



MEETING AGENDA

MEETING TITLE:

Parks and Recreation Advisory Board

DATE & TIME:

Monday November 1, 2021, at 7:00PM

LOCATION:

Pursuant to Executive Order 20-16, this meeting will be conducted electronically and will be live streamed at <https://www.youtube.com/user/CityofSherwood>

ATTENDEES

Parks & Recreation Board

Brian Amer, Chair
John Clifford, Vice Chair
Joy Kuczer
Steve Munsterman
Brian Carideo
Donovan Cutsforth
Rodney Lyster
Manny Sanchez
David Scheirman

Council Liaison

Russell Griffin, City Councilor

City Staff

Kristen Switzer, Community Services Director
Kelsey Beilstein, Program Coordinator
Julia Hajduk, Community Development Director
Jason Waters, P.E., Civil Engineer
Harry Banister, Operation Supervisor

AGENDA

1. Call to Order/Roll Call (Amer)
2. Adjustments to the Agenda (Amer)
3. Approval of Minutes (Amer)
4. Citizen Comment (Amer)
Pursuant to Executive Order 20-16, citizen comments must be submitted in writing to beilstein@Sherwoodoregon.gov. To be included in the record for this meeting, the email must clearly state that it is intended as a citizen comment for this meeting and must be received at least 24 hours in advance of the scheduled meeting time.
5. Cedar Creek Trail Update (Waters)
6. Review of Land Use & Development Process (Hajduk)
7. Parks Maintenance Update (Banister)
8. SWOT discussion (Amer)
9. Festival Plaza (Switzer)
10. Council Updates (Griffin)
11. Other
11. Adjourn

Upcoming Meetings: December 6, 2021



Parks & Recreation Board

MEETING MINUTES

Home of the Tualatin River National Wildlife Refuge

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	11.01.2021 7:00 PM
LOCATION	Microsoft Teams/Live on YouTube
FACILITATOR	Brian Amer
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Parks & Recreation Board		Council Liaison	
X	Brian Amer, Chair	X	Russell Griffin, City Councilor
X	John Clifford, Vice Chair		
-	Steve Munsterman		
X	Joy Kuczer	X	Kristen Switzer, Community Services Director
X	Brian Carideo	X	Kelsey Beilstein, Program Coordinator
-	Donovan Cutsforth	X	Harry Banister, Operation Supervisor
-	Rodney Lyster	X	Jason Waters, Civil Engineer
X	Manny Sanchez	X	Julia Hajduk, Community Development Director
X	David Scheirman		

MEETING NOTES

1. Call to Order/Roll Call (Amer)
 - 7:00pm
2. Adjustments to the Agenda (Amer)
 - None
3. Approval of Minutes (Amer)
Scheirman moved and Carideo seconded that the October minutes be approved. All in favor; motion passed.
4. Citizen Comment (Amer)
 - Amer read a citizen comment that had been emailed to the Board (Exhibit A).
5. Cedar Creek Trail Update (Waters)
Waters provided the following Cedar Creek Trail updates:
 - Background/reminders
 - Construction contracts and payments are being administered by ODOT due to the federal funding. The City is still however the owner-applicant.
 - The use of the federal funds was limited on this project to the ROW acquisition and construction of the regional trail only.
 - The current project will not construct any local feeder trails nor will it install any wayfinding signage (due to the federal MUTCD letter height requirements)

- The current project will not provide any lighting (due to the darks skies initiative and it being a natural greenway).
- In addition to the main trail, there will be three widened areas that are flat (<2% cross slope) and each location will have one black metal park bench and one matching litter receptacle.
- Pet waste bag stations will not be provided by the federally funded project.
- Security cameras will not be provided by the federally funded project.
- Schedule
 - In-water work extension was granted until October 22nd and all in-water work has now stopped.
 - The project delivery team anticipates the project being substantially complete in March to April of 2022, although floodplain elevations and wet weather could affect the overall schedule.
 - The contractor is focused on retaining wall and subsurface foundation work, completing that before winter weather and the holidays.
 - Current schedule to be discussed at the Dec. Parks Board meeting.
- New items:
 - The project webpage will be updated this week:
www.sherwoodoregon.gov/cedarcreektrail
 - City staff will order project signs showing the overall alignment and place those at Stella Olsen Park and another at SW Alexander Lane & SW Vintner Lane with contact information listed for comments/complaints, etc.

6. Review of Land Use & Development Process (Hajduk)

Hajduk provided the following review of the land use and development process (Exhibit B & C):

- Hajduk explained that the parks identified on the concept plan (in green), may not end up in those exact locations, but it identifies the need for parks, open space, and residential housing.
- Hajduk pointed out that the blue box is where there are currently approved land use applications.
- Hajduk stated that there is a pre-application in for an additional subdivision in the area that was referred to in the citizen comment. There is a large space between the subdivisions to account for the amount of open space that is required to be retained for the creek, floodplain, and the Clean Water Services vegetation corridor. There are also parks that are being provided by the subdivision. Before an application is submitted a neighborhood meeting and a tree inventory is required.
- Hajduk stated that when the City receives an application, the tree inventory is reviewed, public comment is gathered, the pros and cons of developing are weighed. Once that process is completed, it is possible that the City could require some trees to be retained based on information that was gathered.
- Hajduk added that the Parks Board can try to retain properties that are consistent with the Parks Master Plan.
 - It was asked how the skinny piece of land referred to in the citizen comment would be developable. Hajduk stated that the skinny piece of land is configured that way to be a driveway to get to the main part of the lot that has frontage on Brookman. Hajduk speculated that the developer has calculated that they could get three lots out of it. Hajduk has not yet reviewed the proposal to see if it meets all the minimum requirements.
 - It was asked the residential areas will all going to be single family. Hajduk stated that there will be varying degree of density, but the highest density will be townhomes and/or duplexes.

