



MEETING AGENDA

Parks & Recreation Advisory Board

Monday, May 5, 2025 at 7:00pm

Sherwood City Hall, Community Room

**22560 SW Pine Street
Sherwood, OR 97140**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADJUSTMENTS TO AGENDA**
4. **APPROVAL OF MARCH MEETING MINUTES**
5. **CITIZEN COMMENTS**
6. **NEW BUSINESS**

A. Sherwood West Property Update (Kristen Switzer, Assistant City Manager)

B. Tree Removal Request (Harry Bannister, Operations Supervisor)

7. **PARK MAINTENANCE REPORT** (Harry Bannister, Operations Supervisor)
8. **STAFF UPDATES** (Kristen Switzer, Assistant City Manager)
9. **COUNCIL LIAISON ANNOUNCEMENTS** (Doug Scott, City Councilor)
10. **OTHER**
11. **ADJOURN**

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to steffenst@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email steffenst@sherwoodoregon.gov or call 503-625-4213 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

If you require ADA accommodations for this public meeting, please contact steffenst@sherwoodoregon.gov or call 503-625-4213 at least 48 hours in advance of the scheduled meeting time.



SHERWOOD PARKS BOARD MEETING MINUTES
22560 SW Pine St., Sherwood, OR
May 5, 2025

REGULAR SESSION

1. **CALL TO ORDER:** Board Chair Scheirman called the meeting to order at 7:00pm
2. **BOARD PRESENT:** David Scheirman, Jim Craig, Steve Munsterman, Rodney Lyster, Barbara Leitzinger, Jim Booker, Tara Khodadadian, Cory McLennan, City Councilor Doug Scott

STAFF PRESENT: Assistant City Manager Kristen Switzer, Volunteer Coordinator Tammy Steffens, Operations Supervisor Harry Banister

3. **ADJUSTMENTS TO AGENDA:** None
4. **APPROVAL OF MARCH MEETING MINUTES:**

MOTION: FROM BOOKER TO APPROVE THE MARCH MEETING MINUTES.
SECONDED BY CRAIG. MOTION PASSES.

5. **CITIZEN COMMENTS:** Jeff Fletcher of Sherwood presented Exhibit A to the Board. He reminded the Board that the Parks Master Plan refers to the parks system supporting physical health and pickleball contributes to that. He stated that Newport, Ocean Shores, and Tualatin are all doing better than Sherwood. Sherwood “fails” the pickleball community by only offering two courts. He felt that Snyder Park is not the best location because it is very windy. He believes that the City should provide a first aid kit and a lock box at the courts. He feels that the wind screen is in the wrong spot. His observation is that other cities are proactive, and “Sherwood is failing”, the City should find more locations for courts – possible Woodhaven Park – and have an indoor facility. Board Member Munsterman asked how many people Fletcher feels are unserved. Fletcher estimated 25 or more. Booker asked how many people play on Sherwood School District courts. Fletcher didn’t know. McLennan shared that the YMCA has designated times. Fletcher stated that those will go away during the summer when school is out.

6. **NEW BUSINESS**
 - **Sherwood West Property Update (Switzer)**

Switzer shared that the City closed on the purchase of 8 acres off Haide Rd (Exhibit B). Booker asked how many are good for fields, etc. Switzer will research and report back. Scott stated that this area could have more of a nature park feel opposed to a sports park. Switzer announced that she received an email from Metro that the Metro Local Share amount is \$1.14 million, and the funds could reimburse this purchase or go towards the purchase of neighboring property.

- **Tree Removal Request (Banister)**

Banister reviewed Exhibit C with the Board.

MOTION: FROM MUNSTERMAN TO APPROVE THE TREE REMOVAL REQUEST. SECONDED BY CRAIG. MOTION PASSES.

