q&A about rentals of the Field House and Snyder Park.

C. Priority List Review (Scheirman)

Switzer shared Exhibit C with the Board. Scheirman reviewed the projects on the list. Murdock Park plans are complete, and staff is exploring funding opportunities. Senior Center staff is working on a grant to fund the fitness equipment for Langer Park. It was agreed that the list should not be numbered so that projects could be done when the opportunity arises. No adjustments were recommended at this time.

D. SDC Update (Switzer)

Switzer shared that the balance of the SDC fund is $3,435,797. There was a brief discussion regarding the restrictions and what type of projects qualify for using SDC funds.

E. Wind Phone Follow-Up (Switzer)

Switzer spoke with the community member who had requested a wind phone along with a memorial bench. Switzer let her know that the bench has been approved and that we are still in discussions regarding the wind phone. Booker stated that he had done a search and there were 10 wind phones in the 60 mile radius. Most of them were in cemeteries and nature areas. The Board agreed that for now we don't have the right location determined.

F. Tree Removal Request (Caniparoli)

Caniparoli reviewed Exhibit D with the Board. Booker suggested that when the removal of a tree is declared an emergency and gets removed without Board approval, that the Board is notified.

MOTION: FROM BOOKER TO APPROVE THE TREE REMOVAL REQUEST. SECONDED BY GAYLORD. MOTION PASSES.

7. PARKS MAINTENANCE REPORT (Caniparoli)

- Weekly mowing continues.
- Weekend work outside of parks continues.
- Maintenance is being done on irrigation systems.
- Play chips have been installed in all parks except Snyder. Snyder will be done this week.
- The second installation of fertilizer was done in all parks.
- The City took over the maintenance of Langer Park on July 1, 2026. Caniparoli is hoping to have it up to City standards by the end of the month.
- Robin Hood Festival is coming up on July 17-18. Public Works staff will be working it.

8. STAFF UPDATE (Switzer)

Switzer informed the Board that the first 2026 Music on the Green is July 8 and Hit Machine will be kicking off the series. Dawndae Hamilton is the new coordinator for the City and is off to a great start.

9. COUNCIL UPDATE (Switzer for Scott)

Switzer shared that there will not be a regular City Council meeting on July 7. They will be holding three work sessions. One will be joint with the Planning Department. One will be regarding Public Safety Fees. One will be regarding the Transient Lodging Tax.

10. OTHER:

Scheirman suggested that for the August meeting, Board members take a field trip to a few of the parks and trails. Caniparoli will give information about how maintenance is done on the parks and trails. All Board members were in agreement.

11. ADJOURN 7:58pm

Tammy Steffens Exhibit A

From: MINI Adventures <davisofsherwood@gmail.com>
Sent: Friday, July 3, 2026 9:51 AM
To: Kristen Switzer; Operations (Shared Mailbox); Tammy Steffens
Subject: Brookman Community Trail Connectivity, Pedestrian Safety & Greenway Access Concerns

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Dear Parks and Council Members,

I'm writing to bring several interconnected issues to your attention that directly affect the safety and quality of life for Sherwood residents in the Brookman Road area communities, including families and children who rely on city infrastructure to access schools, the library, parks, and other essential services.

Incomplete Trail Connectivity:

The Cedar Creek Greenway corridor and associated trail connections serving the Brookman communities remain incomplete. These designated public pathways are a critical part of Sherwood's long-term connectivity vision, yet their unfinished state is leaving residents — particularly children and families — without safe, accessible routes to reach city resources. The Brookman corridor was planned specifically to provide this community connection, and its completion is overdue.

Harassment Along Designated Public Pathways

I want to raise a specific and serious concern: residents attempting to use the Cedar Creek Greenway corridor near the Cobble/Atfalati area are currently being harassed and threatened by at least one adjacent private property owner who has posted "Posted Private Property" signs on what the City's own GIS interactive map clearly designates as public greenway land. This resident has reportedly contacted the city to have these signs placed or sanctioned, and has been calling law enforcement on community members walking a designated public corridor.

This is not a minor inconvenience. It is the active intimidation of residents — including families with children — attempting to use public land that the City of Sherwood has already designated and mapped as a public greenway. I would respectfully ask that the City formally clarify the boundaries of the Cedar Creek Greenway corridor in this area, remove or disavow any private signage on public land, and communicate clearly to affected residents and adjacent property owners what the public access rights are in this corridor.

