



SHERWOOD CITY COUNCIL MEETING MINUTES

22560 SW Pine St., Sherwood, Or

Pursuant to House Bill 4212 (2020), this meeting will be conducted electronically and will be live streamed at <https://www.youtube.com/user/CityofSherwood>

January 18, 2022

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Mays called the executive session to order at 6:03 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Russell Griffin, and Renee Brouse.
3. **STAFF PRESENT:** City Manager Keith D. Campbell, City Attorney Josh Soper, IT Director Brad Crawford, Public Works Director Craig Sheldon, and Finance Director David Bodway.

4. TOPICS

A. ORS 192.660 (2)(f), Exempt Public Records

5. ADJOURNED:

Mayor Mays adjourned the executive session at 6:37 pm.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:00 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Kim Young, Sean Garland, Russell Griffin, and Renee Brouse.
3. **STAFF PRESENT:** City Manager Keith D. Campbell, IT Director Brad Crawford, Community Development Director Julia Hajduk, Community Services Director Kristen Switzer, Public Works Director Craig Sheldon, Finance Director David Bodway, Police Chief Ty Hanlon, City Attorney Josh Soper, and City Recorder Sylvia Murphy.

4. APPROVAL OF AGENDA:

MOTION: FROM COUNCILOR GRIFFIN TO APPROVE THE AGENDA. SECONDED BY COUNCIL PRESIDENT ROSENER. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

5. CONSENT AGENDA:

- A. Approval of January 4, 2022 City Council Meeting Minutes**
- B. Resolution 2022-004 Appointing Lisa Patterson to the Sherwood Traffic Safety Committee**
- C. Resolution 2022-005 Appointing the Budget Officer for Fiscal Year 2022-23**

MOTION: FROM COUNCILOR BROUSE TO APPROVE THE CONSENT AGENDA. SECONDED BY COUNCILOR YOUNG. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

6. CITIZEN COMMENTS:

Record note: Due to technical difficulties, the City Recorder was unable to join the meeting during Citizen Comments. Councilor Young read the testimony aloud in the City Recorder's place.

Sherwood resident Dave Sweeney stated he was writing in regard to a possible loss of revenue to the City from the sale of logs that were removed from the sewer extension project on the west side of Cedar Creek. He stated that most of the sewer extension was within the boundary of Cedar Creek Gardens, and was owned by the developer, but a portion of the land was not owned by the developer. He stated that approximately an area 180 feet long had been logged and stripped which belonged to the City of Sherwood, and therefore whatever money was gained from the sale of those logs belonged to the City, not the developer. He asked if the City had received that money? He added that the area where the initial sewer extension was placed about 12 years ago was also logged extensively, and all of the money from the sale of those logs taken from within the City's boundaries should also have gone to the City. Mr. Sweeney provided pictures for the Council's reference.

Mayor Mays addressed the next agenda item.

7. NEW BUSINESS:

A. Resolution 2022-006 Authorizing Full Faith and Credit Borrowing

Finance Director David Bodway explained that the proposed resolution was a continuation of the discussion that was held at the December 7, 2021 City Council Work Session regarding whether or not the City should move along with the proposal of potentially going out for a \$10 million loan to finance various water projects. He stated that he had been working with City Manager Keith Campbell and Public Works Director Craig Sheldon to identify water projects that the loan could be used for and stated that the money would also help with the financial forecast for the Water Fund. Council President Rosener commented that the reason the City was going out for a loan even though there were funds remaining in the Water Fund was because currently, the cost of borrowing was very cheap in terms of interest rates, so it made sense to borrow money now. Mayor Mays asked City Manager Campbell if he supported going out for the loan? Mr. Campbell replied that he was in favor of moving forward with the resolution. Councilor Griffin asked Finance Director Bodway if he believed the interest rates would change much before the City was able to execute the financing agreement? Mr. Bodway replied that rates were still considerably pretty low, but they were rising given the economy and the astronomical inflation. He commented he felt confident that the City would be able to

capitalize on the low interest rates and stated that during his research, the timeframe of 4-6 weeks for closing was what they could expect.

MOTION: FROM COUNCIL PRESIDENT ROSENER APPROVING RESOLUTION 2022-006 AUTHORIZING FULL FAITH AND CREDIT BORROWING. SECONDED BY COUNCILOR GRIFFIN. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

9. CITY MANAGER REPORT:

City Manager Keith Campbell commented that he felt that one of the most important things a City Manager was responsible for was appointing the senior leadership team. He recapped that in Fall 2021, Chief Groth had announced his retirement at the end of the year. He outlined that the City had engaged with the recruitment firm Prothman to conduct a national search for Sherwood's next Police Chief. He commented he appreciated the support and information he had received from the external stakeholders in creating a description of what the ideal Police Chief candidate would look like, developing interview questions, and understanding what it would take for the new Chief to be successful in Sherwood. He reported that three "outstanding" candidates were produced from the recruitment process and 15 internal and external stakeholders participated in an interview on January 13th to help make a decision. He reported that he had appointed Ty Hanlon to be the new Police Chief.

Police Chief Ty Hanlon thanked them for the opportunity and stated, "it's pretty humbling and I'm really honored to be here and really build on what I think my predecessor, Chief Groth, built within the City and with the stakeholders and the relationships." He voiced that he felt that that was where we had found a lot of successes with those relationships and he wished to continue that. He commented that there was a, "great group of members within this agency that are going to rally and continue to do that over the next few years." He expressed that he knew there would be challenges ahead, but he felt that he was ready to take on those challenges and he looked forward to working alongside Council over the next several years.

Mayor Mays addressed the next agenda item.

10. COUNCIL ANNOUNCEMENTS:

Councilor Scott reported that the Planning Commission held a work session last week and reported that the next Planning Commission meeting would be held January 25th where they would hold three public hearings.

Councilor Young reported she would attend the Police Advisory Board meeting on January 20th. She reported that the CDBG Policy Advisory Board meeting on January 27th would hear presentations from the applicants. She provided an overview of the selection process. She congratulated Police Chief Hanlon on his new role and commented she looked forward to working with him.

Councilor Griffin reported the next Parks and Recreation Advisory Board meeting would be held on February 7th where they would hear more information about how SDCs work from the Planning department. He reported that the RHFA would hold a meeting on January 22nd.

Councilor Brouse reported that the Library Advisory Board would meet on January 19th and the Senior Advisory Board met last week where they continued their work on making Sherwood an age-friendly city.

Councilor Garland reported he had upcoming Council liaison meetings.

Council President Rosener reported that he would attend the GPI Small City Consortium meeting this week. He congratulated Police Chief Hanlon on his new role and commented he looked forward to working with him.

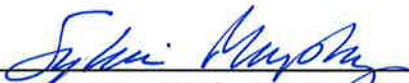
Mayor Mays reported he would attend the Metro Mayors upcoming meeting. He congratulated Police Chief Hanlon on his new role and commented he looked forward to working with him.

Councilor Young reported that there would be a Budget Committee meeting on January 20th and it would be livestreamed.

11. ADJOURN:

Mayor Mays adjourned the regular session at 7:26 pm.

Attest:


Sylvia Murphy, MMC, City Recorder


Keith Mays, Mayor