



**SHERWOOD CITY COUNCIL MEETING MINUTES**  
**21920 SW Sherwood Blvd., Sherwood, Or**  
**(Joint City Council and Sherwood School District Work Session)**  
**April 19, 2023**

**WORK SESSION**

1. **CALL TO ORDER:** School Board Chair Hawkins called the meeting to order at 6:00 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Councilors Doug Scott, Renee Brouse, Kim Young, Taylor Giles and Dan Standke. Council President Keith Mays was absent.

**STAFF PRESENT:** City Manager Keith D. Campbell, City Attorney Ryan Adams, Community Development Director Eric Rutledge, Police Chief Ty Hanlon and City Recorder Sylvia Murphy.

**SCHOOL DISTRICT BOARD:** Chair Abby Hawkins, Vice Chair Krista Thorne, Director Jessica Adamson, Director Jeff Lee, and Director Harmony Carson; SSD Executive Team: Superintendent Jeremy Lyon, Assistant Superintendent Marleen Carroll, Chief Operations Officer Jim Rose, and Executive Assistant to the Superintendent Christine Andregg.

3. **WELCOME AND INTRODUCTIONS**

Board Chair Hawkins welcomed participants and audience in attendance; all participants introduced themselves.

4. **UPDATE FROM SHERWOOD SCHOOL DISTRICT**

Dr. Lyon provided an update on behalf of the Sherwood School District. He thanked the City Council members for their support of the District, and shared his observations from being on school campuses during the current school year.

**UPDATE FROM THE CITY OF SHERWOOD**

Mr. Campbell provided an update on behalf of the City of Sherwood. He discussed the role of the partnership between the City and the District in terms of economic development -- including diversifying the tax base, career/technical education and pathway programs, workforce development and job creation -- and highlighted examples of this work throughout Sherwood.

Mr. Campbell provided an update on the progress of the pedestrian bridge project. Board Vice Chair Thorne asked about the timeline for bids for the pedestrian bridge project, and Mr. Campbell clarified the steps in the timeline. There was additional general discussion about the bridge project, including the lighting design for the bridge. Councilor Giles noted that the high school representative on the bridge committee was exploring how to showcase student art on the bridge. Director Adamson expanded on the value of the creation of trade sector jobs in the community. Mr. Campbell highlighted that the high school is featured during tours for businesses considering moving operations into the area. Mayor Rosener added



that the City was also exploring funding for additional projects at Cedar Creek and Meinecke Road. Board Chair Hawkins discussed her observations from attending the recent meeting at the high school with partners from various industries.

## **5. LEVY UPDATE FROM SSD**

Dr. Lyon provided an update on the District's proposed education levy. He noted that the current bond tax rate was lower than the amount promised in the 2016 Capital Improvement Bond, and added that the completion of the bond projects delivered quality educational facilities, including the new high school, and provided a sound return on investment for the community.

Dr. Lyon noted efforts of the District to educate the community about the proposed levy and the focus providing community members with transparent and accurate information about the levy, as well as the identified budget reductions for the 2023-24 school year. He encouraged community members to visit the District's website to access accurate information, and welcomed feedback from other attendees. There was general discussion about the information on the levy website, the value of keeping Sherwood tax dollars within the community and local control, and the commitment to accountability for use of levy funds (if the levy passed). Councilor Giles shared his experience of serving on the District's Bond Oversight Committee and his observations of District accountability within that experience. Director Adamson highlighted the plan to deepen engagement with the District's Budget Committee in participating in oversight of District funds. Mayor Rosener spoke of the role of schools within the community, as well as the importance of balancing the tax base through expansion of commercial and industrial properties. Board Chair Hawkins thanked the City Council for their partnership and support.

## **6. YOUTH ADVISORY COMMITTEE UPDATE**

Mr. Campbell discussed the plan developed between himself and Dr. Lyon to establish a Youth Advisory Committee, and shared progress to-date. Dr. Lyon shared details of how students would be selected to participate in the Committee, and noted the importance of hearing directly from students about the highest impact issues from their perspectives. Dr. Lyon also highlighted that the SSD Board of Directors holds a seat each school year for an Associated Student Body Representative at Board meetings. Councilor Brouse asked about the potential to include middle school students on the Committee, and noted that high school students had shared their own interest in including middle school students in such a group. Mayor Rosener discussed the annual City Summit held in Washington, DC each year and noted that other regional districts send student delegations, suggesting that Sherwood do the same with students from the Advisory Committee. Councilor Young shared that her previous concerns about the Committee had been effectively addressed within the details for the plan. Councilor Giles discussed the potential to engage students in assisting in the City's various technology needs. Councilor Brouse suggested providing a summer academy option as well. Mayor Rosener shared that the City Council would be having a Kids Night at an upcoming Council meeting, which would highlight the Youth Governor as well as winners from the recent "If I Were a Mayor" contest.

