

**INVITATION TO BID**  
**City of Sherwood**  
**2nd & Park Regional Storm Facility Rehab Project**

Sealed bids for furnishing all materials, equipment, labor, and services for the construction of the **2nd & Park Regional Storm Facility Rehab Project** for the City of Sherwood will be received at City of Sherwood, Engineering Department, 22560 SW Pine Street, Sherwood, Oregon 97140 (Attn: Sofi Lam, P.E., Project Manager) until the **Bid Closing at 2:00 PM (local time) on Thursday, April 9, 2026**. Please title the envelope 2nd & Park Regional Storm Facility Rehab Project. Bids will then be publicly opened and read aloud after 2:00 PM at the Sherwood City Hall Community Room, 22560 SW Pine Street, Sherwood, Oregon. This project is subject to a pre-qualification process and contractors must be pre-qualified in Landscaping or Earthwork and Drainage. No bids will be accepted after the **BID CLOSING** time.

First-Tier Subcontractor Disclosure forms must be received at the above-mentioned location and date no later than **4:00 PM (Local Time)**. Proposals without a completed First-Tier Subcontractor Disclosure form submitted will be considered non-responsive.

**A MANDATORY PRE-BID MEETING WILL BE HELD FOR THIS PROJECT** on Tuesday, March 17<sup>th</sup>, 2026, at 2:00 PM (local time) at Sherwood City Hall, Community Room, 22560 SW Pine Street, Sherwood, OR 97140.

Bidders must be **pre-qualified** in accordance with the laws of the State of Oregon (ORS 279C.430) to do either Landscaping or Earthwork and Drainage Improvements. Letters of pre-qualification (approval letter only) from the Oregon Department of Transportation (ODOT), Washington County Department of Land Use & Transportation, or any local municipality with a population equal to or greater than 18,000 persons is acceptable to the City. Proof of valid pre-qualification must be submitted to the City by **Tuesday, April 7, 2026, at 5:00 PM (Local Time)** for the Bidder's bid to retain appeal rights.

**Project Description**

The Work to be done under this Contract consists of the construction of the following items:

1. Concrete weir box modifications.
2. Riprap removal and reuse.
3. Regrading of stormwater facility.
4. Removal and reconstruction of concrete flow spreaders.
5. Removal and replanting of storm facility vegetation.
6. 2-Year Plant Establishment.
7. Traffic control.
8. Utility vault lid and weir box riprap removal (bid alternate).
9. Other miscellaneous items for completion of work.
10. Engineer's Estimate, including alternate (\$160,000-\$230,000)

Bidding Documents and Contract Drawings are available for free download on [www.sherwoodoregon.gov/business-development/rfps/](http://www.sherwoodoregon.gov/business-development/rfps/) and are acceptable for Bid Submittal.

Other locations Bidding Documents may be examined:

- DJC Plan Center (Electronic only), 503-224-0624, Email: [plancenter@djcoregon.com](mailto:plancenter@djcoregon.com)
- Oregon Contractors Plan Center, 5468 SE International Drive, Milwaukie, OR 97222
- Builders Exchange of Washington, Inc., 2607 Wetmore Ave., Everett, WA 98201

Parties downloading Bidding Documents from the City's website can request to be included on the official Planholders list by sending an email to [engineering@sherwoodoregon.gov](mailto:engineering@sherwoodoregon.gov). Bidders are not required to be on Planholders list to submit a Bid for this project.

Addenda, clarifications and notices will be posted online on the City's website. Potential Bidders are responsible for checking the website on a daily basis. Each addendum must be signed and submitted with the Bid to be considered a responsive bid offer. The City is not responsible for failure of bidders to receive notifications of changes or corrections made by the City and posted as stated above.

Questions shall be submitted BY EMAIL ONLY to [lams@sherwoodoregon.gov](mailto:lams@sherwoodoregon.gov) (cc [christensenc@sherwoodoregon.gov](mailto:christensenc@sherwoodoregon.gov)) by **5:00 P.M. (local time) on Friday, March 27th, 2026**. A log of all questions received and answers provided via email will be memorialized via addendum no later than 48-hours prior to the Bid Opening date & time.

This is a local public works project subject to BOLI prevailing wages (ORS 279C.800 to ORS 279C.870).

Bids shall be accompanied by a certified check, cashier's check or bid bond payable to the City of Sherwood in an amount equal to ten percent (10%) of the amount bid.

The City of Sherwood may reject a bid that does not comply with prescribed public contracting procedures and requirements, including the requirement to demonstrate the bidder's responsibility under ORS 279C.375(3)(b), and that the City may reject for good cause, all bids after finding that doing so is in the public interest. City reserves the right to waive minor informalities in any bid.

**Schedule:**

- 03/11/26 & 03/13/26 DJC Advertisement
- 03/17/26, 2:00 pm Pre-Bid Meeting
- 03/27/26, 5:00 pm Questions Due
- 04/03/26, 2:00 pm Responses to Questions will be Posted
- 04/07/26, 5:00 pm Pre-Qualifications Due
- 04/09/26, 2:00 pm Bid Closing
- 04/09/26, 4:00 pm First-Tier Subcontractor Disclosure Forms Due

For more information regarding this project, contact Sofi Lam, P.E., at 503.925.2303 or by email at [lams@sherwoodoregon.gov](mailto:lams@sherwoodoregon.gov).

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