



Home of the Tualatin River National Wildlife Refuge

1. CALL TO ORDER

2. ROLL CALL

3. ADJUSTMENTS TO AGENDA

4. APPROVAL OF FEBRUARY MEETING MINUTES

5. CITIZEN COMMENTS

6. NEW BUSINESS

1. Murdock Park Master Plan, (Lango Hansen Landscape Architects)
2. Tree Removal (Harry Banister, Operations Supervisor)

7. PARK MAINTENANCE REPORT (Harry Banister, Operations Supervisor)

8. STAFF UPDATES (Kristen Switzer, Community Services Director)

9. COUNCIL LIAISON ANNOUNCEMENTS (Doug Scott, City Councilor)

10. OTHER

11. ADJOURN

MEETING AGENDA

Parks & Recreation Advisory Board

Monday, March 4, 2024 at 7:00pm

Sherwood City Hall, Community Room

**22560 SW Pine Street
Sherwood, OR 97140**

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to steffenst@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email steffenst@sherwoodoregon.gov or call 503-625-4213 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

If you require ADA accommodations for this public meeting, please contact steffenst@sherwoodoregon.gov or call 503-625-4213 at least 48 hours in advance of the scheduled meeting time.



SHERWOOD PARKS BOARD MEETING MINUTES

22560 SW Pine St., Sherwood, OR

March 4, 2024

WORK SESSION

- 1. CALL TO ORDER:** Board Chair Scheirman called the meeting to order at 7:01pm
- 2. BOARD PRESENT:** David Scheirman, Rodney Lyster, Jim Craig, Cory McLennan, Steve Munsterman, Brenda Kramer, Joy Kuczer

STAFF PRESENT: Community Services Director Kristen Switzer, Operation Supervisor Harry Banister, and Utility Manager Rich Sattler.
- 3. ADJUSTMENTS TO AGENDA:** None.
- 4. APPROVAL OF FEBRUARY MEETING MINUTES:**
MOTION: FROM CRAIG TO APPROVE THE FEBRUARY MEETING MINUTES.
SECONDED BY McLENNAN. MOTION PASSES.
- 5. CITIZEN COMMENTS:** None.
- 6. NEW BUSINESS**
 - Murdock Park Master Plan (Switzer):
Brett Hoornaert from Lango Hansen introduced himself and walked through a site analysis of Murdock Park. (Exhibit A). Discussion followed as Brett walked through the presentation.
Existing Site:
 - Brett noted that the pond area does appear to be a wetland and that there will be restrictions and buffers we need to consider from Clean Water Services.
 - It has been observed that older populations are frequent/predominant users of Murdock Park and as such, the park should account for this, providing benches, etc.
 - There was a theme of building upon the existing features of the site, namely the pond, and enhancing and expanding them across the site. Providing access/observation to the pond, screening off the road, and emphasizing the nature of the park were identified as priorities from the Parks Board.
 - The state of the existing trees was discussed, and it was noted that the existing cottonwoods are considered potential hazards and are a maintenance issue. The

Parks Board would support their removal on these grounds. It was also noted that a couple of black pines along the east path are scrawny and thus are not adding much to the park.

- It was noted that the east portion of the site has shallow bedrock that will need to be considered when planning site amenities. Is there an opportunity to expose this?

Amenities/Programming:

- Building on the nature theme, a desire to have a planting scheme that provides seasonal interest for as many months as possible was expressed.
- It was confirmed that the addition of a restroom is a high priority.
- Look for opportunities to expand the path network, making a network with distance markings.
- To increase the seasonal use of the park, more, potentially small-scale, covered seating to protect users from the environment is desired.
- Playful, conversational seating types and arrangements would add another type of gathering and level of design to the site and should be considered.
- There was a preference expressed for nature play for the playground, in line with the idea of a quiet, serene nature park.
- There was resistance to the addition of a larger scale sports court, such as basketball, as the noise/activity it would create would contrast with the desired theme of the park. Smaller scale programming, such as chess or ping pong tables would be considered appropriate. In general, programming elements that use less hard surfacing were considered desirable. The sports court should remain an option, however, so that the public can make a decision.
- There was a strong emphasis on improving the overlook and access to the pond. Improvements would include a covered overlook with seating and a board walk that takes users out onto the water.
- The style of elements that included natural materials, such as boulders, were preferred over more modern styles.
- Where possible, amenities should include dogs in their planning. In particular, drinking fountains should include a dog fountain.
- Additional amenities that should consider being added are a community bulletin board, land acknowledgements, and interpretive signage (potentially using OR codes).

- Tree Removal (Harry Banister):
Banister reviewed Exhibits B with the Board.

MOTION: FROM McLENNAN TO APPROVE REMOVAL OF THE RECOMMENDED TREES AT PIONEER PARK. SECONDED BY LYSTER. MOTION PASSES.