7. PARKS MAINTENANCE REPORT (Banister):

- Park shelter reservations are open and already busy
- Water features will start on May 23
- Staffing schedules will adjust to accommodate water features starting May 24
- 52 flower baskets have been hung throughout Old Town
- Plans are underway for Sherwood Cruisin'
- Spring plantings have begun
- Fertilizer is being applied

Booker asked about the "pond" at Stella Olsen boardwalk area. Banister stated that the body of water was never meant to be a pond. He explained that wooded debris is back causing the collection of water which is very damaging to the boardwalk and stage, and there is concern about the structural integrity of the boardwalk being under water. That area was designed to be a flowing creek corridor. Clean Water Services oversees this corridor.

8. STAFF UPDATE (Switzer):

- Volunteer Appreciation Dinner is Tuesday, May 13, 6pm, at the Sherwood Center for the Arts.
- There are three member terms that are expiring in June. Two of the members will be reapplying. One will be open to community members.
- Arbor Day Tree Planting event was successful. This year the City partnered with the 3rd graders at Middleton Elementary.

9. COUNCIL LIAISON ANNOUNCEMENTS (Scott)

Scott stated that the Traffic Safety Committee has been made a Board so will no longer be under that Police Advisory Board and will now report directly to City Council. Budget meetings will be May 22, 29, and June 3. The City is switching to a 2-year budget cycle. He encouraged everyone to attend or watch online. Booker asked what the hardest part for Parks in the budget is. Banister replied that it would be the playgrounds. The next

City Council meeting is May 6 with a Work Session prior with the Family Justic Center. They will also be discussing building and licensing fees. Scott announced that the sale of the recreation facility to the YMCA fell through. The City continues the operating agreement with the YMCA. The Executive Director relocated to the YMCA in Illinois, so the Sherwood YMCA is currently in the process of hiring a new Executive Director. Scott extended an invitation to the Parks Board to attend a Work Session to discuss pickleball. McLennan suggested including the Senior Advisory Board to be part of that discussion. Scheirman asked Switzer to research what is the recommended distance between pickleball courts and residential housing and other pertinent information and add to the agenda when ready. Switzer stated that she would try for June. Lyster asked is the City would bring in a third party to run a pickleball program. Switzer stated that the City was always open to discussing options. Booker asked how people could get involved with possible trail planning discussions for the tannery site. Scott said we needed to focus on the clean-up first. Munsterman shared his opinion that the concern about noise from pickleball doesn't mean we should shy away from it. Scott believes that balance is important.

10. **OTHER:** Munsterman also shared that a friend of his from Wilsonville had recently joined him for breakfast and they spent four hours in Old Town. His friend was very complimentary of how Old Town was laid out.

11. ADJOURNED 8:10pm

AI Overview

[Learn more](#)

Pickleball demographics reveal a diverse player base, but with some notable trends. The 18-34 age group is the largest, with the 25-34 age bracket leading the way. Men make up a slightly larger percentage of players than women. While pickleball appeals to a wide range of ages, including seniors and younger demographics, there's a noticeable shift towards younger players.

Age Breakdown:

- **18-34:** This age group is the largest, accounting for 28.8% of all players.
- **25-34:** Within the 18-34 range, the 25-34 age bracket is the most prominent, representing 40% of dedicated players.
- **65+:** The 65 and older age group is the second-largest, making up 15.4% of total participants.
- **18-24:** This group represents 13.3% of total participants.
- **35-54:** This age group accounts for 20.4% of the total player base.
- **55-64:** This group makes up 12% of the total player base.

Gender Breakdown:

- **Men:** Men make up 60.1% of pickleball players.
- **Women:** Women represent 39.5% of pickleball players.

Income and Education:

-

[High-Income and Middle-Income:](#)

[.Opens in new tab](#)

Pickleball followers are more likely to hail from higher (22% vs. 8%) and middle-income brackets (42% vs. 35%) than the general population.

-

[Predominantly White:](#)

[.Opens in new tab](#)

Pickleball players are largely white, with 73% of participants being white.

