



Home of the Tualatin River National Wildlife Refuge

MEETING AGENDA

Parks & Recreation Advisory Board

Monday, April 6, 2026, 7:00pm

Sherwood City Hall, Community Room

22560 SW Pine Street
Sherwood, OR 97140

1. CALL TO ORDER
2. ROLL CALL
3. ADJUSTMENTS TO AGENDA
4. APPROVAL OF MARCH MEETING MINUTES
5. CITIZEN COMMENTS
6. NEW BUSINESS
 - A. YMCA Update (Jennier Lawrence, YMCA Executive Director)
 - B. Murdock Park Design (Darren Caniparoli, Operations Supervisor/Lango Hanson)
 - C. Tree Removal Request (Darren Caniparoli, Operations Supervisor)
7. PARK MAINTENANCE REPORT (Darren Caniparoli, Operations Supervisor)
8. STAFF UPDATES (Kristen Switzer, Assistant City Manager)
9. COUNCIL LIAISON ANNOUNCEMENTS (Doug Scott, City Councilor)
10. OTHER
11. ADJOURN

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to steffenst@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email steffenst@sherwoodoregon.gov or call 503-625-4213 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

If you require ADA accommodations for this public meeting, please contact steffenst@sherwoodoregon.gov or call 503-625-4213 at least 48 hours in advance of the scheduled meeting time.



SHERWOOD PARKS BOARD MEETING MINUTES
22560 SW Pine St., Sherwood, OR
March 2, 2026

REGULAR SESSION

1. **CALL TO ORDER:** Board Chair Scheirman called the meeting to order at 7:00pm
2. **BOARD PRESENT:** David Scheirman, Jim Craig, Steve Munsterman, Jim Booker, Joshua Gaylord, Zander Brown, Tara Khodadadian, City Councilor Doug Scott

STAFF PRESENT: Assistant City Manager Kristen Switzer, Volunteer Coordinator Tammy Steffens, Operations Supervisor Darren Caniparoli

3. **ADJUSTMENTS TO AGENDA:** None
4. **APPROVAL OF DECEMBER MEETING MINUTES:**

MOTION: FROM CRAIG TO APPROVE THE FEBRARY MEETING MINUTES WITH CORRECTION. SECONDED BY GAYLORD. MOTION PASSES.

5. **CITIZEN COMMENTS:** Tracey Enright of Sherwood came before the Board. She lives in The Reserve at Cedar Creek off Brookman. She encouraged the Board to look into connecting a trail from that neighborhood to the Red Fern Trail. She explained how dangerous Brookman was to walk on and how beneficial a trail would be to link them to Old Town.

6. NEW BUSINESS

A. YMCA Update (Jennifer Lawrence)

- DuckyPoolooza is March 21, 2026. This is a fundraiser for water safety
- For Youth Development, they have Spring Break camps coming up, Lego Steam Day Camp, Science Club Camp, Rookie Indoor Soccer, Basketball Skills & Drills, and Rec Coed Volleyball
- Y Talks coming up include Preventing Heart Disease on March 12, Age Café on March 18, and Healthy Brain & Body on March 19

- Healthy Kids Day is on April 18

B. Follow-up Discussion on Trails (Caniparoli)

Caniparoli shared Exhibit A and gave the following highlights:

- He reviewed the biennium budget and noted that funding has been set aside as a match for a potential grant to support the design phase of the Highway 99 undercrossing. At this time, no additional funding is allocated for other trail projects.
- The TSP is approximately three to four months into an 18-month process
- Booker asked how trails get identified/created, Caniparoli answered through the Parks Master Plan
- Craig asked if there had been any discussion regarding signage, Caniparoli answered that there hadn't been at this time

C. Identifying Small Projects/Priorities from the Parks Master Plan Project (Scheirman)

- **Craig** – Signage/Wayfinding on trails
- **Brown** – Nothing at this time
- **Gaylord** – Little Free Libraries at parks, stump play area with natural play elements, circuit equipment along circular trails, Stella Olsen Park dog waste bags and water station, Robin Hood-themed artistic cutouts, lighting along Cedar Creek Trail, sensory swing, lighting on basketball courts at Snyder and Woodhaven parks, direct path from sidewalk to restrooms at Stella Olsen Park
- **Scheirman** – Trail-based recreation – multiple fitness station along trail at Snyder, native plantings in Woodhaven area to attract butterflies and birds, add some amenities at Atley Estates, signage/wayfinding on trails, bike parking at parks, disc golf at Snyder, shade sails and/or giant games at Cannery Square, Pioneer Park walking loop
- **Munsterman** – Circuit equipment, park furnishings, historical signage
- **Booker** – Trail connectors that would be primitive trails connecting 1) Glen Eagle to Cedar Creek, 2) Woodhaven Park to Stellar Drive, 3) Brookman area to Red Fern Trail
- **Khodadadian** – Shade sails, lighting on trails, fencing around parks – Cinamon Hills being a good first option, and also suggested hosting events like a 5K, color run, fitness-oriented events with a registration fee that would raise money to put into parks and trails

Scott informed the Board that historically the CEP Grant Applications that were smaller, more singular, were the projects that were easier for the committee to approve. He reminded the Board that the committee had approximately \$75,000-\$100,000 to distribute between all requests. Switzer let the Board know that the deadline for applications is April 15, 2026. Scheirman suggested that the Board

not apply for a grant to fund the circuit equipment at Langer Park geared towards older adults because the manager of the senior center was going to be applying for a large grant that would cover all of that. Switzer explained that a connector trail from Woodhaven Park to Stellar Drive was on the Woodhaven Park Master Plan but had to be cut due to the cost of it being prohibitive. Scott asked what the City was able to do legally for “primitive” trails. He asked what the ADA requirements were and how they affected the requirements. Switzer stated that we would need to consult with legal counsel.

After discussion it was determined that the priorities would be bike parking, circuit/workout equipment at Snyder Park, benches along the Cedar Creek Trail, and the Glen Eagle to Cedar Creek Trail connector. Scheirman will work on the CEP Grant application process.

D. Tree Removal Request (Caniparoli)

Caniparoli reviewed Exhibit B with the Board.

**MOTION: FROM GAYLORD TO APPROVE THE TREE REMOVAL REQUEST.
SECONDED BY BROWN. MOTION PASSES.**

7. PARKS MAINTENANCE REPORT (Caniparoli)

- The street tree lights throughout Old Town have been removed
- Crews have been pressure washing the parks
- Crews have been spreading bark dust in the parks
- Trail inspections and maintenance are taking place
- Crews are getting irrigation ready for watering season
- Crews are preparing for the busy season

8. STAFF UPDATE (Switzer)

Switzer reported that State of the City will be April 15, 2026. A survey will be going out this week to the community about food scraps and compost going into yard debris bins. The library will be getting a new small meeting pod that was funded partially by CEP Grant money. City Manager Craig Sheldon and Mayor Tim Rosener will be going to Washington DC to meet with lobbyists regarding funding for city projects.

9. COUNCIL UPDATE (Scott)

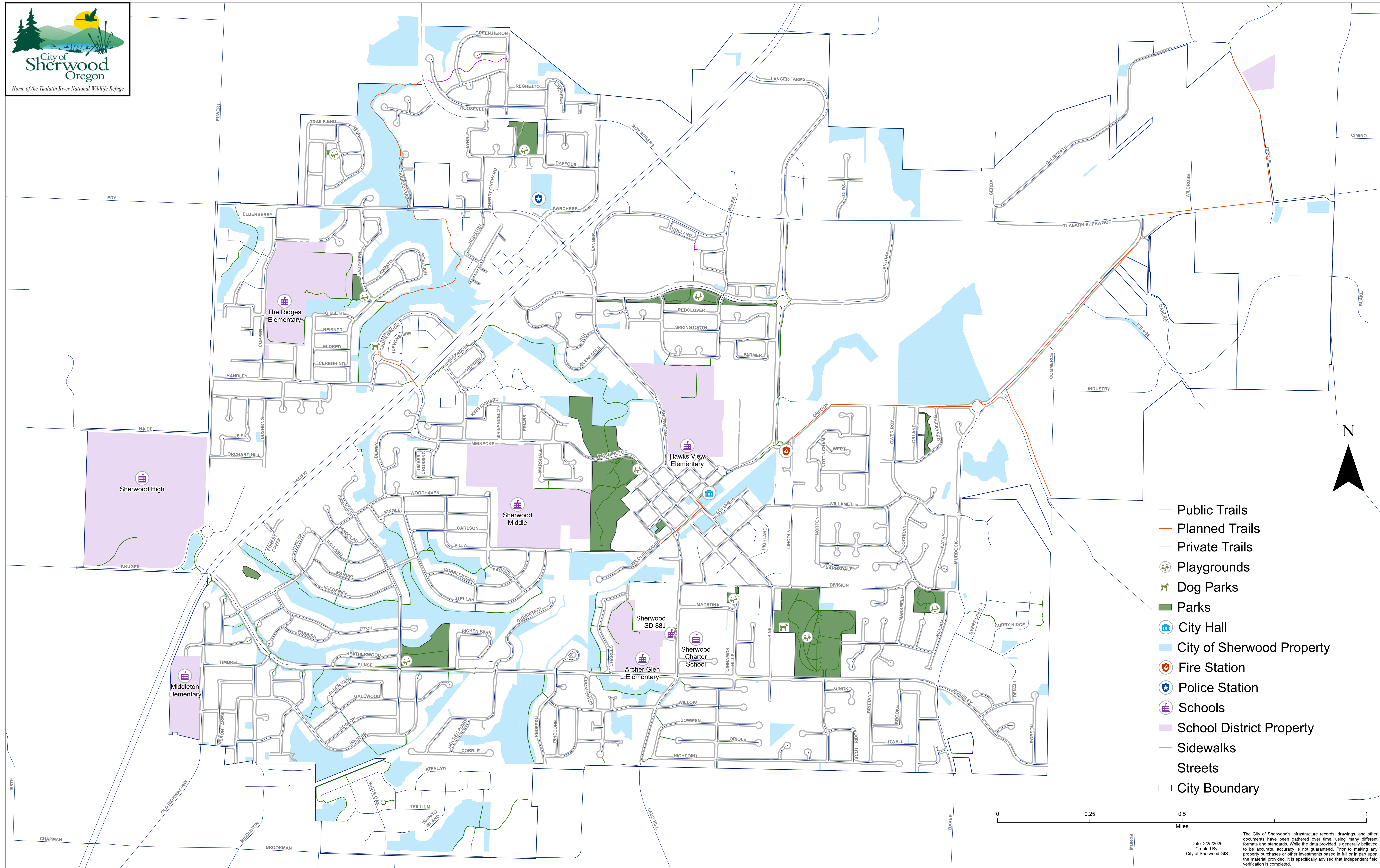
Scott stated that City Council had two meetings since the last Parks Board meeting. They formally adopted the Home Rule Charter as approved by the City Electors at the January 13, 2026, Special Emergency Election. They received an update from Metro. They are in the final stages of updating the Old Town Strategic Plan. They received an update from the Washington County Housing Department. At the March 3, 2026, meeting, they will be filing the housing report with the State and Metro. They'll also be renewing Council Member's liaison assignments and adopting Council goals.

