

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, January 7, 2025**

**City of Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon 97140**

URA BOARD WORK SESSION

- 1. CALL TO ORDER:** Chair Tim Rosener called the meeting to order at 6:35 pm.
- 2. BOARD PRESENT:** Chair Tim Rosener, Vice Chair Kim Young, Board Members Keith Mays, Dan Standke, Renee Brouse, Taylor Giles, and Doug Scott.
- 3. STAFF AND LEGAL COUNSEL PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, Community Development Director Eric Rutledge, Interim Public Works Director Rich Sattler, IT Director Brad Crawford, Economic Development Manager Erik Adair, City Engineer Jason Waters, Arts Center Manager Chanda Hall, Records Technician Katie Corgan, and City Recorder Sylvia Murphy.
- 4. TOPICS**

A. Pedestrian Bridge Lighting

Assistant City Manager Kristen Switzer stated that this work session was to discuss the different lighting themes or scenes for the pedestrian bridge that the Board previously spoke on at their last meeting. She recapped that there were up to 20 themes that could be programmed into the lighting software. She explained that the Cultural Arts Commission had created a list of 18 possible lighting themes and referred to an email from City Manager Craig Sheldon and displayed the list of potential lighting themes (see record, Exhibit A). Ms. Switzer displayed a brief YouTube video of the chosen bridge artist's work on other bridges. Ms. Switzer noted that the artist had lighting expertise and experience working on bridges. She asked for feedback and direction on the different themes and explained that not every theme needed to be decided at this meeting. She clarified that the themes noted as "default" were the themes that would be displayed for the primary part of each season. Board Member Scott referred to the cancer awareness theme and commented that there were many different types of cancer that had different colors associated with them. Board Member Brouse asked regarding a theme to honor first responders/public safety. Board Member Scott commented that he liked having the default theme options. Board Member Giles commented that he had received comments regarding concerns about possible light pollution from the bridge and stated he liked having the wildlife-friendly option. He asked if there were other holidays that Sherwood held festivals for that were not represented and discussion occurred. Board Member Giles asked how residents would be able to find out what the colors represented and suggested a webpage. Discussion regarding updating the city's Facebook page and/or having a webpage dedicated to explaining the different lighting themes occurred. Chair Rosener commented that the city could monetize the lighting of the bridge for special occasions. Vice Chair Young stated that she was in favor of adding a first responders theme. Board Member Mays stated that he also wanted a warm-white theme as an option. Assistant City Manager Switzer commented that the Board could determine a theme and then the artist would be responsible for interpreting that theme and explained that each of the themes would need

to be approved by ODOT. Board Member Mays asked if the city would also have control of the lights that shown down on the columns and Ms. Switzer replied that was correct and the artist was factoring the column lights into their designs. Board Member Giles expressed his concern that the official first responders flag/theme would be difficult to translate onto the bridge via lighting and Arts Center Manager Hall replied that they would speak with the artist to determine if the theme was interpretable against the white. Discussion regarding possible ODOT color restrictions occurred and the Board determined that they would submit their ideal lighting list to ODOT and adjust from there if necessary. Ms. Switzer recapped next steps and explained that the artist would design the themes and submit them to ODOT. After ODOT reviewed the themes, the artist would revise their designs if needed. Chair Rosener asked if the artist had ever worked with ODOT before and Ms. Hall replied that the artist had not worked with ODOT before, but they had worked with WSDOT in Washington. She commented that they had received good advice from other cities, such as Woodburn and Hillsboro about working with ODOT. Discussion regarding other possible indigenous peoples to honor in the lighting themes occurred and Board Member Brouse commented that staff could speak with the Confederated Tribes of Grand Ronde. Chair Rosener explained that the city would be able to program more than 20 themes, but the contract with the bridge manufacturer and construction company outlined that the city would have 20 preprogrammed lighting themes. Board Member Mays commented that he was excited to see the default themes on the bridge. City Manager Sheldon explained that the decisions regarding the themes needed to be decided quickly in order to keep the project on track for timelines. He explained that the list of lighting themes needed to be submitted to ODOT by March 3rd, and once the themes were approved, designing the themes would take an additional three months. Board Member Scott asked when the first section of the bridge span would be put in place and Mr. Sheldon replied that the first span would hopefully be placed the first weekend in March. He commented that there had been a few delays with PGE's nearby high voltage lines which resulted in a few weeks of delays for the project. Board Member Scott asked if the city was required to pay for that part of the project and City Engineer Jason Waters replied that the city was paying for some relocation of poles, but it had come in well under budget. Chair Rosener stated that in the future with big projects, he would like to determine a budget upfront and plan for joint work sessions with the appropriate boards or commissions throughout the process to keep everyone on the same page. Board Member Standke asked about the process for deciding when to change the bridge lighting colors and discussion occurred, and the Board spoke on how the most likely person to decide the timing would be the City Manager.

5. ADJOURN

Chair Tim Rosener adjourned the meeting at 6:54 pm.

Attest:


Sylvia Murphy, MMC, Agency Recorder


Tim Rosener, Chair