



POLICE ADVISORY BOARD MEETING PACKET

FOR

**Thursday, August 20, 2026
7 p.m.**

**Sherwood Police Department
Community Room
20495 SW Borchers Drive**

This meeting will be live streamed and recorded:
<https://www.youtube.com/user/CityofSherwood>.



MEETING AGENDA



Police Advisory Board

Date & Time:	Thursday – August 20, 2026 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
Attendees	

P.A.B. Members:	Council Liaison:
Richard Amicci (TSB Liaison) - Chair	Council President Kim Young
Amanda van Arcken – Vice Chair	City Staff:
Adam Carlson <i>Welcome!</i>	Chief Ty Hanlon
David deBos	Angie Hass – Executive Assistant
Brian Dorsey	
Diane Foster (<i>Absent</i>)	
Lawrence O'Keefe (TSB Liaison)	
Mike Smith	
Chris West	

This meeting will be live streamed at:

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
 - A. Welcome New Board Member, Adam Carlson (Chair)
3. Approval of June Meeting Minutes (Chair)
4. *Citizen Comments
5. Board Member Announcements (Chair)
6. Business (Chair/Staff)
 - A. June SPD Policy Updates – Board Review (Chief)
 - B. 7/7/2026 Work Session Update (Chief)
 - C. Mobile Speed Enforcement Program Update (Chief)
7. Traffic Safety Board Update (TSB Liaisons)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

***How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.

Oregon Law Enforcement Policy Manual Update — June 2026

Current Policy vs. New Policy — Comparison Summary (Sherwood Police Department)

Prepared from Lexipol's June 2026 Release Notes. Reflects the nature and location of each change as described by Lexipol; a verbatim redline comparison is available in KMS via the "Compare Current to New Lexipol Update" PDF for each policy.

Policy / Chapter	Current Policy (Before)	New Policy (After Update)	Why It's Changing / Impact
Ch. 3 — Outside Agency Assistance	No dedicated subsection restricting assistance to federal or out-of-state law enforcement operations.	Adds new subsection: "State Restrictions on Assistance" — prohibits assisting outside agencies with operations that unlawfully interfere with First Amendment activity, discriminate on protected status, or violate Fourth Amendment search/seizure protections.	Required by HB 4138. Agencies must adopt this policy by Sept. 27, 2026.
Ch. 4 — Automated License Plate Readers (ALPR)	Prior policy ("ALPR Data Collection and Retention," "ALPR Operation," "Administration of ALPR Data," "Accountability and Safeguards") had no statutory definitions section, no permitted-use standard, no hot list criteria, no search log requirement, and retention language set at "Best Practice" (discretionary) level.	Adds Definitions, ALPR Administrator, Permitted Use, Hot Lists, and Search Entry Log subsections. Adds Releasing ALPR Data / Data Sharing Limitations (bans use to support federal immigration enforcement). Renames sections for clarity (Administration, Operation, Data Collection and Retention, Accountability). Retention section upgraded to "State" (mandatory) edit level. Full policy rewrite — recommended to accept in full rather than partially.	Required by SB 1516 (new ALPR statute), plus a routine full-policy quality rewrite bundled in the same update.
Ch. 6 — Warrant Service	Warrant Preparation section did not address special elements or provider deadlines for warrants served on communications providers in domestic violence/stalking cases.	Adds new subsection: "Warrants to Communications Providers" — new required warrant elements and provider response deadlines for DV, stalking, and stalking-order cases.	Required by HB 4045, known as "Kristil's Law."
Ch. 8 — Records Maintenance and Release	Release Restrictions section did not address ALPR data specifically.	Release Restrictions updated to add the new ALPR data release restriction.	Companion update to SB 1516 (ALPR statute) in Chapter 4.

