



Home of the Tualatin River National Wildlife Refuge

City of Sherwood
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City Manager
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Assistant City Manager
Kristen Switzer

December 10, 2025

Brian Ginter, PE – Principal-in-Charge
Consort North America, Inc.
1 SW Columbia Street, Suite 1700
Portland, Oregon 97204

Re: Notice of Intent to Award

Sanitary Sewer, Stormwater, and Water System Master Plans Update Project

Dear Proposer:

This is the Notice of Intent to Award required to be sent to all proposers pursuant to OAR 137-048-0220.

The City of Sherwood received two (2) submittals in response to the Request for Proposal (RFP) issued for the Professional Engineering Services for Sanitary Sewer, Stormwater, and Water System Master Plans Update Project. The RFPs were to be submitted at Sherwood City Hall on Tuesday, December 2, 2025 prior to 4:00 PM.

The project selection committee, consisting of the Public Works Director, Operations Utility Supervisor, City Engineer, Senior Civil Engineer, and Civil Engineer, have reviewed the submittals and will recommend award of the contract for the Professional Engineering Services for Sanitary Sewer, Stormwater, and Water System Master Plans Update Project to Consort North America, Inc., upon successful negotiation of a Scope of Work and Fee.

If you wish to protest the City's Intent to Award, you must do so within seven (7) days after the date of the issuance of this notice. The protest must follow the process set forth in OAR 137-048-0220. Any protest not so complying, will not be considered by the City. Protests must be directed to:

Sofi Lam, P.E.
City of Sherwood – Engineering Department
22560 SW Pine St
Sherwood, OR 97140

If you have any questions, please contact Sofi Lam, P.E. at (503) 925-2303 or lams@sherwoodoregon.gov