7. PARK MAINTENANCE REPORT (Banister)

- Bricks installed at Veterans park. Eight bricks have been placed. Three more are in process. Just a reminder that the application is on the City website website. We plan to install twice a year- Spring and Fall.
- Bark dusting in all parks occurred last week.
- Open House for Murdock Park - March 21 at Art Center 6-7:30pm

8. STAFF UPDATE (Switzer)

- A Groundbreaking event has been scheduled for Tuesday, March 5th at 2pm for the Pedestrian Bridge. We hope to see you there.
- Mark your calendars for the Volunteer Appreciation Banquet on Thursday April 25th.

9. COUNCIL LIAISON ANNOUNCEMENT:

- None

10. OTHER: None

11. ADJOURNED 8:12PM

PROJECT BACKGROUND



Exhibit A



The City of Sherwood has initiated the development of a Master Plan for Murdock Park and we want to hear from you. These boards have been prepared to begin the conversation with the community to learn how you use the park and understand the types of improvements and changes that you would like to see.

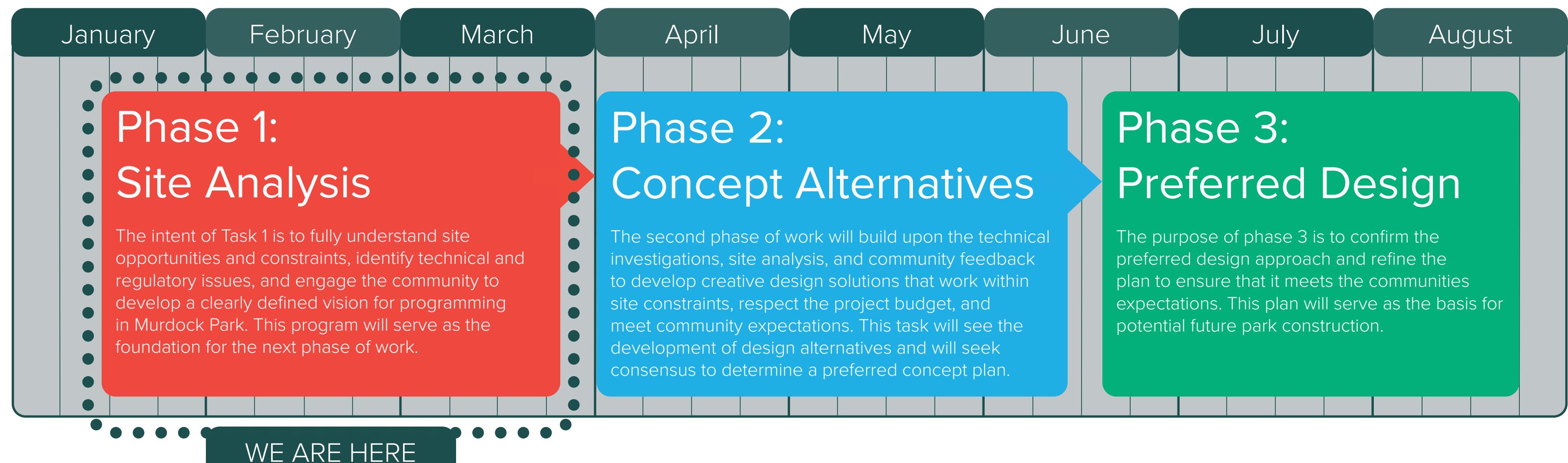
PROJECT STATEMENT

The development of a master plan for Murdock Park is an opportunity to explore how this public space can be enhanced to enrich the lives of the citizens of the City of Sherwood. The master plan will be used to guide future improvements to the park and as such, it will be of the utmost importance that the plan is not only feasible, but that it is collaborative and firmly rooted in the values of the City of Sherwood. This process should result in a design for Murdock Park that is enduring and beloved by the community.

