



**POLICE ADVISORY BOARD
MEETING PACKET**

FOR

**Thursday, April 16, 2026
7 p.m.**

**Sherwood Police Department
Community Room
20495 SW Borchers Drive**

This meeting will be live streamed and recorded:
<https://www.youtube.com/user/CityofSherwood>



MEETING AGENDA



Police Advisory Board

Date & Time:	Thursday – April 16, 2026 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140

Attendees

P.A.B. Members:	Council Liaison:
Richard Amicci (TSB Liaison) - Chair	Council President Kim Young
Amanda van Arcken – Vice Chair	City Staff:
David deBos	Chief Ty Hanlon
Brian Dorsey	Angie Hass – Executive Assistant
Diane Foster	
Lawrence O’Keefe (TSB Liaison)	
Mike Smith	
Chris West	
Laurie Zwingli	

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1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of March Meeting Minutes (Chair)
4. *Citizen Comments
5. Board Member Announcements (Chair)
6. Business (Chair/Staff)
 - A. Public Safety Fee Update (Chief)
7. Traffic Safety Board Update (TSB Liaisons)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

**How to Provide Citizen Comments: Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.*

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes

DRAFT



Police Advisory Board	
Date & Time:	March 19, 2026 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140

P.A.B. Members:	Council Liaison:
Richard Amicci (TSC Liaison) - Chair	Council President Kim Young (absent)
Amanda van Arcken – Vice Chair (via zoom)	City Staff:
David deBos (absent)	Chief Ty Hanlon
Brian Dorsey	Sabrina Sharp-Administrative Assistant II
Diane Foster	
Lawrence O’Keefe (TSC Liaison)	
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Chris West	
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This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel: [3/19/26 Police Advisory Board Meeting](#)

Call to Order

Chair Amicci called the meeting to order at 7:01 pm.

Roll Call

Board Members Present: Chair Richard Amicci, Vice Chair Amanda van Arcken (**via zoom**), Brian Dorsey (**arrived at 7:03**), Diane Foster, Lawrence O’Keefe, Mike Smith, Chris West and Laurie Zwingli

Board Members Absent: David deBos

Staff Present: Chief Ty Hanlon and Administrative Assistant II Sabrina Sharp

Approval of January Meeting Minutes

Mr. O’Keefe moved that the January meeting minutes be approved as presented and Mr. Smith seconded the motion. All present board members voted in favor of approval.

Citizen Comments-N/A

Board Member Announcements (Chair)

- Mr. O'Keefe stated that the Traffic Safety Board meeting was cancelled last month, therefore there were no updates.
- Mr. Smith asked what was being built by the little house located at the corner of Sunset/Highway 99 and Mr. Amicci replied it was a Clean Water Services expansion project.
- Mr. Amicci stated that he attended the police awards banquet that occurred last month, and one thing that stood out was that two officers who won awards were newer officers. Chief Hanlon added that two of those officers were involved in the shooting that occurred back in July 2025 by Langer Farms Pkwy.

Business (Chair / Staff)

Speed Enforcement Camera Updates

- Chief Hanlon stated that the mobile enforcement cameras are on track for deployment sometime in June and there will be a 30-day grace period when the program starts.

Sustaining Public Safety in Sherwood Presentation (See Exhibit "A".)

- Chief Hanlon presented a rough draft of his presentation to the board members for feedback which will be presented to the City Council at the April 7th work session meeting to discuss funding options, including a levy or utility fee.
- **Staffing and Operational Challenges**
 - The Sherwood Police Department's current staffing model is unsustainable given the rising service demands and operational realities.
 - Increasing demand and call volume show a shift with a drop in reactive 911 calls from about 6000 to 5000, but a surge in proactive/self-initiated calls reaching nearly 21,000 in 2025, indicating officers spend more time on prevention and traffic stops.
 - Staffing shortfall and 70% availability reality outlines that although 20 officers are on the schedule, the 70% translates to roughly 14 officers actively on patrol at any time due to training, leave, and administrative duties.
 - Shift staffing and minimum coverage reveals scheduled shifts start with three officers, but actual staffing often falls below that with 38% of shifts starting at two officers, and 17% only one, due to absences and overtime challenges.
 - Significant calls, especially at night, require multiple officers, but transport and paperwork reduce active patrol time.
 - Training and technology impact add to staffing demands with rising mandated mental health training and programs like drones and body cameras requiring staff to manage technology and paperwork.