Other Notable Points:

- **Average Player Age:**

The average age of a pickleball player is just under 35 years old, with the number steadily dropping each year.

- **Growth Across Age Groups:**

Pickleball has seen increased participation across all age groups, including a significant increase in younger players.

- **Inclusive Sport:**

Pickleball is an inclusive sport, appealing to diverse demographics.

- **Core vs. Casual Players:**

A significant portion of pickleball players are casual players (1-7 times a year), while a smaller segment are core players (8+ times a year).

- **Social Aspect:**

The social aspect of pickleball is a big draw, particularly for younger generations.





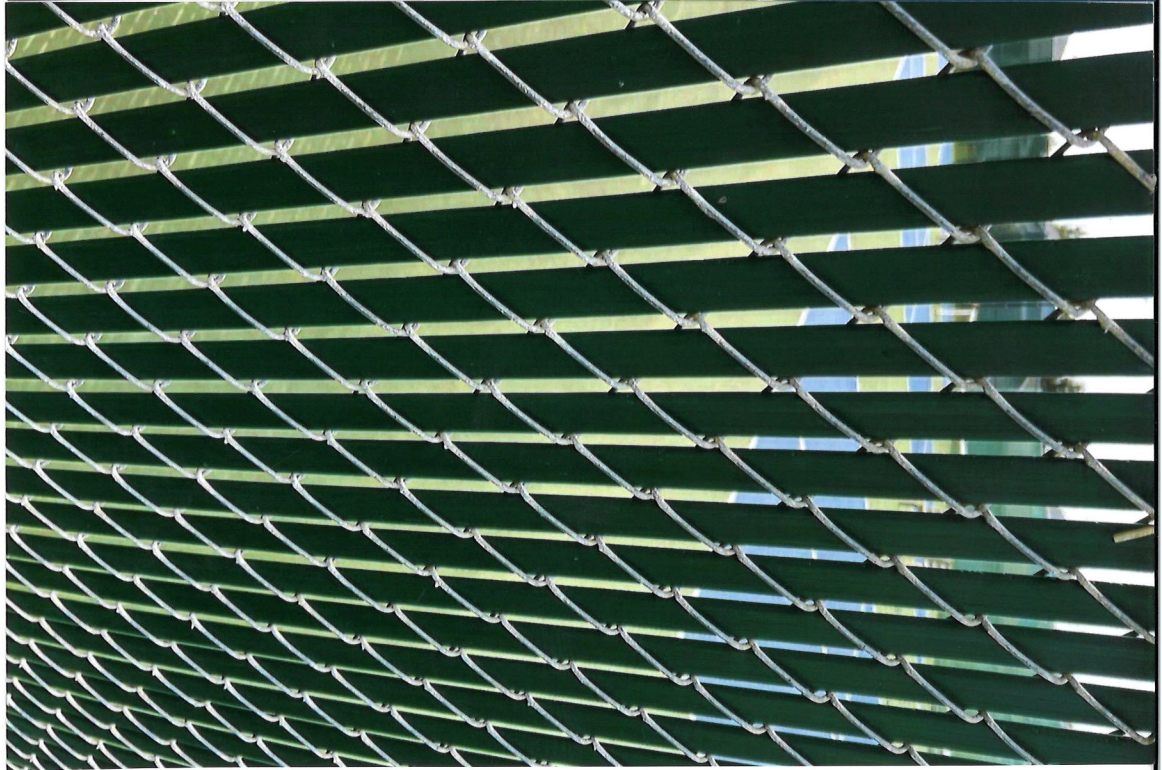
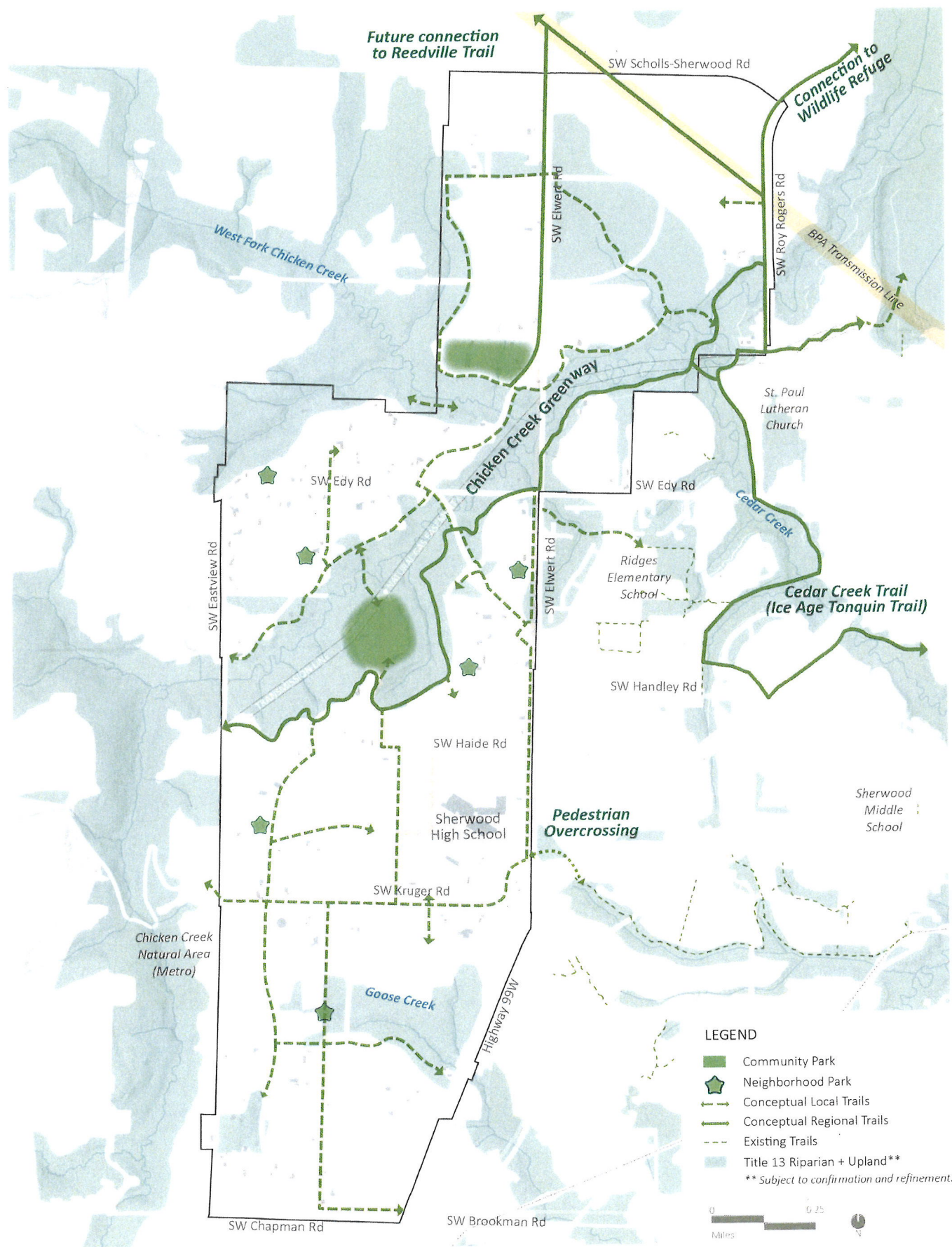


