SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
November 18, 2025

WORK SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 5:31 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Taylor Giles, Doug Scott (remote). Councilors Keith Mays and Dan Standke were absent.

3. **STAFF PRESENT:** City Manager Craig Sheldon, City Attorney Ryan Adams, Community Development Director Eric Rutledge, Finance Director David Bodway, IT Director Brad Crawford, Human Resources Director Lydia McEvoy, Communications and Engagement Coordinator Sarah Lopez, Deputy City Recorder Colleen Resch, and City Recorder Sylvia Murphy.

4. **TOPICS:**

1. Opioid Money Follow Up Discussion

Finance Director David Bodway said this was a follow up to the June 17 opioid discussion and provided a presentation (see record, Exhibit A). He provided a brief recap of the history of a national lawsuit. He recapped what the funds could be used for and the funds received by the city to date, $172,886. He stated approximately $110,000 had been spent to date. He said the city was required to report annually to the DOJ on the use of funds. He stated that the city was expected to receive settlement funds until roughly 2038-2039. He stated the use of the funds were restrictive and explained on page 2 what the funds could be used for to include Narcan, planning coordination, prevention programs, support to people in treatment and recovery. Councilor Giles asked for an estimate of the funds received annually. Mr. Bodway said the city received approximately $40,000 to $45,000 a year and noted it fluctuates. He referred to page 4 and stated these were the responses to the four questions asked at the June 17 work session. He said the first question was could funds be used for the Family Justice Center and his response was no and stated he had difficulty finding a link between the center and the settlement agreement on use of funds. He noted that the Mental Health Response Team (MHRT) program was an eligible use of the funds and currently the MHRT program was being funded with unrestricted dollars. He said in the future the MHRT program could be funded and free up unrestricted dollars for the Family Justice Center. He addressed the second question, could the funds accumulate, and said the funds must be spent or encumbered within 5 years of receipt and there was an exception for funds designated to support capital outlay projects (7 years). Councilor Brouse asked how much have we spent on the MHRT program. Mr. Bodway said $25,000. He addressed the third question, could funds be used for a media marketing campaign and said the DEA has a campaign, "One Pill Can Kill" which was designed for public distribution. He said if the Council wanted to create something in-house the costs could be $5,000 to $10,000. Discussion followed about the best use of the funds. Councilor Brouse suggested working with the Sherwood Youth Advisory Board or other high school students for their participation in producing something. Councilor Giles agreed with the potential for student involvement and

using social media platforms. Council President Young asked if this was the best use of the funds compared to the MHRT, which was critical. Councilor Brouse asked if they could fund both causes. Mr. Bodway said the city received approximately $40,000 to $45,000 per year and MHRT received $25,000. Council President Young suggested funding the MHRT with the opioid funds which would free up unrestrictive funds for the Family Justice Center. Mayor Rosener suggested holding some funds back for a potential media campaign and suggested starting with approaching the students and seeing if they were interested and what resources were available to them. Councilor Brouse said the Youth Advisory Board was meeting soon and she would address this issue with them. Mr. Bodway asked if the Council agreed to fund the MHRT program with the opioid funds and the consensus was yes.

Mayor Rosener addressed the next item on the agenda.