Brookman Road Pedestrian Safety

Perhaps most urgently, Brookman Road itself presents what I believe is a serious and foreseeable danger to children and families. Currently, children walking to school, the library, and other city services have no designated sidewalks along this road. The road is narrow, hilly, and has significant visibility limitations,

with sections that cannot safely accommodate two vehicles passing simultaneously. Yet children walk this road regularly because there is no alternative.
This is not a theoretical risk. It is a matter of when, not if, a child is seriously injured or killed on Brookman Road. The City bears responsibility for providing safe pedestrian access to its own services, and the current conditions fall well short of that standard.
What I Am Asking

I respectfully request that the City Council consider the following:

1.
Prioritize completion of the Cedar Creek Greenway trail connections serving the Brookman communities as part of the City's active transportation and parks planning.

2.
Formally address the unauthorized private signage and resident harassment occurring on the Cedar Creek Greenway public corridor near the Cobble/Atfalati neighborhood boundary.

3.
Conduct a pedestrian safety assessment of Brookman Road and develop a plan for sidewalk installation or safe pedestrian routing as part of the City's transportation planning.

These are not abstract planning priorities — they are real safety issues affecting real families in Sherwood today. I appreciate your willingness to bring these matters before the Council and I am happy to provide additional documentation, photos, and GIS references to support this request.

Thank you for your time and your service to our community.

Respectfully,

Craig Davis

17887 SW Lockwood CT
Sherwood, Oregon 97140

DavisOfSherwood@gmail.com

Tammy Steffens Exhibit A-1

From: Zanderbrown <xxxxxxxxxxxxxxxx>
Sent: Monday, July 6, 2026 7:28 PM
To: Tammy Steffens
Subject: Fwd: Middlebrook Trail Connection

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Begin forwarded message:

From: Sean Begley <xxxxxxxxxxxxxx>
Date: Jul 3, 2026 at 8:42 AM
To: Zanderbrown <xxxxxxxxxxxxxxx>
Subject: Re: Middlebrook Trail Connection

Absolutely!

Thanks,
Sean

Sent from Proton Mail for Android.

-------- Original Message --------
On Friday, 07/03/26 at 08:31 Zanderbrown <xxxxxxxxxxxxxxx> wrote:

> Thank you for the feedback Sean. May I read/summarize this for the council?
>
> Zander Brown
>
> On Jul 2, 2026 at 11:24 AM, <Sean Begley> wrote:
>
> Hello Zander,
>
> I got your name and email from Athena Lee whom I believe you met yesterday at BearKat. It is my understanding that you are amenable to receiving emails in support of connecting the Middlebrook

development to the rest of Sherwood via walkable/bikeable trails. If this is in error I apologize and please disregard the rest of this email.

Firstly I'd like to say thank you for taking an interest, supporting, and putting in effort toward getting the new Middlebrook development trail system connected to the rest of Sherwood. This issue is of great concern to me and I have attended, & spoken at, multiple City meetings in support of it.

As I'm sure you know, there is something on the order of 1,000 residents (with more on the way due to substantial additional new construction) in the Middlebrook development. This development has a local sidewalk & trail system but, it is not connected to the broader sidewalk and trail system that crisscrosses the rest of the City of Sherwood. While I know that there are complications due to the railroad track, Cedar Creek, & property ownership there appears to me to be multiple potential connection points including up the west side of Cedar Creek to SW Golden Pond Terrace, up the west side of Cedar Creek to SW Sunset Blvd, up the east side of Cedar Creek to the trail parallel to SW Red Fern Dr, and/or via a bridge across Cedar Creek to the trail parallel to SW Red Fern Dr. Some of these possible connections are as close as a few hundred feet.

While I don't have a complete view of what the City of Sherwood's myriad responsibilities are I believe that this issue should be right at the top of the priority list. The motivations for this are two fold. The first motivation is that Sherwood bills itself as a walkable/bikeable city with an extensive trail system, exceptional parks, and cute downtown. It would be a great quality of life improvement to be able to connect our local sidewalks and trails to the rest of Sherwood.

The second, and more crucial, motivation is that allowing this lack of foot/bike trail access to continue is a serious safety risk that I fear will result in a death if not addressed soon. The only way for residents of Middlebrook to access the rest of Sherwood (and the rest of Sherwood to access Middlebrook) is via Brookman Rd. As I'm sure you know, Brookman Rd is narrow, windy, and undulating with no shoulder and many blind spots. Many residents, including children, make this trip on foot, bicycle, or scooter every day to go to school, visit friends, access parks, visit downtown, or simply get exercise. This is incredibly dangerous and each trip risks a, potentially deadly, accident with a motor vehicle.