Figure 24. Sherwood West Trails and Open Space Network

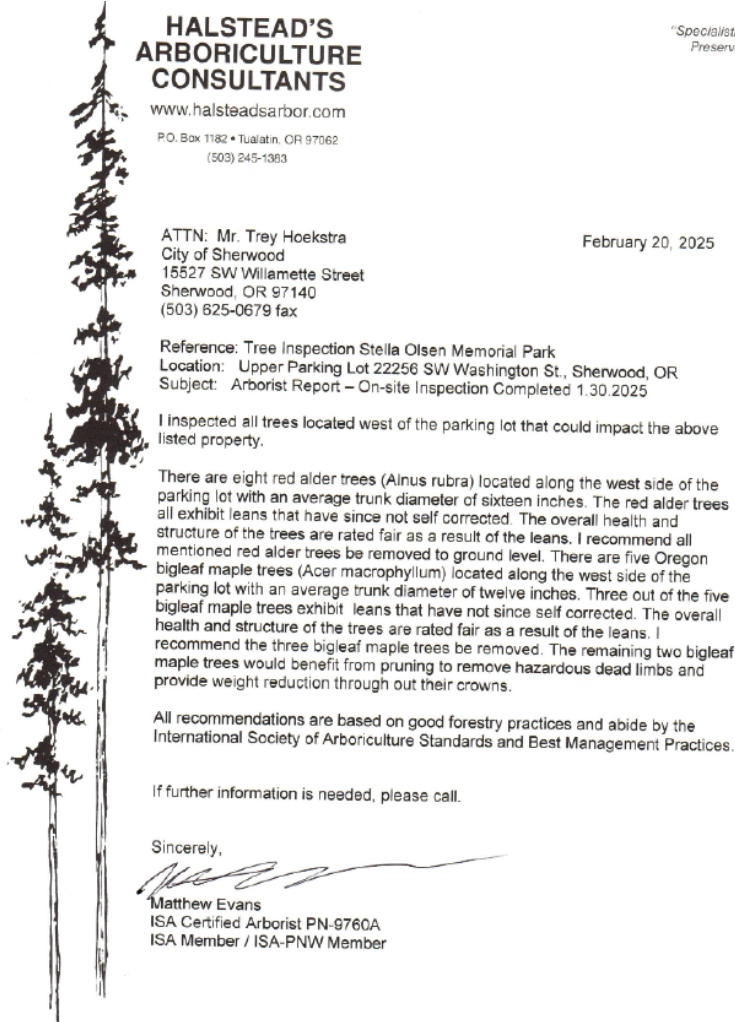


Tree Removal Parks and Storm Water Quality Facility

May 2025

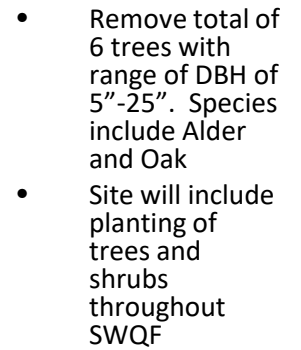
May 5, 2025

Stella Olsen Upper Parking Lot



- Remove 8- Red Alder Tree, with 6" average DBH due to severe lean and hazard to public
- Remove 3-Big Leaf Maple with 12" average DBH, due to leans that have not corrected themselves, hazard to the public
- Replant number of trees within this general area

^aPort and SHR (City of Steamboat)SHR-2016General Regional SWF (SHR-2016SWF)SHR-2016CAGBACONG data



Storm Water Quality Facility behind 21207 Copper Terrace



HALSTEAD'S ARBORICULTURE CONSULTANTS

www.halsteadsarb.com

P.O. Box 1182 • Tualatin, OR 97062
(503) 245-1383

March 14, 2025

ATTN: Mr. Trey Hoekstra
City of Sherwood
15527 SW Willamette Street
Sherwood, OR 97140
(503) 625-0679 fax

Reference: Tree Assessment Water Quality Facility
Location: Behind 21207 SW Copper Terrace, Sherwood, OR.
Subject: Black Cottonwood tree (*Populus trichocarpa*)

Per your request, I inspected one Black Cottonwood tree (*Populus trichocarpa*) located behind the address listed above to determine the trees condition.

Description: One Black Cottonwood (*Populus trichocarpa*). The tree height is approximately sixty-feet tall with a trunk diameter of twenty-one inches as measured four and a half feet above ground level. The canopy spread measures approximately thirty-six feet in diameter.