- It was asked if the State of Oregon Metropolitan House Rule would affect the Brookman area. Hajduk stated that it potentially could, but she does not know how specifically at this time.
- It was stated that it will be nice to have some small community parks in the Brookman area to keep the goal of all residence being within 10 minutes walking distance of a park.
- Switzer announced that Hajduk has been working on an RFP for the City to update the Park's System Development Charges (SDC) Methodology to go in conjunction with the new Park's Master Plan. The RFP will close on November 15.

7. Parks Maintenance Update (Banister)

Banister provided the following parks maintenance updates:

- Parks crews have been working on leaf cleanup.
- Crews finished hanging all the holiday lights on the street trees in Old Town; lights will go to the tops of trees.
- Type two barricades with high water warning signs have been placed at Stella Olsen in anticipation of rising water.

8. SWOT Discussion (Amer)

Amer explained the annual tradition of the Boards and Commissions SWOT review and explained that City Council use the reports to set policy and goals for the next year.

- Switzer presented the Parks Board 2020 SWOT (Exhibit D) that was submitted as a starting point for the Parks Board 2021 SWOT.
- It was suggested to add finalizing the construction of the Cedar Creek Trail and get it open for use, to next year's goals.
- It was suggested to add identifying future park land, to next year's goals.
- It was suggested to add emphasis on the consideration preserving old growth trees when identifying future park land, to goals.
- Amer asked members email any additional suggestions to Switzer before the December's meeting.

9. Festival Plaza (Switzer)

Switzer explained that Festival Plaza will be where the current Robin Hood Theater parking lot is located; directly across from City Hall. The space was identified to be apart of the Urban Renewal Plan and to be a project for this upcoming year.

- The goal is to re-imagine that space and create a festival plaza that can be used for events and can easily be transformed. When it's not being used for events, it could still be used for parking.
- Staff is putting together a committee that will have representative from the Cultural Arts Commission, Parks Board, City Council, and staff to work on the project.
- Lango Hanson will be working on the project. They are the same architect that worked on Cannery Square.
- Switzer anticipated there being three virtual meetings for the Festival Plaza Committee. Switzer asked the Parks Board if there was anyone in participating in the Committee. Amer stated that he would be happy to join the Festival Plaza Committee.

10. Council Updates (Griffin)

Griffin provided the following Council updates:

- City Manager, Keith Campbell is doing a great job getting to know and getting out in the Sherwood community.
- The Chief of Police position has been posted by an organization that is helping with recruitment.
- In the second week of November Council will be reviewing several big documents in conjunction with the Comprehensive Plan.

11. Other

12. Adjourn

- 8:11pm

From: [Kristen Switzer](#)
To: [Kelsey Beilstein](#)
Subject: FW: A citizen's comment for your meeting Monday, Nov. 1st.
Date: Monday, November 1, 2021 9:53:41 AM

From: dave sweeney <davidsweeney1@hotmail.com>
Sent: Sunday, October 31, 2021 9:08 PM
To: Kristen Switzer <SwitzerK@SherwoodOregon.gov>
Subject: A citizen's comment for your meeting Monday, Nov. 1st.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Dear Parks Board members,

I'm writing you with a citizen's comment to follow-up on my letter to your last meeting (10-4) concerning the Brookman Road Addition and Cedar Creek Garden development and my comment is twofold.

First, my neighbors and I continue to be very concerned with the potential loss of some 70-80 giant Douglas Fir and Cedar trees in a very narrow strip of land that is immediately adjacent to the South side of the Arbor Lane subdivision (see attached graphics). The strip runs directly behind the homes on Shady Grove Dr. (from Brookman Road on the East to Red Fern Dr. on the West). As you know from my last letter, the developer wants to build three houses on this land but to do so (because the strip is so narrow, 50 feet) would necessitate destroying all of those giant trees, most of which are over 100' tall and most of which are over 100 years old. Many of those trees are actually over 160 years old which means they pre-date the Civil War. And some, in fact, are older than both the establishment of Sherwood (1853) and the establishment of the Oregon Trail (1843).

With all those giant, majestic, "old growth" trees, that strip would make a wonderful natural park area which could include an extension of the Arbor Lane trail (which currently dead-ends at South Red Fern). Saving that strip of land from development and preserving it as a natural park area allows it to be enjoyed by the entire neighborhood and indeed anyone who uses the trail system. Hopefully, with the help of the Mayor and City Council, we all can find a way to preserve and protect this beautiful piece of Sherwood's history and legacy.

And that brings me to my second point. At your last meeting (10-4), Steve Munsterman suggested that, *"If we're going to advocate for parks, we need to be in front of things not behind them, and we're behind this"* (referencing the narrow strip of land I talk about in the first part of this letter). I believe he's right and I also believe that there's another chance for you folks and the City to "get in front of" an equally important opportunity. A real **golden**

opportunity if you will. So here it is...

