



SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
February 3, 2026

WORK SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 5:30 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Keith Mays, Taylor Giles, Doug Scott and Dan Standke.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, City Attorney Ryan Adams, Legal Intern Keegan Sanchez, IT Systems Analyst Mark Swanson, Community Development Director Eric Rutledge, Public Works Director Rich Sattler, Deputy City Recorder Colleen Resch, and City Recorder Sylvia Murphy.

OTHERS PRESENT: YMCA of Columbia-Willamette President and CEO Bess Goggins, Sherwood YMCA South Region Executive Director Jennifer Lawrence, Sherwood YMCA Chief Operating Officer Eddie White Jr., TriMet Regional Government Affairs John Serra, TriMet Planning and Policy Director Tom Mills, TriMet Chief Public Affairs Officer JC Vannatta, and TriMet Board of Directors member Robert Kellogg.

4. TOPICS:

1. YMCA Update

YMCA of Columbia-Willamette President and CEO Bess Goggins introduced herself and said she was hired in May 2025. She introduced Sherwood YMCA South Region Executive Director Jennifer Lawrence and Sherwood YMCA Chief Operating Officer Eddie White Jr. She commented on the agreement between the YMCA and the City of Sherwood which started in 1998. She shared a few statistics and said the Sherwood YMCA had 2,500 memberships and 80% of the members lived in the city. She provided a brief overview of the programming and said this spring the YMCA would provide after school enrichment to the four elementary schools. She said in December 2025 the Sherwood Chamber of Commerce awarded the YMCA with the "Age Friendly Business Award". She said the YMCA held a Town Hall and she discussed her takeaways, which included that the YMCA was not as relevant as it used to be. Discussion followed regarding the next steps, potential reinvestments, funding streams, community events, and member retention. The Council thanked the YMCA for the update.

Mayor Rosener addressed the next item on the agenda.

2. TriMet Proposed Service Cuts

City Manager Craig Sheldon provided a Jurisdiction Ridership Report, (see record, Exhibit A) provided by TriMet and introduced TriMet Regional Government Affairs John Serra. Mr. Serra provided a presentation (see record, Exhibit B). He introduced TriMet Planning and Policy Director Tom Mills, TriMet Chief Public Affairs Officer JC Vannatta, and TriMet Board of Directors member Robert Kellogg. Mr. Serra stated the discussion would include TriMet's budget situation, specifically how they were proposing to address the budget crisis with service cuts. Mr. Vannatta provided an overview of the region's status which included layoffs, high vacancy, high teleworking rates, and elevated public safety concerns. He provided an overview of TriMet's status concerning ridership, transit dependence, low-income fare programs, declining tax revenue, and reduced fare revenue. He explained why TriMet was in this situation which included reductions in ridership, increased inflation costs, investments in safety, and capital maintenance backlogs. He said the goal was to balance the budget by July 1, 2028, and solve the \$300 million budget deficit. He stated the cuts would include administrative reductions, raise revenue, and service cuts. He discussed the internal and external actions being used to address the budget deficit. Mr. Mills provided an overview of the service cuts being proposed and stated this was the first round of cuts. He discussed the proposal timeline and said the service cuts were expected to begin on August 23, 2026. The Council provided the TriMet team with their feedback, suggestions for alternatives, and concerns regarding service cuts. Mr. Kellogg said the exercise was to come up with a proposal to cut enough money and continue to provide a service and see where there was opportunity for growth. He agreed that we needed to rethink the 40-year hub and spoke on model of transportation. Discussion followed regarding the need for long-term planning and future opportunities. Mayor Rosener commented on suggested alternative service routes. The Council thanked TriMet for the update.

Mayor Rosener addressed the next item on the agenda.

3. Linda Henderson Memorial Discussion

Due to time constraints, Mayor Rosener suggested reopening the work session after the URA Board of Directors meeting to address this item. Council agreed.

Mayor Rosener adjourned the work session at 7:10 pm

REGULAR SESSION

- 1. CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:12 pm.
- 2. COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Keith Mays, Taylor Giles, Doug Scott, and Dan Standke.
- 3. STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, City Attorney Ryan Adams, Legal Intern Keegan Sanchez, Police Chief Ty Hanlon, IT Systems Analyst Mark Swanson, Community Development Director Eric Rutledge, Public Works Director Rich Sattler, Building Official Jared Bradbury, and City Recorder Sylvia Murphy.
- 4. APPROVAL OF AGENDA:**

Mayor Rosener addressed approval of the agenda and asked for a motion.

MOTION: FROM COUNCIL PRESIDENT YOUNG TO ADOPT THE AGENDA. SECONDED BY COUNCILOR BROUSE. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

Mayor Rosener addressed the next item on the agenda.

5. CONSENT AGENDA:

- A. Approval of January 20, 2026 City Council Meeting Minutes**
- B. Resolution 2026-007, Authorizing the City Manager to enter into a contract for the Sanitary Sewer, Stormwater, and Water System Master Plans update**
- C. Resolution 2026-008, Adopting a plan of action for control deficiencies**

MOTION: FROM COUNCILOR BROUSE TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCIL PRESIDENT YOUNG. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

6. CITIZEN COMMENTS:

No comments were received. Mayor Rosener addressed the next agenda item.