The last point I'd like to make is that, in my anecdotal experience, the Middlebrook development is heavily tilted toward school-age families and thus has a much higher percentage of children per household than the more established parts of Sherwood. I expect this trend to continue in the new development on the east side of Cedar Creek. This means a lot more children, who may not be as cautious as adults are, utilizing this dangerous Brookman Rd passage, than one might otherwise expect, to visit their friends both in and outside Middlebrook.

Feel free to reach out to me at anytime. I'm am motivated to help, in any way I can be useful, to make this connection happen.

Thanks you for your time,
Sean Begley
503-272-1555
begleysm@proton.me
17110 SW Atfalati Ln, Sherwood, OR 97140

Tammy Steffens

From: Zanderbrown <[redacted]>
Sent: Monday, July 6, 2026 7:28 PM
To: Tammy Steffens
Subject: Fwd: Middlebrook Trails

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Begin forwarded message:

From: Alyson Hirsch <[redacted]>
Date: Jul 3, 2026 at 8:33 AM
To: Zanderbrown <[redacted]>
Subject: Re: Middlebrook Trails

Absolutely.

On Fri, Jul 3, 2026, 8:30 AM Zanderbrown <[redacted]> wrote:
Thank you for the feedback Alyson.
May I read/summarize this for the council?

Zander Brown

On Jul 2, 2026 at 10:55 PM, <Alyson Hirsch> wrote:

To Whom It May Concern,
I live in the new development of Brookman Road. There is a lot of talk of new trails being created to connect out community with the rest of Sherwood. I am completely opposed to this idea. My family, including children and pets, adore the fact that we are secluded from the other neighborhoods.
Our own neighborhood has ample walking and biking paths as well as a park for us to enjoy. I know there are long term goals in place to eventually connect us but I do not feel there is a sense of urgency at this time. Many of us chose this neighborhood, knowing it would be secluded and less accessible on purpose.
Thank you for all you do and for considering all sides of this matter.

Sincerely,

Alyson Hirsch
Trillium Lane

Tammy Steffens

From: Zanderbrown <[redacted]>
Sent: Monday, July 6, 2026 7:28 PM
To: Tammy Steffens
Subject: Fwd: Sherwood Cedar Creek Community Trail

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Begin forwarded message:

From: Ryan Lee <[redacted]>
Date: Jul 4, 2026 at 10:11 AM
To: Zanderbrown <[redacted]>
Subject: Re: Sherwood Cedar Creek Community Trail

Of course and thank you for the support!

On Sat, Jul 4, 2026 at 9:10 AM Zanderbrown <[redacted]> wrote:
Thanks Ryan. Can I share/summaraize this for council?

Zander

On Jul 4, 2026 at 8:57 AM, <Ryan Lee> wrote:

Hi Zander,

My wife, Athena, spoke to you at Bearkat Brewing this past week. Thanks for helping the community share constructive feedback.

It is important that the city and private interests all push the project to establish a connecting community trail between Cedar Creek to the others (e.g. outlet to SW Sunset Blvd).

With the amount of new homes, it is quite dangerous for families and children to be walking on Brookman Rd without sidewalks. I personally had to push a dead deer off Brookman Rd since moving here a few years ago. I can only imagine with the community filling up that this can become a disaster. Especially because Brookman Rd has a lot of vehicle blind spots since the road goes up and down.

For so many families who have children going to the local elementary school such as Archer Glen, it will also give the opportunity to reduce automobile traffic. It is great to see traffic stop volunteers at the intersection of Sunset and Ladd Hill. Naturally with the increase in families, there will be more vehicles so we need to do what we can to manage this by giving the option to walk and bike between communities.

Thanks for your help and Happy 4th!

Ryan Lee
Resident at Cedar Creek on Kalapuya Ln

Tammy Steffens

From: Zanderbrown <xanderbrown@outlook.com>
Sent: Monday, July 6, 2026 7:29 PM
To: Tammy Steffens
Subject: Fwd: Middlebrook Bike Path to town

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Begin forwarded message:

From: CINDY FADYN <[redacted]>
Date: Jul 5, 2026 at 2:07 PM
To: Zanderbrown <[redacted]>
Subject: Re: Middlebrook Bike Path to town

Sure 🙄

> On 07/05/2026 2:03 PM PDT Zanderbrown <[redacted]> wrote:
>
> Cindy
> May I read/summarize this for the council?
>
> > On Jul 5, 2026 at 2:00 PM, <CINDY FADYN> wrote:
> >
> > Hi Zander,
> >
> > Just wanted to express my support for a bike path from the Middlebrook neighborhood that would connect us to town safely. We moved here 4 years ago. Sherwood is a wonderful community who's mayor has many times over expressed how important it was to connect our neighborhoods throughout the town to schools and the downtown area. My husband and I currently either walk or bike on Brookman into town. Not the safest option but we do it. Especially dangerous is the sharp corner where the Basketball facility was built.

