



SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
Pursuant to House Bill 4212 (2020), this meeting will be conducted electronically and
will be live streamed at <https://www.youtube.com/user/CityofSherwood>
February 1, 2022

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Mays called the executive session to order at 6:01 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Russell Griffin (exited at 6:41 pm), and Renee Brouse.
3. **STAFF PRESENT:** City Manager Keith D. Campbell, City Attorney Josh Soper, and Legal Counsel Steven Schuback.
4. **TOPICS**
 - A. **ORS 192.660 (2)(d), Labor Negotiations**

5. ADJOURNED:

Mayor Mays adjourned the executive session at 7:00 pm.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:05 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Russell Griffin, and Renee Brouse.
3. **STAFF PRESENT:** City Manager Keith D. Campbell, IT Director Brad Crawford, Community Development Director Julia Hajduk, Community Services Director Kristen Switzer, Public Works Director Craig Sheldon, Finance Director David Bodway, Police Chief Ty Hanlon, City Attorney Josh Soper, and City Recorder Sylvia Murphy.
4. **APPROVAL OF AGENDA:**

MOTION: FROM COUNCILOR YOUNG TO APPROVE THE AGENDA. SECONDED BY COUNCILOR GRIFFIN. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

5. CONSENT AGENDA:

A. Approval of January 18, 2022 City Council Meeting Minutes

B. Resolution 2022-007, Authorize the City Manager to Sign a Grant Agreement for Broadband Expansion

MOTION: FROM COUNCILOR BROUSE TO APPROVE THE CONSENT AGENDA. SECONDED BY COUNCILOR YOUNG. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

6. CITIZEN COMMENTS:

The City Recorder reported that no citizen comments had been received.

Mayor Mays addressed the next agenda item. The City Recorder read aloud the public hearings statement and reported that no public testimony had been received.

7. PUBLIC HEARING:

A. Ordinance 2022-001, Amending Title 6 of the Municipal Code as it relates to the regulation of backyard chickens (*First Hearing*)

Community Development Director Julia Hajduk stated that the proposed ordinance was essentially the same ordinance Council considered in 2015. She recapped that in 2015, after a public hearing with the Planning Commission and public feedback received, Council decided not to take action on the ordinance at that time. A work session was held in October 2021 to discuss creating a process for regulation of backyard chickens other than the City's current Conditional Use Permit. After the work session, Council gave the go ahead to bring forward the 2015 language for Council's consideration. She reported that the ordinance would amend the Municipal Code to add a new section for chickens. She provided an overview of the ordinance stating the license would be valid for five years, chickens would only be allowed on property that was a detached single family dwelling, up to three hens were allowed if the property was at least 7,000 square feet, up to five hens were allowed if the property was at least 10,000 square feet or larger, roosters were not permitted, chicks were permitted inside if they were 12 weeks old or less. She recapped regulations regarding the enclosure as: the structure would have to be maintained and in good repair and the structure could not attract rats and other vermin. She stated that the ordinance contained language that stated that the City would provide notice to neighbors to let them know that a permit had been issued and would provide information on where to go if there were issues or concerns. Mayor Mays closed the public hearing portion of the meeting and asked for questions or discussion from Council. Mayor Mays commented that the proposed ordinance followed the feedback Council had provided in the October 2021 work session. Councilor Young commented that when she attended the 2015 City Council meeting for the ordinance, she was against backyard chickens. But after hearing the information that staff had provided them about how surrounding cities were handling backyard chickens and learning that other cities were having very few issues with their chicken code compliance, she felt that allowing backyard chickens in Sherwood was appropriate. She commented that even though backyard chickens were permitted in the code, it did not mean that they would be all over the City and explained that most HOAs would not allow chickens and the required lot sizes to have chickens would also keep the number down. Councilor Young asked what would