2. Mobile Speed Enforcement System

Police Chief Ty Hanlon provided a presentation on opportunities to expand mobile speed enforcement (see record, Exhibit B). He noted that speeding was the number one complaint in the city. He said the photo red light on Hwy 99 had been in place since 2010 and the speed on green since 2018. He commented on speed enforcement and said legislation had set the threshold at 11 mph over the speed limit. He said recent legislation allowed speed enforcement within the residential areas and school zones with unmanned resources. He commented on the problems and opportunities and said this was a community need and with Sherwood only having two officers on patrol at a time a mobile enforcement supplement officer presence would free up officers for high-priority calls, crash response, and proactive patrols. He provided a picture of the unit on page 3 and said the units were 5 feet tall and one directional speed enforcements. He said the units could be placed throughout the city and could be moved around every 30 days. He stated if these units were used, we were required to have warning signage 400 feet prior to the unit. City Attorney Ryan Adams referred to the photo red light that captures red light and speed and said there was a statutory provision that says that it was not enforceable unless the driver was going 11 mph over the speed limit. He said in 2024, the legislature passed a bill which was silent on the speed, so there was no provision that said you could only enforce 11 mph over. Council President Young asked if we could enforce if the driver was 6 mph over the speed limit with a mobile speed enforcement unit. Mr. Adams said yes, we could do that, and the Council could make that decision. He noted most cities were still enforcing 11 mph over the limit. Discussion followed about the risk of issuing citations at speeds less than 11 mph over the speed limit and Mr. Adams said he was not concerned about the risk. He said there were two house bills passed in 2023 and 2024 and one bill allowed cities to adjust speed limits downward and said the Council had the authority to lower speed limits in residential areas to 20 mph. Chief Hanlon commented on frequently asked questions regarding mobile speed enforcement units and said it would not replace officers and it would actually require more staff time to handle the workload with potentially 1000 citations generated per month. He noted that before the city agreed to use these units we need to know if the city had the staff to handle the additional workload. Mayor Rosener asked how many tickets a year were issued. Mr. Bodway said approximately 15,000 total violation last fiscal year. Chief Hanlon said from August 1 to date staff had reviewed 3,800 citations and issued 2,900 and that was with three police staff committed and 322 hours of labor. He noted this does not involve court or finance. He said the mobile speed enforcement units could generate 1,000 citations a month or conservatively 400 to 500. Mayor Rosener said the goal was to keep the streets safe and commented that the cost would be covered by the revenue. Chief Hanlon agreed that this tool would be violator funded and would change behavior. Councilor Giles asked about the cost. Chief Hanlon said the city would pay a flat fee per approach per month and the cost was approximately $6,000 per month. He said there were other programs with split revenue options. Discussion followed regarding costs and Mr. Bodway stated this would not be a profit generating program. Mayor Rosener said the goal was to change behavior and allow on duty

officers to do proactive policing. Mr. Sheldon said staff would continue to review the costs of doing business and if the Council was interested in moving forward, staff would consider next steps. Mayor Rosener asked what the cost was for the red-light cameras. Mr. Bodway said $12,000 per month per camera. Mayor Rosener suggested negotiating and researching other vendors for the best price. Council President Young said she would support the program if the costs penciled out. Councilor Scott asked for Chief Hanlon's position. Chief Hanlon said this would be a great tool because speeding was a problem. Mr. Bodway said he had questions about the overall cost and stated you couldn't put a cost on safety. Councilor Scott said he would support the program. Mayor Rosener agreed. Councilor Brouse said she would support the units enforcing speed over 11 mph in residential and 6 mph in school zones. Mayor Rosener agreed.

Mayor Rosener addressed the next item on the agenda.

Record Note: Councilor Scott exited the meeting.

3. Police Department Social Media Policy

Chief Hanlon provided a presentation regarding social media and policy overview (see record, Exhibit C). He said social media was one of the primary ways our community gets information about what's happening in Sherwood. He spoke of existing policies, specific to media relation policy, public alerts, records maintenance and release, information sharing, immigration related and nondisclosure, and sanctuary law requirements that guide what we can and cannot put out there. He explained the goal for social media was to keep people informed and safe and to be transparent and accountable. He stated the department used social media for community safety and traffic information. He commented on the benefits of using social media as an investigative tool and said suspects, witnesses, and vehicles could be identified at an exponential rate. He said they regularly used posts to ask for tips and identification from the community and confirm or rule out leads. He stated there was always room for improvement and they were open to feedback. He emphasized that safety of the community was the number one priority. He said currently Sherwood Police had 71,000 followers on Facebook, 9,000 followers on Instagram, and 22,000 followers on Tik Tok. He said social media platforms were engagement tools and provided examples. He spoke of their process with indictments and arrests and said by law, those individuals can be named. He stated they typically try and avoid naming individuals and allowing for the process to occur and explained. He stated there are exceptions to the rules where they determine the importance of getting information out to the public to include correcting information that is generating in the public. Mr. Sheldon asked Chief Hanlon to discuss the review process for social media posts. Chief Hanlon said this was a learning process and the department had received feedback in the past on what to say, how to say, and how it's received. He stated with the feedback received, they have implemented a review process that involved the supervisor, both Captains, and himself before posts go out.

