



*Home of the Umatilla River National Wildlife Refuge*

## **SHERWOOD CITY COUNCIL MEETING MINUTES**

**22560 SW Pine St., Sherwood, Or**

Pursuant to House Bill 4212 (2020), this meeting will be conducted electronically and will be live streamed at <https://www.youtube.com/user/CityofSherwood>

**August 17, 2021**

### **WORK SESSION**

1. **CALL TO ORDER:** Mayor Mays called the work session to order at 6:02 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Renee Brouse, and Russell Griffin.
3. **STAFF PRESENT:** City Manager Pro Tem Kristen Switzer, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Public Works Director Craig Sheldon, Finance Director David Bodway, Police Chief Jeff Groth, HR Manager Christina Jones, Planning Manager Erika Palmer, Economic Development Manager Bruce Coleman, Police Captain Ty Hanlon, Senior Planner Joy Chang, and City Recorder Sylvia Murphy.

### **4. TOPICS**

#### **A. Sherwood West Update & UGB Expansion Discussion**

Community Development Director Julia Hajduk presented the "Sherwood West Update" PowerPoint presentation (see record, Exhibit A) and recapped that the purpose of the work session was to provide an update on the Sherwood West Re-Look, discuss the timing and criteria for a mid-cycle UGB request, and for staff to get feedback from Council on proceeding with the mid-cycle UGB request. Planning Manager Erika Palmer provided background and overview on the current Sherwood West Preliminary Concept Plan on page 3 of the presentation. She explained that the current preliminary Concept Plan was accepted by the Council via resolution 2016-009 and was prepared prior to any Comprehensive Plan Update work that had been completed thus far. She explained that the plan did not address the new economic development goals. Ms. Palmer reported that the Preliminary Concept Plan was nearly fully compliant with Metro's Title 11 Concept Plan requirements and commented that the re-look would make the plan fully compliant. She reported that the re-look will review the Sherwood West area to address new opportunities for employment and economic growth, new land use and growth patterns, new and updated transportation plans, and new State rules related to housing. Ms. Palmer provided an overview of the project timeline and explained that a TAC and CAC had been formed and both committees had met a total of three times since late April. She reported that a fourth meeting was scheduled for early September, an open house was scheduled for early October, and she anticipated the project would be complete by late spring/early summer 2022. Ms. Palmer provided an overview of the Sherwood West area and reported that the total area was 1,291 acres, contained 126 properties, 110 property owners, and an average property size of 9.8 acres. She recapped

Meeting #1 on page 5 of the presentation and explained that they reviewed the economic goals for the City as well as the findings of the Sherwood Economic Opportunities Analysis. She reported that based on the Sherwood Economic Opportunities Analysis, Sherwood should focus on cleantech, professional and technical services, and research and development employment opportunities. She stated that based on the rate of annexations and land use applications in the Tonquin Employment Area, the City was seeing a faster rate of development and anticipated that there will be a future need for additional employment lands in the future. Ms. Palmer reported that they also reviewed the Housing Needs Analysis, new housing policies, updates to HB 2001, and transportation opportunities and barriers. She recapped Meeting #2 and explained that they reviewed the Public Engagement Plan for Sherwood West and the CAC/TAC provided feedback on specific outreach methods. She reported they had completed a visioning exercise to focus on what Sherwood West should look and feel like in twenty years. Ms. Palmer reported that between Meeting #1 and Meeting #2, Planning staff reached out to key economic development stakeholders in the region including industrial developers, healthcare industry professionals, hospitality professionals, regional wine makers, and local businesses. Community Development Director Julia Hajduk added that Economic Development Manager Bruce Coleman attended all of the meetings with the key stakeholders. Ms. Palmer explained that based on the feedback received from the stakeholder interviews, the opportunities in Sherwood West will be comprised of a mixed employment approach that focused on: industrial, industrial flex, and professional offices. She provided an overview of Meeting #3 where they discussed the updated Vision Statement. She reported Meeting #3 also discussed three of the six planning concepts including mixed employment areas, greenspaces, and active transportation. She stated that at their September 8<sup>th</sup> meeting they would review the concept plans of: neighborhood form, street connectivity, and the Elwert Road Design Concept. She provided an overview of the potential mixed employment areas on page 12 of the presentation. Councilor Scott stated that page 12 of the presentation was what was presented to the committee but did not reflect the feedback the committee had provided at that meeting. He explained that the committee had provided the feedback stating that they did not want commercial directly adjacent to the high school, and they did not want flex spaces and warehouses in the southern area and instead wanted something unique related to travel and tourism. Council President Rosener commented he agreed with the comments regarding the feedback the committee had provided regarding the mixed employment area map. Mayor Mays urged the committee to have a robust conversation regarding what to do with the NW Natural gas pipeline and the potential impacts of the different options. He commented he did not want to see housing put on or near the gas line site. He commented that he would be interested in going further west on the southern end for retail commercial/office commercial opportunities. Councilor Brouse asked where exactly the pipeline was located? Mayor Mays commented he did not know the exact location, just the general area it was in. Ms. Hajduk commented that NW Natural was pretty careful about not wanting the exact location or dimensions of the pipeline known, so it was important that staff coordinate and plan with NW Natural. Mayor Mays stated that staff needed to ensure that homes were kept away from the pipeline and also had to determine what development was right for that area. Council President Rosener commented that the pipeline and developable land discussion had also occurred at the CAC meeting and they had asked the consultants to incorporate it into the study. Ms. Palmer replied that was correct. Ms. Hajduk commented that she also recalled there being discussion by the CAC regarding a tourism/wine industry focused development, particularly in the southern area. Ms. Palmer replied that was correct and added that originally, the southern area was seen as a gateway to the community, and they wanted to utilize employment opportunities that would capitalize on Sherwood's proximity to wine country. She confirmed that the CAC had confirmed that that was something that they would like to keep in the plan. Mayor Mays commented he felt the southern piece was too small and needed to be vetted further. Councilor Scott added that the gray areas of the map on page 12 were highlighted by the consultants and were not meant to be the finalized areas, they only served as a starting point for the conversation. He recapped the consultant's thoughts