PROJECT SCHEDULE

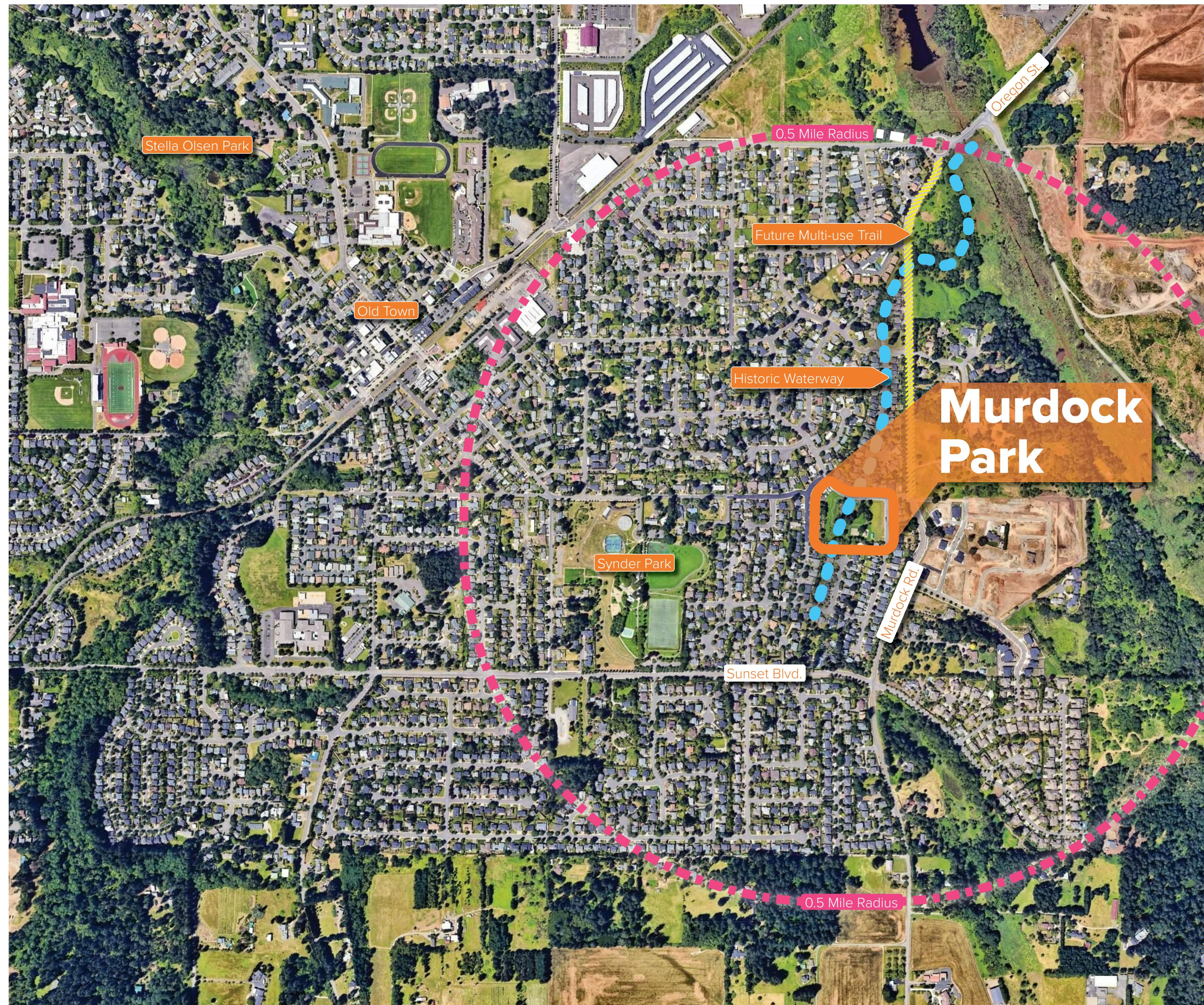
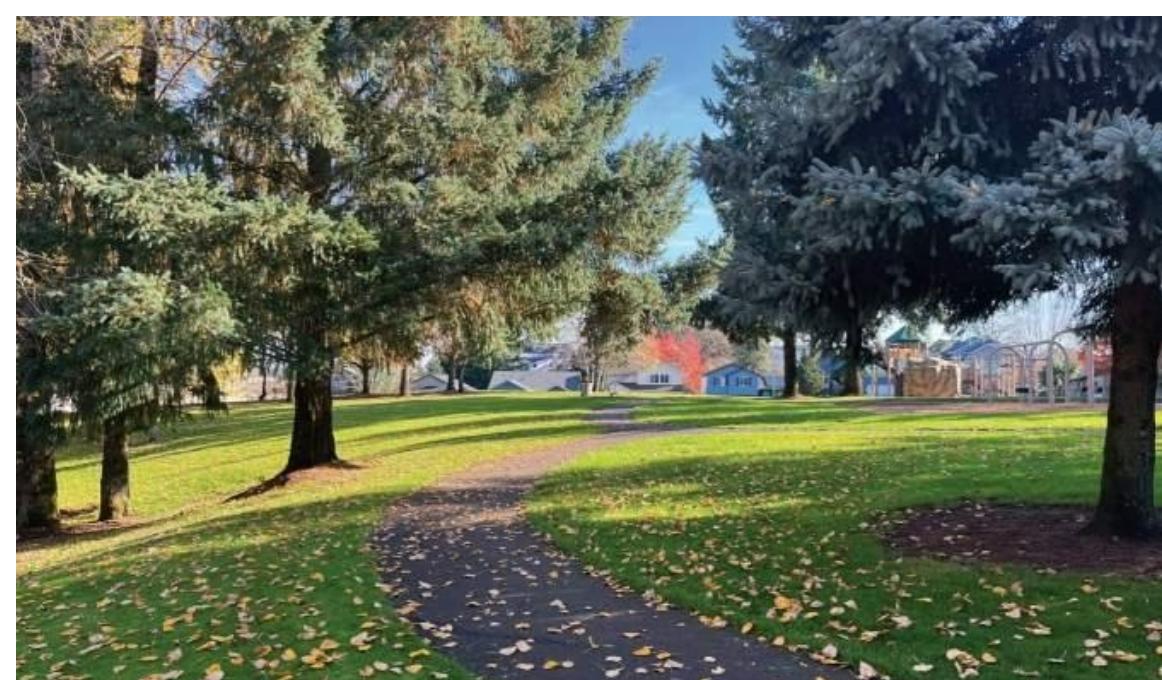
The Murdock Park Master Plan is anticipated to take 8 months to completion, during which time the public will have three opportunities to provide feedback. In this meeting, we are entering phase 1 of the project where we are gathering information and are seeking information and advice from the community regarding how the Master Plan for Murdock Park should take shape. These insights will inform the next phase of work where design concepts will be developed based on your feedback.