Second: I would strongly suggest that the two, currently unannexed, 9+ acres of land immediately South of the Arbor Lane development (the two parcels on the right of the attached picture/graphic shaded in gray) offer the City of Sherwood a that golden opportunity! If the City were to acquire those two parcels of land, those combined 18+ acres could become a crown jewel for the town in the form of a Nature Preserve, a Natural Park area or an Environmental Education Center...or all three. By connecting it to the Sherwood Trails System, the area could be accessed and used by all of Sherwood's residents, and the educational opportunities would be almost unlimited. That land offers Sherwood a unique opportunity to enhance the health and well-being of all its residents as well as have a major impact on the education of every student that comes through the Sherwood School System. I believe there are many avenues of possible funding sources. Not just the City/County budget but also; Federal, State and Local Grants; Endowment Programs; EPA Grants; Natural Resources Conservation Service; Local Businesses and Corporations; Local Service Clubs and Organizations; The Soil Conservation Board and on and on. Researching potential grant opportunities and funding opportunities might be something City Staff could initiate right away.

The point is that the city now has an opportunity to acquire several tracts of land that could offer a plethora of benefits for all its residents. And that, to me, is well worth considering! But...time seems to be of the essence and the home owners (in my opinion), should be made aware of the City's interest or we risk losing the properties to developers.

Recently, my neighbor, Neil Shannon and I paid a visit to the land owners of both of the two 9+ acres of un-annexed property directly South of Arbor Lane (the ones shaded gray in the picture/graphic). The couple who owns the 9+ acres immediately South of Arbor Lane (the parcel on the top right of the picture/graphic in gray) Byron and Ruth Gregory, have lived there for more than 43 years. They are a delightful couple, both in their 80's, and, while they have no desire to sell at this time, they realize that, at some point, they will. They do not like the idea of selling to a developer and seeing their land turned into a subdivision. I mentioned the possibility of the City buying their property and preserving it as a natural park or a nature preserve/learning center and they love that idea!

The couple who own the parcel directly South of the Gregory's (the bottom parcel in the gray) are John and Denise Hagg (who have lived there for 25+ years) and they have already been approached by developers who have made on offer on their land. Neil and I only talked to Denise (as her husband was not home) and she mentioned that the "offer" was not a very good one. Still, they have been approached and will continue to be until they sell. She seems more resigned to selling as she witnesses the changes going on around her.

Again, the point here is to "**get in front of this**", become pro-active in acquiring these last few remaining stands of giant, "old growth" timber and incorporate them into the Sherwood Parks

system. As a bonus, each 9+ acre parcel has a large, beautiful home on it and neither land owner likes the idea of a developer scraping the house they have lived in for so many, many years. Both homes could easily be repurposed for many other community/city uses.

With so little green space still available in Sherwood, it is my profound hope that we can preserve and protect as much of this beautiful and historic ground as we possibly can. We owe it to ourselves, our children and to generations to come.

Lastly, a dear friend of mine, Mike Bindi, the Director of the North Willamette Research and Extension Center (the main research center for Oregon State University) has graciously offered to host a tour of the Hopkins Demonstration Forest along with their educator (who leads all their youth activities and community involvement programs) for a Sherwood group (any of you who would like the tour along with any City Councilors, the Mayor et al). If you're interested in this, I'd be happy to put it together. It would give all of us some ideas of how those 18+ acres might be used to enhance our community.

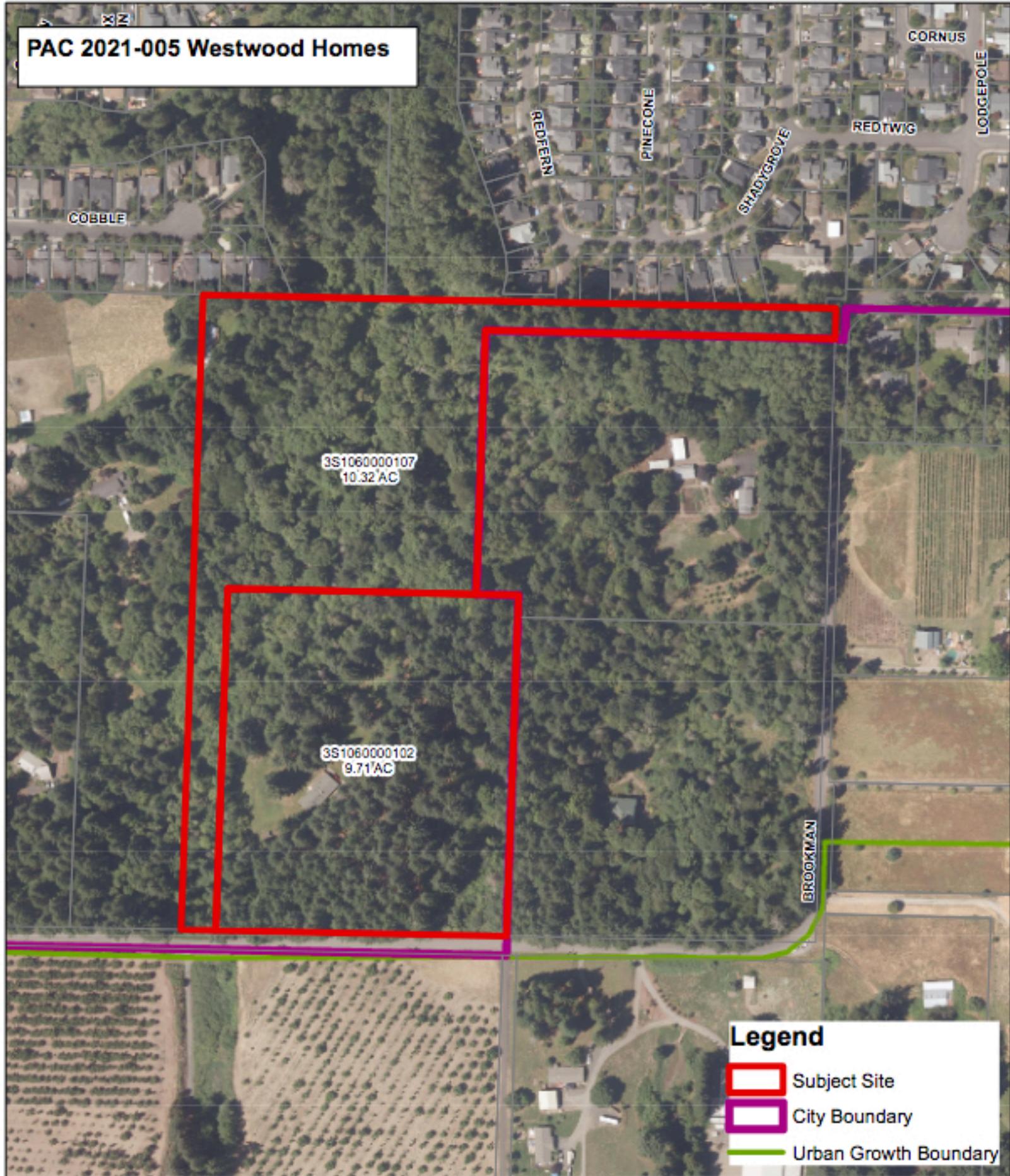
Thank you very much for listening and for your thoughtful consideration.