regarding the area north of the high school and stated that the small commercial area could be moved anywhere, it did not have to be located next to the high school. She provided an overview of the potential greenspaces and explained that the greenway would provide opportunities for trails, recreation, additional storm water management functions, and would have linkage to the Tualatin River National Wildlife Refuge and the Cedar Creek Trail. She explained the greenspace would provide a good buffer between residential and industrial uses, especially along the northern area. Mayor Mays commented that the term "industrial" should not be used, and instead "employment" and "light industrial" should be used. Ms. Palmer recapped that Meeting #3 discussed "active transportation" facilities to provide connection between local parks, green spaces, schools, neighborhoods and employment areas to help encourage people to get around by walking, rolling, and biking. Council President Rosener commented that the CAC had discussed what they wanted for the City in terms of trail systems and how they would connect from neighborhood to neighborhood, connections to different amenities in Sherwood, and the desire for a greenway on both sides. Ms. Palmer provided an overview of past and upcoming TAC/CAC meetings and stated that the City had sent a mailer out to property owners in Sherwood West regarding the project in late April early June, there was an "interested parties" list that people can sign up for, and a project webpage had been created and was continuously updated with new information as it became available. She referred to emails she had forwarded to Council she had received from community members regarding this work session (see record, Exhibits B and C). She provided an overview of the feedback on Sherwood West from the CAC and TAC. Councilor Griffin commented that he had felt strongly about the Sherwood West area for a long time and encouraged the committees to "dream big" when it came to their visioning and referred to development in Bend, Sunriver, and Redmond area as good examples. He commented he hoped that the committees focus on retaining the great natural features of the area and expressed that he wanted a big list of possibilities to draw from. He commented he wanted "intelligent, useful, contemporary, employable" employment opportunities. Council President Rosener commented he wholly agreed with Councilor Griffin's comments. Mayor Mays commented that he wanted to ensure that Sherwood West would be built out to accommodate future growth beyond the current boundaries. Councilor Brouse commented she also liked Councilor Griffin's comments and asked that the committees be mindful of the different types of housing opportunities that were available to ensure a diversified housing stock was available to those who wanted to live in Sherwood. Councilor Garland commented he agreed with Councilor Brouse' comments regarding diversified housing and wanted to ensure housing was available for those who wanted to live in Sherwood. Councilor Young commented she agreed with Councilor Griffin's comments and added that it was important to review the original Sherwood West Concept Plan since many things had changed in the years since it was completed and to continue to have conversations about what Sherwood West should look like. She commented that she agreed with Councilor Brouse and Councilor Garland's comments for diversified housing stock and added that the housing needed to be well planned to ensure that no one housing type was clustered in a specific area and were instead mixed into the neighborhoods. She stated she was opposed to anything in the style of what was currently being built at the end of Roy Rogers. Council President Rosener commented he agreed with the comments regarding affordable housing and diversified housing types and commented that it would be a delicate process to be successful in doing so. He explained that through zoning, the City could say it wanted certain types of housing, but that came with affordability questions and it was important to try and make the different types of housing affordable for people. He commented the City should partner with the school board for future planning purposes. Councilor Scott commented he agreed with the need for a diversified housing stock and commented that they needed to be realistic about the affordability question because affordability was largely a market driven factor and that Sherwood should aim to make housing stock that was affordable for those who wanted to live here, but they also had to be realistic about the market. Planning Manager Erika Palmer reported that at the September 8<sup>th</sup> meeting the committees would

