



MEETING AGENDA

Parks & Recreation Advisory Board

Monday, April 6, 2026, 7:00pm

Sherwood City Hall, Community Room

22560 SW Pine Street
Sherwood, OR 97140

1. CALL TO ORDER
2. ROLL CALL
3. ADJUSTMENTS TO AGENDA
4. APPROVAL OF MARCH MEETING MINUTES
5. CITIZEN COMMENTS
6. NEW BUSINESS
 - A. YMCA Update (Jennier Lawrence, YMCA Executive Director)
 - B. Murdock Park Design (Darren Caniparoli, Operations Supervisor/Lango Hanson)
 - C. Tree Removal Request (Darren Caniparoli, Operations Supervisor)
7. PARK MAINTENANCE REPORT (Darren Caniparoli, Operations Supervisor)
8. STAFF UPDATES (Kristen Switzer, Assistant City Manager)
9. COUNCIL LIAISON ANNOUNCEMENTS (Doug Scott, City Councilor)
10. OTHER
11. ADJOURN

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to steffenst@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email steffenst@sherwoodoregon.gov or call 503-625-4213 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

If you require ADA accommodations for this public meeting, please contact steffenst@sherwoodoregon.gov or call 503-625-4213 at least 48 hours in advance of the scheduled meeting time.



SHERWOOD PARKS BOARD MEETING MINUTES
22560 SW Pine St., Sherwood, OR
April 6, 2026

REGULAR SESSION

1. **CALL TO ORDER:** Board Chair Scheirman called the meeting to order at 7:00pm
2. **BOARD PRESENT:** David Scheirman, Jim Craig, Steve Munsterman, Jim Booker, Joshua Gaylord, Zander Brown, Tara Khodadadian, Barbara Leitzinger, City Councilor Doug Scott

STAFF PRESENT: Assistant City Manager Kristen Switzer, Volunteer Coordinator Tammy Steffens, Operations Supervisor Darren Caniparoli

3. **ADJUSTMENTS TO AGENDA:** Add "Connector Trail" under Other.
4. **APPROVAL OF MARCH MEETING MINUTES:**

MOTION: FROM BROWN TO APPROVE THE MARCH MEETING MINUTES.
SECONDED BY CRAIG. MOTION PASSES.

5. **CITIZEN COMMENTS:** None.

6. NEW BUSINESS

A. YMCA Update (Jennifer Lawrence)

- o Spring sports have started
- o Healthy Kids Day is April 18, 2026, 10am-12pm
- o Staff is focusing on summer programing including camps, swimming lessons, lifeguard training, and more
- o Blood drives are scheduled for April 27, 2026, and July 1, 2026
- o Peddling for Parkinsons is October 6, 2026
- o Upcoming Y Talks are scheduled for April 28 and 30, 2026

B. Murdock Park Design (Caniparoli and Lango Hanson)

Caniparoli introduced Brian Martin and Carly Boise from Lango Hanson. Martin and Boise announced that a community meeting had been held on April 27. They presented Exhibit A to the Board. The price for Options 1 and 2 is similar. The price for the picnic shelters, restrooms and pond overlook is also similar. They informed the Board that approximately 82% of people who participated in the online voting favored Option 2.

MOTION: FROM KHODADADIAN TO RECOMMEND OPTION 2 OF THE PLAYGROUND TO CITY COUNCIL. SECONDED BY BROWN. MOTION PASSES. Discussion included the point that each option is not exclusive. Features from each option can be on the other.

MOTION: FROM GAYLORD TO RECOMMEND OPTION 1 OF THE SHELTER/BATHROOM TO CITY COUNCIL. SECONDED BY CRAIG. MOTION PASSES.

C. Tree Removal Request (Caniparoli)

Caniparoli reviewed Exhibit B with the Board.

MOTION: FROM CRAIG TO APPROVE THE TREE REMOVAL REQUEST. SECONDED BY BOOKER. MOTION PASSES.