10. OTHER - None

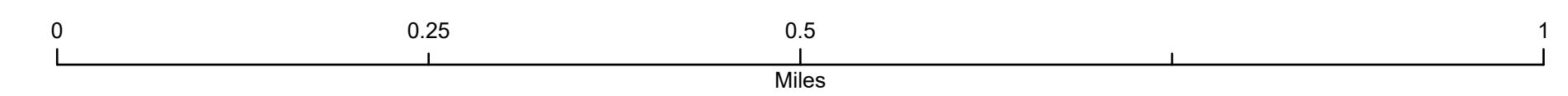
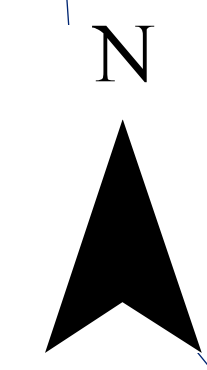
11. ADJOURN 8:15pm

City of Sherwood Trail System

Exhibit A



- Public Trails
- Planned Trails
- Private Trails
- Playgrounds
- Dog Parks
- Parks
- City Hall
- City of Sherwood Property
- Fire Station
- Police Station
- Schools
- School District Property
- Sidewalks
- Streets
- City Boundary

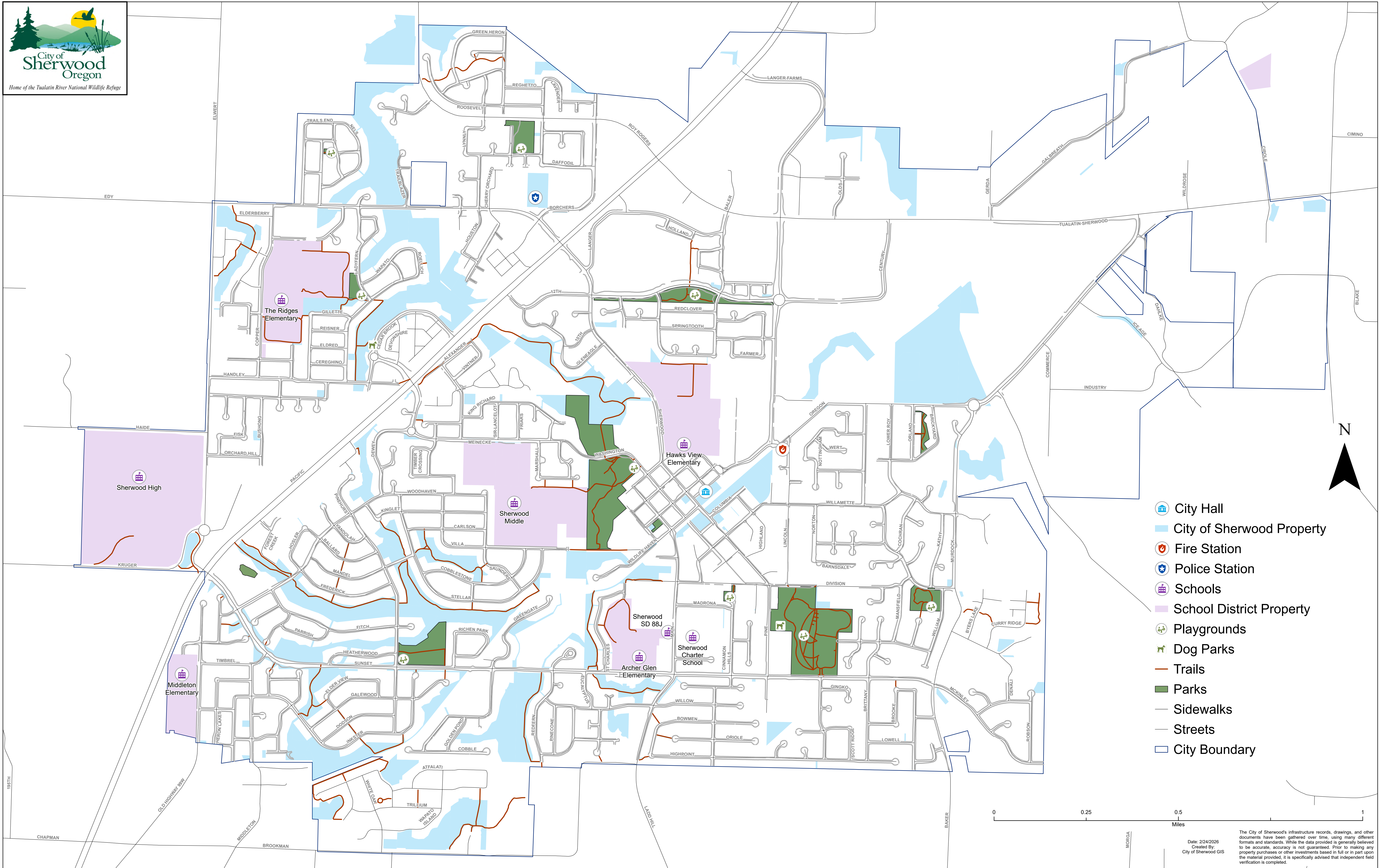


The City of Sherwood's infrastructure records, drawings, and other documents have been gathered over time, using many different formats and standards. While the data provided is generally believed to be accurate, accuracy is not guaranteed. Prior to making any property purchases or other investments based in full or in part upon the material provided, it is specifically advised that independent field verification is completed.

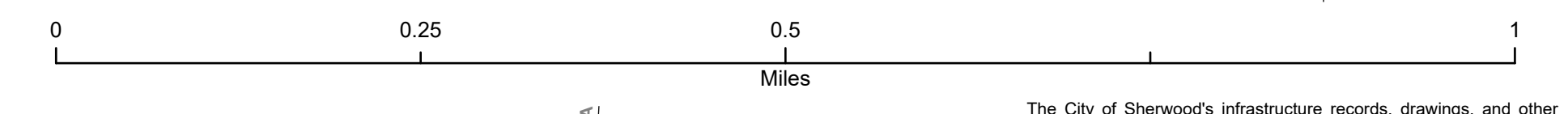
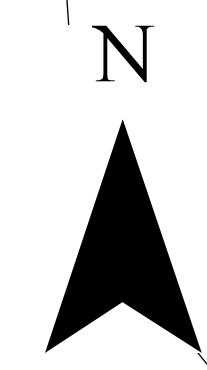
Date: 2/25/2026
 Created By:
 City of Sherwood GIS

City of Sherwood Trail System

Exhibit A



- City Hall
- City of Sherwood Property
- Fire Station
- Police Station
- Schools
- School District Property
- Playgrounds
- Dog Parks
- Trails
- Parks
- Sidewalks
- Streets
- City Boundary



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Date: 2/24/2026
 Created By:
 City of Sherwood GIS



Exhibit B

Tree Removal - Open Spaces

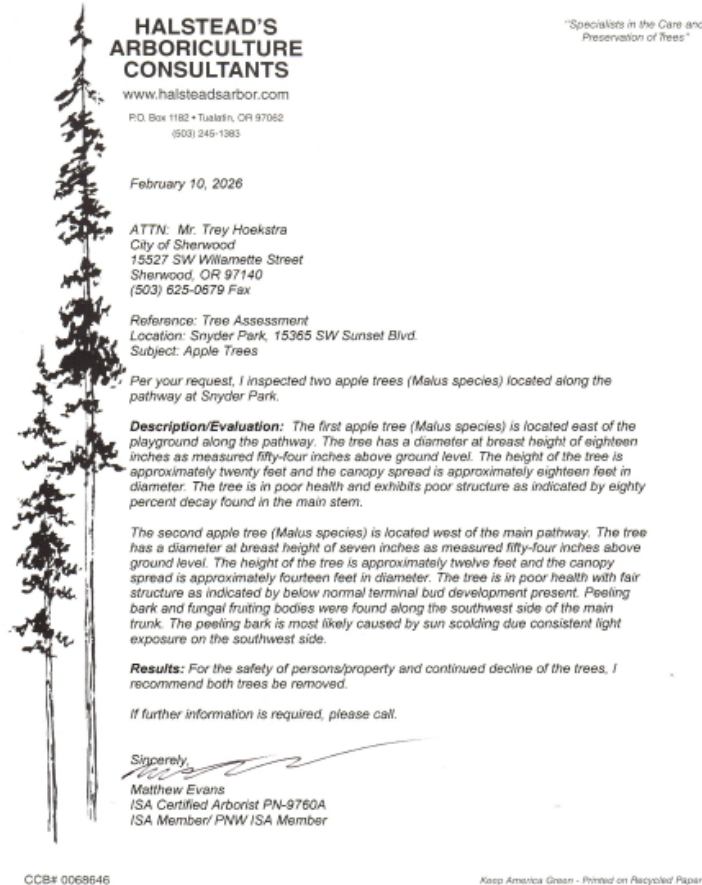
Parks Board

March 2, 2026



Tree #1

Apple Trees at Snyder Park
15365 SW Sunset Blvd.