Evaluation: The health and structure of tree is good with normal bud development present. There are several surface roots that are currently causing severe damage to the asphalt and two water boxes.

Results: Due to the cutting of many large roots and further damage to the asphalt, utilities and the adverse impact to the trees health and structural safety, I recommend the tree be removed and not replaced.

If further information is needed, please call.

Sincerely,

Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member/PNW ISA Member

"Specialists in the Care and
Preservation of Trees"

- Remove 1 volunteer-Black Cotton Wood Tree, with 21" DBH, due to invasiveness of tree and damage of asphalt access road
- Replant more suitable tree within the SWQF

Green Space Adjacent to 18291 SW McConnell Ct



HALSTEAD'S ARBORICULTURE CONSULTANTS

www.halsteadsarbor.com

P.O. Box 1182 • Tualatin, OR 97062
(503) 245-1383

*"Specialists in the Care and
Preservation of Trees"*

March 13, 2025

ATTN: Mr. Trey Hoekstra
City of Sherwood
15527 SW Willamette Street
Sherwood, OR 97140
(503) 625-0879 fax

Reference: Tree Assessment

Location: Green Space Adjacent to 18291 SW McConnell Ct., Sherwood, OR.

Subject: Sweet cherry (Prunus avium)

Per your request, I inspected one sweet cherry tree (Prunus avium) located in the green space adjacent to the address listed above to determine the trees condition.

Description: One sweet cherry (*Prunus avium*). The tree height is approximately twenty-feet tall with a trunk diameter of twelve-inches as measured four and a half feet above ground level. The canopy spread measures approximately twelve-feet in diameter.

Evaluation: The health of the tree is rated poor with 50% upper canopy dieback present. The structure of the tree is rated poor as minor decay and vertical seam splits were found along the main trunk. The tree is considered to be a nuisance species.

Results: Due to the tree being a nuisance species and the overall poor structure rating, I recommend the tree be removed.

If further information is needed, please call.

Sincerely,

Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member/PNW ISA Member

- Remove 1 Sweet Cherry due to health of tree being poor, minor decay
- Replant after removal.

Stella Olsen Park-Behind 16157 SW 3rd



HALSTEAD'S ARBORICULTURE CONSULTANTS

www.halsteadsarbor.com

P.O. Box 1182 • Tualatin, OR 97062
(503) 245-1383

"Specialists in the Care and
Preservation of Trees"

ATTN: Mr. Trey Hoekstra
City of Sherwood
15527 SW Willamette Street
Sherwood, OR 97140
(503) 625-0679 fax

March 13, 2025

Reference: Tree Inspection Stella Olsen Memorial Park
Location: Directly Behind 16157 SW 3rd St., Sherwood, OR
Subject: Arborist Report – On-site Inspection Completed 3.13.2025

I inspected one multi-stem Oregon bigleaf maple tree in the park that could impact the above listed property.

Description: One multi-stem Oregon bigleaf maple (*Acer macrophyllum*).

The tree height is approximately fifty-feet tall with a trunk diameter of twenty-two inches as measured four and a half feet above ground level.

The canopy spread measures approximately forty-five feet in diameter.


Evaluation: The health and structure of the tree are rated poor. The tree is a multi-stem, however has since lost the co-dominant stem growing towards the south. The remaining stem is growing over the back yard of the address listed above. Upon further inspection decay was found in the remaining stem.

Results: Due to the trees overall poor health and structure rating, the trees location and surrounding targets, I recommend the tree be removed.