7. PARKS MAINTENANCE REPORT (Caniparoli)

- Shade sails have been put up at Robin Hood Plaza
- Weekly mowing in parks has started
- Public Works crews are going through all irrigation in all parks checking for leaks

8. STAFF UPDATE (Switzer)

Three members of the Youth Advisory Board were able to attend the NLC conference in Washington DC. They will be having a roundtable with City Council at the work session in May. Each Board and Commission will have a roundtable with City Council each month. Parks Board's is scheduled for later in the year. State of the City is April 15, 2026. Volunteer Appreciation Dinner is April 29, 2026. Craig let Switzer and the Board know that he had reached out to Les Schwab regarding sponsoring trail signage. Councilor Scott asked the Board if they were interested in working on a plan, all agreed that they would. Switzer stated that City Council was discussing possibilities of updating the City's branding, including a new logo. That timing would be something to consider when working on a trail signage plan. Switzer also stated that the Cedar Creek Trail is part of the Intertwine and could potentially use Metro branding and logo.

9. COUNCIL UPDATE (Scott)

Scott stated that at the April 7, 2026, work session Council would be discussing Police Department plan projections, Policy updates, Sherwood West Comprehensive Plan. At the regular meeting they will be having a Public Hearing on food cart pods and code modification allowing conditional use in light industrial zones. There will also be a Public Hearing adopting the Old Town Strategic Plan

- 10. OTHER** – Booker asked if he could defer his report on connector trails until the next meeting in light of the time. Scheirman stated that he will get the CEP Grant application submitted to include benches and trash cans. Brown reminded Scheirman to have benches with backs and arms to be compliant.

11. ADJOURN 8:05pm

MURDOCK PARK

Parks and Recreation Advisory Board

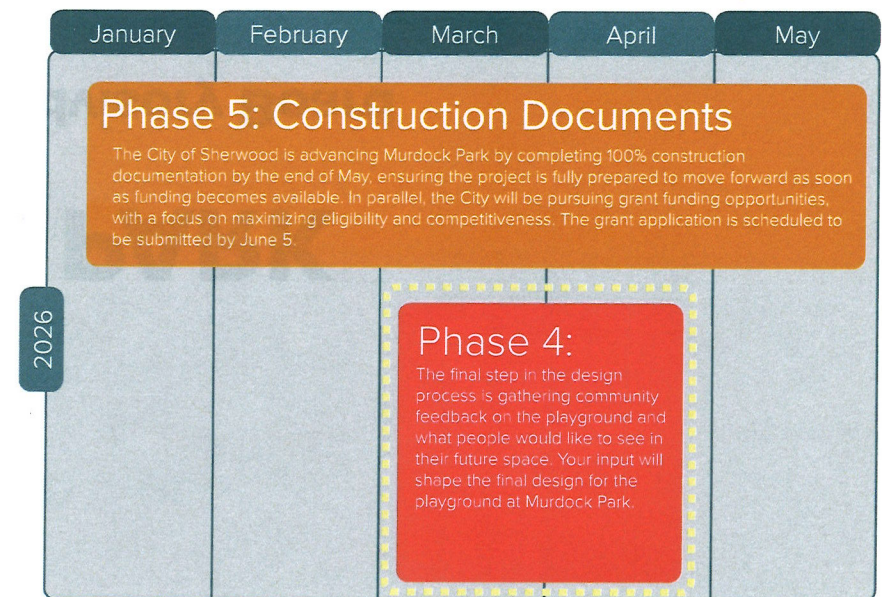
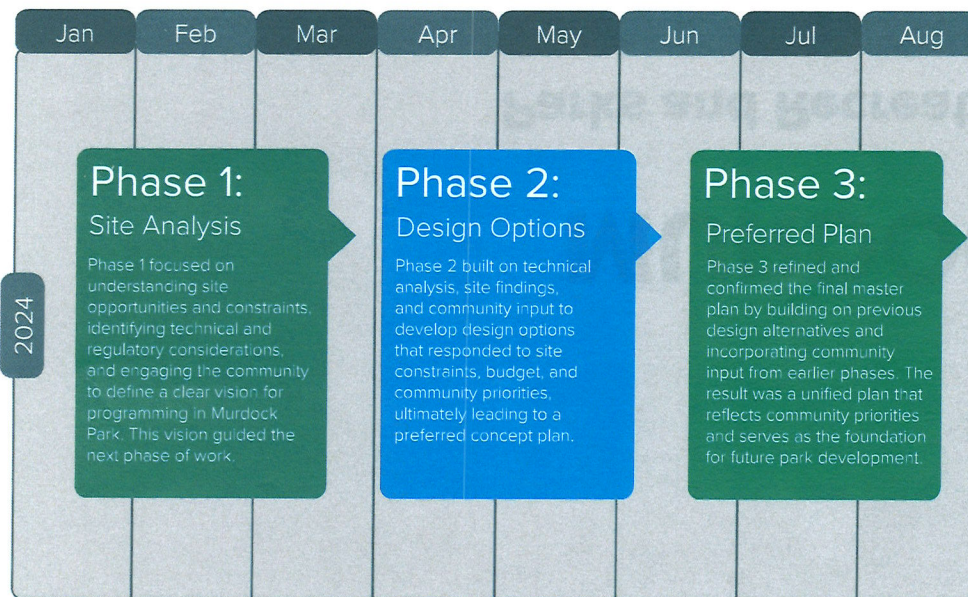
April 6th 2026

