

SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, April 5, 2022
5:30 PM

City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon 97140

Pursuant to House Bill 4212 (2020), this meeting will be conducted electronically and will be live streamed at <https://www.youtube.com/user/CityofSherwood>

URA BOARD REGULAR SESSION

- 1. CALL TO ORDER:** Chair Mays called the session to order at 5:30 pm.
- 2. BOARD PRESENT:** Chair Keith Mays, Vice Chair Tim Rosener, Board Members Renee Brouse and Doug Scott. Board Member Sean Garland participated remotely. Incoming Board Member Taylor Giles. Board Member Kim Young was absent.
- 3. STAFF AND LEGAL COUNSEL PRESENT:** City Manager Keith Campbell, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Finance Director David Bodway, City Engineer Bob Galati, Accounting Supervisor Leslie Dean, Community Services Director Kristen Switzer, Records Technician Katie Corgan, and Agency Recorder Sylvia Murphy.
- 4. CONSENT AGENDA**
 - A. Approval of August 17, 2021 URA Board Meeting Minutes**
 - B. URA Resolution 2022-001, Authorizing the Agency Manager to sign a Professional Services Contract with Kittelson & Associates for the Ice Age Drive Alignment Analysis - 30% Level Design**

MOTION: FROM RENEE BROUSE TO APPROVE THE CONSENT AGENDA. SECONDED BY DOUG SCOTT. MOTION PASSED 5:0. ALL PRESENT MEMBERS VOTED IN FAVOR (KIM YOUNG WAS ABSENT).

5. NEW BUSINESS

- A. URA Resolution 2022-002, Authorizing the Agency Manager to sign a professional services contract with Lango Hansen Landscape Architects for design and construction review services for the Sherwood Festival Plaza**

Community Services Director Kristen Switzer explained that the proposed resolution would authorize staff to move forward with the next step in the festival plaza project. She explained that the next step would be the creation of the construction documents as well as bid and construction assistance with the project to ensure the project was executed properly. She reported that Lango Hansen had also done the preliminary master plan, which would result in some time-savings by continuing to use their service. She stated that the City had gone through the RFP process and Lango Hansen was the only qualified bidder who submitted a bid. Chair Mays asked if Ms. Switzer liked the rates? Ms. Switzer replied that she did. Chair Mays asked if Lango Hansen

was the same firm that did Cannery Square? Ms. Switzer replied that was correct. Chair Mays asked for discussion by the board or a motion.

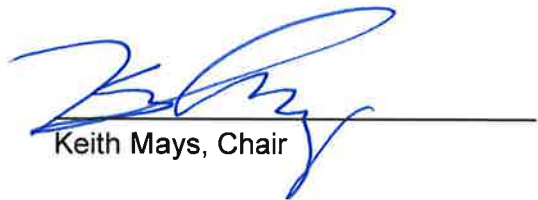
MOTION: FROM RENEE BROUSE TO APPROVE URA RESOLUTION 2022-002, AUTHORIZING THE AGENCY MANAGER TO SIGN A PROFESSIONAL SERVICES CONTRACT WITH LANGO HANSEN LANDSCAPE ARCHITECTS FOR DESIGN AND CONSTRUCTION REVIEW SERVICES FOR THE SHERWOOD FESTIVAL PLAZA. SECONDED BY TIM ROSENER. MOTION PASSED 5:0. ALL PRESENT MEMBERS VOTED IN FAVOR (KIM YOUNG WAS ABSENT).

6. ADJOURN

Chair Mays adjourned the meeting at 5:33 pm.

Attest:


Sylvia Murphy, MMC, Agency Recorder


Keith Mays, Chair