Policy / Chapter	Current Policy (Before)	New Policy (After Update)	Why It's Changing / Impact
Ch. 9 — Temporary Custody of Adults	No written directive on safety/security in designated testing/processing areas; no panic/duress alarm directive; no specific guidance on securing detainees to an immovable object; training requirements didn't address processing/testing area procedures.	Purpose and Scope updated (std. 71.1.1). New "Emergency Alarms" subsection added (std. 71.1.2(b)). Use of Restraint Devices updated to address securing detainees to an immovable object (std. 71.1.2(e)). Training updated to require initial + annual + in-service training on processing/testing areas (std. 71.2.1). Minor spacing fix in Consular Notification.	Required to meet CALEA V6.23 accreditation standards (not legislatively driven).
Ch. 10 — Uniform Regulations	Uniform display and insignia requirements set at "Discretionary" edit level; no statewide mandatory uniform requirement tied to enforcement duties.	Wearing and Condition of Uniform and Equipment: new mandatory uniform requirement for officers performing patrol, investigation, arrest, detention, or direct criminal enforcement, with visible last name/ID number, agency name, and badge. Edit level upgraded to "State" for this subsection and Insignia and Patches (citations added). Purpose and Scope cleaned up.	Required by HB 4128.
Ch. 10 — Facial Coverings (NEW policy)	No existing policy on this topic.	New policy addressing: Purpose and Scope (compliance guidelines), Facial Coverings (requirements and limited exceptions to a ban on face coverings for officers whose main duty is criminal enforcement), and Posting of Policy (must be published on the agency website). Recommended placement: directly below Uniform Regulations.	Required by HB 4138. Agencies must adopt and publicly post this policy by Sept. 27, 2026.

Compliance deadline note:

Outside Agency Assistance and Facial Coverings must both be adopted (and Facial Coverings publicly posted) by September 27, 2026, per HB 4138. All seven updates are flagged "Major" or new-policy priority and are recommended for prompt adoption.

Meeting Minutes

DRAFT



Police Advisory Board	
Date & Time:	June 18, 2026 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140

P.A.B. Members:	Council Liaison:
Richard Amicci (TSC Liaison) - Chair	Council President Kim Young (Absent)
Amanda van Arcken – Vice Chair (Zoom)	City Staff:
David deBos	Chief Ty Hanlon
Brian Dorsey (Absent)	Angie Hass-Executive Assistant
Diane Foster (Absent)	
Lawrence O’Keefe (TSC Liaison)	
Mike Smith	
Chris West (Absent)	
Laurie Zwingli	

This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel: [6.18.26 PAB Meeting Video](#)

Call to Order

Chair Amicci called the meeting to order at 7:04 pm.

Roll Call

Board Members Present: Chair Richard Amicci, Vice Chair Amanda van Arcken (Zoom), David deBos, Lawrence O’Keefe, Mike Smith, and Laurie Zwingli

Board Members Absent: Brian Dorsey, Diane Foster and Chris West

Staff Present: Chief Ty Hanlon and Executive Assistant-Angie Hass

Approval of May Meeting Minutes

Ms. Zwingli stated that there had been a few minor errors, but that those corrections had already been made. She then moved that the May meeting minutes be approved with those corrections made and Mr. O’Keefe seconded the motion. All present board members voted in favor of approval.

Citizen Comments-N/A

Board Members – Term Expiration Updates:

The City Council approved the term extensions for Michael Smith and Lawrence O'Keefe. Their terms are good for three years and the new expiration date is July 1, 2029. An applicant from the previous board member interview process, Adam Carlson, has accepted the offer to fill the vacant seat that Laurie Zwingli will leave after this month. His first meeting will be July 16th.

Ms. Zwingli was an original board member and had served for 11 years. She expressed appreciation for the board and her decision to focus more on family activities. Chief Hanlon and all board members thanked Ms. Zwingli for her time served.

Chair & Vice Chair Nominations:

Mr. O'Keefe made a motion for Chair Amicci to remain the Chair for another one year term and Ms. Zwingli seconded the motion. All present board members voted in favor.

Ms. Zwingli made a motion for Vice Chair van Arcken to remain the Vice Chair for another one year term and Mr. Smith seconded the motion. All present board members voted in favor.

Traffic Safety Board (TSB) Liaisons:

Ms. Zwingli made a motion for Mr. O'Keefe to remain a TSB Liaison for another one year term and Mr. deBos seconded the motion. All present board members voted in favor.