be discussing housing and neighborhood forum and how it integrated together in Sherwood West as well as what key transportation corridors should look like.

Ms. Hajduk addressed the Metro mid-cycle Urban Growth Boundary expansion and recapped that the residential need was based on the 2020 Housing Needs Analysis. She explained that there currently were 7,220 units within city limits and the Brookman area, and by 2039 a total of 8,949 units would be needed. The estimated capacity within the existing city limits and Brookman area was 1,121 units, which created a deficit of 608 units needed for the 20-year planning period. She explained that the 20-year planning horizon was important because when cities completed a UGB mid-cycle ask, the information had to be based on what the city could demonstrate as the need. She reported that based on the deficit number of 608 units, she believed that the City could justify a need for 63-76 acres for residential purposes and explained that +/- 150 acres total could be asked for which included needed housing units, employment balance, roads, and open space. Council President Rosener asked how many houses were being built in Sherwood each year on average over the last four years? Ms. Hajduk replied that the five-year average was roughly 33 units per year. She recapped the criteria of a UGB mid-cycle expansion ask and explained that it was limited to specific quantifiable community need, it must meet specific criteria and have an adopted Title 11 compliant Concept Plan, and the mid-cycle proposals were due to Metro Council by December 13, 2021. She added that Metro has asked that all plans and proposals be submitted a month prior to the deadline. Councilor Scott asked if it was true that there were specific criteria related to a mid-cycle proposal that was not a part of a normal cycle ask? Ms. Hajduk replied that was true and explained that generally, a mid-cycle ask was unique to your jurisdiction and your specific needs and the legislative ask was region-wide and looked at the entire Metro area and what those needs were and whether or not those needs could be met within the entire metropolitan area. By completing a legislative-cycle ask, the City was not bound to what the Housing Needs Analysis (HNA) stated, but during a mid-cycle ask they were constrained by the HNA and what the city's housing needs were over the next 20-year period. Councilor Scott asked if the mid-cycle proposal criteria listed under Item B on page 21 of the presentation would also be required during a legislative ask? Ms. Hajduk replied that those criteria were specific to a mid-cycle ask. She recapped the criteria for a mid-cycle proposal and reported that the criteria included the following:

- A. Metro Council shall determine whether each proposal demonstrates a NEED to revise the most recent analysis of the regional Buildable Lands Inventory (BLI)
- B. If determined there is a need a city proposal shall demonstrate the following
  - (b1) Acknowledged local BLI
  - (b2) Housing planned in the proposal is likely to be built in fewer than 10 years
  - (b3) The city has taken action and investments in Centers, Corridors, Station Communities and Main Streets
  - (b4) The city has implemented best practices for preserving and increasing the supply and diversity of affordable housing in existing boundary
  - (b5) The city has taken actions in the existing boundary and proposed expansion area that will advance Metro's six desired outcomes
- C. Land proposed must be in a designated urban reserve area
- D. Mid-cycle UGB amendments are exempt from boundary location requirements in Statewide Planning Goal 14

She reported that Sherwood had completed items b1, b2, and C. She recapped the necessary next steps on page 22 and stated they needed to:

- Determine that there was an area within the existing Sherwood West preliminary concept plan that was unlikely to change through the re-look process because it had already undergone an extensive public process and been adopted; relying on assumptions from the Sherwood West Re-look would be disingenuous to public process
- Agree on area and acreage
- Develop “mini concept plan” that was Title 11 compliant and address mid-cycle criteria for area and must be adopted by Council by November 16<sup>th</sup>
- Coordinate with agency partners/service districts to obtain service provider letters
- Discuss with Council to create a plan for implementing “best practices for preserving and increasing the supply and diversity of affordable housing in existing boundary”
- Submit the request to Metro by December 13, 2021

