POLICE ADVISORY BOARD MEETING PACKET

FOR

Thursday, November 19, 2026
7 p.m.

Sherwood Police Department
Community Room
20495 SW Borchers Drive

This meeting will be live streamed and recorded:
https://www.youtube.com/user/CityofSherwood.

MEETING AGENDA

Police Advisory Board	
Date & Time:	Thursday – November 19, 2026 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140

Attendees

P.A.B. Members:	**Council Liaison:**
Richard Amicci (TSB Liaison) – Chair *(Absent)*	Council President Kim Young
Amanda van Arcken – Vice Chair	**City Staff:**
Adam Carlson	Chief Ty Hanlon
David deBos	Angie Hass – Executive Assistant
Brian Dorsey	
Diane Foster	
Lawrence O'Keefe (TSB Liaison)	
Mike Smith	
Chris West	

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1. Call to Order (Vice Chair)
2. Roll Call (Vice Chair / Staff)
3. Approval of October Meeting Minutes (Vice Chair)
4. *Citizen Comments
5. Board Member Announcements (Vice Chair)
6. Business (Vice Chair / Staff)
   A. Decision on December Meeting (Vice Chair)
   B. Police Advisory Board's 2027 Key Goals for 12/1/2026 Work Session (Vice Chair)
7. Traffic Safety Board Update (TSB Liaisons)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Vice Chair)

***How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.*

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.

Meeting Minutes
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Police Advisory Board	
Date & Time:	October 15, 2026 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140

P.A.B. Members:	**Council Liaison:**
Richard Amicci (TSC Liaison) – Chair	Councilor Doug Scott
Amanda van Arcken – Vice Chair	**City Staff:**
David deBos	Chief Ty Hanlon
Adam Carlson	Angie Hass-Executive Assistant
Brian Dorsey	
Diane Foster	
Lawrence O'Keefe (TSC Liaison)	
Mike Smith	
Chris West	

This meeting was recorded and is available for viewing through the City of Sherwood's YouTube channel: PAB 10.15.26 YouTube Video.

Call to Order
Chair Amicci called the meeting to order at 7:00 pm.

Roll Call

Board Members Present: Chair Richard Amicci, Vice Chair Amanda van Arcken, Adam Carlson, David deBos, Brian Dorsey, Diane Foster, Mike Smith, and Chris West

Board Members Absent: Lawrence O'Keefe

Staff Present: Chief Ty Hanlon, Councilor Doug Scott and Executive Assistant-Angie Hass

Approval of September Meeting Minutes
Mr. West moved that the September meeting minutes be approved as presented. Mr. deBos seconded the motion and all present board members voted in favor of approval.

Citizen Comments-N/A

Board Member Announcements

Medford traffic signal litigation. Board Member Smith referenced a newspaper article about a class action lawsuit in Medford concerning traffic-light timing. The member asked whether Sherwood's signals were synchronized and timed according to federal standards. Chief Hanlon explained that the dispute centered on whether Medford used recommended signal timing, which he noted was recommended rather than mandated. Board Member West recalled that a similar claim had been raised years earlier by an engineer.

School-related incident. Chief Hanlon addressed a tragic incident that had recently occurred in Bend, as Board Member deBos shared that it was heavy on his mind. Chief Hanlon stated that the Sherwood PD would maintain as visible a presence as much as possible at all schools the following day and throughout the week, including through School Resource Officers. He added that he had been in communication with the Superintendent, who had issued a statement to families. Board Member Dorsey noted that the perpetrator had been stopped by a citizen who was carrying a concealed firearm and asked about policy on carrying on or near school property. Chief Hanlon replied that this was a school district policy matter and that incidents of this kind tend to revive such discussions.

Massage business code enforcement. Board Member West followed up on the previous month's comments about the massage businesses that had been shut down. He reported that the City of Gresham had recently adopted code provisions allowing them to address such facilities through business licensing and city code, rather than relying on the Oregon Board of Massage Therapists. He had obtained the code from Gresham and shared it with the Sherwood Mayor, Council President Young and the City of Tigard. He reported positive responses from elected officials in both cities, though no timeline for action was known. Board members also discussed the status of two local facilities that appeared to still be operating.