CCB# 0068646

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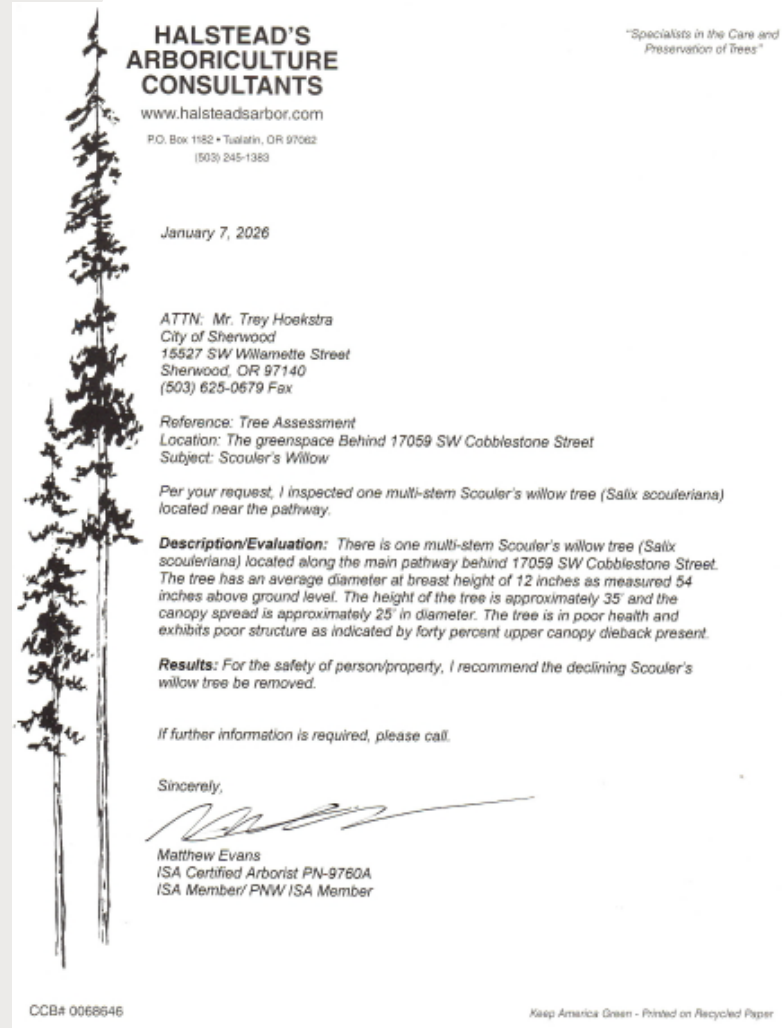
Tree #2

Removal of two apple trees:

- First tree (18" dbh) is in poor health and exhibits poor structure (80% decay found in main stem).
- Second tree (7" dbh) is in poor health with fair structure (fungal, peeling bark).

Scouler's Willow in Greenspace 17059 SW Cobblestone Street

- Removal of Scouler's Willow (dbh 12")
- Tree is in poor health and poses safety risk to persons and property



Douglas Fir Tree in Greenspace 17376 SW Carlson Street

- Removal of Douglas Fir tree (dbh 15")
- Tree is deceased with tip decay present and is in close proximity to residential dwelling and moderate pedestrian traffic along pathway



HALSTEAD'S ARBORICULTURE CONSULTANTS

www.halsteadsarbor.com

P.O. Box 1182 • Tualatin, OR 97062
(503) 245-1983

"Specialists in the Care and
Preservation of Trees"

December 29, 2025

ATTN: Mr. Trey Hoekstra
City of Sherwood
15527 SW Willamette Street
Sherwood, OR 97140
(503) 625-0679 Fax

Reference: Tree Assessment
Location: Green Space Behind 17376 SW Carlson St., Sherwood, OR.
Subject: Douglas Fir Tree

Per your request, I inspected one Douglas fir tree (*Pseudotsuga menziesii*) located in the green space behind the address listed above to determine the trees hazard potential.

Description/Evaluation: There is one Douglas fir tree (*Pseudotsuga menziesii*) located within the greenspace. The tree has a diameter at breast height of fifteen inches as measured 54 inches above ground level. The trees approximate height is fifty feet with a canopy spread of fifteen feet. The tree is completely dead with tip decay present. Decay was found within the main stem approximately three feet above ground level.

Results: Due to the trees close proximity to the residential dwelling, moderate pedestrian traffic along the pathway and the safety of persons and property, I recommend the tree be removed.

If further information is required, please call.

Sincerely,


Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member/ PNW ISA Member



Alder Tree in Stella Olson Park

- Tree has died. No arborist assessment needed.



MURDOCK PARK

Parks and Recreation Advisory Board

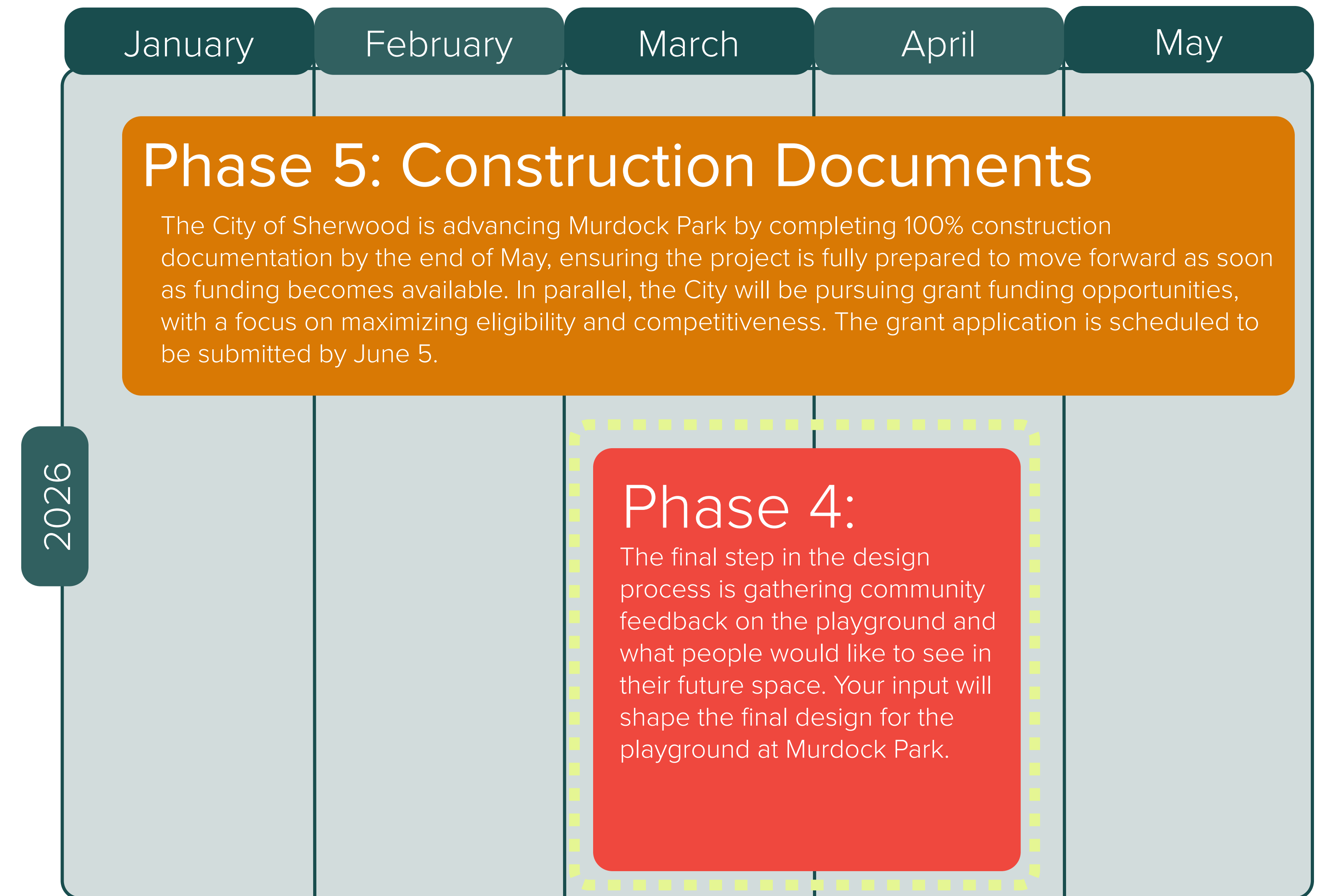
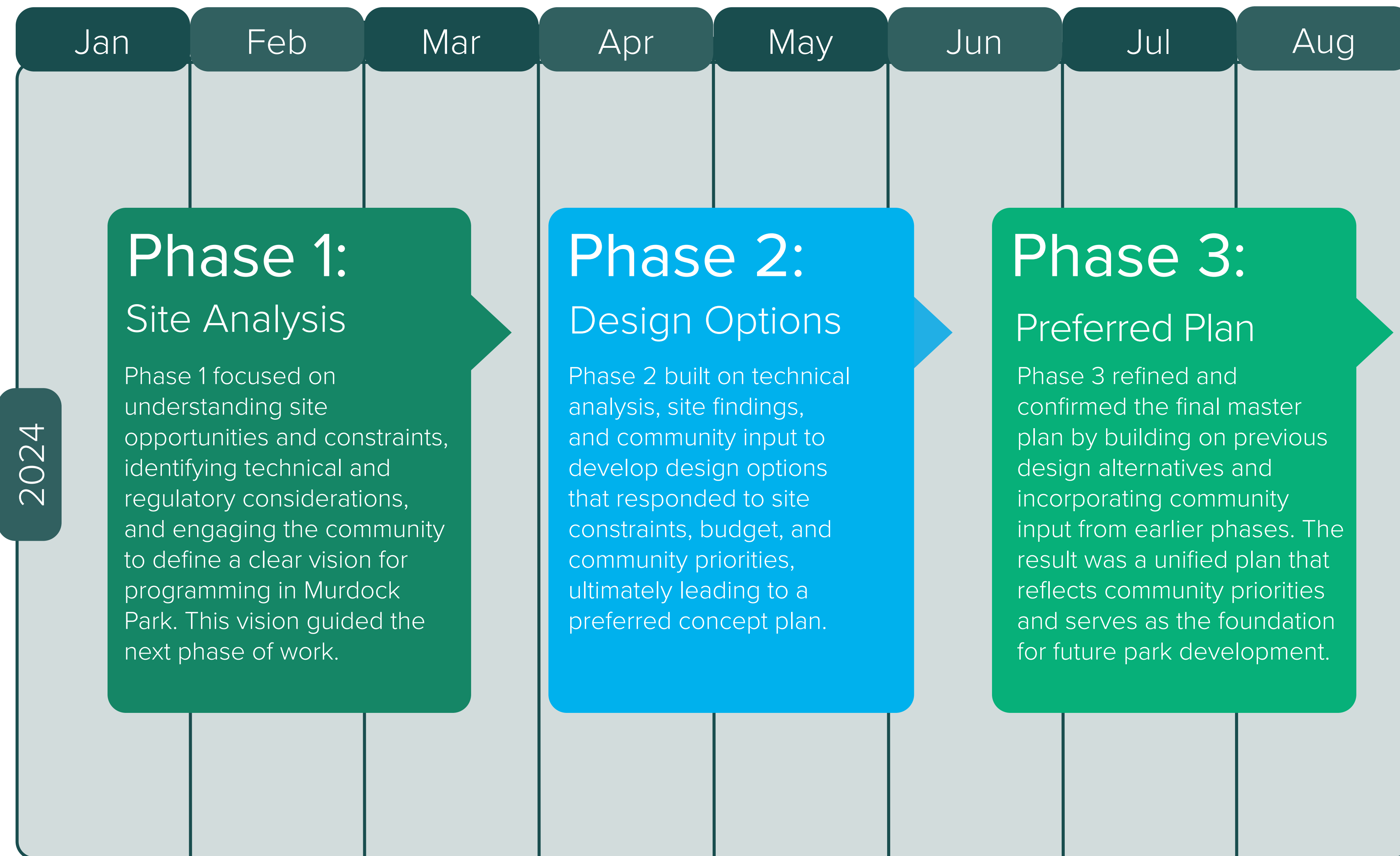
April 6th 2026