The project began in January 2024 and is anticipated to wrap up by the end of August 2024. See the schedule below for more information on the master plan process.



SITE CONTEXT

The 2021 City of Sherwood Parks and Recreation Master Plan classifies Murdock Park as a neighborhood park. These types of parks are intended to provide close-to-home recreation opportunities for nearby residents who typically live within walking and bicycling distance of the park.

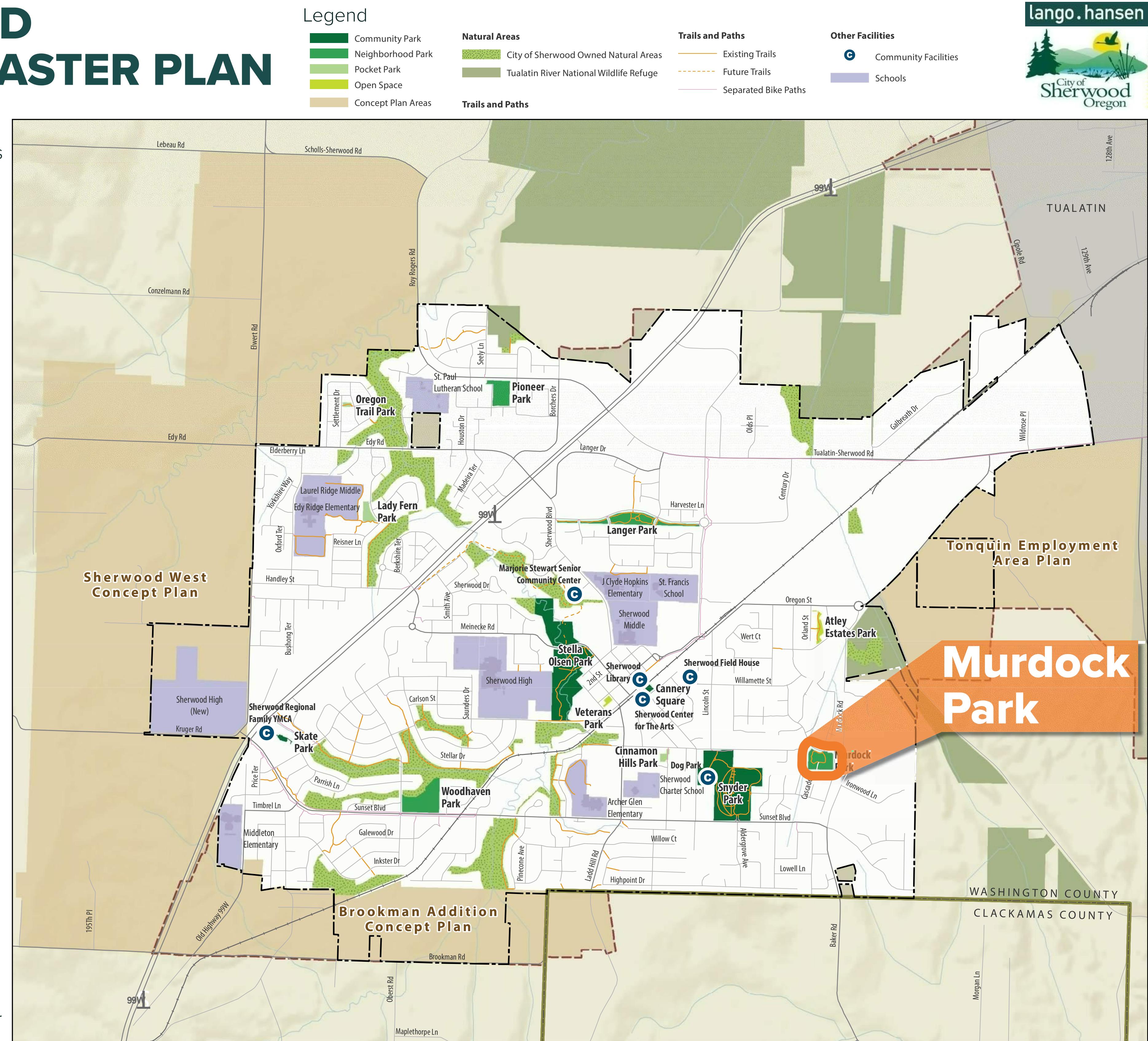


2021 PARKS AND RECREATION MASTER PLAN

The Master Plan for Murdock Park is a result of the 2021 City of Sherwood Parks and Recreation Master Plan, which has provided a framework to guide the City in setting priorities and making decisions about parks, trails, open space, natural areas, recreation facilities, and programs as well as providing design guidelines for parks and facilities.

The following recommendations were made for Murdock Park:

- Create a master plan to guide improvements.
- Enhance the play experience, including incorporating nature play elements and climbing features. Consider relocating the play area to the north of the shelter.
- Consider adding a sport court.
- Create a longer walking loop with a measured distance.
- Add more native vegetation around the stormwater pond and develop a picnic area or small picnic shelter overlooking the pond.
- Convert turf not being used for recreation to ecolawn or drought resilient plants to reduce mowing needs and increase landscape complexity.
- Plant more shade trees.
- Add a restroom.
- Add more recreation amenities consistent with design guidelines for neighborhood parks.



EXISTING CONDITIONS

Which elements of Murdock Park are most important to you?

1 Pond



2 Pathways



3 Pond Overlook



4 Drainage Swale



5 Swale Crossing



6 Benches



7 Park Sign



8 Restroom



9 Swing Set



10 Playground



11 Picnic Shelter



12 East Lawn



SITE ANALYSIS

Are there any other issues that we should consider?

A fundamental step in creating a successful plan for the future of Murdock Park requires an understanding of the opportunities and constraints of the existing park. This plan illustrates some of the site features, environmental factors, and park elements that will affect how potential future improvements will be implemented.

Legend

Area of Moderate Slopes

These areas are sloped enough that consideration will be needed for any programming in these spaces. Maintaining accessible pathways through these areas could require some re-grading.

Area of Steep Slopes

These areas are sloped steeply and could potentially require significant re-grading in order to make these areas viable for park programming.

Pathway Accessibility

These highlighted sections of pathways do not meet the Americans with Disabilities Act (ADA) standards for accessibility due to the slopes being too high.

- There are only two pathway entrances into the park, from the north and the south, limiting accessibility into the park. In addition, there is no paved pathway to the picnic shelter.

Fences at Property Line

The west and south boundaries of the park back onto houses with fences along the property line. Site activities must be designed in a manner that minimizes disturbance to neighbors.

Tree Condition

These trees are in good condition.

These trees are in okay condition, however they are showing signs of stress or have the potential to become safety and/or maintenance concerns.

These trees are in poor condition. Although not currently safety concerns, they show signs of decline and should be monitored.