- **Strategic Planning for Growth and Succession**

- Projected population growth and Sherwood West impact anticipates a 1% annual growth rate until the Sherwood West development adds approximately 3000 new homes and an estimated 12,000 new residents within 5-7 years.
- Planning is critical since hiring and training an officer takes approximately 15 months to complete.
- The department is currently only replacing retirees, not expanding overall headcount, so operational capacity remains flat despite rising call volume.
- There was a total of 20,241 calls for service in 2025 which shows the workload is steadily increasing.

- **Funding Options and Budget Implications**

- The levy is capped by a 3% assessed value growth limit, providing stable funding but must be placed on a November general election ballot.
- The utility fee could be implemented sooner and applies to all utility customers, including multi-family units.
- The department plans to stress that funding is supplemental and will not replace the existing 38% general fund allocation, which must be maintained to avoid service cuts.
- Projected budget impact estimates the levy could raise up to \$2.9 million annually, supporting additional officers and technology needs.

- **Community Relations and Communication Strategy**

- Effective communication about police activities and challenges is key to building public support for funding and understanding.
- Highlighting officer impact and challenges through real examples, such as recent arrests involving minors and complex incidents, helps humanize police work and illustrates the need for adequate staffing.
- Sharing stories about SRO's being pulled from the schools to cover patrol highlights the strain and community impact.
- Increasing ongoing marketing and public engagement to keep citizens informed about police efforts regularly than only during crises could improve community support and awareness.
- Visual and presentation strategy includes utilizing impactful graphics like pie charts to explain the 70/30 staffing reality and avoiding overly positive imagery until after funding approval to convey challenges accurately.
- Board members suggested visuals including maps showing projected city growth, call volume trends, and geographic coverage gaps.
- Frequent social media updates and community events are recommended to build the department's brand and visibility.



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Exhibit "A"

Sustaining Public Safety in Sherwood Staffing, Growth, and Service Reality



Where the 30% Goes

Every funded officer position carries unavoidable non-deployable time. Here is where that 30% is absorbed:



Federal & State Leaves

FMLA/PLO



Training

Mandatory and ongoing professional development



Court

Required court appearances and testimony



Sick Leave

Unplanned absences due to illness or injury



Administrative Duties

Reports, documentation, and internal tasks



PTO

Wellness and contractual time off

Workload is Increasing

 **20,241** total calls in
2025

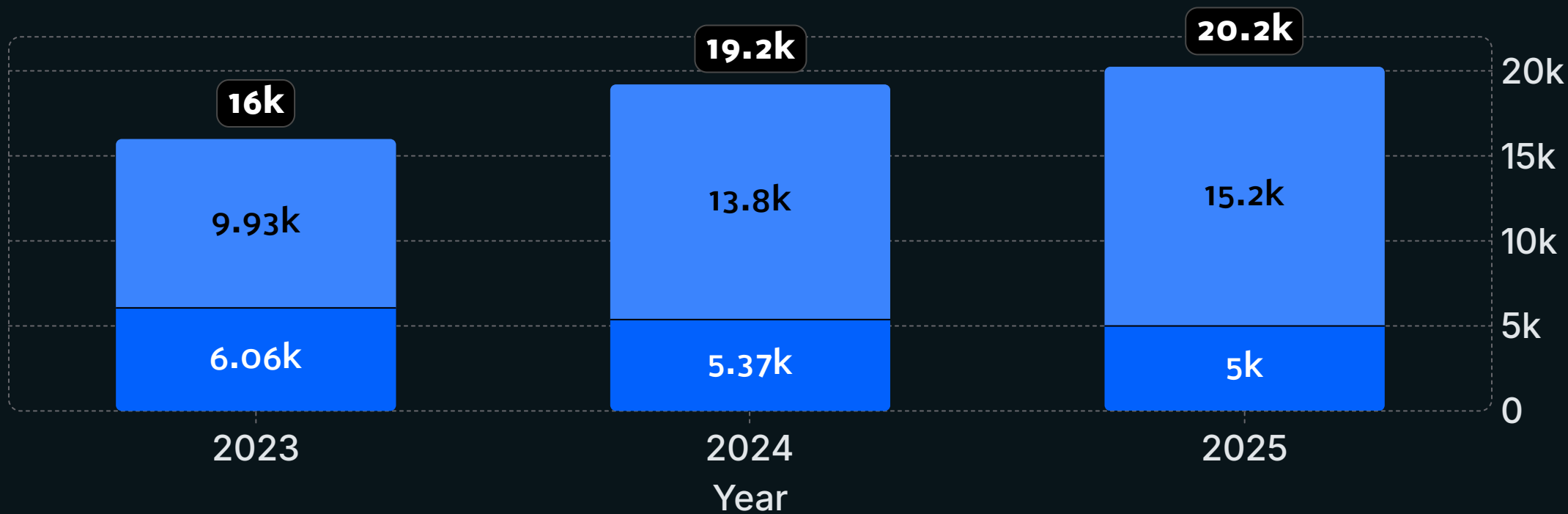


Calls for Service Trends

Dispatched vs. Self-Initiated by Year

Dispatched CFS

Self-Initiated



City Comparable

Sherwood has one of the lowest officers-per-capita ratios among comparable Oregon cities.

City	Population	Non-Sworn	Chief	Dep. Chief	Captains	Lts	Sgts	Cpls	Officers	Sworn Total	Dept Total
Sherwood	21,000	5	1	—	2	0	5	—	20	28	33
Tualatin	30,000	7	1	2	0	7	—	—	31	41	38
Pendleton	17,000	5	1	0	—	—	5	4	16	22	27
St Helens	14,492	2	1	—	1	4	—	—	13	19	21
Dallas	18,213	3	1	—	1	—	5	—	16	23	26
Seaside	7,334	10	1	—	—	5	—	—	19	25	35
Central Point	19,678	7	1	—	1	—	3	—	22	27	34
Woodburn	30,500	11.75	1	1	—	2	7	—	34	45	57
Keizer	38,564	9	1	—	3	5	—	—	41	50	59
Canby	19,300	6	1	—	2	—	6	3	20	29	35
Roseburg	24,000	7.5	1	—	2	—	7	—	24	34	40
Forest Grove	27,000	6	1	—	2	1	7	—	24	34	40
Milwaukie	11,716	4	1	1	—	5	—	—	17	24	28
West Linn	27,000	5.5	1	1	—	7	—	—	20	29	34

Demand Per Officer is Increasing

More Calls

Total call volume has grown from 15,992 in 2023 to 20,241 in 2025 – a significant and sustained increase.

More Proactive Enforcement

Officers are conducting thousands of traffic stops, focused patrols, and arrests on top of dispatched calls.

Less Time Available

With the same staffing levels, each officer has less available time to respond effectively to growing demand.

Most Shifts Start with 3 Officers

Day Shift

3 officers

Swing Shift

4 officers (K9 / MHRT)

Graveyard

3 officers

Minimum Staffing

2 officers

One absence = minimum staffing

38% of the time shifts are starting minimums. 17% below..

Minimum Staffing = Reactive Policing

No Proactive Policing

Officers can only respond to calls – there is no capacity for traffic enforcement, focused patrol, or community engagement.

Slower Response Times

With fewer officers available, response times to calls for service increase across the board.

Reduced Officer Safety

Officers responding alone or with minimal backup face greater personal risk on every call.

Increased Risk to Community

Reduced coverage and slower response directly translates to greater risk for Sherwood residents.



Small Additions Do Not Fix the System

Due to the 70% deployability factor, adding a small number of officers does not produce a proportional increase in actual coverage. The math matters:

Cost per
officer
≈ \$200,000
yearly

What the \$200,000 Includes



Salary

Base compensation for the officer position



Benefits

Health, dental, vision, and other employee benefits



Equipment

Uniform, weapons, vehicle, and technology equipment



Training

Ongoing mandatory and professional development training





Growth is Coming

21K→2...