PROJECT SCHEDULE



The Murdock Park Master Plan was developed as an extension of the City’s 2021 Parks and Recreation Master Plan, with a park-specific planning effort completed in September 2024. While the park has not yet received funding for construction, the project has continued to advance into the next phase. The team is currently preparing 100% construction documentation, positioning the City to move forward quickly once funding becomes available. Final construction documents are anticipated to be completed by the end of May 2026.

In parallel, the City of Sherwood is actively pursuing grant funding opportunities, with a focus on maximizing eligibility and competitiveness. A grant application is scheduled to be submitted by June 5, helping move the project closer to construction funding.



EXISTING CONDITIONS

A successful plan for the future of Murdock Park requires an understanding of the opportunities and constraints of the existing park. This plan illustrates some of the site features, environmental factors, and park elements that will affect how improvements will be implemented.

Legend

- Area of Moderate Slopes**
 These areas are sloped enough that consideration will be needed for any programming in these spaces. Maintaining accessible pathways through these areas could require some re-grading.
- Area of Steep Slopes**
 These areas are sloped steeply and could potentially require significant re-grading in order to make these areas viable for park programming.
- Pathway Accessibility**
 These highlighted sections of pathways do not meet the Americans with Disabilities Act (ADA) standards for accessibility due to the slopes being too high.
- Fences at Property Line**
 The west and south boundaries of the park back onto houses with fences along the property line. Site activities must be designed in a manner that minimizes disturbance to neighbors.
- Tree Condition**
 These trees are in good condition.
- For the safety of people and property, the arborist report recommends pruning and removing any dead or hazardous limbs from these trees. Otherwise, the trees are in good condition and will remain.
- Per the arborist report, these trees are recommended for removal due to poor health and decay, including the eight cottonwood trees on site.
- Existing Culvert**
 The existing culvert is near the end of its design life. As such, there are opportunities to reconsider this crossing and related chain link fences.



2024 MASTER PLAN CONCEPT



UPDATED PREFERRED CONCEPT PLAN



OPTION 1: MODERN PLAY INSPIRED BY NATURE

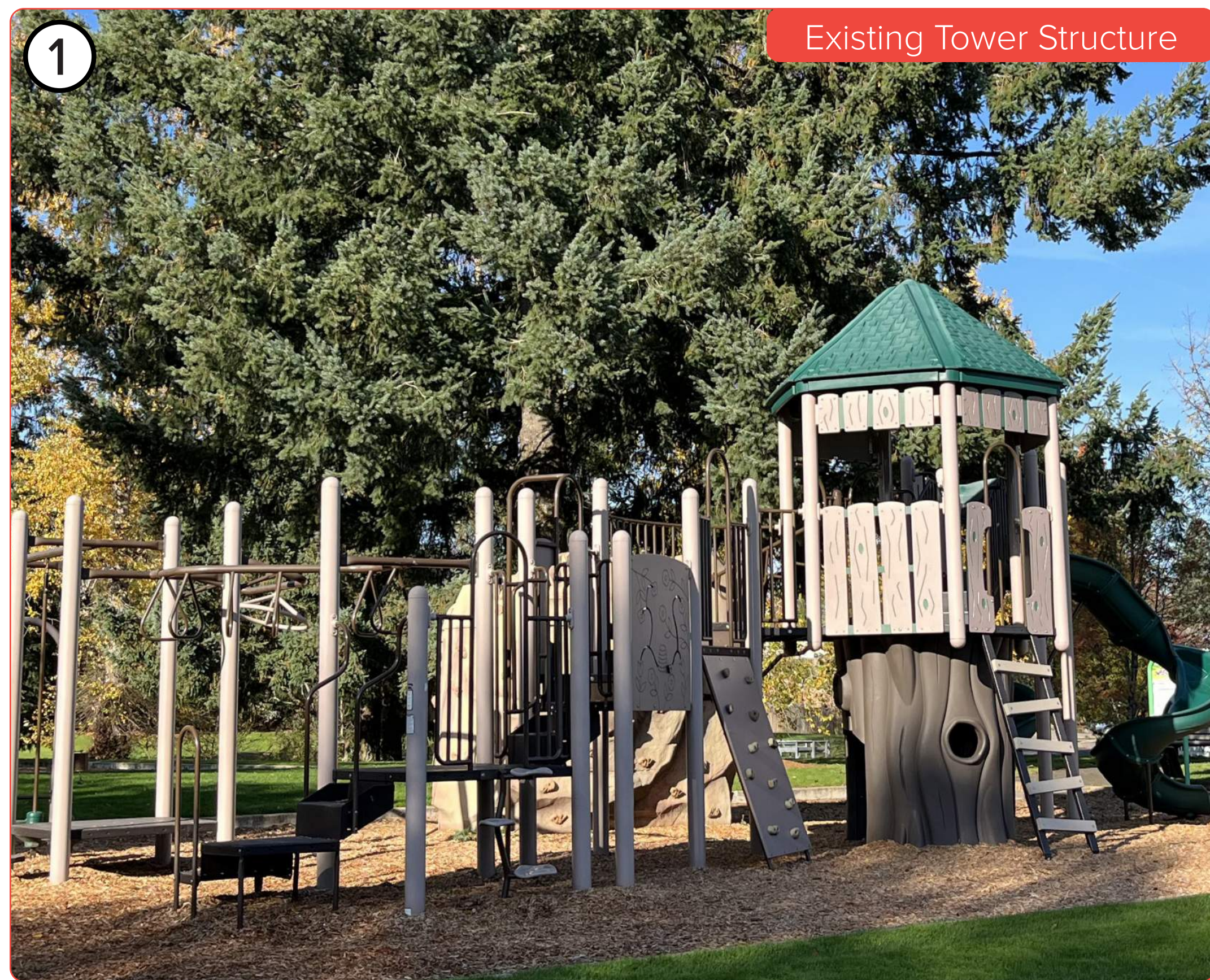
A play environment that combines durable materials with a nature-based theme to create a space that feels both contemporary and connected to the outdoors. Metal posts and platform structures provide a strong framework, while recycled wood-grain panels help create a more organic play experience. Earth-tone colors reinforce the natural theme and help soften the appearance of metal elements, supporting a cohesive setting while maintaining durability and low maintenance.

This approach expands inclusive play opportunities with a focus on durability and long-term use, using resilient materials and nature-inspired textures and tones to support engaging experiences for children of all ages and abilities.



