

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, October 4, 2022**

**City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon 97140**

URA BOARD REGULAR SESSION

- 1. CALL TO ORDER:** Vice Chair Rosener called the meeting to order at 8:50 pm.
- 2. BOARD PRESENT:** Vice Chair Tim Rosener, Board Members Renee Brouse, Kim Young, Doug Scott, and Taylor Giles. Chair Keith Mays was absent.
- 3. STAFF AND LEGAL COUNSEL PRESENT:** City Manager Keith D. Campbell, Public Works Director Craig Sheldon, Community Services Director Kristen Switzer, Interim City Attorney Alan Rappleyea, IT Director Brad Crawford, Finance Director David Bodway, Agency Recorder Sylvia Murphy.

4. CONSENT AGENDA

- A. Approval of August 2, 2022 URA Board Meeting Minutes**
- B. URA Resolution 2022-009, Authorizing the Agency Manager to purchase materials from Northwest Playground Equipment, Inc. for the Sherwood Festival Plaza**

MOTION: FROM KIM YOUNG TO APPROVE THE CONSENT AGENDA. SECONDED BY RENEE BROUSE. MOTION PASSED 5:0. ALL PRESENT MEMBERS VOTED IN FAVOR (CHAIR MAYS WAS ABSENT).

Vice Chair Rosener addressed the next agenda item.

5. NEW BUSINESS

- A. URA Resolution 2022-010, Authorizing the Agency Manager to Execute a Construction Contract with Kodiak Construction Co. for Sherwood Festival Plaza**

Community Services Director Kristen Switzer recapped that work on the festival plaza had begun in November 2021 with the formation of a committee comprised of representatives from the Parks and Recreation Advisory Board, Cultural Arts Commission, Robin Hood Festival Association, Cruisin' Sherwood, City Council, and City Staff to determine a preferred plaza design. The preferred design was then shown to the community via an online open house as well as several boards and committees in order to provide their feedback on the preferred design. She reported that the project had received four bids and that all four bids had been close in their estimates, with Kodiak Construction Co. being the lowest bidder at \$1,434,343 and asked that the construction contract be awarded to them. Mr. Scott asked when they would get to name the plaza? Ms. Switzer replied that the city had a park naming policy and offered to review the policy and go over naming options with the board soon. Ms. Young asked if enough funds had been budgeted in the 2022-23 budget to cover the cost of the project? Ms. Switzer replied that enough

funds had been budgeted for the project and added that staff had estimated that the plaza would cost around \$1.5 million to construct. Vice Chair Rosener explained that the URA allowed cities to raise funds through tax differentials across all taxing agencies within the district and commented many cities used URAs to complete capital investments in their communities because it did not raise resident's taxes.

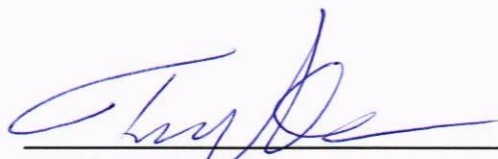
MOTION: FROM KIM YOUNG TO APPROVE URA RESOLUTION 2022-010, AUTHORIZING THE AGENCY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH KODIAK CONSTRUCTION CO. FOR SHERWOOD FESTIVAL PLAZA. SECONDED BY DOUG SCOTT. MOTION PASSED 5:0. ALL PRESENT MEMBERS VOTED IN FAVOR (CHAIR MAYS WAS ABSENT).

6. ADJOURN

Vice Chair Rosener adjourned the meeting at 8:57 pm.

Attest:


Sylvia Murphy, MMC, Agency Recorder


Tim Rosener, Chair