



Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MEETING MINUTES

22560 SW Pine St., Sherwood, Or

Pursuant to House Bill 4212 (2020), this meeting will be conducted electronically and will be live streamed at

<https://www.youtube.com/user/CityofSherwood>

June 1, 2021

WORK SESSION

1. **CALL TO ORDER:** Mayor Mays called the work session to order at 6:34 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Renee Brouse, and Russell Griffin.
3. **STAFF PRESENT:** City Manager Pro Tem Kristen Switzer, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Public Works Director Craig Sheldon, Finance Director David Bodway, Police Chief Jeff Groth, Economic Development Manager Bruce Coleman, and City Recorder Sylvia Murphy.

4. TOPICS

A. Discussion on TEA East-West Collector Name

Mayor Mays reported that the road ran from Oregon Street to 124th Avenue through the Tonquin Employment Area. He said that Council could name the road anything they wished, but they could not use any street names that were already in use and commented that there were also naming convention rules regarding first responders (e.g. the use of the ampersand symbol was not allowed). Mayor Mays stated that the road was to be a “drive” and reported that he had discussed the name of the road with both Community Development Director Julia Hajduk and previous City Manager Joe Gall because he was not in favor of naming the road “Blake” because there was no “Blake” in Tualatin that connected to the road. He remarked he was in favor of a name that highlighted the fact that the road was in an industrial area or some other highlight. He referred to the construction of the new water treatment facility and put forward the names: Water Drive, H2O Drive, Industrial Drive, and Employment Drive. Mayor Mays stated that Council could name the street after an animal and commented he liked Roosevelt Elks. He recapped that the TEA was named after the Tonquin Scablands which were formed by the Missoula Floods and put forward the name “Missoula Drive” and added that there could be informative signage that explained the history of the area. Council President Rosener put forward the name “Bretz Drive” in reference to Harlen Bretz, a geologist who first proposed the idea that massive floods had carved out the scablands and commented interpretive signage could be used to explain the name. Councilor Griffin commented he liked “Missoula Drive” or a geological tie-in name and commented that Council should be aware of the Google searchability of the name. Councilor Brouse put forward “Ice Age Drive.” Discussion occurred. Community Development Director Julia Hajduk commented that any name that referenced water, ice, or

local geology made sense. She explained that the reason Council needed to name the road so soon was because the water treatment plant update referred to the road as "Orr Drive" after the previous landowner, and the sooner Council could rename the road and share that information the better. Councilor Scott asked if it was possible to use "Way" instead of "Drive"? Ms. Hajduk replied that it was not possible to use "Way" because there were specific naming rules that had to be followed to help emergency service providers and area mapping. She explained that Ways were looped local streets exceeding 180 degrees and Drives were curvilinear collectors (less than 180 degrees) that were at least 1,000 feet in length. She commented that it was possible to use "Street" as Streets were defined as continuous, east-west collectors or extensions thereof. Mayor Mays recapped that the proposed names were: Missoula Drive, Ice Age Drive, Bretz Drive, and Scablands Drive. Councilor Young asked if Council was against naming it after the previous landowner? Mayor Mays said he was not interested in naming it after the previous landowner. Councilor Garland explained that he thought naming it "Orr Drive" could be confusing since it sounds like "or" or "ore." Ms. Hajduk added that "Orr" could also be confused for "Oregon." Councilor Griffin referred to the importance of the new road and how long the road would be around and stated that Council should do something appropriate to the local area and commented he liked "Ice Age Drive" since it was close to the Ice Age Trail. Council President Rosener commented that Council could name the road after one of the founders of the significant historical industries and referred to brickyards or sawmills. Mayor Mays commented he liked geology names best and stated his top three choices were: Missoula Drive, Ice Age Drive, and Bretz Drive. Discussion regarding Harlen Bretz occurred. Councilor Scott commented he liked when streets used someone's full name when naming a street after a person. Councilor Garland commented that using Mr. Orr's full name would make the name less ambiguous. Councilor Garland commented he liked the geological names since that would make the area more cohesive. Council President Rosener put forward "Koch Pond." Councilor Young and Community Ms. Hajduk said they liked "Koch Pond." Mayor Mays and Councilor Griffin said they did not like "Koch Pond." Councilor Young put forward "Basalt Creek." Ms. Hajduk replied that there was already a "Basalt Creek" in Wilsonville. Discussion occurred. Councilor Scott put forward "Warp Drive." Ms. Hajduk explained that there was not a deadline for naming the road, but she was looking for Council direction so she could prepare a formal resolution that stated the new street name. She recapped that Council could pick a name at this meeting or a top three that they could vote on in another meeting. Mayor Mays recapped that Councilor Brouse liked "Ice Age Drive", Councilor Scott liked "Warp Drive," Councilor Garland liked "Ice Age Drive" and "Water Drive," Councilor Young liked "Water Drive." Discussion occurred. Ms. Hajduk commented that "Water Drive" was fine to use but explained that there were already water-type named streets in the area. Councilor Young commented she preferred "Ice Age Drive" over "Missoula Drive" because Missoula was already an established name. Councilor Garland and Councilor Young remarked they were in favor of "Ice Age Drive." Councilor Scott commented he liked "Harlen Bretz Drive," "Koch Pond Drive," and "Ice Age Drive." Council President Rosener stated he liked "Warp Drive" best. Councilor Scott added that he would vote for "Warp Drive." Council President Rosener stated that he liked "Harlen Bretz Drive," "Missoula Drive," and "Ice Age Drive." Councilor Young commented she was okay with "Harlen Bretz Drive" as long as his history was looked into to ensure the City wanted to name a street after him. Councilor Griffin stated he liked "Ice Age Drive" and commented that he felt that if the road were to be named after a person, it should be after the landowner or a name appropriate to the region. Mayor Mays stated that the consensus was "Ice Age Drive." Ms. Hajduk stated she would draft the resolution.