PLAY AMENITIES

- ① Existing 5-12 Year Old Tower and Climbing Boulder
- ② Communication Board
- ③ Inclusive Carousel
- ④ Inclusive Swing-Set
- ⑤ Music Station
- ⑥ 2-5 Year Old Structure
- ⑦ Rock and Log Scramble
- ⑧ Inclusive See-Saw
- ⑨ Flexible Play
- ⑩ Accessible Safety Surfacing

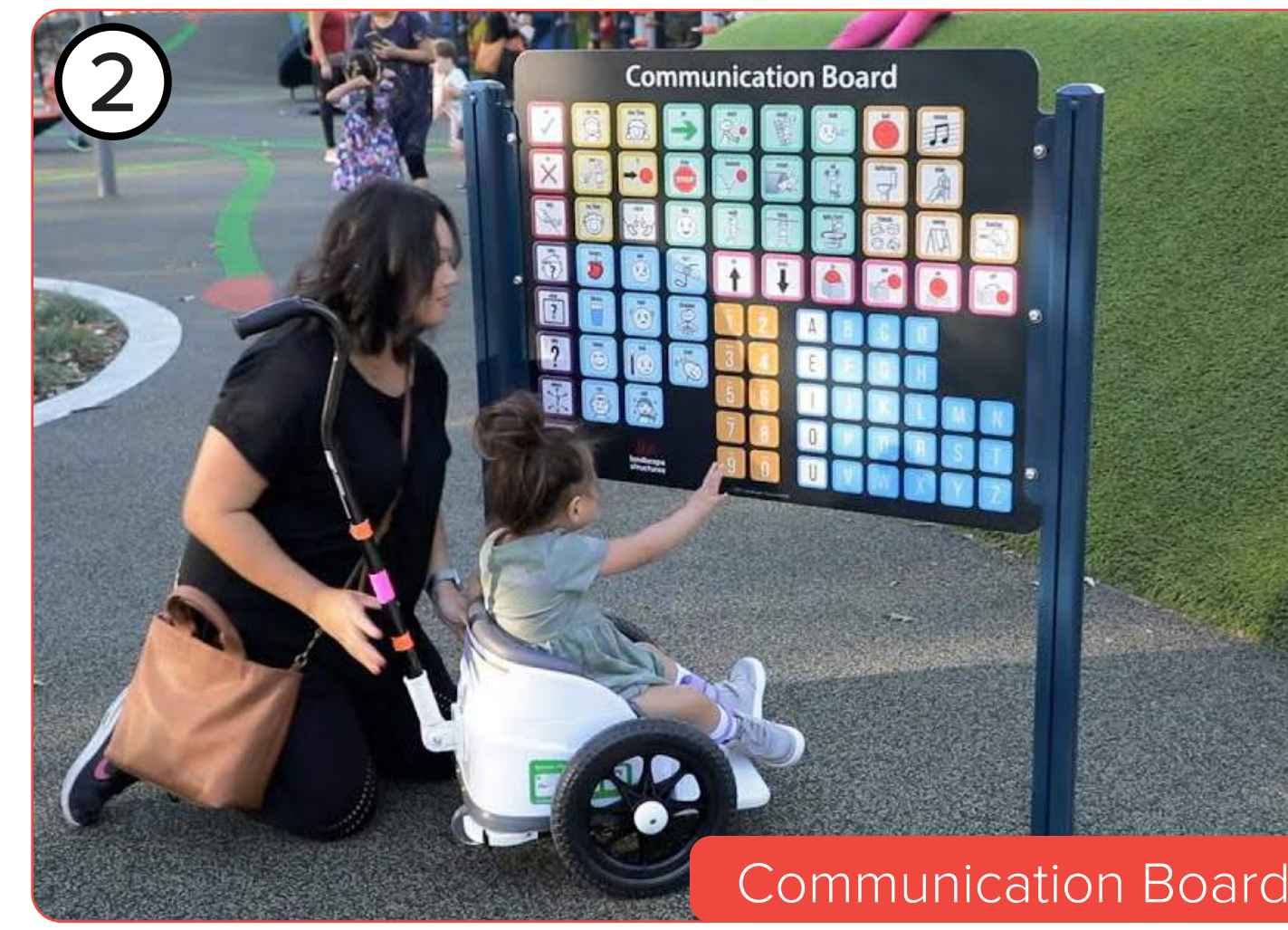


Existing Tower Structure

The existing tower and climbing boulder will remain in place. The tower will lead the way in establishing the style and character of the space, guiding the selection of new playground colors and materials so they blend naturally with what already exists. By drawing from the tower and climbing boulder's forms, finishes, and color palette, the new play elements will feel cohesive and intentional, allowing the new playground materials fit in naturally and keep the spirit of the original playground.



Existing Climbing Boulder



Communication Board

A Communication Board helps children of all abilities express themselves using pictures and symbols. It supports non-verbal, speech-challenged, and early learners in sharing thoughts, feelings, and needs, encouraging connection and inclusive play.

The Inclusive Carousel offers kids of all abilities a fun, easy way to spin and play together, with a flush platform for simple access. As they ride, children build balance, strength, and coordination while connecting and playing in an inclusive space.



Inclusive Carousel



Inclusive Swing Set

This inclusive music station invites everyone to explore rhythm through hands-on play. Each instrument is fully hand powered, no sticks required, making them intuitive and accessible for all abilities. Designed with inclusive heights and spacing, it ensures comfortable reach for both wheelchair users and standing participants.



Dish Swing

Swing into fun—together! Designed for toddlers, infants, and children who need support, each seat offers comfort, safety, and easy transfer access for mobility devices. Plus, the dish swing adds excitement with room for multiple riders to share the fun and soar side by side.