Yours sincerely,

Dave Sweeney

SW Red Fern Drive, Sherwood

PAC 2021-005 Westwood Homes



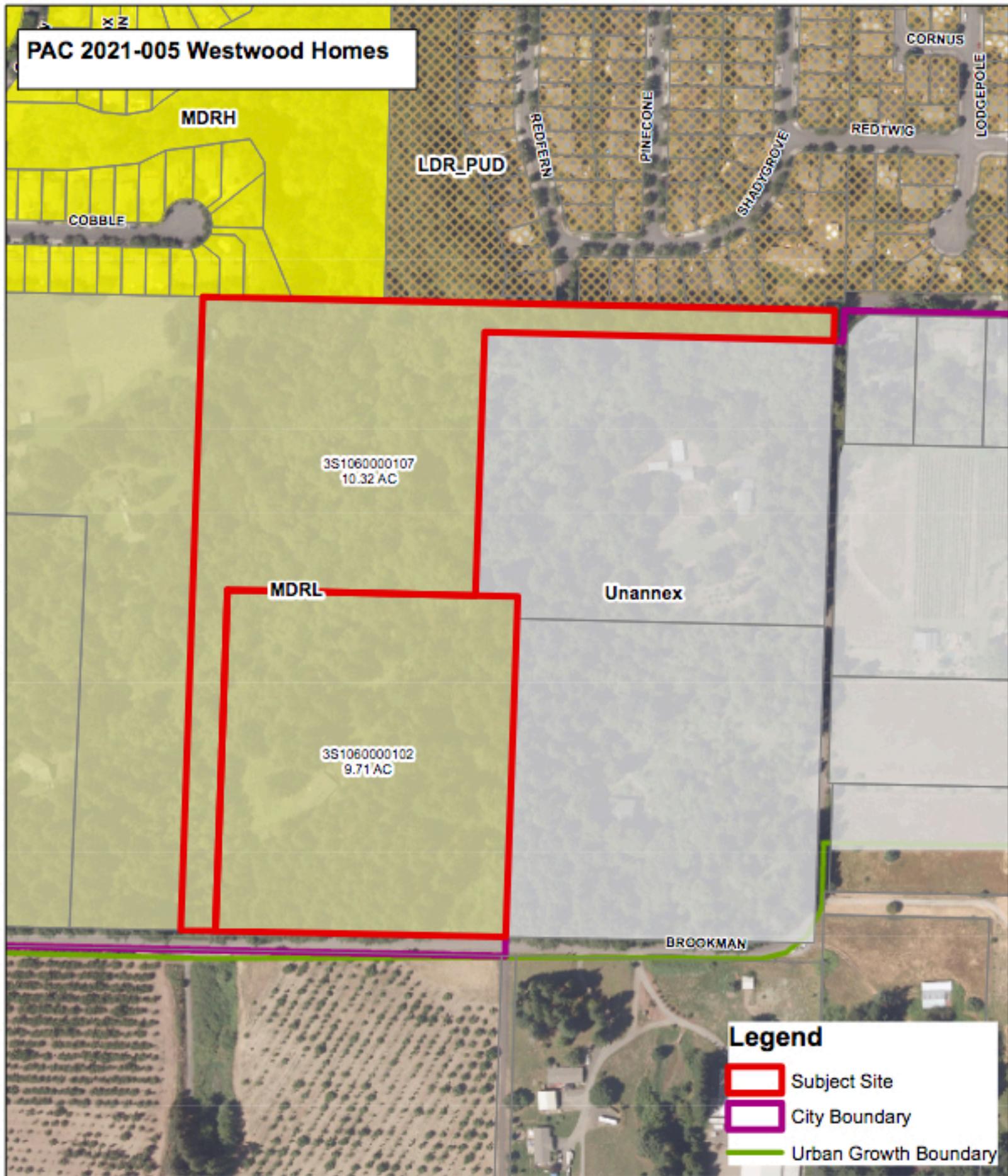
0 100 200 400
Feet



Date: 4/25/2021

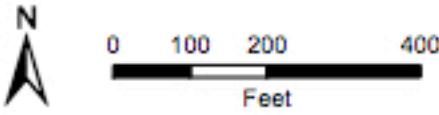
Map data provided by METRO and the City of Sherwood. The City of Sherwood's infrastructure records, drawings, and other documents have been gathered over many years, using many different formats and standards. While the data provided is generally believed to be accurate, occasionally it proves to be incorrect; thus its accuracy is not guaranteed.

PAC 2021-005 Westwood Homes



Date: 4/25/2021

Map data provided by METRO and the City of Sherwood. The City of Sherwood's infrastructure records, drawings, and other documents have been gathered over many years, using many different formats