PROJECT SCHEDULE



The Murdock Park Master Plan was developed as an extension of the City's 2021 Parks and Recreation Master Plan, with a park-specific planning effort completed in September 2024. While the park has not yet received funding for construction, the project has continued to advance into the next phase. The team is currently preparing 100% construction documentation, positioning the City to move forward quickly once funding becomes available. Final construction documents are anticipated to be completed by the end of May 2026.

In parallel, the City of Sherwood is actively pursuing grant funding opportunities, with a focus on maximizing eligibility and competitiveness. A grant application is scheduled to be submitted by June 5, helping move the project closer to construction funding.



EXISTING CONDITIONS

A successful plan for the future of Murdock Park requires an understanding of the opportunities and constraints of the existing park. This plan illustrates some of the site features; environmental factors, and park elements that will affect how improvements will be implemented.

Legend

- 
Area of Moderate Slopes
 These areas are sloped enough that consideration will be needed for any programming in these spaces. Maintaining accessible pathways through these areas could require some re-grading.
- 
Area of Steep Slopes
 These areas are sloped steeply and could potentially require significant re-grading in order to make these areas viable for park programming.
- 
Pathway Accessibility
 These highlighted sections of pathways do not meet the Americans with Disabilities Act (ADA) standards for accessibility due to the slopes being too high.
- 
Fences at Property Line
 The west and south boundaries of the park back onto houses with fences along the property line. Site activities must be designed in a manner that minimizes disturbance to neighbors.
- Tree Condition**
 - 
 These trees are in good condition.
 - 
 For the safety of people and property, the arborist report recommends pruning and removing any dead or hazardous limbs from these trees. Otherwise, the trees are in good condition and will remain.
 - 
 Per the arborist report, these trees are recommended for removal due to poor health and decay, including the eight cottonwood trees on site.
- 
Existing Culvert
 The existing culvert is near the end of its design life. As such, there are opportunities to reconsider this crossing and related chain link fences.



2024 MASTER PLAN CONCEPT



UPDATED PREFERRED CONCEPT PLAN



OPTION 1: MODERN PLAY INSPIRED BY NATURE

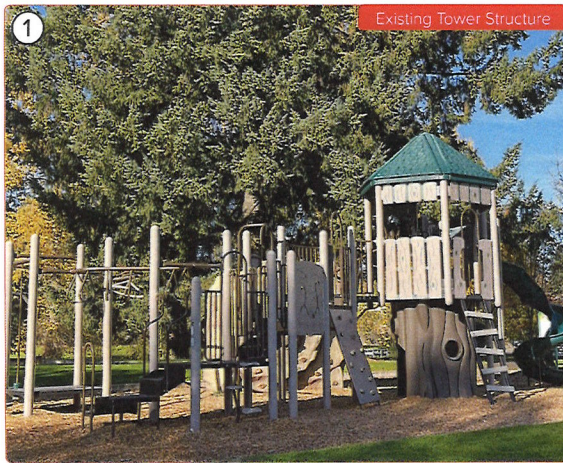
A play environment that combines durable materials with a nature-based theme to create a space that feels both contemporary and connected to the outdoors. Metal posts and platform structures provide a strong framework, while recycled wood-grain panels help create a more organic play experience. Earth-tone colors reinforce the natural theme and help soften the appearance of metal elements, supporting a cohesive setting while maintaining durability and low maintenance.

This approach expands inclusive play opportunities with a focus on durability and long-term use, using resilient materials and nature-inspired textures and tones to support engaging experiences for children of all ages and abilities.