Councilor Giles commented that he supported the engagement and involvement of the department's social media posts and said posting of events was appropriate. He said as a city wholistically, we may want to think about putting a policy in place. He referred to the City of Hillsboro's police department' social media policy which stated the use of or access to social media should be done in a manner that protects the constitutional rights of all. He commented that social media could bring out the worst in people and provided examples of comments from people. He provided an example of a recent Sherwood police department post on Facebook and Instagram that included a picture and shaming comments on a suspect's appearance and the public comments that followed. He stated that the post by the officer was enabling a discussion that was started by an officer commenting on the appearance of somebody. Chief Hanlon agreed that the post was very descriptive and noted that the department could do better and said the intent was not to humiliate but add humor to have people gravitate to their platform and provide investigative information. He stated identification

was critical and the descriptive information was necessary to not make a mistake. Council President Young agreed that this post was personally derogatory toward the individual. Councilor Giles commented regarding the recent post and the risk of the city being sued and asked should the city have a social media policy similar to the City of Hillsboro and the Department of State Police. Discussion followed.

Mayor Rosener said he trusted staff to have their own administration policies on this issue and Council should not weigh in with a policy. Councilor Giles commented that Sherwood had a policy regarding books that could be on the shelf in the Library and asked how a social media policy would be different. Councilor Brouse stated she supported the work of the Police Department and said she heard comments from the community that some of the puns used in the posts could be interpreted as offensive. She asked if the information could be posted without some of the questionable puns that could be demeaning and derogatory. Chief Hanlon said the department had received feedback and a review process had been set in place, and the posts would attempt to be as generic and respectful as possible. He stated it would be difficult to have a policy that boxed them in from saying certain things. Mayor Rosener said that he trusted the Police Department to develop their own internal policies, and they had shown that they were learning. Councilor Giles referred to the Library book review policy that the Council passed last year and asked wasn't that a City Council policy. City Attorney Adams commented on policies and said in 2020 the City Council passed an ordinance that said Council could not make policies for departments such as the Police Department without the policies originating at the Police Advisory Board then approved by the Council and said this is the manner in which our boards are currently structured. Councilor Giles said he did not expect to get a policy from this and said this was worth a continued discussion to continue to improve. Council President Young said this spurred a conversation and she trusted the City Manager to take the feedback the Council is providing and manage the situation. Mayor Rosener spoke of policies and administrative policies put in place by staff and said he trusts that staff will manage policies and procedures and said he does not feel the need for a policy that is driven by the Council and is fine with administrative policies. He added that if the council sees a post, they have concern with they can contact Chief Hanlon. City Manager Sheldon replied he would also like to be included in those communications with staff. Mr. Sheldon said that mistakes were made with this posting, and he has spoken with the Police Chief and Captains regarding added controls and adjustments to address the feedback they had received. Councilor Giles asked regarding other city department policies and if they are handled in a similar manner. Mr. Sheldon said as the city's social media platforms moved forward the policies would be handled similarly and feedback would be received and considered. Council discussion followed. Councilor Young asked regarding the post and the matter of public record and discussion followed regarding staff trying to conceal after it had been posted and could not. Councilor Giles stated he appreciated the discussion and suggested having a yearly discussion to keep us on track. Councilor Young commented regarding wanting to be careful to not overstep their role. Chief Hanlon stated he appreciated the input and said it was a work in progress. City Attorney Adams suggested addressing the Council Rules and said there was no clear guidance in the Code, Charter, or Council Rules on what administrative decisions were and said it could be good to have some delineations about what Council's expectations were. Councilor Giles asked if the city could be sued for what was said on social media. Mr. Adams replied you can be sued for just about anything and spoke of defamation and comments needing to be a false statement. Discussion followed.

With no further discussion, Mayor Rosener adjourned the work session at 7 pm.

4. ADJOURN

Attest:

Sylvia Murphy, MMC, City Recorder

Kim Young, Council President