Ms. Hajduk explained that completing all the necessary tasks was possible, but other Community Development projects would need to be paused in order to have the mid-cycle proposal completed in time. Planning Manager Erika Palmer recapped the current projects that Community Development was working on. She reported that they were working on: Sherwood West re-look, Residential Design Standards, implementation of HB 2001 criteria, Comprehensive Plan adoption, discussion and adoption of the EOA, and Economic Development support. She commented that ideally, the new Residential Design Standards would be adopted by the end of the year to allow for a pilot program to test the new standards before the new housing choices were implemented by June 2022. Councilor Scott commented he felt that there would be issues around the mid-cycle proposal criteria items b3, b4, and b5 and that he recalled one of the developers within the proposed area had said that they did not believe the development would be built in less than ten years. He continued that all of the projects that needed to be paused in order to work on a mid-cycle proposal were critical and informative pieces of how Sherwood West should be developed, and he was therefore not in favor of completing a mid-cycle ask. Councilor Young commented she agreed on the importance of completing the projects listed in order to help inform Council's decisions and commented she wanted more information from the CAC regarding determining that there was an area within the existing Sherwood West preliminary Concept Plan that was unlikely to change through the Re-look process. She commented she did not think there was enough time for staff to complete all of the require steps to complete a mid-cycle ask. Councilor Griffin commented that he had previously spoken to Community Development Director Hajduk regarding getting more land when the location for the new high school was announced and was still in favor of procuring more land when the time was right. He continued that he felt that the construction of the new high school necessitated that the City reexamine the entire area and he was therefore not in favor of completing a mid-cycle ask. Councilor Brouse commented she was in favor of ensuring that everything was in line before proceeding and asked when would the next opportunity happen if they did not complete a mid-cycle ask? Mayor Mays replied the next opportunity would be a legislative ask in 2024. Council President Rosener added that 2024 was the next opportunity for a residential ask but the City could complete a jobs ask once per year. Mayor Mays added that cities were able to do any non-residential ask yearly, not just job asks. Councilor Brouse commented that she was in favor of completing the mid-cycle ask. Councilor Garland commented that he was not in favor of completing a mid-cycle ask. Council President Rosener commented he was not in favor of completing an ask at this time and asked Ms. Hajduk her opinion on how Metro would view an application from a city that had not completed their Comprehensive Plan and Concept Plan Updates? Ms. Hajduk replied that she could not speak for Metro, but commented that generally, Metro was not in favor of expanding the UGB and felt that they tended to try and find reasons to say no. She added that as it was, there were probably already many reasons to say no to the application. Council President Rosener commented that it was important to get the project done correctly since it would guide the work for many years to come. He spoke on the regulatory environment of the past 5-10 years and referred to the Brookman

expansion and stated that Sherwood lost the ability to let residents vote on annexations and that was why the UGB expansion asks were important because they were a key point where “we can throttle growth at the city.” He continued that with the passage of HB 2001 and other pressures from lobbyists and home builders, he felt that a city’s control over its planning would continue to erode, so Sherwood needed to be very careful and have a good plan in place. He commented that in Sherwood’s charter, it stated that the voters could vote on annexations before the state took that ability away, and he wanted to ensure that they were “doing right” by the voters and put forward the idea that when the City was ready to complete an ask, it should be put forward to the voters even though the vote would not be binding. He stated it was important to make sure that the community understood what the City was doing, why they were doing the ask, and if they agreed with it. Mayor Mays asked if Council President Rosener meant to put it to the voters for a residential ask or whole ask? Council President Rosener replied he meant for a residential ask. Mayor Mays commented that he felt that staff had received good feedback from Council, that staff needed to finish what they were working on and plan for an ask in 2024 and what the ask should look like with smart planning, smart phasing, good community engagement, and good economic balance for sustainability. Councilor Scott thanked staff for their time and effort putting the presentation together.

## **5. ADJOURN:**

Mayor Mays adjourned the work session at 7:09 pm and convened a regular session.

## **REGULAR SESSION**

**1. CALL TO ORDER:** Mayor Mays called the meeting to order at 7:12 pm.

**2. COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Kim Young, Sean Garland, Renee Brouse, Doug Scott, and Russell Griffin.