and standards. While the data provided is generally believed to be accurate, occasionally it proves to be incorrect; thus its accuracy is not guaranteed.



CEDAR CREEK GARDEN

Arbor Lane



APPLICANT

WESTWOOD HOMES LLC
12700 NW CORNELL ROAD
PORTLAND, OR 97229
PHONE: (503) 330-2215

OWNER

WAYNE AND LINDA CHRONISTER (TAX LOT 107)
PO BOX 1474
SHERWOOD, OR 97140

CHARLES AND LOUISE BISSETT (TAX LOT 102)
16871 SW BROOKMAN ROAD
SHERWOOD, OR 97140

PLANNING/ENGINEERING/SURVEYING

PIONEER DESIGN GROUP, INC.
9020 SW WASHINGTON SQ RD, SUITE 170
PORTLAND, OR 97223
PHONE: (503) 643-8298
CONTACT: MATT SPRAGUE

SITE INFORMATION

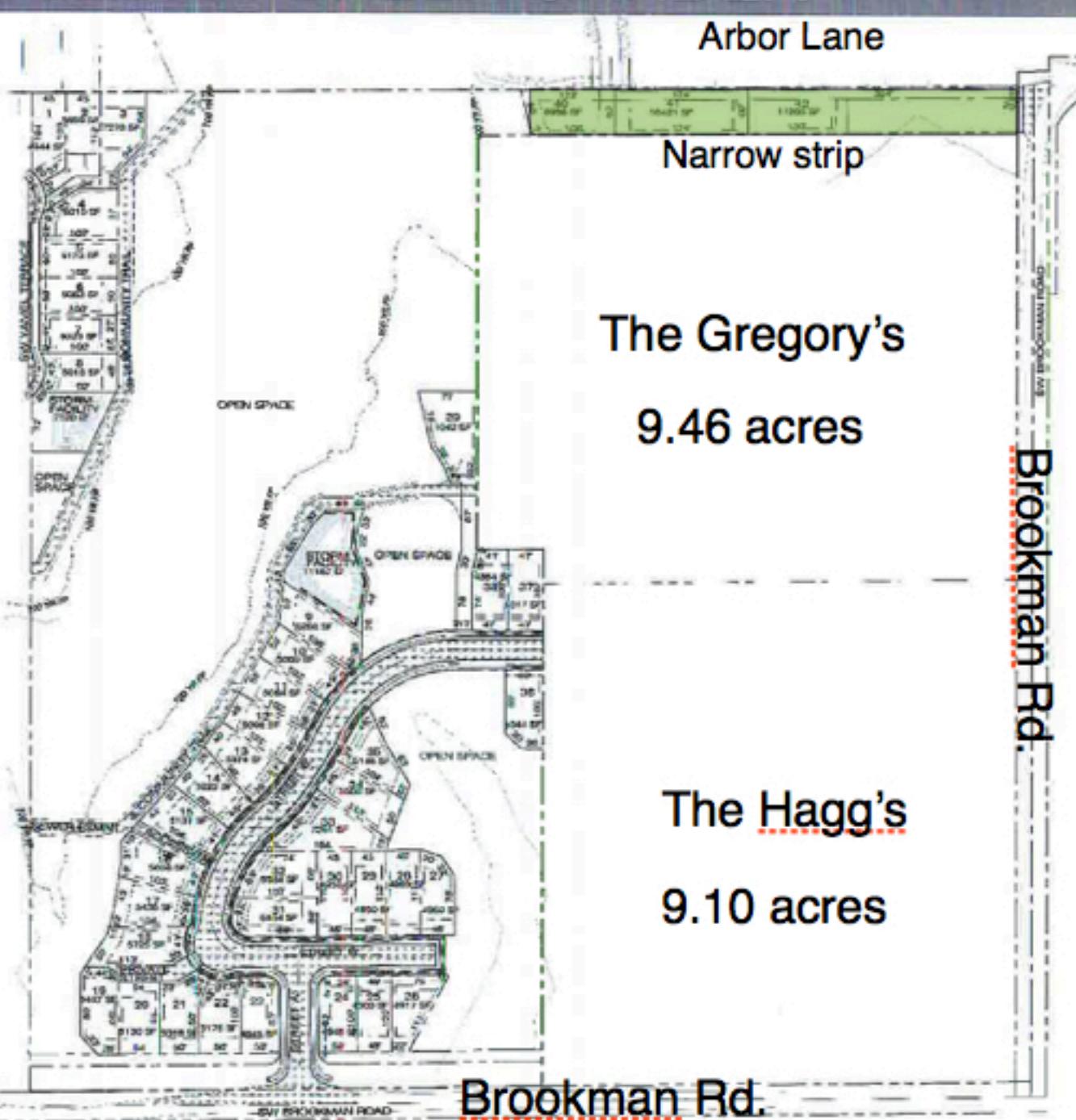
TAX MAP: 35108
TAX LOT: 102 & 107
SITE ADDRESS: 16871 & 17033 SW BROOKMAN ROAD
SHERWOOD, OREGON 97140
SITE SIZE: 20.03 ACRES
ZONING: MDRL

