



*Home of the Tualatin River National Wildlife Refuge*

## MEETING AGENDA

**LIBRARY ADVISORY BOARD**  
Wednesday, February 18, 6:30 p.m., 2026

22560 SW Pine Street, Sherwood City  
Hall / Library, Exec Board Room  
(Conference Room A)

1. **CALL TO ORDER**—6:30 p.m.
2. **WELCOME / ROLL CALL** (Doman Calkins, in absence of Chair & Vice Chair)  
**Board members / City Councilor Liaison / Staff**
3. **ADJUSTMENTS TO AGENDA** (Doman Calkins)
4. **APPROVAL OF MINUTES** (Doman Calkins)  
[January 21, 2026, draft minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **OLD BUSINESS**—6:45 p.m.
  - A. City Council goals (Council goal setting work session was January 24, 2026, [minutes](#) & [video](#)), especially as they pertain to the library and LAB (Standke & Doman Calkins)
  - B. Update on WCCLS IGA revisions (Doman Calkins)
  - C. Connections Report for 2025 (Doman Calkins)
  - D. Sherwood Library Foundation updates (Diers)
7. **NEW BUSINESS**—7:05 p.m.
  - A. Meeting Room policy—introduction to process (Doman Calkins)
  - B. Patron feedback / complaints / service stories (Doman Calkins)
  - C. Community Engagement / Outreach—ideas for scaling up / convening / survey—intro to topics to go into more in March. (Doman Calkins)
  - D. Needs Assessment for LAB, a project proposal—(Gerhard)
8. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Standke)
9. **REVIEW OF ACTION ITEMS & NEXT MEETING:** March 18, 6:30 p.m.
10. **ADJOURN**

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### How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) or call 503-625-4272 at least 24 hours in advance of the meeting

start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

**ADA Accommodations:**

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

**Interpretation Services:**

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.