Population Growth

Sherwood's population is projected to grow significantly

+3,000

New Homes

Additional residential units coming to the community

+10-...

Call Increase

Projected increase in calls for service driven by growth

Planning Assumptions

01

1% Annual Growth

Steady population growth is the baseline planning assumption for Sherwood's future service needs.

02

Development Expansion Underway

Active residential and commercial development is already in progress, accelerating demand timelines.

03

Increased Traffic + Service Demand

More residents and development means more traffic incidents, calls for service, and community needs.

Public Safety Investment: \$15-\$30/month

\$15/mo

Lower Estimate

👉 ~\$1.45M annually

\$30/mo

Higher Estimate

👉 ~\$2.9M annually

Levy & Fee Options

Based on \$350K home | ~7,200 households

Option	Monthly Cost	Annual Revenue
\$0.50 Levy	\$14.60/month	~\$1.43M - \$1.46M annually
\$0.75 Levy	\$21.90/month	~\$2.15M - \$2.17M annually
\$1.00 Levy	\$29.20/month	~\$2.85M - \$2.90M annually
Utility Fee (\$12.50)	\$12.50/month	~\$1.08M annually
Utility Fee (\$14.50)	\$14.50/month	~\$1.25M annually

**Small monthly
cost**

**→ major system
impact**

10-Year Outlook: Demand vs Staffing

+10-15% Population Growth

Sherwood's population is projected to grow substantially over the next decade

+15-25% Call Volume

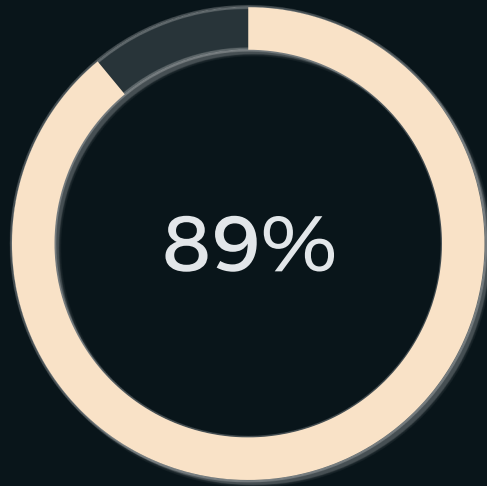
Calls for service will increase proportionally with population and development

Unsustainable Model

Current staffing model becomes unsustainable under projected growth conditions

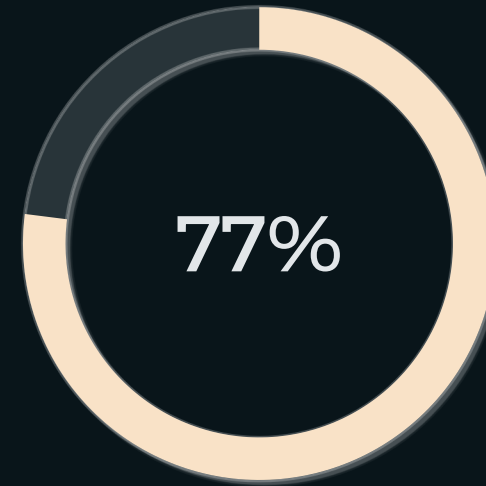


The Community Supports Action



Support Additional Funding

An overwhelming majority of surveyed residents support increased public safety funding



Want 4+ Officers on Duty

Most residents want more officers on shift at any given time for better coverage

Survey Data Highlights

584

Yes Votes

Residents supporting additional funding for public safety

72

No Votes

Residents opposing additional funding

A majority of surveyed residents support increased staffing levels, providing a clear mandate for action from the community.

The Path Forward

Maintain

- Continue minimum staffing
- Reduced service levels

Invest

- Sustainable staffing
- Proactive policing
- Improved response



Growth is Coming

- ❏ The question is not whether Sherwood will grow – it will. The question is whether public safety investment will keep pace. The community has spoken. The data is clear. The decision needs to be made now.