Mr. Smith made a motion for Richard Amicci to remain a TSB Liaison for another one year term and Mr. deBos seconded the motion. All present board members voted in favor.

Meeting Notes:

City Council Work Session and Strategic Outlook

The board reflected on a recent city council work session highlighting staffing priorities and funding challenges.

- Staffing Remains Top Priority Amid Budget Constraints discussed at the June 2nd work session attended by most Police Advisory Board members. Chief Hanlon really appreciated everyone showing up. It really spoke to their commitment.
 - The City Council showed openness to creative funding ideas including levies and commercial fees.
 - The work session fostered constructive dialogue without hostility, indicating strong council support for public safety.
 - Emphasis on planning for future growth with Sherwood West development in the next 7-8 years.
- Mutual Information Sharing Improved Between Council and Board enhancing transparency and alignment.
 - Mayor Rosener introduced potential residential speed limit changes as a forthcoming policy discussion.

- Direct communication from council members reduced information loss from indirect reporting.
- The session set the stage for ongoing collaboration on funding and operational priorities.
- Board Members Recognized as Key Drivers for Funding Solutions with responsibility to develop recommended plans for council consideration.
 - Options include levies, fees, and splitting commercial charges.
 - Clear definition of police needs and resource impacts remains critical for effective proposals.
 - The next year will involve intensive discussions and planning to secure sustainable funding.

Traffic Safety and Enforcement Initiatives

Traffic safety efforts focus on new technology deployment and ongoing challenges with e-bikes and speeding enforcement.

- Implementation of Speed Display Sign on Sunset pending resolution of equipment mismatch (AC vs DC), designed to digitally show drivers' speed and encourage compliance.
 - The sign aims to increase awareness and reduce speeding through real-time feedback.
 - Discussion included potential for positive reinforcement signs like kudos or smiley faces, inspired by other cities.
 - Activation timeline depends on equipment conversion.
- Mobile Speed Cameras Activated with Over 3,000 Violations Recorded since initial deployment.
 - Cameras are positioned unidirectionally with one on each side of the road.
 - Early data shows steady violation rates with expectations for decline as behavior adjusts.
 - Other jurisdictions are monitoring Sherwood's program for potential adoption.
- Ongoing Challenges with E-Bikes and E-Motorcycles Enforcement remain a significant community concern, especially near Stella Olsen Park.
 - Enforcement is difficult due to limited police resources and confusing classification of e-bike types.
 - Board members stressed the need for parental responsibility and public education.
 - Legislative changes may be required to clarify rules and improve compliance.

Police Department Staffing and Operational Updates

- Police staffing nearing full capacity with the recent swearing-in of Officer Brent Christensen and a recruitment window open to fill one remaining position, aiming for full staffing by summer.
 - The department is actively onboarding to address prior shortages.
 - Full staffing is expected to improve response times and overall community safety.
 - Continued recruitment efforts are in place to maintain workforce strength.
- National Night Out Event Planned for August 4th at Cannery Square, building on strong community engagement with popular features like free hot dogs, a dunk tank and live music.
 - Three hundred hot dogs were served at last year's event, showing high participation.
 - This event fosters positive police-community relationships.
 - Board members encouraged attendance and volunteer participation.

- Citizen Academy Interest Declining Despite Past Success with low recent enrollment leading to consideration of alternative engagement formats.
 - Previous combined city-wide academy efforts included multiple departments.
 - The board discussed leveraging external programs, e.g., Washington County Sheriff's ongoing academy.
 - Maintaining community education remains a priority despite staffing challenges.

Community Engagement and Communication

The board emphasized maintaining open communication with the public and measuring photo enforcement program effectiveness.

- Transparency in program impact is a priority to build trust.
- Early results will be communicated to show effectiveness in reducing violations.
- Public education remains central to changing driving behavior.

Adjourn (Chair)

The meeting was adjourned at 7:45 pm.

The next meeting is scheduled for July 16th at 7 p.m.

Minutes Approved: ____ / ____ / ____ Initials: ____