City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

MEETING AGENDA

LIBRARY ADVISORY BOARD
Wednesday, October 21, 6:30 p.m., 2026

22560 SW Pine Street, Sherwood City Hall / Library, Exec Board Room (Conference Room A)

1. **CALL TO ORDER**—6:30 p.m.

2. **WELCOME / ROLL CALL** (Enright)
   Board members / City Council Liaison / Staff

3. **ADJUSTMENTS TO AGENDA** (Enright)

4. **APPROVAL OF MINUTES** (Enright)
   September 16, 2026, minutes

5. **CITIZEN COMMENTS** (Doman Calkins)

6. **OLD BUSINESS**—6:40 p.m.
   A. Recruitment for vacant position. (Doman Calkins)
   B. Debrief Roundtable with City Council (Enright)
   C. WCCLS centralized collections updates—Recap, MOU, workgroups, cohort. (Doman Calkins)
   D. Sherwood Library Foundation (SHELF) updates (Diers)

7. **NEW BUSINESS**—7:00 p.m.
   A. Getting to know the board activity (Gerhard)
   B. Library management statistics (Doman Calkins)
   C. Survey approaches discussion. Review questions and results from 2023. (Doman Calkins)
   D. Notification re: Public Comment period on Oregon Administrative Rules for ORS 357.621 about public libraries. (Notice is here.) (Doman Calkins)

8. **COUNCIL LIAISON REPORT**—7:45 p.m. (Councilor Standke)

9. **REVIEW OF ACTION ITEMS & NEXT MEETING:** November 18, 6:30 p.m. (Enright)

10. **ADJOURN**

How to Provide Citizen Comments:
Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email domancalkinsa@sherwoodoregon.gov or call 503-625-4272 at least 24 hours in advance of the meeting

start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, “Speakers shall identify themselves by their name and by their city of residence.” Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:
To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

Interpretation Services:
Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.