Commendation. Vice Chair van Arcken relayed thanks from a local human resources manager to Officer Matson. The officer had conducted a welfare check on an employee who was found to have passed away and was communicative and empathetic with the family and the manager.

Department policy on artificial intelligence. Board Member Carlson asked whether the Police Department has a policy governing AI use and encouraged one if none existed. Chief Hanlon stated that the City has an overarching policy. He explained that the Department's only AI-adjacent use is transcription of body-worn camera audio, which produces a first draft of a report that is then reviewed. He said officers are not permitted to have AI generate a report from a prompt. He said he would confirm the details of the citywide policy, and that the Department's policy had been developed within roughly the past year.

Scams and law enforcement jurisdiction. Board Member Carlson asked how local law enforcement and federal agencies coordinate on phone and email scams. Chief Hanlon stated

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that elderly residents are the most vulnerable, citing "grandchild in jail" scams that now use cloned voices, and gift card and warrant-payment schemes. He explained that most perpetrators are outside the country and that tracing them is difficult and time-intensive, often requiring search warrants. The Department forwards information to federal agencies and, where a domestic lead exists, to the appropriate jurisdiction. He noted the Department conducts outreach at senior facilities such as Merrill Gardens and that victims often delay reporting out of embarrassment. Board Member Carlson observed that education is the primary available tool.

Public safety reminders. Chair Amicci asked Chief Hanlon to share reminders on the PD's social media outreach as darkness comes earlier. Chair Amicci urged drivers to be alert for children, teens, and pedestrians, citing a middle school dance, football games, and increased activity near Pinehurst. Board Member Foster added that the area around The Pirates of Pinehurst (Pinehurst Court & Woodhaven) is another spot to be aware of for extra caution this time of year.

Pedestrian bridge. Chair Amicci asked about public safety on the new pedestrian bridge, including vandalism and camera use. Chief Hanlon reported that the bridge had been pretty low-key from a public safety perspective. He said there had been considerable foot traffic and some protest activity, all respectful, and that cameras allow staff to monitor the bridge.

Business

Public Safety Fee Update

Chief Hanlon reported that the City Council's October 6th work session focused on whether a commercial public safety fee remains the right vehicle. He said questions and concerns that arose had caused the City to pause. Staff will conduct an educational and interactive outreach effort with local businesses within about a month and report feedback to Council. He stated that a residential levy or fee had previously been set aside.

Councilor Scott clarified that the commercial-only fee and a broader levy or fee were never an either/or. The commercial fee was viewed as something achievable quickly, and the broader option was never removed from consideration. Council had now formally returned to examining a broader levy or fee while continuing to review the commercial fee. Board Member West noted that a residential measure faces significant voter hurdles under the City Charter. The commercial fee can be adopted by Council, but the timing and vote threshold for any ballot measure require careful planning. He also observed that Clackamas County had not yet decided whether to bring its public safety levy back to voters.

Councilor Scott expressed his view that a properly structured fee would have overwhelming community support, acknowledging that other councilors were more cautious. He reported that the proposed commercial fee had been structured to vary by business type and size. Only one business, through a letter from Matt Langer, had objected "on the record", and the letter was

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respectful and raised good points. Other objections were communicated informally, and he described the work session as providing little new information. He believed at least four votes existed to pass the fee, and he urged staff to hold the planned business open houses promptly rather than wait several months.

Board members discussed concerns raised about multi-tenant properties. The fee was based on equivalent service units (ESUs), with a single utility bill going to the landlord. Questions remained on how landlords would allocate costs among tenants, particularly where lease terms might bar pass-throughs. Board Member West cited a local two-story building where utilities are included in the lease. Chair Amicci agreed these were fair concerns, and Councilor Scott agreed they were legitimate but said he did not have answers. Chief Hanlon asked board members to attend the forthcoming business open houses.