happen if someone kept unpermitted chickens? Community Development Director Hajduk replied it would be a code compliance action and there would be a process which could result in a fine. She added that because the ordinance was a Municipal Code change and not a development code change, it would be a relatively simple process to make amendments to the ordinance if needed. Council President Rosener commented he was also reassured about allowing backyard chickens in Sherwood after Council had received information from other cities, and he felt that allowing for backyard chickens was long overdue. Councilor Scott commented he was in favor of the ordinance and stated that he felt that the application needed to make it clear that the applicant was required to check with their HOA to ensure their eligibility. Councilor Garland commented that he also attended the 2015 discussions as a community member and felt that those in favor of backyard chickens had very persuasive points and felt that those points were even more persuasive in 2022 and referred to people's ability to produce their own food. He commented he understood that those who were against backyard chickens were concerned about noise, disease, and vermin and explained that the data from surrounding cities who allowed backyard chickens were not seeing any of those things. Councilor Griffin commented he was in favor of allowing backyard chickens as long as they followed the rules for keeping chickens. Councilor Young commented that she had received a message on her council page from a former Sherwood resident who now lived in Newberg and had chickens. The former Sherwood resident commented that chickens were fun but attracted rats and raccoons even though they kept their coops clean. Mayor Mays commented that he personally knew of many people who previously had chickens and chose not to continue to keep chickens after several years. He stated he felt the proposed ordinance was a good compromise. Councilor Scott asked regarding the application process and asked what sort of validations the City would be doing before a permit was issued? Community Development Director Hajduk replied that the City would not deny an application because it was against the HOA rules, but there would be a requirement that the applicant check with their HOA. Staff would also confirm lot size and that the applicant met the criteria outlined in the code before a permit was issued. Councilor Scott asked what would happen if an application came in for an address that was recognizably located in an HOA? Ms. Hajduk replied that staff would likely reach out to the applicant to ask that they check with their HOA before they spend the money on the permit or offer the applicant a refund. Councilor Scott asked if a permit was issued to someone in an HOA who was not eligible and their neighbors complained, would the City handle the dispute, or would the City tell the complainant to work through their HOA? Ms. Hajduk replied that the City would not enforce a HOA regulation. Mayor Mays confirmed with Council regarding a second hearing and stated that the proposed ordinance would be back for a second hearing.

Mayor Mays addressed the next agenda item.

8. CITY MANAGER REPORT:

City Manager Keith Campbell reported that a new population sign had been installed by Public Works staff that showed Sherwood's newest population of 20,496. He thanked Public Works Director Craig Sheldon for getting the sign installed.

Mayor Mays addressed the next agenda item.

9. COUNCIL ANNOUNCEMENTS:

Councilor Scott reported he attended the most recent Planning Commission meeting where they held three public hearings, all of which were continued. He commented regarding the duration of the meeting being over 6 hours. He reported that one continued public hearing would be held at the next Planning Commission

meeting next week, and the other two would be held later in February. He reported that the Planning Commission would hold a work session to discuss housing choices and would focus on cottage clusters.

Councilor Griffin reported the next Parks and Recreation Advisory Board meeting would be held on February 7th where they would hear a presentation on parks funding. He reported that the Robin Hood Festival Association had announced that the Robin Hood Festival would be held July 15-17th.

Councilor Young reported that she attended the Police Advisory Board meeting where they discussed new policies. She reported that the YMCA Board of Managers had not met recently as they were dealing with staff shortages. She reported she attended the CDBG meeting where they heard grant application presentations and commented grant winners would be announced in the next few weeks.

Councilor Brouse thanked City staff for their hard work during the pandemic. She commented that she was impressed by the amount of services both the Senior Center and the Library were providing to residents. She reported that Senior Center Manager Maiya Burbank had been nominated for Citizen of the Year. She reported that the Sherwood Police Foundation Gala would be held May 14th at the Vine & Sparrow.

Councilor Garland reported he attended the WIF meeting where they heard updates on the continued construction and refinement to the facility. He commented that the WIF was undergoing updates to make the facility earthquake proof. He reported the Cultural Arts Commission had set up a Lunar New Year display at the Arts Center for the month of February. He gave his kudos to Center for the Arts staff for their hard work in providing some in-person events as safely as possible. He reported that the Voices for the Performing Arts would put on their "Frozen Jr." play February 10-11th.

Council President Rosener reported he attended the GPI meeting last week where they discussed the impact Portland had on small city development in the region. He reported he attended the Metro WPES budget forum meeting and recapped Metro's budgeting process. He reported he attended the committee meeting to discuss design options for the Robin Hood parking lot. He attended a CAC meeting for the Sherwood West Relook and recapped the relook process. He commented on the current reported numbers of COVID cases in the region and stated that it was trending in the right direction.

Mayor Mays reported he attended a pre-budget meeting with the WCCCA. He reported Council would soon hear an update on the proposed concept plan for the Robin Hood gravel parking lot and commented he hoped that the project would be completed prior to Cruisin' Sherwood 2023.

10. ADJOURN:

Mayor Mays adjourned the regular session at 7:41 pm.

Attest:


Sylvia Murphy, MMC, City Recorder


Keith Mays, Mayor