Drums



Chimes



2-5 Year Old Structure Example

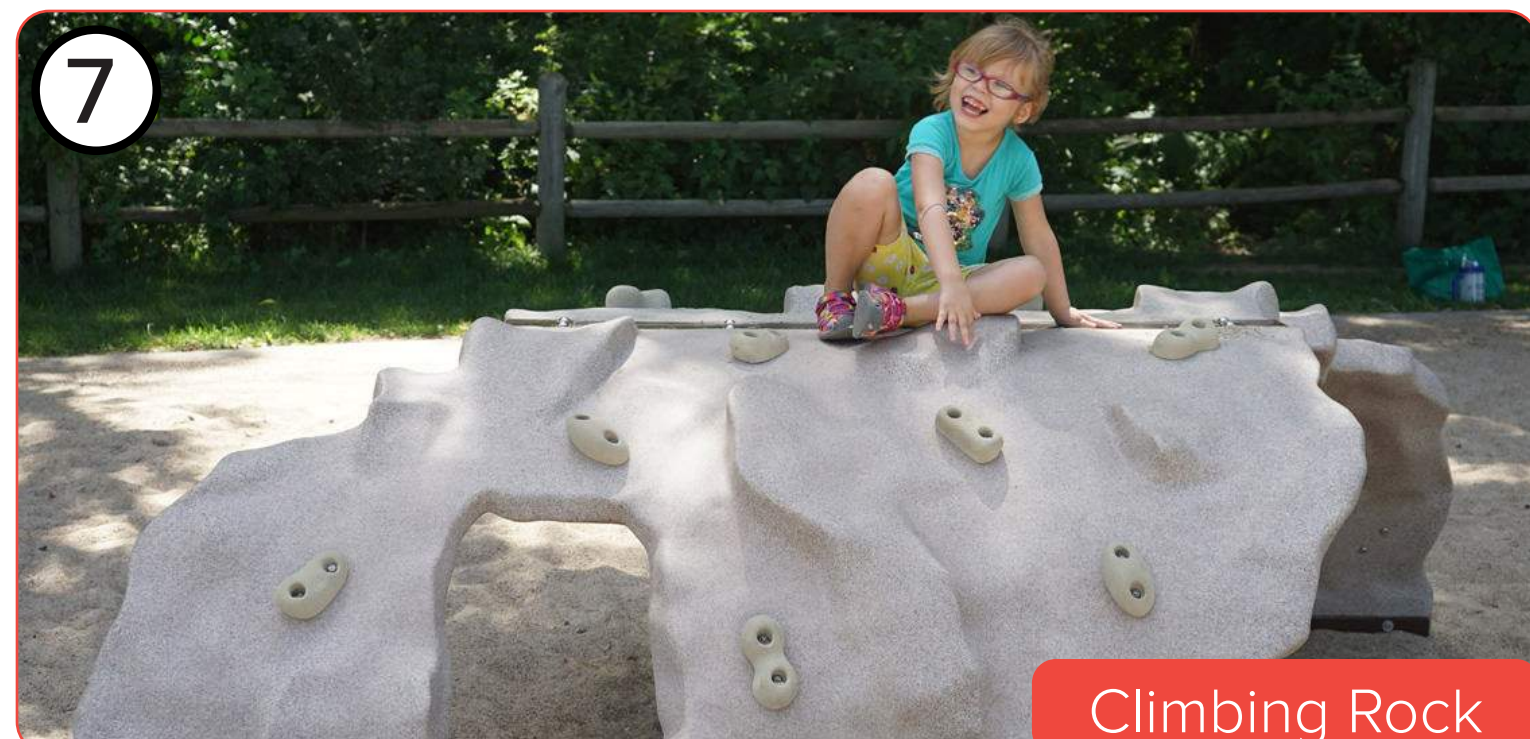


Tree House Canopy

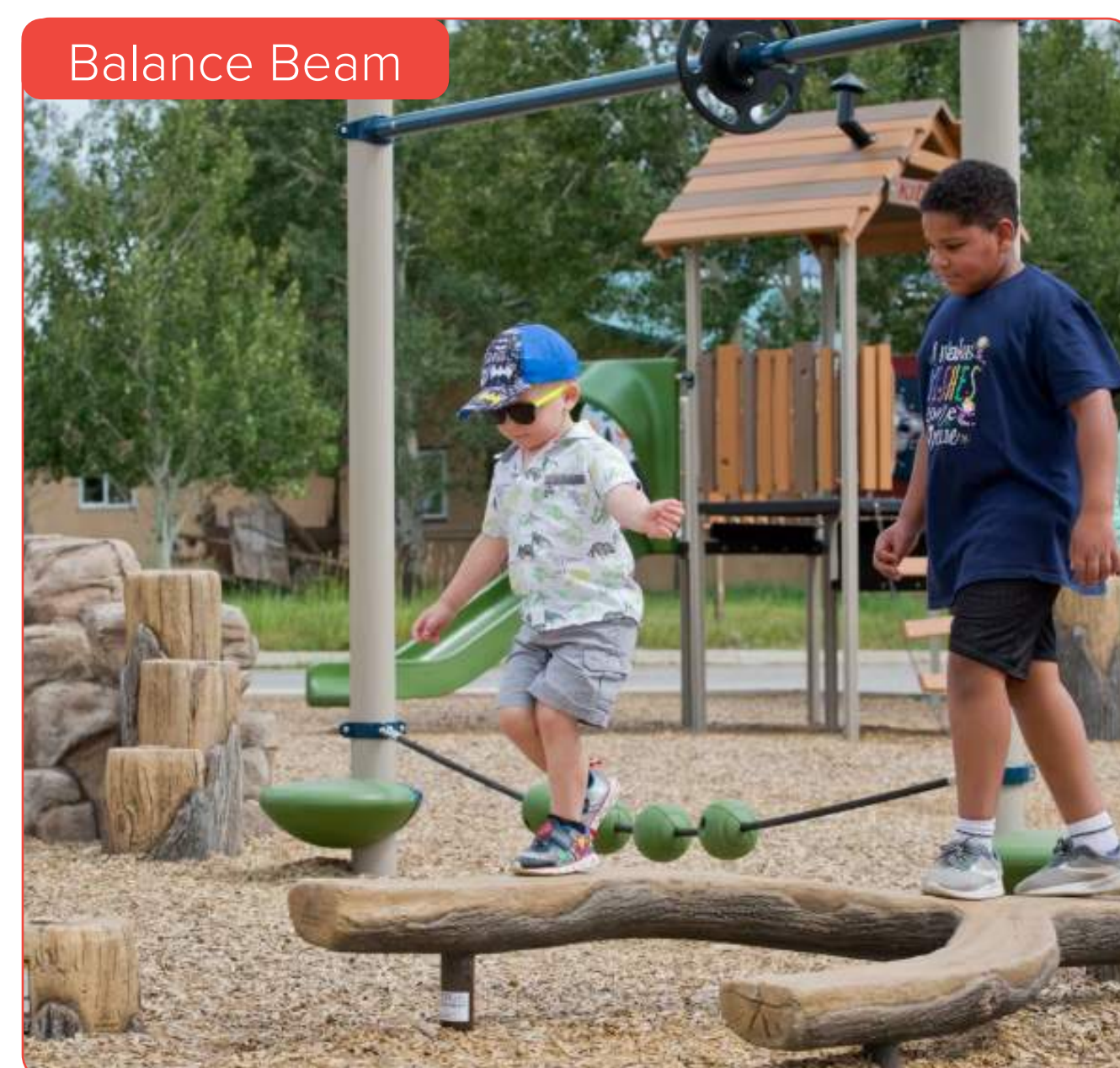
This nature-inspired tower expands the treehouse theme with features designed just for younger children. Natural colors, fun textures, and playful details create a cozy, inviting space that feels like part of the outdoors.

Age-appropriate elements encourage safe exploration, including a gentle roller slide for sensory play, a ground-level transfer platform for easy access, and a traction-enhancing rubber belt climber that helps little ones build confidence as they climb and move at their own pace.

These nature-inspired elements bring adventure and challenge to the play space. The climbing feature encourages kids to explore over, under, or around, while log steppers build balance, coordination, and confidence through active play.



Climbing Rock



Balance Beam

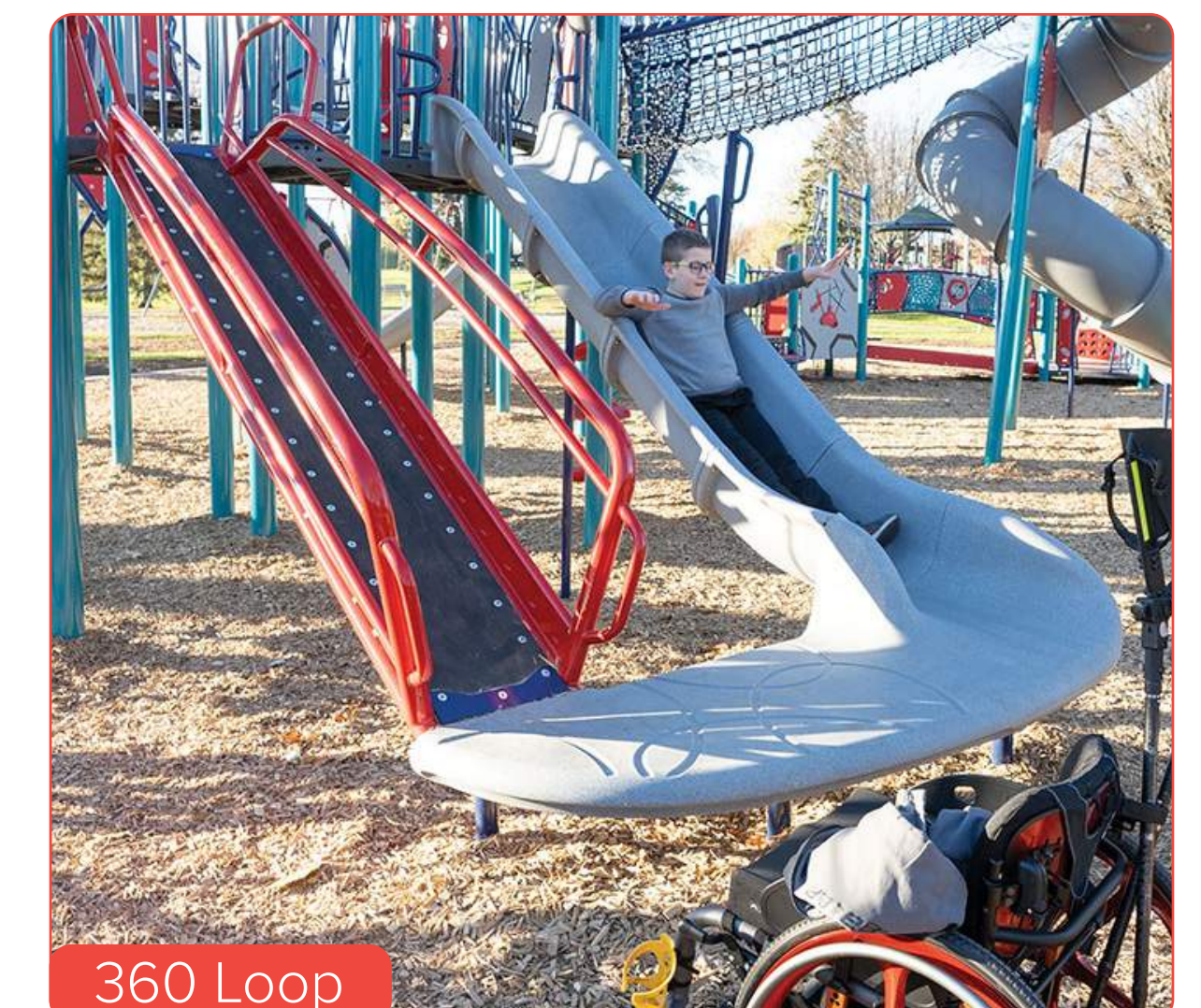


Inclusive See-Saw

The Inclusive See-Saw puts a fresh spin on a classic favorite. With accessible seating and a center platform for mobility device transfers, kids of many abilities can rock and play together. It's all about teamwork, shared movement, and making sure more can join the fun.



Roller Slide



360 Loop

OPTION 2: COMBINED NATURE AND MODERN

A play experience that unites nature-inspired modern design with authentic nature play brings together the best of both worlds in one cohesive environment. Contemporary structures provide durability, accessibility, and diverse play opportunities, while natural elements such as logs, boulders, and plantings invite hands-on exploration and imaginative discovery. Together, these features create a balanced landscape where structures and natural materials complement one another.

This approach provides opportunities for additional inclusive play options set within a natural setting, creating a welcoming environment where children of all ages and abilities can play together.



PLAY AMENITIES

- ① Existing 5-12 Year Old Tower and Climbing Boulder
- ② Log Scramble
- ③ Inclusive Swing-Set
- ④ Inclusive Spinning Dome
- ⑤ Musical Flowers
- ⑥ Leaf Climber
- ⑦ Communication Board
- ⑧ Flexible Play
- ⑨ Accessible Safety Surfacing



Existing Tower Structure

The existing tower and climbing boulder will remain in place. The tower will lead the way in establishing the style and character of the space, guiding the selection of new playground colors and materials so they blend naturally with what already exists. By drawing from the tower and climbing boulder's forms, finishes, and color palette, the new play elements will feel cohesive and intentional, allowing the new playground materials fit in naturally and keep the spirit of the original playground.



Existing Climbing Boulder



Log Scramble



The Inclusive Spinner brings everyone into the fun with a design that welcomes kids of all abilities to play together. Its spacious, easy-access platform supports seated or standing riders, encouraging social interaction and shared movement. With smooth, controlled spinning and plenty of room to join in, it creates a joyful, engaging experience where every child can feel included and part of the action.



