



Home of the Tualatin River National Wildlife Refuge

URBAN RENEWAL AGENCY MEETING PACKET

FOR

Tuesday, February 7, 2023

**Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon**

URA Board of Directors Meeting
(Following the 7:00 pm City Council Meeting)

This meeting will be live streamed at
<https://www.youtube.com/user/CityofSherwood>

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING AGENDA**

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URA BOARD MEETING

1. CALL TO ORDER

2. ROLL CALL

3. CONSENT AGENDA

A. Approval of October 4, 2022 URA Board Meeting Minutes (Sylvia Murphy, Agency Recorder)

4. NEW BUSINESS

A. URA Resolution 2023-001, Endorsing the Alignment of SW Ice Age Drive Between SW Oregon Street and SW 124th Avenue as the Local Preferred Alternative for Final Design and Construction (Jason Waters, City Engineer)

5. ADJOURN to EXECUTIVE SESSION

A. ORS 192.660(2)(e), Real Property (Keith Campbell, City Manager)

6. ADJOURN

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, October 4, 2022**

**City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon 97140**

URA BOARD REGULAR SESSION

- 1. CALL TO ORDER:** Vice Chair Rosener called the meeting to order at 8:50 pm.
- 2. BOARD PRESENT:** Vice Chair Tim Rosener, Board Members Renee Brouse, Kim Young, Doug Scott, and Taylor Giles. Chair Keith Mays was absent.
- 3. STAFF AND LEGAL COUNSEL PRESENT:** City Manager Keith D. Campbell, Public Works Director Craig Sheldon, Community Services Director Kristen Switzer, Interim City Attorney Alan Rappleyea, IT Director Brad Crawford, Finance Director David Bodway, Agency Recorder Sylvia Murphy.

4. CONSENT AGENDA

- A. Approval of August 2, 2022 URA Board Meeting Minutes**
- B. URA Resolution 2022-009, Authorizing the Agency Manager to purchase materials from Northwest Playground Equipment, Inc. for the Sherwood Festival Plaza**

MOTION: FROM KIM YOUNG TO APPROVE THE CONSENT AGENDA. SECONDED BY RENEE BROUSE. MOTION PASSED 5:0. ALL PRESENT MEMBERS VOTED IN FAVOR (CHAIR MAYS WAS ABSENT).

Vice Chair Rosener addressed the next agenda item.

5. NEW BUSINESS

- A. URA Resolution 2022-010, Authorizing the Agency Manager to Execute a Construction Contract with Kodiak Construction Co. for Sherwood Festival Plaza**

Community Services Director Kristen Switzer recapped that work on the festival plaza had begun in November 2021 with the formation of a committee comprised of representatives from the Parks and Recreation Advisory Board, Cultural Arts Commission, Robin Hood Festival Association, Cruisin' Sherwood, City Council, and City Staff to determine a preferred plaza design. The preferred design was then shown to the community via an online open house as well as several boards and committees in order to provide their feedback on the preferred design. She reported that the project had received four bids and that all four bids had been close in their estimates, with Kodiak Construction Co. being the lowest bidder at \$1,434,343 and asked that the construction contract be awarded to them. Mr. Scott asked when they would get to name the plaza? Ms. Switzer replied that the city had a park naming policy and offered to review the policy and go over naming options with the board soon. Ms. Young asked if enough funds had been budgeted in the 2022-23 budget to cover the cost of the project? Ms. Switzer replied that enough

funds had been budgeted for the project and added that staff had estimated that the plaza would cost around \$1.5 million to construct. Vice Chair Rosener explained that the URA allowed cities to raise funds through tax differentials across all taxing agencies within the district and commented many cities used URAs to complete capital investments in their communities because it did not raise resident's taxes.

MOTION: FROM KIM YOUNG TO APPROVE URA RESOLUTION 2022-010, AUTHORIZING THE AGENCY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH KODIAK CONSTRUCTION CO. FOR SHERWOOD FESTIVAL PLAZA. SECONDED BY DOUG SCOTT. MOTION PASSED 5:0. ALL PRESENT MEMBERS VOTED IN FAVOR (CHAIR MAYS WAS ABSENT).

6. ADJOURN

Vice Chair Rosener adjourned the meeting at 8:57 pm.