Existing Culvert

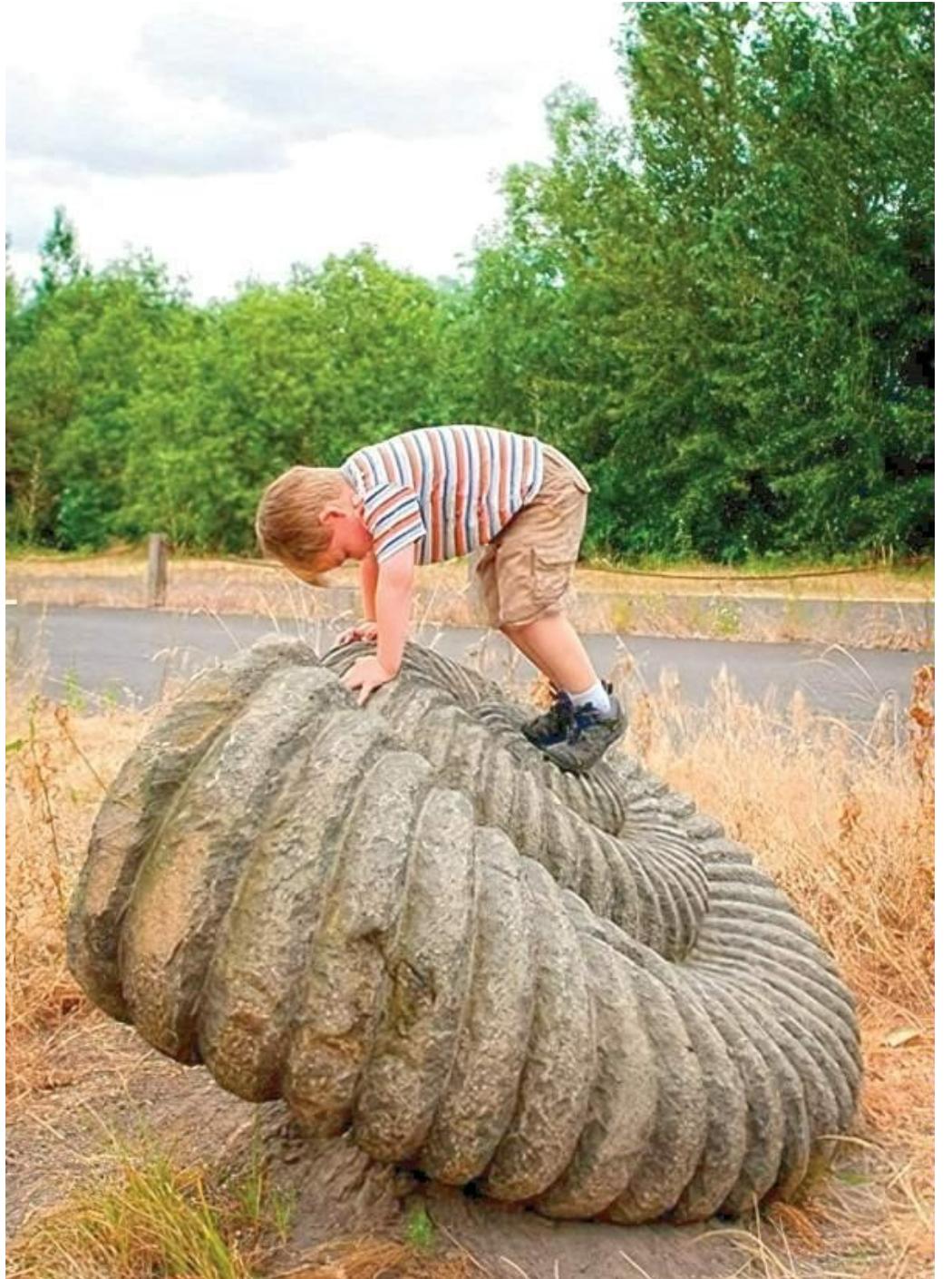
The existing culvert is near the end of its design life. As such, there are opportunities to reconsider this crossing and related chain link fences.

Wetland Setback

The pond will be regulated by Clean Water Services, meaning that there will be a 50 ft. planted buffer. This buffer will have strict requirements on the types of programming that can occur in this zone.



GUIDING PRINCIPLES



Based on direction from the 2021 Parks and Recreation Master Plan, the following guiding principles have been established as a starting point for this study.

Provide Green Solutions:

Add more native vegetation around the stormwater pond, convert turf not being used for recreation to ecolawn or drought resilient plants, increase landscape complexity, and plant more shade trees.

Promote Health and Accessibility:

The park should be a place for people of all ages, abilities, and recreation interest.

Enhance the Play Experience:

Build upon the existing playground and incorporate additional amenities, such as nature play elements and climbing features. Consider the location of elements to create a playful space that inspires joy.

Improve and Expand Park Amenities:

The Plan for Murdock Park must provide recreation amenities consistent with design guidelines for neighborhood parks, such as a picnic shelter overlooking the pond, a restroom, a sport court, and an enhanced path network with additional connections, a longer loop, and embedded measured distances.

Elevated Park Design:

The design of Murdock Park should inspire delight and be enduring and meaningful to the residents of Sherwood. Opportunities to express Sherwood's identity by integrating cultural, historic, and place-based art and interpretation should be capitalized on.



PROVIDE GREEN SOLUTIONS

Which natural elements are most important to you?



Increasing plant diversity / add more variety of plants



Protecting existing trees



Providing sustainable lawns



Use natural materials throughout the park



Enhancing the stormwater pond with native plantings



Adding new shade trees

PROMOTE HEALTH AND ACCESSIBILITY

What types of park elements would make Murdock Park more welcoming to you?



More seating



Quiet places in nature



Places for community gatherings



Accessible pathways with more connections to park amenities and the neighborhood



Public restroom

ENHANCE THE PLAY EXPERIENCE

What type of play areas would you like to see most?



Nature Play



Modern Play Features



A combination of nature and modern



Inclusive Play



Flexible Lawn Space



Mounds or Landforms

IMPROVE AND EXPAND PARK AMENITIES

What types of amenities would you like to see added to Murdock Park?