VERTICAL DATUM

BENCHMARK: WASHINGTON COUNTY BENCHMARK NO. 118.

DESCRIPTION: A 3' BRASS DISK INSCRIBED 'WASH. CO. BM
118 SET CONCRETE FILLED WITH METAL, NORTH SIDE OF
BROOKMAN ROAD ON THE EXTENDED CENTRELINE OF
OBERST ROAD

ELEVATION: 194.775 NGVD 29



The Gregory's

9.46 acres

The Hagg's

9.10 acres

Brookman Rd.

ELIMINATORY PLAT

LOT SUBDIVISION ON TAX LOT 102 & 107, TAX MAP 35108
& 17033 SW BROOKMAN ROAD, SHERWOOD, OR 97140







16.142.070 Trees on Property Subject to Certain Land Use Applications

A. Generally

The purpose of this Section is to establish processes and standards which will minimize cutting or destruction of trees and woodlands within the City. This Section is intended to help protect the scenic beauty of the City; to retain a livable environment through the beneficial effect of trees on air pollution, heat and glare, sound, water quality, and surface water and erosion control; to encourage the retention and planting of tree species native to the Willamette Valley and Western Oregon; to provide an attractive visual contrast to the urban environment, and to sustain a wide variety and distribution of viable trees and woodlands in the community over time.

B. Applicability

All applications including a Type II - IV land use review, shall be required to preserve trees or woodlands, as defined by this Section to the maximum extent feasible within the context of the proposed land use plan and relative to other codes, policies, and standards of the City Comprehensive Plan.

C. Inventory

- 1. To assist the City in making its determinations on the retention of trees and woodlands, land use applications including Type II - IV development shall include a tree and woodland inventory and report. The report shall be prepared by a qualified professional and must contain the following information:**
 - a. Tree size (in DBH and canopy area)**
 - b. Tree species**
 - c. The condition of the tree with notes as applicable explaining the assessment**
 - d. The location of the tree on the site**
 - e. The location of the tree relative to the planned improvements**
 - f. Assessment of whether the tree must be removed to accommodate the development**
 - g. Recommendations on measures that must be taken to preserve trees during the construction that are not proposed to be removed.**
- 2. In addition to the general requirements of this Section, the tree and woodland inventory's mapping and report shall also include, but is not limited to, the specific information outlined in the appropriate land use application materials packet.**
- 3. Definitions for the inventory purposes of this Section**
 - a. A tree is a living woody plant having a trunk diameter as specified below at Diameter at Breast Height (DBH). Trees planted for commercial agricultural purposes, and/or those subject to farm forest deferral, such as nut and fruit orchards and Christmas tree farms, are excluded from this definition and from regulation under this Section, as are any living woody plants under six (6) inches at DBH. All trees six (6) inches or greater shall be inventoried.**
 - b. A woodland is a biological community dominated by trees covering a land area of 20,000 square feet or greater at a density of at least fifty (50) trees per every 20,000 square feet with at least fifty percent (50%) of those trees of any species having a six (6) inches or greater at DBH. Woodlands planted for commercial agricultural purposes and/or subject to farm forest deferral, such as nut and fruit orchards and Christmas tree farms, are excluded from this definition, and from regulation under this Section.**
 - c. A large stature tree is over 20 feet tall and wide with a minimum trunk diameter of 30 inches at DBH.**

D. Retention requirements

1. Trees may be considered for removal to accommodate the development including buildings, parking, walkways, grading etc., provided the development satisfies of D.2 or D.3, below.
2. Required Tree Canopy - Residential Developments (Single Family Attached, Single Family Detached and Two - Family)

Each net development site shall provide a variety of trees to achieve a minimum total tree canopy of 40 percent. The canopy percentage is based on the expected mature canopy of each tree by using the equation πr^2 to calculate the expected square footage of canopy for each tree. The expected mature canopy is counted for each tree regardless of an overlap of multiple tree canopies.