5. ADJOURN:

Mayor Mays adjourned the work session at 6:56 pm and convened a regular session.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:03 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Renee Brouse, and Russell Griffin.
3. **STAFF PRESENT:** City Manager Pro Tem Kristen Switzer, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Police Chief Jeff Groth, Finance Director David Bodway, Public Works Director Craig Sheldon, and City Recorder Sylvia Murphy.

4. APPROVAL OF AGENDA:

MOTION: FROM COUNCILOR YOUNG TO APPROVE THE AGENDA. SECONDED BY COUNCILOR GRIFFIN. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

5. CONSENT AGENDA:

- A. Approval of May 18, 2021 City Council Meeting Minutes
- B. Resolution 2021-029 Authorizing the City Manager to enter into a contract with VSS International, Inc. for the 2021-22 Slurry Seal Program
- C. Resolution 2021-030 Authorizing the City Manager to sign an Intergovernmental Agreement with Washington County for design work for Arrow Street

MOTION: FROM COUNCILOR BROUSE TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILOR GRIFFIN. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

6. CITIZEN COMMENTS:

No citizen comments had been submitted and Mayor Mays addressed the next agenda item.

7. PRESENTATIONS:

A. Recognition of Eagle Scout Award Recipient

Mayor Mays recognized Alexander Spurling for his achievement of attaining the rank of Eagle Scout and invited him to provide a description of his Eagle Scout Project that Council could share.

Mayor Mays addressed the next agenda item. The City Recorder read the public hearings statement.

8. PUBLIC HEARINGS:

A. Ordinance 2021-006 amending Chapter 15.04 of the Sherwood Municipal Code to reflect the 2021 Oregon Building Code updates and Chapter 8.12 of the Sherwood Municipal Code to reflect the 2020 updates to Tualatin Valley Fire & Rescue's Fire Code (Second Hearing)

Community Development Director Julia Hajduk explained that the proposed ordinance was to amend the Sherwood Municipal Code to reflect updates that were made to three of the State Building Codes as well as an update to the TVF&R Fire Code. Mayor Mays stated that no public comments had been submitted regarding the proposed ordinance and closed the public hearing portion of the hearing and asked for questions or discussion from Council. Mayor Mays asked if the fire district followed a statewide Fire Code or if they were able to deviate from the State Fire Code with their own language? Ms. Hajduk replied she believed that the local fire district generally followed the State Fire Code and then they were able to further refine it and commented that she did not know if the further refinement qualified as a deviation. Mayor Mays recapped that there was a State Fire Code and then the local fire districts or fire departments within cities had the authority to make the code more or less restrictive. Ms. Hajduk replied that was correct. Mayor Mays asked for discussion or a motion from Council.