Basketball Courts



Ping-Pong Tables



Four Square



Chess Tables



Expanded path network with measured distances



Drinking Fountains



Public Restroom



Small Scale Seating Areas



Places to Lounge



Exercise Equipment

ELEVATED PARK DESIGN

What types of special design elements would like to see in Murdock Park



Covered seating and/or flexible seating



Public art



Informal seating area incorporated into the landscape



Central gathering space



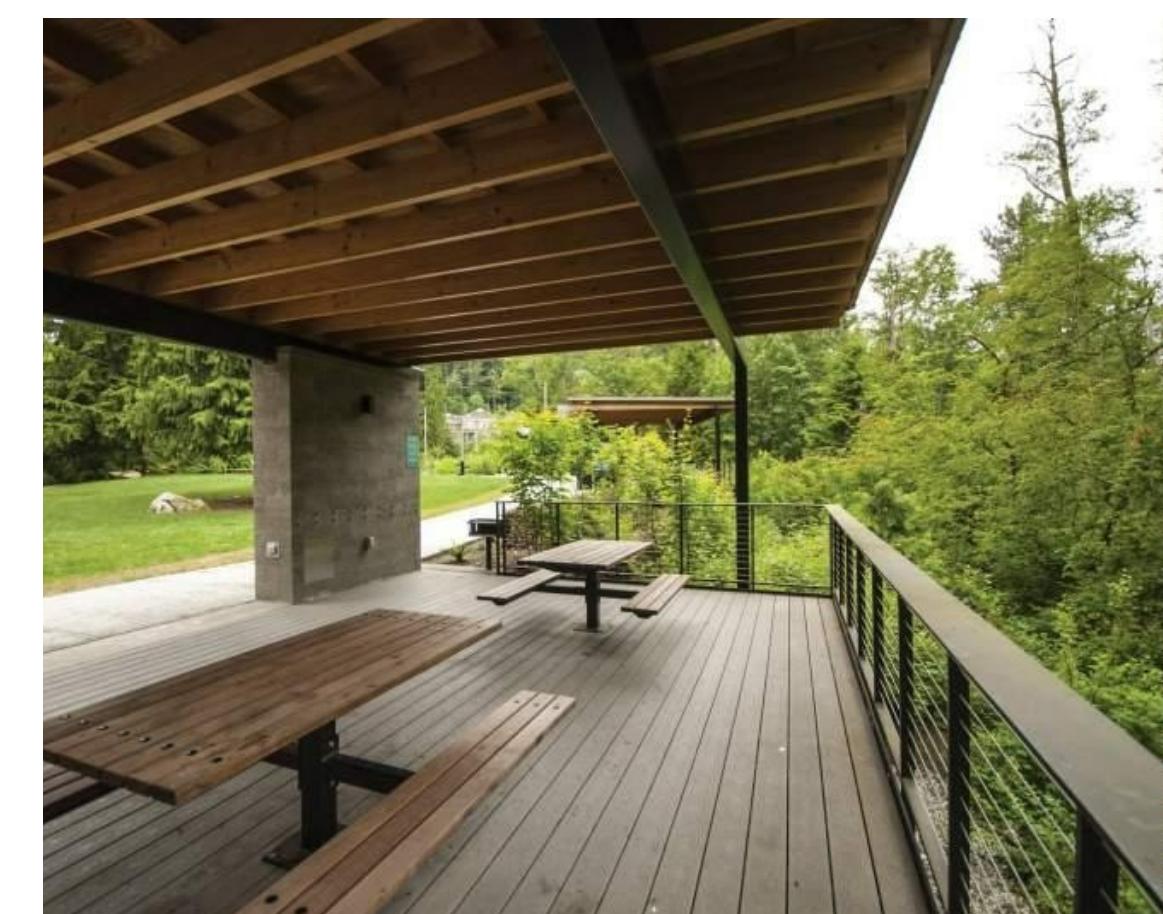
Interpretive signage



Pond paths/boardwalk



Informal seating around the pond



Improved pond overlook

Tree Removal Pioneer Park

March 2024

March 4, 2024

Pioneer Park



**HALSTEAD'S
ARBORICULTURE
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*"Specialists In the Care and
Preservation of Trees"*

January 31, 2024

ATTN: Mr. Trey Hoekstra
City of Sherwood
15527 SW Willamette Street
Sherwood, OR 97140
(503) 625-0679 fax

Reference: Tree Assessment
Location: Pioneer Park Behind 20693 SW Lavender Ave. Sherwood, OR.
Subject: Oregon Bigleaf Maple

Per your request, I inspected one Oregon bigleaf maple (*Acer macrophyllum*) located at Pioneer Park to determine the tree's condition.