**3. STAFF PRESENT:** City Manager Pro Tem Kristen Switzer, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Public Works Director Craig Sheldon, Finance Director David Bodway, Police Chief Jeff Groth, HR Manager Christina Jones, Police Captain Ty Hanlon, and City Recorder Sylvia Murphy.

## **4. APPROVAL OF AGENDA:**

**MOTION: FROM COUNCILOR YOUNG TO APPROVE THE AGENDA. SECONDED BY COUNCILOR GRIFFIN. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.**

Mayor Mays addressed the next agenda item.

## **5. CONSENT AGENDA:**

- A. Approval of August 3, 2021 City Council Meeting Minutes**
- B. Approval of August 7, 2021 City Council Meeting Minutes**
- C. Approval of August 9, 2021 City Council Meeting Minutes**
- D. Resolution 2021-072 Authorizing City Manager to enter into a contract with Highland Commercial Roofing PNW, LLC to Replace the Roof at the Civic Building**
- E. Resolution 2021-073 Reappointing Matthew Kaufman to the Sherwood Budget Committee**

- F. Resolution 2021-074 Reappointing Paul Mayer to the Sherwood Budget Committee**
- G. Resolution 2021-075 Authorizing the City Manager or City Manager Pro-Tem to sign an intergovernmental agreement with Washington County for participation in the South County Mental Health Response Team**
- H. Resolution 2021-076 Appointing Mike Schultz to the Sherwood Police Advisory Board**
- I. Resolution 2021-077 Appointing Marie Schapp to the Sherwood Police Advisory Board**
- J. Resolution 2021-078 Appointing Mike Meyer to the Sherwood Police Advisory Board**
- K. Resolution 2021-079 Authorizing City Manager or City Manager Pro Tem to Purchase Sherwood Broadband Network Equipment**

**MOTION: FROM COUNCILOR BROUSE TO APPROVE THE CONSENT AGENDA. SECONDED BY COUNCIL PRESIDENT ROSENER. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR**

Mayor Mays addressed the next agenda item.

## **6. CITIZEN COMMENTS:**

The City Recorder read aloud the comments submitted by Cindy Souza regarding the Sherwood West Update and UGB expansion discussion. Ms. Souza stated that as the family of Ida Wilks, they supported Council's decision to apply to Metro to include Sherwood West in the 2021 UGB application period. She stated that it was her mother's dream of adding her property to Sherwood West and reported that the property was located in the Chicken Creek Wetlands and the Riparian Buffer Zone. She commented that her mother would like to see a portion of the area turned into a Sherwood park with trails for residents to use. Ms. Souza stated that area was also comprised of roughly five acres of buildable land, and that Ms. Wilks would like to see the buildable land turned into family housing with a central community area for residents.

## **7. PRESENTATIONS:**

### **A. Recognition of Sherwood High School Students**

Mayor Mays stated that each year Council recognized Sherwood High School students for their achievement of maintaining a 4.0 GPA during the school year as well as students who received OSAA superior ratings and medaled in band and OSAA First Team All-State Athletics students. Mayor Mays stated that the certificates recognizing the students would be sent out by the City shortly.

Mayor Mays addressed the next agenda item.

## **8. CITY MANAGER REPORT:**

City Manager Pro Tem Kristen Switzer reported that there were no reports or updates to share.

Councilor Griffin asked Public Works Director Craig Sheldon what the next big road project would be? Mr. Sheldon reported that there were ongoing paving projects, including slurry sealing the bottom side of Division Street, Murdock Road slurry seal repairs, and Gerta Lane.

Councilor Young commented that if the proposed legislation was passed by the Washington County Board of Commissioners, Sherwood may need to pivot to outdoor dining again and the City needed to be prepared for what that might mean. Mayor Mays explained that there was an unexpected proposal during the Washington County Board of Commissioners work session that was held today. Council President Rosener interjected that he had attended the meeting on behalf of Mayor Mays and explained that the proposal was sold as a policy update on the state of COVID. He explained that their presentation and staff report did not include recommendations for shutting down Washington County restaurants who offered indoor dining. He reported that he and the other mayors were allowed to provide comments on the proposal, then mayoral comments were closed and the Washington County Board of Commissioners went into a discussion where Chair Harrington stated that indoor dining needed to be shutdown. Council President Rosener commented that he and the other mayors were not allowed to comment on that, nor had there been any outreach to cities and schools on what the proposal would look like. He commented that some of those in attendance implored the County to continue to push the State to manage the situation and continue to look for statewide solutions. Councilor Young commented that she was disappointed in the outcome of that meeting and remarked that it seemed that the County did not want outside input from cities on the proposal. She commented that Sherwood needed to be prepared on how to handle the impacts on local businesses from the County's proposal. Mayor Mays commented that he foresaw tremendous engagement with the Washington County Board of Commissioners from County businesses who would be affected by the proposal. Mayor Mays stated that the City will confirm the process for the proposal, and explained it was likely that nothing could be enacted for at least 14 days due to the stipulations around an emergency declaration including the requirement of a unanimous vote of the Commissioners to waive the 14-day waiting period. Mayor Mays commented that he believed that the Washington County Board of Commissioners would move away from the proposal after the business community engaged with the board.