MOTION: FROM COUNCILOR BROUSE TO READ CAPTION AND ADOPT ORDINANCE 2021-006 AMENDING CHAPTER 15.04 OF THE SHERWOOD MUNICIPAL CODE TO REFLECT THE 2021 OREGON BUILDING CODE UPDATES AND CHAPTER 8.12 OF THE SHERWOOD MUNICIPAL CODE TO REFLECT THE 2020 UPDATES TO TUALATIN VALLEY FIRE & RESCUE'S FIRE CODE. SECONDED BY COUNCIL PRESIDENT ROSENER. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

9. CITY MANAGER REPORT:

City Manager Pro Tem Kristen Switzer asked that Public Works Director Craig Sheldon provide an update on the water features. Mr. Sheldon reported that the water feature had been turned on this past weekend, but there had been some issues with the feature shutting off. He encouraged people to call the after-hours line for Public Works to report any issues. He reported that Public Works staff would check the water features at Cannery Square and Snyder Park three times a day. He explained that when the chemical levels were low, the water features automatically turned off due to water safety concerns. Councilor Young asked if the Public Works after-hours phone number was posted at Cannery Square? Mr. Sheldon replied that there was a sign posted at Cannery Square with the number on it. Councilor Garland asked if that was the same number people could use for any type of issue for Public Works such as public bathroom issues or overflowing garbage cans? Mr. Sheldon replied that was correct and added that the after-hours number would ring through to someone during business hours as well. He stated that Public Works did not monitor Facebook and stated they relied on emails or phone calls to respond to issues. Council President Rosener asked if the water feature shut off when the chemical levels in the tanks were low or when the chemical levels in the water were off? Mr. Sheldon replied that the water shut off when the chemical levels in the water were off. Council President Rosener asked if the equipment needed to be upgraded in order to save on staff time? Mr. Sheldon replied that staff would still need to regularly clear out the strainer of debris. He added that there probably was improved equipment available, but all of the equipment was in the ground, in a confined space, that had OSHA space requirements. He explained that per OSHA's rules, two people were required to be in the vault due to the chemicals, so two staff members were required on the weekends no matter what. He stated that he would like to have some

sort of SCADA (supervisory control and data acquisition) system that would allow them to monitor the chemical levels remotely and be able to send someone out before the feature turned off. Councilor Brouse complimented Mr. Sheldon and the Public Works employees for their work on the water feature. Mr. Sheldon reported that the Cannery Square water feature would run from 9:00 am-9:00 pm everyday except during the farmers market hours.

Mayor Mays addressed the next agenda item.

10. COUNCIL ANNOUNCEMENTS:

Councilor Young thanked City staff for putting up the flags in Old Town.

Councilor Griffin reported that the Robin Hood Festival was scheduled for September.

Councilor Scott reported that the Planning Commission held a work session last week to discuss residential design standards and stated that there would be further engagements and work sessions regarding residential design standards in the future. He reported that the Planning Commission would hold a public hearing on June 8th on a proposed development in Old Town on Pine and 2nd Street.

Councilor Brouse reported that the Library Advisory Committee and the Senior Advisory Committee would meet later this month.

Council President Rosener urged residents to get their COVID-19 vaccinations.

Mayor Mays reported that the Budget Committee had completed their work on the 21-22 budget and stated City Council would vote on the budget later this month. He reported he attended the 2021 Maid Marian crowning ceremony for the Maid Marian Court and the Junior Maid Marian Court. He reported he would meet with Representative Courtney Neron to discuss ARPA funds and commented she had pledged \$1 million in ARPA funds towards broadband and business support between Wilsonville, Sherwood, and King City via a bill. He explained that each state representative had been allocated \$2 million to disperse following ARPA guidelines and each state senator had \$4 million to disperse following ARPA guidelines. Mayor Mays stated that Senator Thatcher had designated over \$600,000 towards Sherwood Broadband and general broadband between Sherwood and Wilsonville. He explained that the State still needed to pass the bill in order to make those things a reality.

11. ADJOURN:

Mayor Mays adjourned the regular session at 7:28 pm.

Attest:


Sylvia Murphy, MMC, City Recorder


Keith Mays, Mayor