



Home of the Tualatin River National Wildlife Refuge

City of Sherwood  
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Sherwood, OR 97140 Tel  
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**Mayor**  
Tim Rosener

**Council President**  
Kim Young

**Councilors**  
Renee Brouse  
Taylor Giles  
Keith Mays  
Doug Scott  
Dan Standke

**City Manager**  
Craig Sheldon

**Assistant City Manager**  
Kristen Switzer

December 10, 2025

Brian Ginter, PE – Principal-in-Charge  
Consor North America, Inc.  
1 SW Columbia Street, Suite 1700  
Portland, Oregon 97204

**Re: Notice of Intent to Award**

**Sanitary Sewer, Stormwater, and Water System Master Plans Update Project**

Dear Proposer:

This is the Notice of Intent to Award required to be sent to all proposers pursuant to OAR 137-048-0220.

The City of Sherwood received two (2) submittals in response to the Request for Proposal (RFP) issued for the Professional Engineering Services for Sanitary Sewer, Stormwater, and Water System Master Plans Update Project. The RFPs were to be submitted at Sherwood City Hall on Tuesday, December 2, 2025 prior to 4:00 PM.

The project selection committee, consisting of the Public Works Director, Operations Utility Supervisor, City Engineer, Senior Civil Engineer, and Civil Engineer, have reviewed the submittals and will recommend award of the contract for the Professional Engineering Services for Sanitary Sewer, Stormwater, and Water System Master Plans Update Project to Consor North America, Inc., upon successful negotiation of a Scope of Work and Fee.

If you wish to protest the City's Intent to Award, you must do so within seven (7) days after the date of the issuance of this notice. The protest must follow the process set forth in OAR 137-048-0220. Any protest not so complying, will not be considered by the City. Protests must be directed to:

Sofi Lam, P.E.  
City of Sherwood – Engineering Department  
22560 SW Pine St  
Sherwood, OR 97140

If you have any questions, please contact Sofi Lam, P.E. at (503) 925-2303 or [lams@sherwoodoregon.gov](mailto:lams@sherwoodoregon.gov)