



Home of the Tualatin River National Wildlife Refuge

1. CALL TO ORDER
2. ROLL CALL
3. ADJUSTMENTS TO AGENDA
4. CONSENT AGENDA
 - A. Approval of May minutes and June 1 Special Meeting minutes
5. CITIZEN COMMENTS
6. NEW BUSINESS
 - A. Medallion Art recap
 - B. Cultural festival and engagement plan for 2026-27
 - C. Vinyl wrap progress
 - D. CEP grant process—downtown holiday lighting
7. BOARD COMMENTS
8. COUNCIL LIAISON REPORT
9. CENTER FOR THE ARTS STAFF REPORT
10. ADJOURN

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to hallc@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call hallc@sherwoodoregon.gov, 503-625-4261 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

If you require ADA accommodations for this public meeting, please contact hallc@sherwoodoregon.gov or 503-625-4261 at least 48 hours in advance of the scheduled meeting time.

MEETING AGENDA

CULTURAL ARTS COMMISSION

June 15, 2026 at 6:30 pm

SHERWOOD CENTER FOR THE ARTS
22689 SW PINE ST.
SHERWOOD, OR 97140



Home of the Tualatin River National Wildlife Refuge

MEETING MINUTES

SHERWOOD CULTURAL ARTS COMMISSION

May 18, 2026, 6:30PM

SHERWOOD CENTER FOR THE ARTS
22689 PINE ST. SHERWOOD, OR

1. CALL TO ORDER

Hall called the meeting to order at 6:31pm.

2. ROLL CALL

Board Members Present: Estela Schaeffer, Deborah Reisman, Casey Chen, and Lester Nishimura were present. Chair Jennifer Casler, Vice Chair Jane Parisi-Mosher, and members Michelle Nedwek and Leah Nedwek were absent.

Staff Present: Chanda Hall (Sherwood Center for the Arts Manager) and Mary Weggeland (Administrative Assistant II).

City Council Liaison Present: Keith Mays

3. ADJUSTMENTS TO AGENDA

None

4. CONSENT AGENDA

A. Approval of March & April meeting minutes

a. Reisman motioned to approve the March minutes, seconded by Flores. Motion passed, all present members voted in favor.

b. Nishimura motioned to approve the April minutes, seconded by Reisman. Motion passed, all present members voted in favor.

5. CITIZEN COMMENTS

A. Sherwood citizen Dave Sweeney spoke about the 2025 CEP grant that allowed City staff to purchase snowflake light displays for Old Town. He suggested applying each year to buy something and to buy the new displays at the cheapest possible time, which is during the January and February sales period. Sweeney said that if the CEP grant funds are awarded this year, that the money could be split into two parts. The first could be used to purchase a display for Cannery Square and the second could buy something for 2027. He said the best companies have sales in the summer. Sweeney said that he has made mockups that he will share with the Commission.

B. Hall shared an email from Vice Chair Parisi-Mosher, who is on vacation in Copenhagen, that showed a picture of medallion art in front of a city building.

6. NEW BUSINESS:

A. Medallion Presentation by Deann Garcia

Garcia started by updating the Commission on the progress from two weeks prior.