Mayor Mays reported that he attended the League of Oregon Cities statewide call with the Governor's office, Oregon Health Authority, and the Department of Emergency Management where they discussed drought, wildfires, and the Delta variant. He reported that they discussed the challenges that the COVID-19 pandemic was creating for communities with lower vaccination rates located outside the Metro area.

Mayor Mays addressed the next agenda item.

## **9. COUNCIL ANNOUNCEMENTS:**

Councilor Garland asked residents to get their COVID-19 vaccines and recapped current Oregon COVID-19 statistics and asked people to wear their masks to help stop the spread of COVID-19. He reported that the recently approved Symposium mural was currently being worked on.

Councilor Scott referred to the COVID statistics Councilor Garland shared and commented that the overwhelming majority of those who were hospitalized were people who were unvaccinated. He encouraged residents to get their COVID-19 vaccines. He reported he attended the Planning Commission work session on August 10<sup>th</sup> where they discussed Residential Design Standards. He reported that the next Planning Commission meeting would be held on August 24<sup>th</sup> where they would hear an update on the Comprehensive Plan and further discussion on Residential Design Standards.

Councilor Griffin reported that the Robin Hood Festival was scheduled for September 24<sup>th</sup>-25<sup>th</sup> and reported that Jennifer Batten and her band Full Steam would perform at the Robin Hood Festival on September 24<sup>th</sup> and Hit Machine would perform on September 25<sup>th</sup>. He stated that the Robin Hood Festival was seeking



volunteers and those interested in volunteering could find more information on the Robin Hood Festival's website.

Councilor Young thanked Council President Rosener for filling in for her at the CDBG meeting where they discussed the applications for the home applicants for the current year's cycle. She reported that Cruisin' Sherwood would be held on August 28<sup>th</sup> and were seeking volunteers for the event. Those interested in volunteering could find more information on their website.

Councilor Brouse reported Cruisin' Sherwood still needed volunteers for the beer garden and other locations.

Council President Rosener commented he would be volunteering at the Cruisin' Sherwood event. He encouraged residents to get their COVID-19 vaccinations and to support local businesses by getting vaccinated.

Mayor Mays reported that he met with multiple landowners and developers regarding Sherwood West. He met Washington County Commissioner Nafisa Fai, the newest Washington County Commissioner. He encouraged residents to get their COVID-19 vaccinations.

#### **10. ADJOURN:**

Mayor Mays adjourned the regular session at 7:41 pm and convened an executive session.

#### **EXECUTIVE SESSION**

- 1. CALL TO ORDER:** Mayor Mays called the executive session to order at 7:51 pm.
- 2. COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Renee Brouse, and Russell Griffin (left at 9:04 pm).
- 3. STAFF PRESENT:** City Manager Pro Tem Kristen Switzer, City Attorney Josh Soper, Finance Director David Bodway (left at 9:04 pm), Public Works Director Craig Sheldon (left at 9:04 pm), and IT Director Brad Crawford (left at 9:10 pm).

**OTHERS PRESENT:** Abby Lambert (left at 9:04 pm) and Jenny Green (left at 9:04 pm).

#### **4. TOPICS**

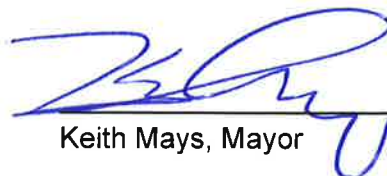
- A.** ORS 192.660(2)(f) and (h), Exempt Public Records and Pending Litigation.

#### **5. ADJOURN:**

Mayor Mays adjourned the executive session at 10:14 pm.

Attest:

  
Sylvia Murphy, MMC, City Recorder

  
Keith Mays, Mayor