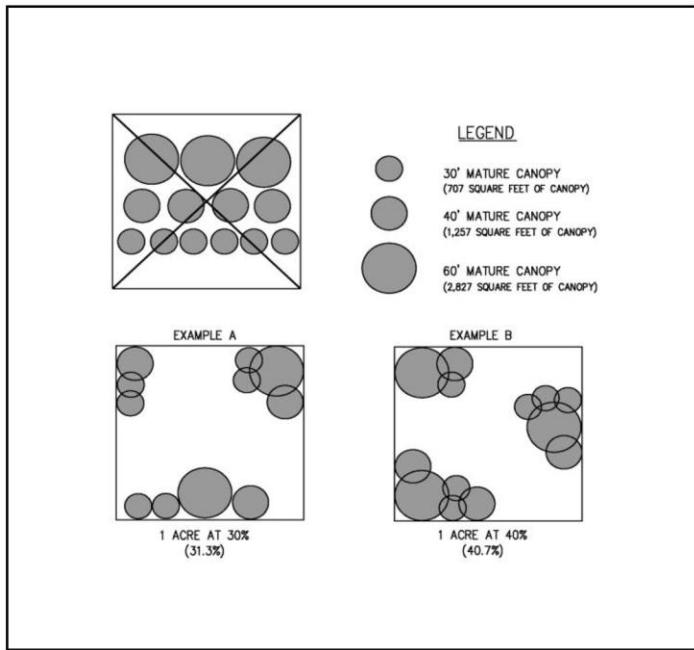
The canopy requirement can be achieved by retaining existing trees or planting new trees. Required street trees can be used toward the total on site canopy required to meet this standard. The expected mature canopy spread of the new trees will be counted toward the needed canopy cover. A certified arborist or other qualified professional shall provide the estimated tree canopy of the proposed trees to the planning department for review.

3. Required Tree Canopy - Non-Residential and Multi-family Developments

Each net development site shall provide a variety of trees to achieve a minimum total tree canopy of 30 percent. The canopy percentage is based on the expected mature canopy of each tree by using the equation πr^2 to calculate the expected square footage of each tree. The expected mature canopy is counted for each tree even if there is an overlap of multiple tree canopies.

The canopy requirement can be achieved by retaining existing trees or planting new trees. Required landscaping trees can be used toward the total on site canopy required to meet this standard. The expected mature canopy spread of the new trees will be counted toward the required canopy cover. A certified arborist or other qualified professional shall provide an estimated tree canopy for all proposed trees to the planning department for review as a part of the land use review process.

	Residential (single family & two family developments)	Old Town & Infill developments	Commercial, Industrial, Institutional Public and Multi-family
Canopy Requirement	40%	N/A	30%
Counted Toward the Canopy Requirement			
Street trees included in canopy requirement	Yes	N/A	No
Landscaping requirements included in canopy requirement	N/A	N/A	Yes
Existing trees onsite	Yes x2	N/A	Yes x2
Planting new trees onsite	Yes	N/A	Yes
Mature Canopy in Square Feet Equation πr^2 or $(3.14159 * \text{radius}^2)$ (This is the calculation to measure the square footage of a circle.			
The Mature Canopy is given in diameter. In gardening and horticulture reference books, therefore to get the radius you must divide the diameter in half.			
Canopy Calculation Example: Pin Oak Mature canopy = 35' $(3.14159 * 17.5^2) = 962$ square feet			



4. The City may determine that, regardless of D.1 through D.3, that certain trees or woodlands may be required to be retained. The basis for such a decision shall include; specific findings that retention of said trees or woodlands furthers the purposes and goals of this Section, is feasible and practical both within the context of the proposed land use plan and relative to other policies and standards of the City Comprehensive Plan, and are:
 - a. Within a Significant Natural Area, 100-year floodplain, City greenway, jurisdictional wetland or other existing or future public park or natural area designated by the City Comprehensive Plan, or
 - b. A landscape or natural feature as per applicable policies of the City Comprehensive Plan, or are necessary to keep other identified trees or woodlands on or near the site from being damaged or destroyed due to windfall, erosion, disease or other natural processes, or
 - c. Necessary for soil stability and the control of erosion, for managing and preserving surface or groundwater quantities or quality, or for the maintenance of a natural drainageway, as per Clean Water Services stormwater management plans and standards of the City Comprehensive Plan, or
 - d. Necessary in required buffers between otherwise incompatible land uses, or from natural areas, wetlands and greenways, or
 - e. Otherwise merit retention because of unusual size, size of the tree stand, historic association or species type, habitat or wildlife preservation considerations, or some combination thereof, as determined by the City.
5. Tree retention requirements for properties located within the Old Town Overlay or projects subject to the infill standards of Chapter 16.68 are only subject to retention requirements identified in D.4. above.
6. The Notice of Decision issued for the land use applications subject to this Section shall indicate which trees and woodlands will be retained as per subsection D of this Section, which may be removed or shall be retained as per subsection D of this Section and any limitations or conditions attached thereto.
7. All trees, woodlands, and vegetation located on any private property accepted for dedication to the City for public parks and open space, greenways, Significant Natural Areas, wetlands, floodplains, or for

storm water management or for other purposes, as a condition of a land use approval, shall be retained outright, irrespective of size, species, condition or other factors. Removal of any such trees, woodlands, and vegetation prior to actual dedication of the property to the City shall be cause for reconsideration of the land use plan approval.

E. Tree Preservation Incentive

Retention of existing native trees on site which are in good health can be used to achieve the required mature canopy requirement of the development. The expected mature canopy can be calculated twice for existing trees. For example, if one existing tree with an expected mature canopy of 10 feet (78.5 square feet) is retained it will count as twice the existing canopy (157 square feet).