Inclusive Spinner



Musical Flowers

Bring nature into play with these musical flowers. Each one has its own look and soft, gong-like sound that kids can explore. Different sizes and colors create a playful garden where kids can make music and enjoy a fun, nature-inspired experience.



Nest Swing



Friendship Swing

This robinia swing set brings a natural look and feel while offering fun for all ages. With tot lot seats, classic belt swings, and a molded bucket seat that provides extra stability for kids who need more support, there's something for everyone. The spacious Friendship Swing creates a shared experience where kids, parents, and grandparents can swing together, laugh, and enjoy time outdoors.



Swings

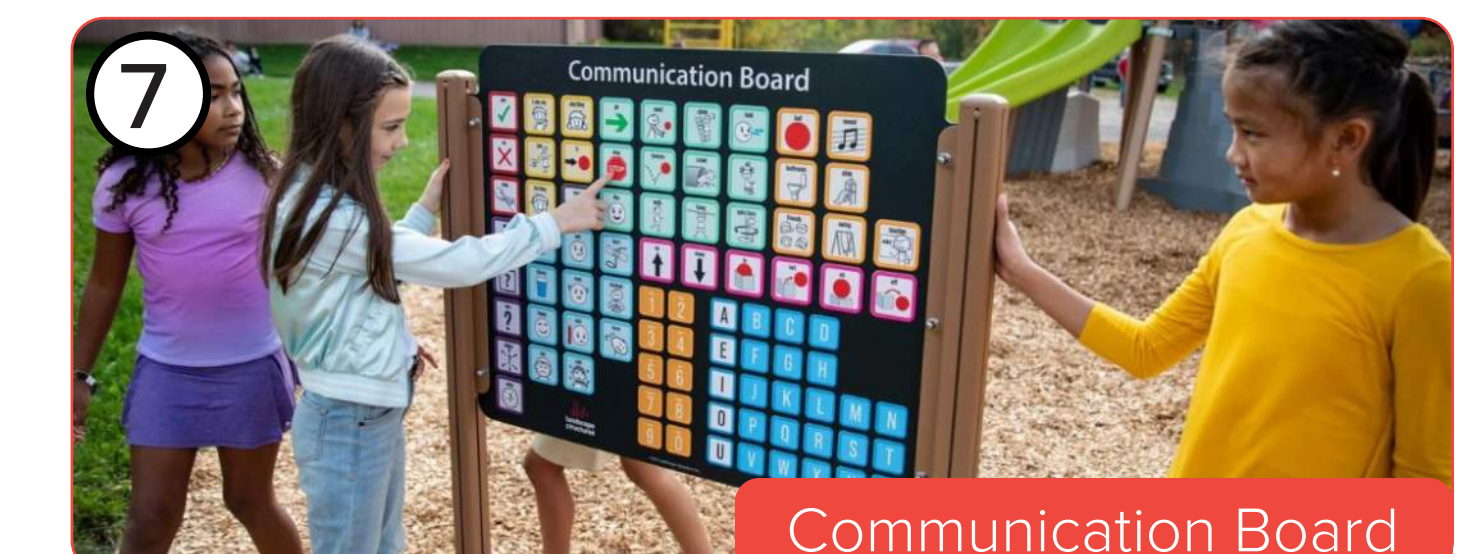


Leaf Climber

A nature-inspired climb with the Leaf Climber, where angled leaves build confidence as kids move higher. Integrated Leaf Steppers add a fun balance challenge, while open views and a low entry point make it easy for more kids to join.

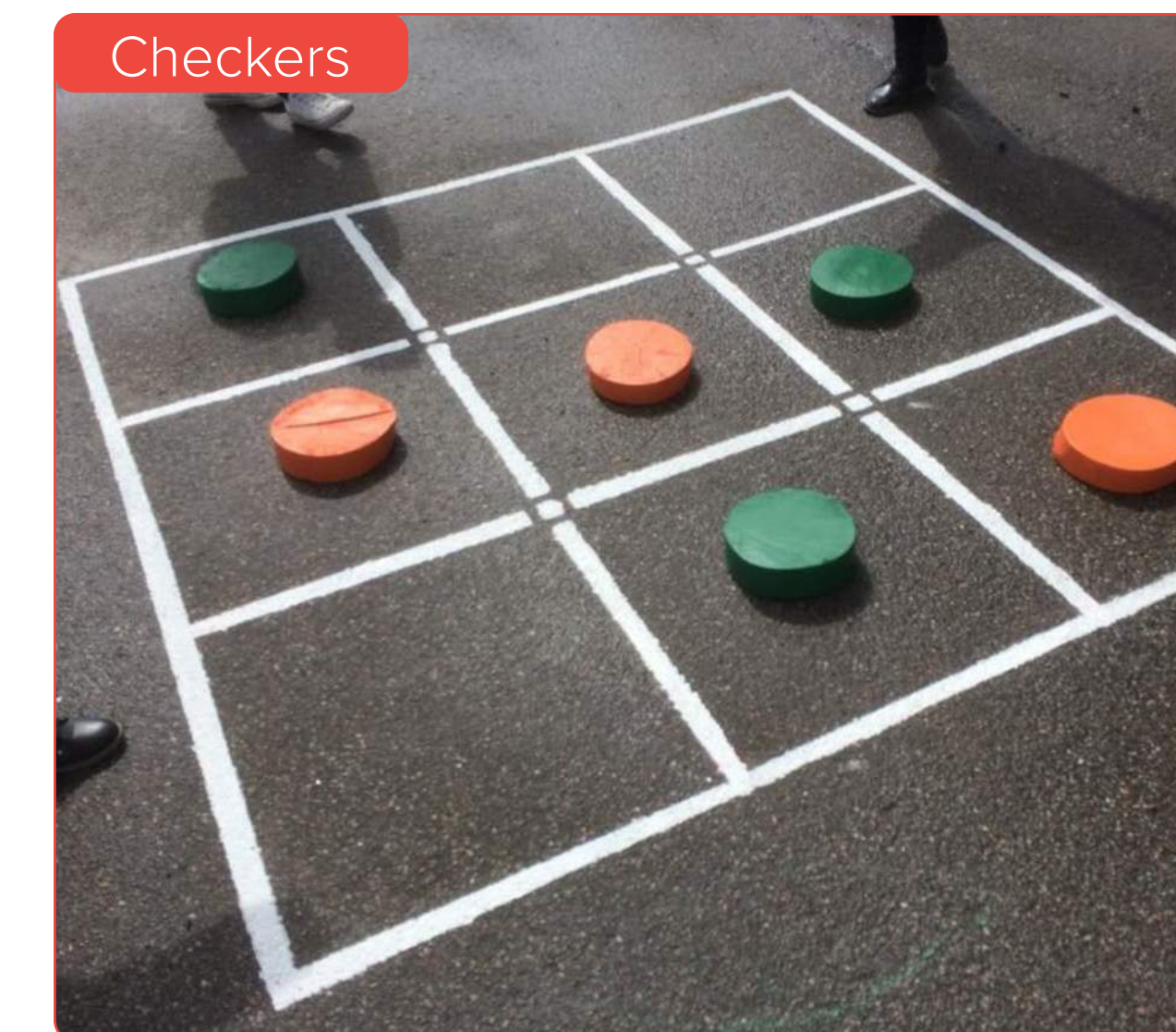
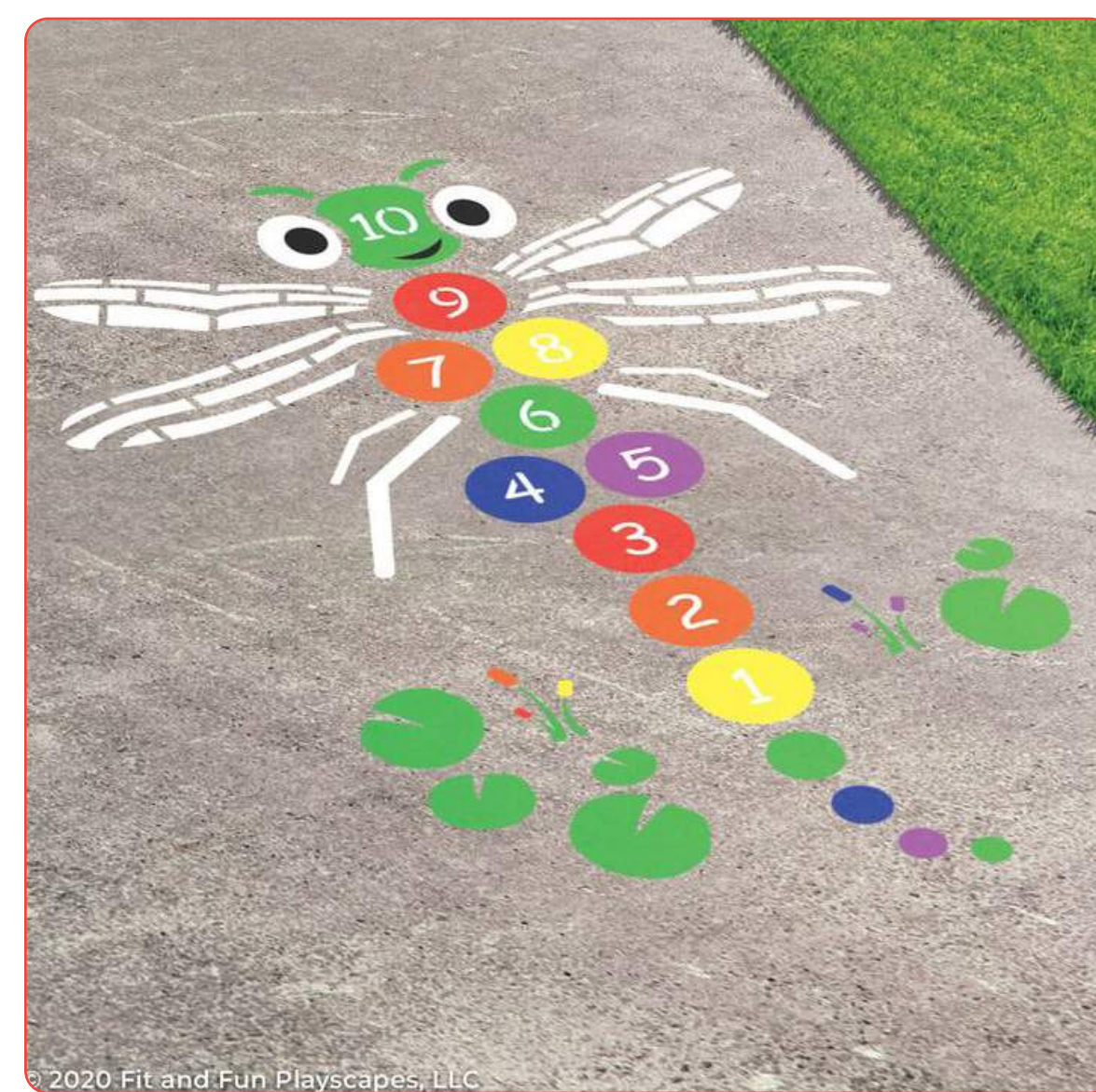
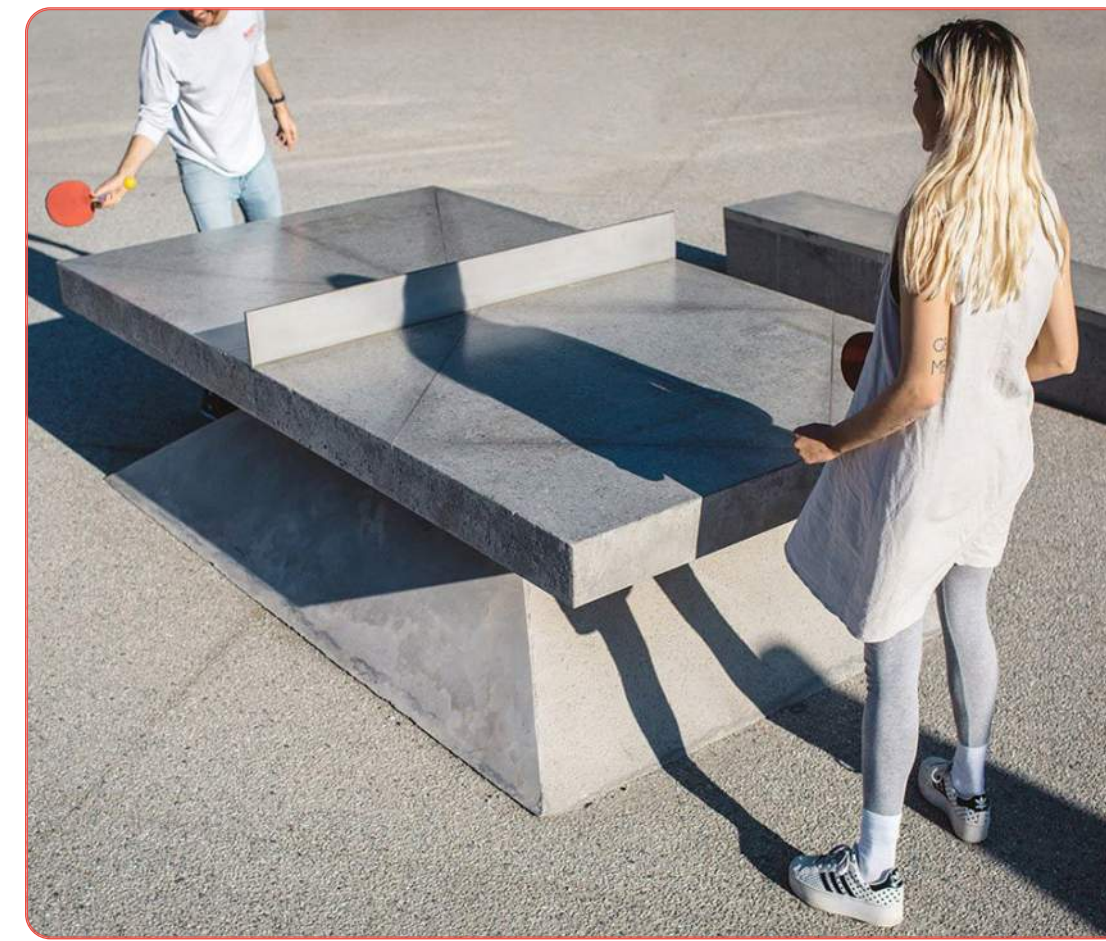