Description: One Oregon bigleaf maple (*Acer macrophyllum*). The tree is approximately twenty-seven feet tall with a trunk diameter of twelve-inches as measured four and a half feet above ground level. The canopy spreads measure approximately sixteen feet in diameter.

Evaluation: The health of tree is poor as indicated by below normal bud development. The structure of the tree is rated fair to poor, due to one large wound along the main stem. The wound exhibits good forming wound wood however severe decay was found in the main trunk.

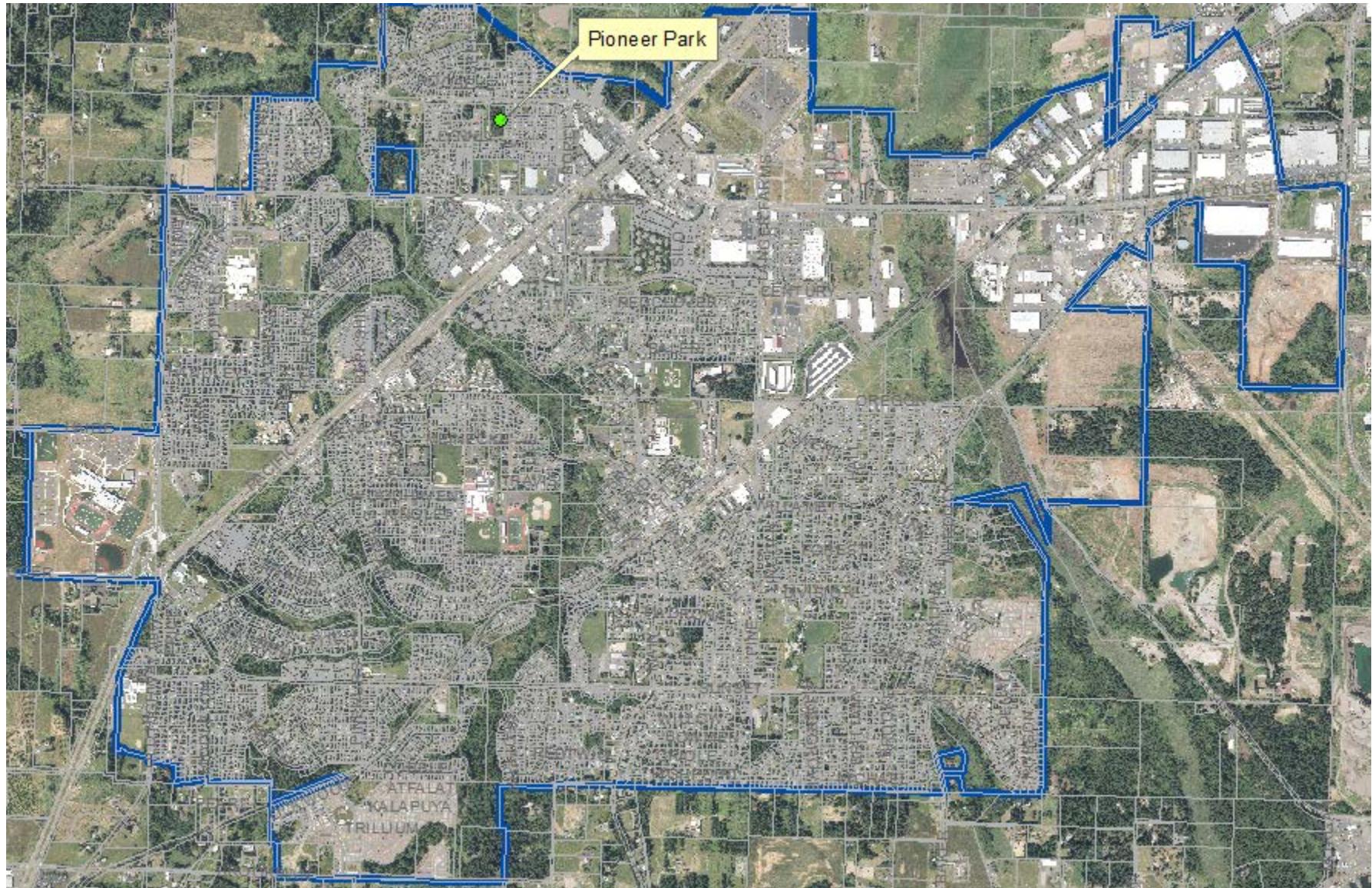
Results: Due to the tree's poor condition, target zone and consequences of failure, I recommend the tree be removed.

If further information is needed, please call.

Sincerely,


Matthew Evans
ISA Certified Arborist PN-9760A
ISA Member/PNW ISA Member

- Remove 1 Oregon Bigleaf Maple due to poor condition and decay in the main trunk
- Plant back a replacement tree within the Park



Tree Removal Location