- a. She showed a slide with the S logo design and explained that she lowered the hat on top of the S.
- b. Garcia shared more notes from the last presentation:
 1. Agriculture medallion- remove pitchforks and the hierarchy of the vine. Add horseshoes to show the human element in an organic form.
 2. Beaver/builder medallion- integrate the beaver more into the water.
 3. Trail medallion- was the farthest from finished. The topography lines were not reading as a map design. A suggestion was made to create something with more hierarchy/a specific focal point.
 4. Timber medallion- add oak leaves and acorns.
 5. Bridge/wetland medallion- needed more life and depth to the duck and the cattails.
 6. Garcia asked the Commission to think about the text on the medallions so they can move forward.
- c. Garcia showed the updated medallion designs based on the suggestions from the last showing:
 1. Kalapuya basket medallion- no changes were suggested. Garcia asked for notes on the text. Reisman said she questioned the word woven but has since come around. Hall said that this may be a no-notes design.
 2. Migration medallion- Garcia added some details to the front of the train but that is the only major change. Schaeffer asked about the “Drawn by Horizon” part of the text. The Commission discussed the line and shared opinions. No change was recommended.
 3. Agriculture medallion- Garcia realized that the text on this medallion was not changed to present tense, and she said she would update the text. Mays asked if the onions had been scrapped from the design. Garcia explained why she removed them. Schaeffer suggested using the scale of the onion. Mays suggested having the onions hang down. Garcia said she would try to add an onion back in. Mays spoke about how important the three elements would be: grapes, onions, and horseshoes. Schaeffer suggested removing one horseshoe. M. Nedwek mentioned that an upwards-facing horseshoe means good luck. Schaeffer suggested that the bigger grape leaf also be removed. Garcia said the onion would have a curved shape with a flower on top. She said that might make it fit better in the design. Garcia said that she appreciates the good feedback and the workshop element. Hall asked that the design make it obvious that it is an onion. Nishimura said that grapes don’t grow on a vertical vine and that the vine should be T-shaped. Garcia said it might create more space. M. Nedwek, L. Nedwek, and Flores said they like the shape and how the vine curves. Garcia stated that she will try to move the vine over and bring back an onion and add horseshoes.
 4. Beaver medallion- Garcia showed the new design and pointed out additions including more waves, more texture on the beaver and a change in the bricks. Hall asked for an opinion on the text. Nishimura suggested having the beaver be first in the top phrase. Commissioners asked if the clay that was used in Sherwood bricks came from river clay. It was suggested to add the word “and” in between river/clay. Flores also suggested removing the words “in brick.”
 5. Trails & Tracks medallion- Garcia spoke about the changes she made in this design, including a bigger deer and trail lines. The Commission discussed the changes and said they liked the new deer. Garcia said she wasn’t sure about the human footprints but thinks they add a nice element. Nishimura asked what the plus signs represent. Garcia said they are survey marks used for GIS finding. Nishimura wondered about adding more details.
 6. Timber medallion- Garcia asked if the group prefers all fir elements or a combination of oak and fir. Mays replied that he likes both. He explained that the historic canopy included both. Nishimura asked if the word “forests” should be plural in the text. The Commission discussed the difference. Mays leaned towards keeping the “s”--forests.
 7. Bowman & Raptors medallion- No notes



Home of the Tualatin River National Wildlife Refuge

MEETING MINUTES

SHERWOOD CULTURAL ARTS COMMISSION

June 1, 2026, 6:30PM

Online Meeting
SHERWOOD CENTER FOR THE ARTS
22689 PINE ST. SHERWOOD, OR

1. CALL TO ORDER

Chair Casler called the meeting to order at 6:32pm.

2. ROLL CALL

Board Members Present: Chair Jennifer Casler, Vice Chair Jane Parisi-Mosher, Estela Schaeffer, Deborah Reisman, Michelle Nedwek, Leah Nedwek, Lester Nishimura. Members Casey Chen and Beth Flores were absent

Staff Present: Chanda Hall (Sherwood Center for the Arts Manager) and Mary Weggeland (Administrative Assistant II).

City Council Liaison Present: Keith Mays

3. ADJUSTMENTS TO AGENDA

None.

4. CITIZEN COMMENTS

None.

5. NEW BUSINESS: Medallion Presentation by Deann Garcia

Casler thanked Garcia for coming to talk about the latest medallion design before the City Council presentation in June. Casler reminded Commission members that the other medallions had been approved in previous meetings. Casler asked Garcia to show all the medallions at the beginning of her presentation to remind Commissioners what had been decided. Garcia agreed and went quickly through the medallion slides.

- A. Garcia stopped on the agriculture slide and said the Commission asked for onions to be added back in the design in the previous meeting. She based the design composition on the basket design medallion with the curved edge. She also moved the grape vine so that it came from the side, and they nested in the horseshoes in a more natural shape. Garcia said that using the horseshoes in the design gives a discovery element for viewers. Garcia asked for feedback comments from the Commission.
 - a. Parisi-Mosher asked if the flower on the onion could curve a little into the grape vine to cover open space.
 - b. Schaeffer agreed and said the right horseshoe is a little crowded but that overall, she loves the changes.
 - c. Reisman said that blossoms are beautiful, and she loves the bulbs and the outline of the grape leaf at the top. She said that she likes how it takes up space but doesn't at the same time.