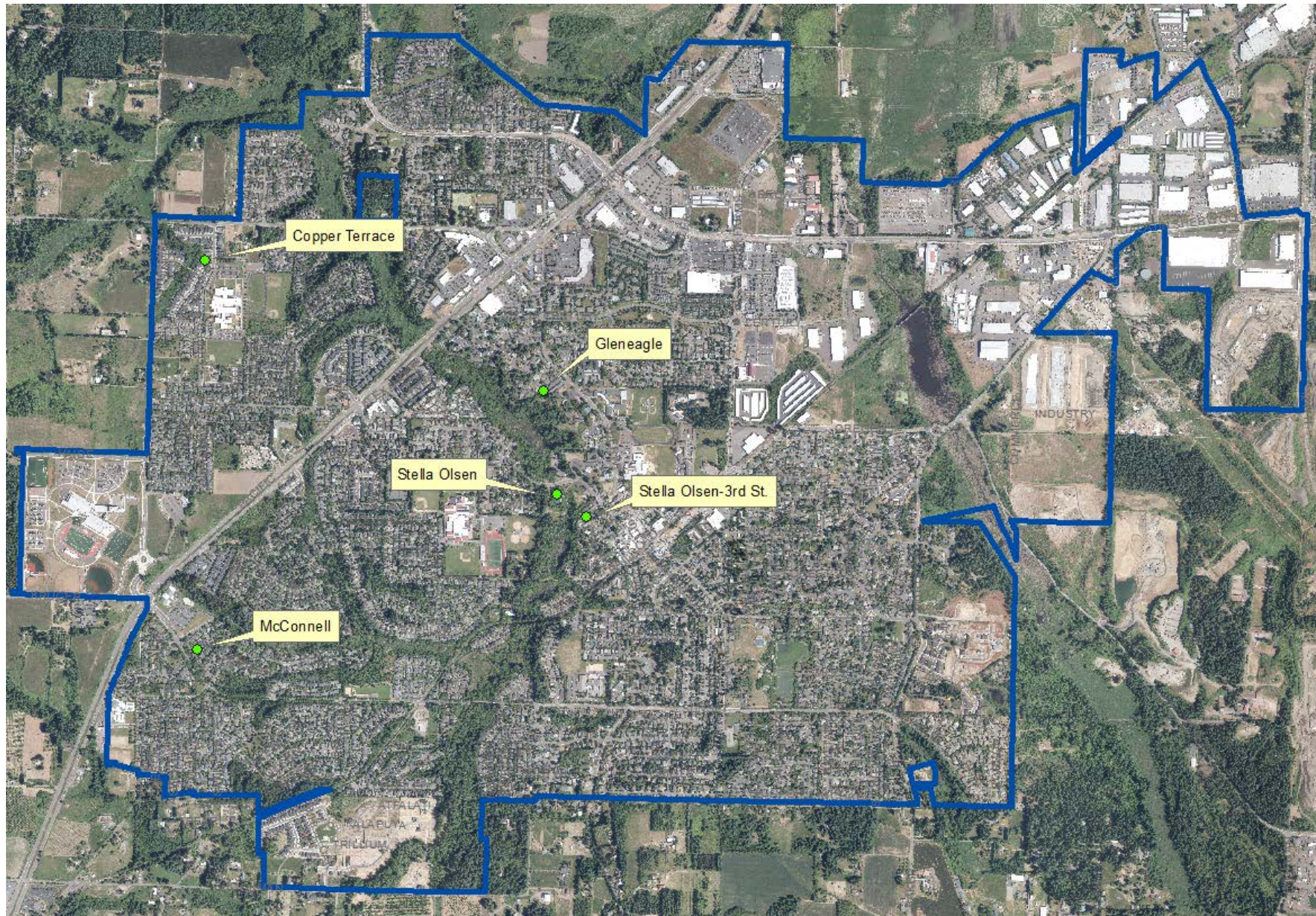
All recommendations are based on good forestry practices and abide by the International Society of Arboriculture Standards and Best Management Practices.

If further information is needed, please call.

Sincerely,


Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member / ISA-PNW Member

- Remove 1 Big Leaf Maple DBH 22" Due to multi-Stem being poor health, minor decay in dominate stem, poses hazard over private property.
- Replant after removal.



Tree Removal Location