

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES**

Tuesday, December 12, 2023

**City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon 97140**

URA BOARD WORK SESSION

- 1. CALL TO ORDER:** Chair Rosener called the meeting to order at 7:30 pm.
- 2. BOARD PRESENT:** Chair Tim Rosener, Vice Chair Keith Mays, Board Members Kim Young, Dan Standke, Renee Brouse, and Doug Scott. Board Member Taylor Giles attended remotely.
- 3. STAFF AND LEGAL COUNSEL PRESENT:** City Manager Pro Tem Craig Sheldon, Assistant City Manager Kristen Switzer, IT Director Brad Crawford, Finance Director David Bodway, Police Chief Ty Hanlon, Legal Counsel Alan Rappleyea, City Engineer Jason Waters, and Agency Recorder Sylvia Murphy.

4. CONSENT AGENDA:

- A. Approval of August 15, 2023 URA Board Meeting Minutes**
- B. Approval of November 21, 2023 URA Board Meeting Minutes**

MOTION: FROM BOARD MEMBER SCOTT TO APPROVE CONSENT AGENDA. SECONDED BY BOARD MEMBER BROUSE. MOTION PASSED 7:0. ALL MEMBERS VOTED IN FAVOR.

Chair Rosener addressed the next agenda item.

5. NEW BUSINESS:

- A. URA Resolution 2023-011, Authorizing the Agency Manager to Enter into a Public Improvement Contract with Carter & Company, Inc. for Construction of the Hwy 99W Pedestrian Bridge Project**

City Engineer Jason Waters explained that the proposed resolution awarded the contract to construct the pedestrian bridge for a total of \$21,988,411.80 with a contingency of 10%. Chair Rosener explained that the pedestrian bridge fell within the city's URA and Resolution 2023-085 authorized the city to loan money to the URA while the construction contract would be managed by the URA. Vice Chair Mays and Board Member Young said they appreciated the work that had been done on the value engineering for the project. Board Member Scott commented that the pedestrian bridge project had been discussed by both Council and the URA Board of Directors many times over the years leading up to this point. Board Member Standke asked for the estimated target timeline for the construction of the bridge and City Engineer Waters replied that he hoped to have the bridge substantially complete within 18 months. Board Member Giles commented that he was happy to have a pedestrian bridge at that location, but he had concerns about the cost and would not be voting in favor of the resolution. He spoke on the importance

of ensuring that the city's parks and trails had good connectivity to the bridge. Chair Rosener gave his thanks and kudos to city staff, KPFF consultants, and community members who had shown support for the project. With no other Board comments the following motion was stated.

MOTION: FROM BOARD MEMBER YOUNG TO APPROVE URA RESOLUTION 2023-011, AUTHORIZING THE AGENCY MANAGER TO ENTER INTO A PUBLIC IMPROVEMENT CONTRACT WITH CARTER & COMPANY, INC. FOR CONSTRUCTION OF THE HWY 99W PEDESTRIAN BRIDGE PROJECT. SECONDED BY BOARD MEMBER SCOTT.

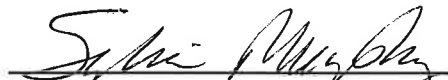
Prior to calling for a vote on the motion, Vice Chair Mays stated that he was excited about the project and gave his thanks and kudos to the community and those involved with getting the project to this stage.

MOTION PASSED 6:1. CHAIR ROSENER, VICE CHAIR MAYS, BOARD MEMBERS YOUNG, SCOTT, STANDKE, AND BROUSE VOTED IN FAVOR. BOARD MEMBER GILES OPPOSED.

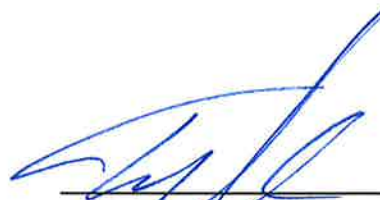
6. ADJOURN

Chair Rosener adjourned the meeting at 7:40 pm.

Attest:



Sylvia Murphy, MMC, Agency Recorder



Tim Rosener, Chair