- d. M. Nedwek said that she likes new look of the medallion.
 - e. Garcia used the suggestions to update the design in real time and showed the Commission an image with the changes.
 - f. Commissioners were pleased and had no other comments
- B. Garcia continued showing the rest of the medallion design slides and explaining any changes. Commissioners shared approval of the deer/trail medallion.
- C. Nishimura asked about the forest line in the tree medallion and whether it should be plural. Garcia said she remembered plural. Commissioners discussed whether it should be plural and agreed on plural.
- D. Parisi Mosher asked about the straight line under the sun on raptor/archery medallion and Garcia said that when it was curved it didn't work with the shape of the bird's wings. Commissioners discussed the line and whether to change it. Garcia said that she did shrink it some and increased the size of the feathers.
- E. On the bridge medallion slide, Parisi-Mosher commented that the bridge becomes the horizon.
- F. Parisi-Mosher suggested reading all text from each medallion in the order of where they will be placed. Garcia said that there has not been an order suggested. Hall said the medallions need to flow from both ends. Mays also mentioned that the sizes haven't been decided. Commissioners discussed the order and whether to make a recommendation on location.
- a. Larger medallions:
 - i. Deer/Trail medallion- YMCA side of the bridge
 - ii. Basket medallion- YMCA side of the bridge
 - iii. Agricultural medallion- High School side of the bridge
 - iv. Hawk/Archer medallion- High School side of the bridge
 - b. Belvedere medallions:
 - i. Train/migration medallion
 - ii. Beaver/builder medallion
 - iii. Bridge medallion
 - iv. Tree/lumber medallion
 - c. Mays asked that there be a discussion on how the medallions are installed to make sure there is no water coming up from below. This issue has impacted the current placeholder medallions.
 - d. Garcia offered to go and take pictures of the bridge and drop in the pictures before the City Council meeting.
 - e. Mays said that the work session is open to the public and that a live link is available on YouTube for people who can't attend in person.
- G. The Commission discussed the text on the bridge medallion and gave different options. They settled on "nature shapes the landscape, bridges connect the community."
- H. Casler thanked the Commission for the hard work and thanked Deann for her talent and design. She suggested that the Commissioners attend the City Council meeting and commented that she believes the City Council will be impressed by the hard work.
- I. There was a call to vote to recommend these medallion designs and location suggestions. Schaeffer motioned that the medallion designs be presented to City Council with the starred medallions as the larger designs. The motion was seconded by Parisi-Mosher. All voted in favor.

6. ADJOURN

Chair Casler adjourned at 7:30pm.

Minutes Approved on _____

Date

8. Bridges and Waterways medallion- Garcia added more cattails. She added a similar texture to the duck that was used on the deer and beaver in other medallions. Reisman suggested removing the comma in the text.
9. Garcia showed a slide with all eight designs. She asked for opinions on the S logo design. Flores liked the raised S. Commissioners discussed the options. Nishimura asked whether the hat on the S would face different directions or face the same way. Garcia said that if the S logo will live outside of the medallions, it should be the same. Commission agrees on a consistent design that is raised.
10. Garcia said she will update the slides with the changes which were suggested during the meeting so that they can be discussed. Mays suggested a Teams meeting. Hall agreed and asked if June 1 would be a good date for a meeting. Mays asked when the agriculture slide will be done. Garcia said it would be done by the end of this work week. Hall said she will figure out a good plan and will follow up with Garcia. The Commission tentatively planned on a June 1 online meeting.
11. Hall and Mays praised Garcia for her hard work. Hall said that she will send the agriculture design as soon as she has it.

B. Cultural Festival Plan for 2026-2027-

Hall reported that the Commission needs to talk through Diwali, Lunar New Year, and Children’s Day for 2027. She said that they still need a new chair for Diwali. Hall said the Commission will revisit the cultural festival plan at a later meeting. She asked the Commission to think about what they want at those events.

7. BOARD COMMENTS

Nedwek asked about the wrap for the bathroom. Hall said that she did not post the Call for Artists in the correct place. Hall said that she will repost it and have it up for three weeks. Hall said the CEP discussion will be on May 19. L. Nedwek asked about the prompt for the restroom art. Hall answered that the theme is still Seasons of Sherwood. Nishimura asked about the road extension on the Old Town master plan and whether that would impact the restroom. Mays replied that the extension would not impact the restroom and explained what might happen. This might include relocating the fire station on Oregon St. The Commission discussed the changes that may come to Cannery Square.

8. COUNCIL LIASON REPORT

Mays reported that the CEP meeting would be the following day, May 19. He said that he submitted his comments on the different proposals and that each City Councilor and the Metro Councilor all submit in advance what the plans are. Mays said that he plans to advocate for the arts and parks. Mays explained that the money for CEP grants comes from Pride Recycling. They have \$120,000 in grant funds that can be awarded but not all of it will be granted.

9. CENTER FOR THE ARTS REPORT

Hall reported that the SCA is planning Music on the Green and is collecting community input for Movies in the Park. She said that summer is very busy: summer camps, summer counselors, and more full productions coming in. There are also new organizations renting and a lot of volunteer counselor spots open. Hall invited the Commissioners to Art Walk on June 9. She said it should be a fun party outside since the building is being rented in the Main Hall, and the Student Art Show opening will happen at the same time. Hall spoke about Dawndae Hamilton, the new staff member, and how hard she is working.

10. ADJOURN

Chair Casler adjourned at 7:30pm.

Minutes Approved on _____
Date