Attest:

Sylvia Murphy, MMC, Agency Recorder

Tim Rosener, Chair

Agenda Item: New Business

TO: Sherwood Urban Renewal Agency Board of Directors

FROM: Jason Waters, P.E., City Engineer
Through: Craig Sheldon, Public Works Director, Keith D. Campbell, City Manager & Alan Rappleyea, Interim City Attorney

SUBJECT: **URA Resolution 2023-001, Endorsing the Alignment of SW Ice Age Drive Between SW Oregon Street and SW 124th Avenue as the Local Preferred Alternative for Final Design and Construction**

Issue:

Should the URA Board endorse the “south” alignment of SW Ice Age Drive that was presented and discussed at the December 6, 2022 City Council work session?

Background:

The design & construction of SW Ice Age Drive is a high-priority project for the City especially now with \$3M in federal funds awarded to the project. Clear support & endorsement of a specific alignment by the URA Board will help staff in their efforts to expedite the design & ROW acquisition phases so that construction can begin as soon as reasonably possible, without further questioning or delay.

In early 2022, the City solicited proposals from full-service consulting firms to help identify potential alignments and design the road, and ultimately selected Kittelson & Associates, Inc. to study the area and perform an alternatives analysis to develop different alignment options to present for an east-west collector between SW Oregon St. and SW 124th Ave.

The results of the consultant’s work efforts were summarized in detail and 3 alignment options presented at a City Council Work Session on December 6, 2022 at which the “south” alignment was identified as the preferred alignment to advance for final design & construction. The other 2 options were the “north” and “middle” alignments.

City staff recommends the URA Board adopt a resolution endorsing a specific alignment for SW Ice Age Drive, to provide additional support to staff and consultants in their efforts to acquire the right-of-way & easements needed for the road in a timely manner and help facilitate a successful project.

Financial Impacts:

None.

Recommendation:

Staff respectfully requests the URA Board adoption of URA Resolution 2023-001, Endorsing the Alignment of SW Ice Age Drive between SW Oregon Street and SW 124th Avenue as the Local Preferred Alternative for Final Design and Construction.



URA RESOLUTION 2023-001

ENDORISING THE ALIGNMENT OF SW ICE AGE DRIVE BETWEEN SW OREGON STREET AND SW 124TH AVENUE AS THE LOCAL PREFERRED ALTERNATIVE FOR FINAL DESIGN AND CONSTRUCTION

WHEREAS, the City was recently awarded federal funds to supplement design & construction of SW Ice Age Drive which makes this a high-priority project to be completed in earnest; and

WHEREAS, the City's Transportation System Plan (TSP) describes a new collector status roadway running east-west between SW Oregon Street and SW 124th Avenue without showing a specific alignment through the undeveloped greenfields; and

WHEREAS, the City Urban Renewal Agency (URA) approved URA Resolution 2022-001 with Kittelson & Associates, Inc. for the Ice Age Drive Alignment Analysis – 30% Level Design project; and

WHEREAS, the consultant has completed the locally preferred alternatives process in close coordination with City staff, partner agencies, utility providers, landowners, and developers and identified 3 different alignment options for consideration; and

WHEREAS, City staff and the consultant, Kittelson & Associates, Inc., presented 3 different alignment options at the December 6, 2022 City Council Work Session and the Southern Alignment, Option 3, was selected; and

WHEREAS, the final road design will comply with the City Transportation System Plan (TSP), Development Code, and the City Design & Construction Standards similar to all other public roadway & utility improvement projects; and

WHEREAS, the Urban Renewal Agency Board wishes to endorse the preferred alignment in a public meeting.

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. The Southern Alignment, Option 3, as shown on Exhibit A attached and incorporated herein, is hereby adopted as the Locally Preferred Alignment of SW Ice Age Drive between SW Oregon Street and SW 124th Avenue.

Section 2. This Resolution shall be effective upon its approval and adoption.

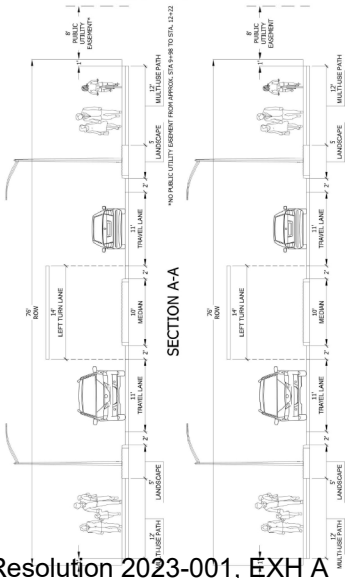
Duly passed by the Urban Renewal Agency Board on this 7th day of February 2023.

Attest:

Tim Rosener, Chair

Sylvia Murphy, MMC, Agency Recorder

Southern Alignment, Option 3, Local Preferred Alignment of SW Ice Age Dr
between SW Oregon Street and SW 124th Avenue.



SECTION B-B