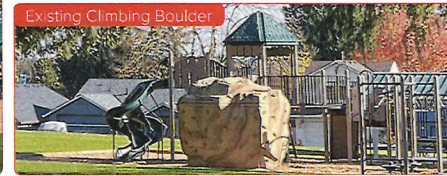
PLAY AMENITIES

- ① Existing 5-12 Year Old Tower and Climbing Boulder
- ② Communication Board
- ③ Inclusive Carousel
- ④ Inclusive Swing-Set
- ⑤ Music Station
- ⑥ 2-5 Year Old Structure
- ⑦ Rock and Log Scramble
- ⑧ Inclusive See-Saw
- ⑨ Flexible Play
- ⑩ Accessible Safety Surfacing



Existing Tower Structure

The existing tower and climbing boulder will remain in place. The tower will lead the way in establishing the style and character of the space, guiding the selection of new playground colors and materials so they blend naturally with what already exists. By drawing from the tower and climbing boulder's forms, finishes, and color palette, the new play elements will feel cohesive and intentional, allowing the new playground materials fit in naturally and keep the spirit of the original playground.



Existing Climbing Boulder



Communication Board

A Communication Board helps children of all abilities express themselves using pictures and symbols. It supports non-verbal, speech-challenged, and early learners in sharing thoughts, feelings, and needs, encouraging connection and inclusive play.

The Inclusive Carousel offers kids of all abilities a fun, easy way to spin and play together, with a flush platform for simple access. As they ride, children build balance, strength, and coordination while connecting and playing in an inclusive space.



Inclusive Carousel



Inclusive Swing Set



Dish Swing

Swing into fun—together! Designed for toddlers, infants, and children who need support, each seat offers comfort, safety, and easy transfer access for mobility devices. Plus, the dish swing adds excitement with room for multiple riders to share the fun and soar side by side.

This inclusive music station invites everyone to explore rhythm through hands-on play. Each instrument is fully hand powered, no sticks required, making them intuitive and accessible for all abilities. Designed with inclusive heights and spacing, it ensures comfortable reach for both wheelchair users and standing participants.



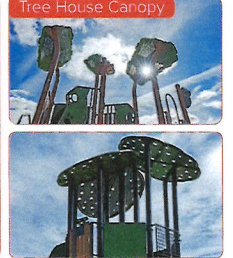
Drums



Chimes



2-5 Year Old Structure Example



Tree House Canopy

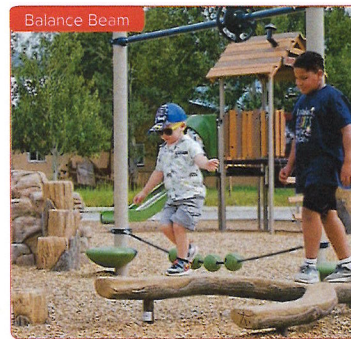
This nature-inspired tower expands the treehouse theme with features designed just for younger children. Natural colors, fun textures, and playful details create a cozy, inviting space that feels like part of the outdoors.

Age-appropriate elements encourage safe exploration, including a gentle roller slide for sensory play, a ground-level transfer platform for easy access, and a traction-enhancing rubber belt climber that helps little ones build confidence as they climb and move at their own pace.

These nature-inspired elements bring adventure and challenge to the play space. The climbing feature encourages kids to explore over, under, or around, while log steppers build balance, coordination, and confidence through active play.



Climbing Rock



Balance Beam



Inclusive See-Saw

The Inclusive See-Saw puts a fresh spin on a classic favorite. With accessible seating and a center platform for mobility device transfers, kids of many abilities can rock and play together. It's all about teamwork, shared movement, and making sure more can join the fun.