Please help support us in this goal.

Thank you
Cindy and Jerry Giza
17945 SW Lockwood CT

Tammy Steffens

From: Zanderbrown <[redacted]>
Sent: Tuesday, July 7, 2026 7:44 PM
To: Tammy Steffens
Subject: Fwd: Path Connecting Sherwood

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

For inclusion in next months minutes

Begin forwarded message:

From: Christie G <[redacted]>
Date: Jul 7, 2026 at 7:27 PM
To: Zanderbrown <[redacted]>
Subject: Path Connecting Sherwood

Hi Zander,

I'm Christie Gumbert, a resident of the new neighborhood off of Brookman Road. I'm reaching out to express my concern of the lack of connectivity from our neighborhood to the rest of Sherwood via a community path. We have 2 young kids and love going into old town Sherwood! But with Brookman being the only connection, our only option is to drive. We see people run along Brookman, but are very concerned about the safety (especially with kids) due to the narrow road and several blind spots.

Any support you can lend to help accelerate the process of getting our neighborhood tied in with the trails of Sherwood is greatly appreciated! We love this community, and love the investment it makes to keep the residents safe and able to enjoy all of the amazing things Sherwood has to offer.

Thank you!
Christie Gumbert

Tammy Steffens

From: Zanderbrown <[redacted]>
Sent: Wednesday, July 8, 2026 4:00 PM
To: Tammy Steffens
Subject: Fwd: Trail to Middlebrook neighborhood

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

They just keep coming in. Not sure if we should save for a future meeting or not.

Zander

Begin forwarded message:

From: David D <[redacted]>
Date: Jul 8, 2026 at 3:45 PM
To: Zanderbrown [redacted]
Subject: Trail to Middlebrook neighborhood

Good afternoon,

I am writing concerning the amount of time it is taking to connect our neighborhood to the rest of Sherwood. My family moved to Sherwood two years ago and moved to Middlebrook with the promise that a trail was being built to connect us to Sherwood oldtown. With the neighborhood only having Brookman road (narrow, cars frequently speeding, and no sidewalks) the promise of a trail made the area a much better option. As my son is getting bigger and we can bike further we find ourselves just doing loops around the same area around our house. Please complete expedite the trail and expand the home range of our neighborhood so we can truly be a part of the Sherwood community, and please do so before my son has graduated highschool or before one of the kids in our neighborhood tries to bike on Brookman and gets hit by a car.

Best regards,
David DeGarmo

Exhibit B

Sherwood Field House Report FY 25 26					
				FY25 26	FY 24 25
Usage		People		People	
	Count	Served*		Served*	
Teams	122	1708		1708	1420
Rentals	1175	20281		20281	19975
Total Usage		**21989**		**21989**	**21395**
Income FY 25 26	**Projected**	**YTDA**			
Rentals	$74,000	$94,026			
League fees	$64,500	$85,600			
Drinks	$4,000	$4,112			
Total	**$142,500**	**$183,738**			
Income FY 24 25	**Projected**	**YTDA**			
Rentals	$56,000	$94,512			
League fees	$67,000	$65,890			
Drinks	$3,000	$4,823			
Total	**$126,000**	**$165,225**			
FY 25 26					
Snyder Park	**$82,000**	**$96,430**			

*Estimated number of people served. All Numbers are approximate.

Exhibit C

2026 Park Board Project Priority List
Sherwood West Park Land Acquisition
Murdock Park
Langer Park Fitness Equipment
Universally Accessible Destination Play Area
Trail Expansion/Improvements
Pickleball Courts
Dog Park
Disc Golf Course

- Park SDC Balance as of 6/30/2026: $3,435,797

Exhibit D

Tree Removal - Open Spaces

Parks Board

July 6, 2026

Fir Tree in Water Quality Facility Adjacent to 23451 Redfern Place

- Tree is deceased and removal is recommended for safety of persons/ property