7. PUBLIC HEARING:

- A. Ordinance 2026-001, Amending Chapter 15.04 of the Sherwood Municipal Code to reflect the current Oregon Building Code**

Building Official Jared Bradbury provided a presentation (see record, Exhibit C). He said this was the second hearing to adopt the latest state building codes on a rolling basis by removing year references and allowing automatic updates when the state adopted new codes. He stated that no comments had been received, and staff recommended approval of Ordinance 2026-001.

Mayor Rosener opened the public hearing. With no public testimony received Mayor Rosener closed the public hearing. Mayor Rosener asked for Council discussion.

MOTION: FROM COUNCILOR BROUSE TO READ CAPTION AND ADOPT ORDINANCE 2026-001 AMENDING CHAPTER 15.04 OF THE SHERWOOD MUNICIPAL CODE TO REFLECT THE CURRENT OREGON BUILDING CODE. SECONDED BY COUNCIL PRESIDENT YOUNG. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

8. CITY MANAGER REPORT:

Mr. Sheldon reported that the Community Enhancement Program (CEP) grant application was available and due on April 15, 2026, by 5 pm. He reported that Brookman Road at Oberst Road would be closed until February 16, 2026.

9. COUNCIL ANNOUNCEMENTS:

Councilor Giles reported that the Planning Commission meeting last week was cancelled.

Councilor Brouse thanked staff for the Goal Setting session. She reported that the next Sherwood Chamber meeting was scheduled for February 10.

Councilor Mays thanked staff and the Council for the Goal Setting session. He reported that he attended the LOC Board meeting and provided a brief recap.

Councilor Scott commented on the success of the Goal Setting session. He reported that he attended the Parks Board meeting and provided a brief recap.

Councilor Standke reported that he attended the Traffic Safety Board meeting and they discussed the school zone crossing issue that Council had been considering with the RRFBs and the hybrid pedestrian signals and they asked Council to reconsider the decision to support hybrid pedestrian signals due to the cost. He reported on the Library Advisory Board meeting and said they were looking for additional direction from Council. Mayor Rosener asked if a joint session would be beneficial. Councilor Standke said yes. He addressed immigration enforcement and said our community deserved to know that constitutional protections apply to all people of Sherwood, citizens and non-citizens alike.

Council President Young reported on her work with the CDBG program and reviewing grant applications.

Mayor Rosener commented on the legislative session and said he would be lobbying on behalf of cities. He said there was immigration information on the city's website. He said the Sherwood Education Foundation would be hosting a Sip and Sing event.

10. ADJOURN TO URA BOARD OF DIRECTORS MEETING

Mayor Rosener adjourned the meeting and continued the work session at 7:40 pm, after the URA Board of Directors meeting. (See URA Board meeting records).

WORK SESSION (Continued)

Mayor Rosener called the meeting to order at 7:50 pm.

3. Linda Henderson Memorial Discussion

Council President Young said at a previous Council work session, it was decided to gather additional information. She stated that she and Assistant City Manager Switzer met with Robyn Folsom. She stated Robyn indicated she was supportive of whatever decision the Council made. Councilor Young stated she also spoke with other community members involved in Linda's circle for input on potentially renaming the Center for the Arts or Stella Olsen Park Stage in memory of Linda Henderson. She stated the option that received the most support was to rename the Center for the Arts. Assistant City Manager Switzer provided a presentation with different mockup options (see record, Exhibit D) and explained. Councilor Young commented on receiving additional feedback from a long time Sherwood resident who expressed concerns with renaming and the loss of the original naming intent. Council discussion followed. Councilors Giles, Brouse, and Standke said they preferred renaming the Stella Olsen Stage to the Linda Henderson Memorial Amphitheater. Mayor Rosener and Councilors Mays, Young, and Scott said they preferred renaming the Sherwood Center for the Arts. Discussion followed about naming conventions. Mayor Rosener suggested placing a plaque inside the building memorializing Linda. Councilor Young asked regarding Council action needed to officially rename a facility, and Ms. Switzer suggested having something come back to the Council similar with naming a park. City Attorney Adams asked if the Council wanted an ordinance which was more permanent, and comments were received in favor of an ordinance. Mr. Adams commented regarding an ordinance being part of the city code and requiring a public hearing.

Mayor Rosener adjourned the work session at 8:15 pm and convened an executive session.

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Rosener called the Executive Session to order at 8:19 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Keith Mays, Taylor Giles, Doug Scott, and Dan Standke.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer (left after topic 4.A), City Attorney Ryan Adams, and Community Development Director Eric Rutledge (left after topic 4.A.)
4. **TOPICS:**
 - A. **ORS 192.660(2)(e) Real Property Transactions**
 - B. **ORS 192.660(2)(i) Performance Evaluations**
5. **ADJOURN:**

Mayor Rosener adjourned the executive session at 9:22 pm.

Attest:



Sylvia Murphy, MMC, City Recorder



Tim Rosener, Mayor