Roller Slide



360 Loop

OPTION 2: COMBINED NATURE AND MODERN

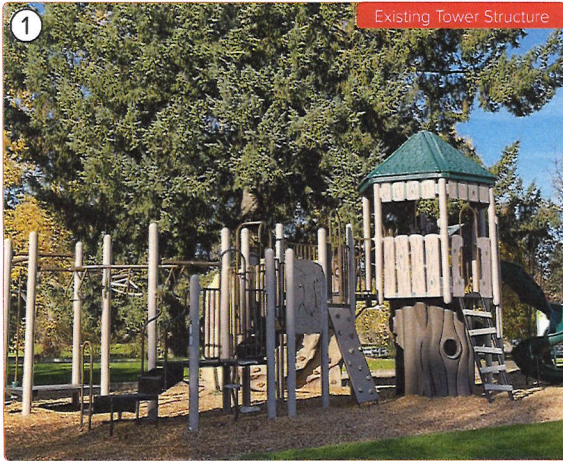
A play experience that unites nature-inspired modern design with authentic nature play brings together the best of both worlds in one cohesive environment. Contemporary structures provide durability, accessibility, and diverse play opportunities, while natural elements such as logs, boulders, and plantings invite hands-on exploration and imaginative discovery. Together, these features create a balanced landscape where structures and natural materials complement one another.

This approach provides opportunities for additional inclusive play options set within a natural setting, creating a welcoming environment where children of all ages and abilities can play together.



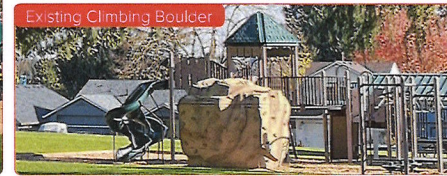
PLAY AMENITIES

- ① Existing 5-12 Year Old Tower and Climbing Boulder
- ② Log Scramble
- ③ Inclusive Swing-Set
- ④ Inclusive Spinning Dome
- ⑤ Musical Flowers
- ⑥ Leaf Climber
- ⑦ Communication Board
- ⑧ Flexible Play
- ⑨ Accessible Safety Surfacing



Existing Tower Structure

The existing tower and climbing boulder will remain in place. The tower will lead the way in establishing the style and character of the space, guiding the selection of new playground colors and materials so they blend naturally with what already exists. By drawing from the tower and climbing boulder's forms, finishes, and color palette, the new play elements will feel cohesive and intentional, allowing the new playground materials fit in naturally and keep the spirit of the original playground.



Existing Climbing Boulder



Log Scramble



Inclusive Spinner

The Log Scramble brings a natural, adventurous element to any play space, inviting kids to climb, balance, and explore at their own pace. Crafted from durable Robinia logs, it offers a smooth, tactile feel while standing up to years of active play. Its thoughtfully arranged logs help build coordination and confidence while encouraging imaginative movement.



Nest Swing



Friendship Swing

The Inclusive Spinner brings everyone into the fun with a design that welcomes kids of all abilities to play together. Its spacious, easy-access platform supports seated or standing riders, encouraging social interaction and shared movement. With smooth, controlled spinning and plenty of room to join in, it creates a joyful, engaging experience where every child can feel included and part of the action.



4



Leaf Climber



Musical Flowers

Bring nature into play with these musical flowers. Each one has its own look and soft, gong-like sound that kids can explore. Different sizes and colors create a playful garden where kids can make music and enjoy a fun, nature-inspired experience.



Swings



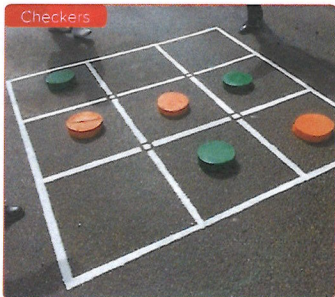
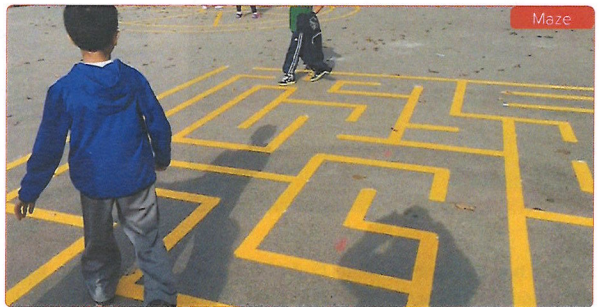
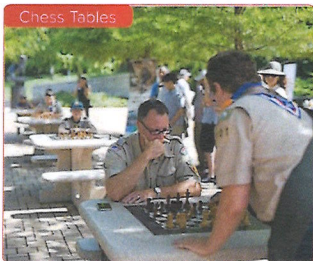
A nature-inspired climb with the Leaf Climber, where angled leaves build confidence as kids move higher. Integrated Leaf Steppers add a fun balance challenge, while open views and a low entry point make it easy for more kids to join.