Communication Board



A Communication Board helps children of all abilities express themselves using pictures and symbols. It supports non-verbal, speech-challenged, and early learners in sharing thoughts, feelings, and needs, encouraging connection and inclusive play.

FLEXIBLE PLAY



OPEN HOUSE COMMENTS

PLAYGROUND FEEDBACK:

- The community loves the park's natural feel and sees natural materials as a way to set Murdock apart from other local parks.
- Strong support for inclusive features and accessible safety surfacing.
- A variety of swings are a high priority for the community.
- Notable interest in creating a designated play space for ages 2–5



FLEXIBLE PLAY FEEDBACK:

- The community expressed strong support for chess tables and table tennis.
- Designated court games were a favorite, including four square, hopscotch, and maze-style play.
- The flexible play space was identified as a good location to add more swings.



PICNIC SHELTER AND POND OVERLOOK



RESTROOM WITH DRINKING FOUNTAIN




ROMTEC
18240 NORTH BANK ROAD - ROSEBURG, OR 97470
503.635.1100



MURDOCK PARK RESTROOM (OPTION 1)
SHERWOOD, OREGON



ROMTEC
18240 NORTH BANK ROAD - ROSEBURG, OR 97470
503.635.1100



MURDOCK PARK RESTROOM (OPTION 2)
SHERWOOD, OREGON



ROMTEC
18240 NORTH BANK ROAD - ROSEBURG, OR 97470
503.635.1100



MURDOCK PARK RESTROOM (OPTION 3)
SHERWOOD, OREGON

UPDATED PREFERRED CONCEPT PLAN





Tree Removal - Open Spaces

Parks Board

April 6, 2026

Black Cottonwood Trees 22060 SW Chesapeake Place

- Removal of six (6) Black Cottonwood Trees adjacent to property at 22060 SW Chesapeake
- Trees are in overall fair to poor structure rating. Recommend removal due to their close proximity to the dwelling and for safety of persons/property.



**HALSTEAD'S
ARBORICULTURE
CONSULTANTS**
www.halsteadsarb.com
P.O. Box 1182 • Tualatin, OR 97062
(503) 243-1383

"Specialists in the Care and
Preservation of Trees"

March 26, 2026

ATTN: Mr. Trey Hoekstra
City of Sherwood
15221 SW Wilamette Street
Sherwood, OR 97140
(503) 625-0679 Fax

Reference: Tree Assessment
Location: 22060 SW Chesapeake Pl., Sherwood, OR 97140
Subject: Black Cottonwood Trees

Per your request, I inspected six Black cottonwood trees (*Populus trichocarpa*) located within the green space behind the address listed above to determine their condition.

Description/Evaluation:

Tree number one has a diameter at breast height of nineteen inches as measured 54 inches above ground level. The height of the tree is approximately fifty feet and the canopy spread measures approximately thirty-five feet in diameter. The tree is in fair health and structure and has a phototropic lean growing towards SW Oregon Street.

Tree number two has a diameter at breast height of seven inches as measured 54 inches above ground level. The height of the tree is approximately twenty-five feet and the canopy spread measures approximately nineteen feet in diameter. The tree is in poor health and structure as indicated by sixty-five percent lower canopy dieback present.

Tree number three has a diameter at breast height of twenty inches as measured 54 inches above ground level. The height of the tree is approximately fifty-five feet and the canopy spread measures approximately forty feet in diameter. The tree is in fair health and structure as indicated by hazardous dead limbs found through-out the canopy.

Tree number four has a diameter at breast height of twenty-one inches as measured 54 inches above ground level. The height of the tree is approximately fifty feet and the canopy spread measures approximately thirty-five feet in diameter. The tree has since perished with no bud development present.

CCBH 008846

Keep America Green - Printed on Recycled Paper

Page 2

Reference: Tree Assessment
Location: 22060 SW Chesapeake Pl., Sherwood, OR 97140
Subject: Black Cottonwood Trees

Description/Evaluation Continued:

Tree number five has a diameter at breast height of twenty-two inches as measured 54 inches above ground level. The height of the tree is approximately forty feet and the canopy spread measures approximately forty-two feet in diameter. The tree is in fair health and exhibits poor structure. The tree has a phototropic lean growing towards the neighboring dwelling with overarching limbs present.

Tree number six has a diameter at breast height of six inches as measured 54 inches above ground level. The height of the tree is approximately twenty feet and the canopy spread measures approximately twenty feet in diameter. The tree is in fair health and structure and has a phototropic lean growing towards the neighboring back yard.

Results: Due to the trees overall fair to poor structure rating and close proximity to the dwelling and for safety of persons/property, I recommend all six Black cottonwood trees be removed.

All recommendations adhere to the International Society of Arboriculture Standards and Best Management Practices.

If further information is required, please call.

Sincerely,

Matthew Evans
Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member/ PNW ISA Member

