



Home of the Tualatin River National Wildlife Refuge

MEETING AGENDA

LIBRARY ADVISORY BOARD
Wednesday, May 20, 6:30 p.m., 2026

22560 SW Pine Street, Sherwood City
Hall / Library, Exec Board Room
(Conference Room A)

1. **CALL TO ORDER**—6:30 p.m.
2. **WELCOME / ROLL CALL** (Garland)
Board members / City Council Liaison / Staff
3. **ADJUSTMENTS TO AGENDA** (Garland)
4. **APPROVAL OF MINUTES** (Garland)
[March 18, 2026](#)
[April 9, 2026 minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **OLD BUSINESS**—6:45 p.m.
 - A. Gathering of the Groups recap (Doman Calkins, et al)
 - B. Library updates (Meeting Pod use, WCCLS IGAs, Friends of the Library) (Doman Calkins)
 - C. Sherwood Library Foundation (SHELF) updates (Diers)
7. **NEW BUSINESS**—7:05 p.m.
 - A. Refresher on Role of Library Advisory Board (Doman Calkins)
 - B. Draft Memo of Understanding for Centralized Collections (Doman Calkins)
 - C. Opportunities for additional LAB engagement (Enright)
 - D. Quarterly Statistics (Doman Calkins)
 - E. Review of Chair/Vice Chair duties, 1st call for nominations. Election at next meeting. (Garland)
8. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Standke)
9. **REVIEW OF ACTION ITEMS & NEXT MEETING:** July 15, 6:30 p.m.
10. **ADJOURN**

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email domancalkinsa@sherwoodoregon.gov or call 503-625-4272 at least 24 hours in advance of the meeting

start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

Interpretation Services:

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.