Communication Board

A Communication Board helps children of all abilities express themselves using pictures and symbols. It supports non-verbal, speech-challenged, and early learners in sharing thoughts, feelings, and needs, encouraging connection and inclusive play.

FLEXIBLE PLAY



OPEN HOUSE COMMENTS

PLAYGROUND FEEDBACK:

- The community loves the park's natural feel and sees natural materials as a way to set Murdock apart from other local parks.
- Strong support for inclusive features and accessible safety surfacing.
- A variety of swings are a high priority for the community.
- Notable interest in creating a designated play space for ages 2–5



FLEXIBLE PLAY FEEDBACK:

- The community expressed strong support for chess tables and table tennis.
- Designated court games were a favorite, including four square, hopscotch, and maze-style play.
- The flexible play space was identified as a good location to add more swings.



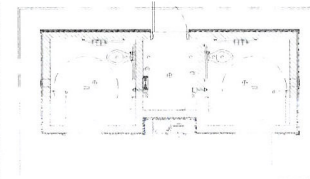
PICNIC SHELTER AND POND OVERLOOK



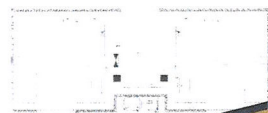
RESTROOM WITH DRINKING FOUNTAIN



 MURDOCK PARK RESTROOM (OPTION 1)
SHERWOOD, OREGON



 MURDOCK PARK RESTROOM (OPTION 2)
SHERWOOD, OREGON



 MURDOCK PARK RESTROOM (OPTION 3)
SHERWOOD, OREGON





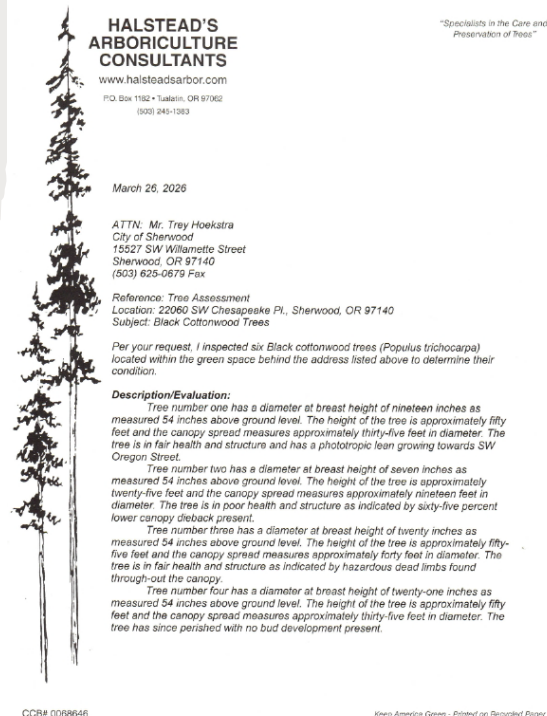
Tree Removal - Open Spaces

Parks Board

April 6, 2026

Black Cottonwood Trees 22060 SW Chesapeake Place

- Removal of six (6) Black Cottonwood Trees adjacent to property at 22060 SW Chesapeake
- Trees are in overall fair to poor structure rating. Recommend removal due to their close proximity to the dwelling and for safety of persons/property.



Page 2
Reference: Tree Assessment
Location: 22060 SW Chesapeake Pl., Sherwood, OR 97140
Subject: Black Cottonwood Trees

Description/Evaluation Continued:
Tree number five has a diameter at breast height of twenty-two inches as measured 54 inches above ground level. The height of the tree is approximately forty feet and the canopy spread measures approximately forty-two feet in diameter. The tree is in fair health and exhibits poor structure. The tree has a phototropic lean growing towards the neighboring dwelling with overarching limbs present.
Tree number six has a diameter at breast height of six inches as measured 54 inches above ground level. The height of the tree is approximately twenty feet and the canopy spread measures approximately twenty feet in diameter. The tree is in fair health and structure and has a phototropic lean growing towards the neighboring back yard.

Results: Due to the trees overall fair to poor structure rating and close proximity to the dwelling and for safety of persons/property, I recommend all six Black cottonwood trees be removed.

All recommendations adhere to the International Society of Arboriculture Standards and Best Management Practices.

If further information is required, please call.

Sincerely,

Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member PNW ISA Member