F. Additional Preservation Incentives

1. **General Provisions.** To assist in the preservation of trees, the City may apply one or more of the following flexible standards as part of the land use review approval. To the extent that the standards in this section conflict with the standards in other sections of this Title, the standards in this section shall apply except in cases where the City determines there would be an unreasonable risk to public health, safety, or welfare. Flexibility shall be requested by the applicant with justification provided within the tree preservation and protection report as part of the land use review process and is only applicable to trees that are eligible for credit towards the effective tree canopy cover of the site. A separate adjustment application as outlined in Section 16.84.030.A is not required.
2. **Flexible Development Standards.** The following flexible standards are available to applicants in order to preserve trees on a development site. These standards cannot be combined with any other reductions authorized by this code.
 - a. **Lot size averaging.** To preserve existing trees in the development plan for any Land Division under Division VII, lot size may be averaged to allow lots less than the minimum lot size required in the underlying zone as long as the average lot area is not less than that allowed by the underlying zone. No lot area shall be less than 80 percent of the minimum lot size allowed in the zone;
 - b. **Setbacks.** The following setback reductions will be allowed for lots preserving existing trees using the criteria in subsection (1) below. The following reductions shall be limited to the minimum reduction necessary to protect the tree.
 - (1) **Reductions allowed:**
 - (a.) Front yard - up to a 25 percent reduction of the dimensional standard for a front yard setback required in the base zone. Setback of garages may not be reduced by this provision.
 - (b.) Interior setbacks - up to a 40 percent reduction of the dimensional standards for an interior side and/or rear yard setback required in the base zone.
 - (c.) Perimeter side and rear yard setbacks shall not be reduced through this provision.
 - c. **Approval criteria:**
 - (1.) A demonstration that the reduction requested is the least required to preserve trees; and
 - (2.) The reduction will result in the preservation of tree canopy on the lot with the modified setbacks; and
 - (3.) The reduction will not impede adequate emergency access to the site and structure.
3. **Sidewalks.** Location of a public sidewalk may be flexible in order to preserve existing trees or to plant new large stature street trees. This flexibility may be accomplished through a curb-tight sidewalk or a

meandering public sidewalk easement recorded over private property and shall be reviewed on a case by case basis in accordance with the provisions of the Engineering Design Manual, Street and Utility Improvement Standards. For preservation, this flexibility shall be the minimum required to achieve the desired effect. For planting, preference shall be given to retaining the planter strip and separation between the curb and sidewalk wherever practicable. If a preserved tree is to be utilized as a street tree, it must meet the criteria found in the Street Tree section, 16.142.060.

4. Adjustments to Commercial and Industrial development Standards. Adjustments to Commercial or Industrial Development standards of up to 20 feet additional building height are permitted provided;
 - a. At least 50% of a Significant Tree stand's of canopy within a development site (and not also within the sensitive lands or areas that areas dedicated to the City) is preserved;
 - b. The project arborist or qualified professional certifies the preservation is such that the connectivity and viability of the remaining significant tree stand is maximized;
 - c. Applicable buffering and screening requirements are met;
 - d. Any height adjustments comply with state building codes;
 - e. Significant tree stands are protected through an instrument or action subject to approval by the City Manager or the City manager's designee that demonstrates it will be permanently preserved and managed as such;
 - (1.) A conservation easement;
 - (2.) An open space tract;
 - (3.) A deed restriction; or
 - (4.) Through dedication and acceptance by the City.

G. Tree Protection During Development

The applicant shall prepare and submit a final Tree and Woodland Plan prior to issuance of any construction permits, illustrating how identified trees and woodlands will be retained, removed or protected as per the Notice of Decision. Such plan shall specify how trees and woodlands will be protected from damage or destruction by construction activities, including protective fencing, selective pruning and root treatments, excavation techniques, temporary drainage systems, and like methods. At a minimum, trees to be protected shall have the area within the drip line of the tree protected from grading, stockpiling, and all other construction related activity unless specifically reviewed and recommended by a certified arborist or other qualified professional. Any work within the dripline of the tree shall be supervised by the project arborist or other qualified professional onsite during construction.

H. Penalties

Violations of this Section shall be subject to the penalties defined by Section 16.02.040, provided that each designated tree or woodland unlawfully removed or cut shall be deemed a separate offense.

(Ord. No. 2012-003, § 2, 5-1-2012; Ord. No. 2011-009, § 2, 7-19-2011; Ord. 2006-021; Ord. 91-922, § 3)

Note(s)—See editor's note, § 16.142.040.



2020 Annual Boards & Commissions Report to City Council – SWOT Parks and Recreation Advisory Board

Strengths

- Collaboration between MIG, City Council, Parks Board & City Staff in the production and Final Draft Copy of the Sherwood Parks and Recreation Master Plan
- Finalizing the Cedar Creek Trail program design and permit approval for a 2021 construction start.
- Continued accessibility (virtually) to public meetings during COVID-19 pandemic.

Weaknesses

- Lack of park development on the North side of 99W in pace with ongoing residential development
- Lack of safe and direct Multi-modal connectivity across 99W
- Lack of programs and facility use during COVID-19 pandemic
- Lack of field space and gym space due to change in school district IGA

Opportunities

- Updated Parks Master Plan
- Partnerships that could lead to development and/or programs
- Reimagining how program and services can be provided during COVID-19 pandemic

Threats

- Limited funds
- No longer have IGA with school district to schedule and use fields and gyms

1. **What are your two or three most significant accomplishments for this past year as a board or commission?**
 - Near completion of Parks & Recreation Master Plan**
 - Continue to maintain exceptional parks and facility services to all Sherwood residents.**

2. What are your two or three major goals for the upcoming year as a board or commission?

- A. Begin implementation of Phase 1 of Parks Master Plan Update**
- B. Begin construction of Cedar Creek Trail**