Traffic Safety Board Update

Intake process for mobile cameras. Chair Amicci reported that the Traffic Safety Board's business was largely routine, with most concerns involving speeding. The Board recommended that the City explore a separate intake process or a GIS map where residents could suggest mobile camera locations. This would help the public feel they have a say once the initial priority locations are addressed. Chief Hanlon replied that he had seen the GIS interface, which was expected to launch soon and would let residents place camera icons with notes. He said he had warned staff to expect a large number of submissions and that the tool would also help staff identify areas where other tools, such as signage, may be more appropriate.

Camera results. Chief Hanlon reported roughly 400 violations captured in the 20 mph school zone since the current camera's installation, during school hours and at 11 mph or more over the limit. This figure came even though the camera had been down for a week. He anticipated 2027 legislation that would allow cities to reduce the enforcement threshold to roughly 6 to 8 mph over. The camera is expected to move next to Murdock, with Sunset and other school or high-traffic areas under consideration, though multi-lane roads present challenges. He added that drivers may still travel up to 10 mph over without being cited.

Local versus non-local violators. Board Member West asked how many violations on Oregon Street involved local drivers versus drivers using the street as a cutoff. Chief Hanlon explained that the camera vendor's back-end system no longer allows violations to be sorted by ZIP code, which the previous system permitted. Captain Powell was working on the issue, and the Chief suspected privacy controls were a factor.

Speed limit reductions. Councilor Scott asked about lowering speed limits in town. Chair Amicci reported that the Traffic Safety Board voted to support reducing the Old Town speed limit to 20 mph but not to reduce residential limits. Reasons included studies suggesting limited behavioral change, the public perception of a revenue "cash grab" while the City may be seeking a public safety fee, and concern that the change could be seen as a political gesture. He added

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that the Board's research found Oregon law allows Council to change limits on roads immediately off a highway without a study, and that the road at issue meets the legal definition of a highway. Councilor Scott said the recommendation, made in July or August, had not reached Council, and he would follow up. Board Member West and Councilor Scott noted the difficulty of driving more than 20 mph in Old Town.

Councilor News

Councilor Scott reported the following:

Site D, Old Town. At the previous week's work session, Council received a consultant presentation on development of the gravel area between the art center and the plaza. The concept is an open-format, year-round market building with roll-up doors, an anchor tenant, small rotating retail stalls, a shared kitchen, and a mezzanine with rentable meeting space. The consultant was completing market analysis, and no commitments had been made. City ownership is the current assumption, but this could change.

Upcoming Council schedule. There would be no regular public meeting the following week, but there would be three work sessions. They would cover a presentation by the Family Peace Center, a roundtable with the Library Advisory Board, and industries targeted for continued industrial development.

Food truck pod. Councilor Scott clarified that the proposed food truck pod at the former church site had not been approved. The applicant needs a conditional use permit, a zone change, and other land use approvals, and some of these will likely come before Council.

Awards. The City received a State Public Works award for the pedestrian bridge project, in the $25 to $75 million category, which was completed on time and under budget. Councilor Scott said he had been skeptical of the bridge at first but was impressed by its heavy use. City Recorder, Sylvia Murphy, was also named State City Recorder of the Year.

Board presentations to Council. Board members discussed whether boards would forgo their annual presentations to Council in favor of the roundtable series. Councilor Scott understood this to be the case but suggested confirming it.

Staff Report

Chief Hanlon reported that the Department was finalizing hiring of a lateral officer, with background checks complete and medical and psychological evaluations pending. If hired, the officer could start next month and be on the road in the spring. The Department has two reserve officers and hopes to add three or four more, who assist with events and are eager to learn. He noted that the Department has at times been fully staffed but not fully operational due to officers in training or out for health reasons.

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The Chief announced the Prescription Drug Take Back Day on Saturday, October 24, from 10:00 AM to 2:00 PM at the Police Department. The Department holds the event each April and October. Chair Amicci added that a needle drop box with drive-up access is now available at the Senior Center. Needles are not accepted at the Drug Take Back Day event.

Adjourn

At 8:00 pm, Vice Chair van Arcken made a motion to adjourn. The motion was seconded. The motion carried, and the meeting was adjourned.

The next meeting is scheduled for November 19th at 7 p.m.

Minutes Approved: ___ / ___ / _____ Initials: _____

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