## **7. SAFE ROUTES TO SCHOOL UPDATE**

Mayor Rosener introduced the topic, as well as Mr. Rutledge, who presented on behalf of the City. Mr. Rutledge reviewed the City's goals related to safe routes to schools, highlighting the focus on working in partnership with the school on the topic. He defined the safe routes to school program, and reviewed benefits of the program. He additionally discussed the various components of the program, and reviewed examples of both infrastructure and non-infrastructure components.

Mr. Rutledge shared a map highlighting prioritized City projects related to safe routes to schools, and reviewed various available funding sources for those projects. He shared next steps, including discussions between City and District staff and a potential Memorandum of Understanding. Mayor Rosener provided additional details about funding for projects, as well as ongoing activity related to traffic and speed studies. Board Chair Hawkins asked for clarification about how an interested school would get involved, and Mr. Rutledge reviewed the necessary factors. There was additional discussion about the potential for increased



signage at schools for traffic control, challenges related to the timing of the project and the District's identified staffing reductions, the potential to pursue competitive grants, and the need to identify specific safety needs at each school by engaging parent and student feedback. Mayor Rosener welcomed feedback on specific safety concerns, and noted a potential need to adjust school zone signs at the high school.

## 8. SRO UPDATE

Chief Hanlon presented on the topic of the school resource officer (SRO) program and discussed the partnership between the Sherwood Police Department (SPD) and the District. He shared statistics related to SPD response at Sherwood High School and other campuses, and highlighted SPD goals to deepen student engagement.

Chief Hanlon discussed speed enforcement near school campuses, and highlighted tools that could help the community to self-monitor their traffic speed. He additionally noted SPD work related to the presence of fentanyl in the community. There was general discussion about ways fentanyl might be brought into the community for distribution and how to best raise community awareness, phone apps that may prevent distracted driving, and the efficiency of SPD response to school district needs. Councilor Scott asked about funding for a second SRO position, and Mayor Rosener noted that there was support for a second SRO position going forward. He additionally discussed the importance of officer presence in the schools to build positive relationships with students, and Councilor Scott shared a personal example of the importance of student trust in the SRO. Chief Hanlon discussed additional information related to a potential second SRO position, including the challenges of recruiting new officers to backfill SRO assignments. Director Adamson asked about SPD response at the high school and what times of day those calls were occurring; Chief Hanlon estimated a higher quantity of responses during school hours, and clarified that a percentage of those calls were related to medical emergencies. There was general discussion in appreciation of SPD response and the SRO's presence on social media. There was discussion of the inclusion of SRO submissions in the school newsletters, and how to expand distribution of information into the community. Participants expressed their appreciation for the work of SPD and the SRO.

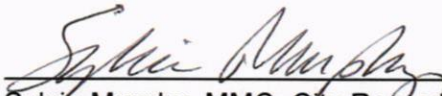
## 9. ROUNDTABLE

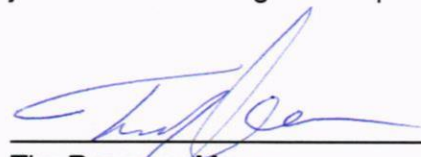
There was discussion of upcoming volunteer opportunities in the community, including a trash pickup day and the potential to partner that day with the planned education levy canvassing day. Board Chair Hawkins noted that the Athletics Boosters were struggling to recruit volunteers, and encouraged community members to reach out if interested. There was general discussion about the role of the Boosters and the challenges in maintaining active volunteer rosters. Councilor Young also highlighted that the SPD was holding an upcoming Drug Takeback Day. Director Carson discussed the importance of volunteer efforts in the schools and community, encouraging community members to re-engage in volunteer opportunities, and Board Vice Chair Thorne concurred. There was additional discussion about volunteer opportunities, as well as community activity opportunities. Director Adamson discussed the upcoming election in May, highlighting that the ballot would include three Board of Director positions as well as the proposed education levy, and she encouraged community members to vote.

## 10. ADJOURNED:

Chair Hawkins thanked the meeting participants and adjourned the meeting at 7:48 p.m.

Attest:

  
Sylvia Murphy, MMC, City Recorder

  
Tim Rosener, Mayor

*Record Note: Minutes transcribed by Christine Andregg, Sherwood School District Executive Assistant to the Superintendent.*