



Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MEETING MINUTES

22560 SW Pine St., Sherwood, Or

Pursuant to House Bill 4212 (2020), this meeting will be conducted electronically and will be live streamed at

<https://www.youtube.com/user/CityofSherwood>

January 5, 2021

WORK SESSION

1. **CALL TO ORDER:** Mayor Mays called the work session to order at 6:01 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Renee Brouse, Kim Young, Sean Garland, and Russell Griffin.
3. **STAFF PRESENT:** City Manager Joe Gall, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Police Chief Jeff Groth, Finance Director David Bodway, Public Works Director Craig Sheldon, Planning Manager Erika Palmer, Community Services Director Kristen Switzer, Associate Planner Eric Rutledge, and City Recorder Sylvia Murphy.

GUESTS: Lauren Schmitt, MIG consultant and Gwyn Ashcom, Tobacco Prevention Coordinator for Washington County Public Health.

4. TOPICS

A. Parks Master Plan Review

Community Services Director Kristen Switzer explained that there was an updated Parks Master Plan for discussion and presented the "Sherwood Parks and Recreation Master Plan" (PRMP) PowerPoint presentation (see record, Exhibit A) and introduced Lauren Schmitt with MIG. Ms. Schmitt recapped that MIG had incorporated the feedback from earlier in 2020 from the Parks and Recreation Advisory Board, Planning Commission, and City Council meetings, as well as City staff feedback. She stated that the overall updates included: revisions to reflect the change in School District agreement, updated maps to incorporate GIS changes (parcels, names), include more trails-related actions and recommendations in Chapters 3 and 4, include a specific mention of grade-separated crossings of Highway 99W as a priority, and move the discussion for a replacement Field House to the New Parks, Trails and Recreation Facilities section in Chapter 4. The updates provided by the Parks and Recreation Advisory Board included a new festival plaza which entailed the development of the City-owned parcel in downtown Sherwood into a Festival Plaza that could be used for parking when not used for events. The festival plaza would also incorporate green stormwater infrastructure, a materials palette that tied together Sherwood's downtown civic buildings and plazas, included lighting and upgraded power for events, and would be designed to accommodate several event layouts, including a

booth layout and a stage layout. A new recommendation under public art that integrated public art that expressed Sherwood's history and culture into Sherwood's parks, facilities, public spaces, and rights-of-way and would follow the guidance of the Cultural Arts Commission and the Public Art Master Plan. She reviewed the updated project list on pages 7-8 of the presentation. Council President Rosener asked if the pedestrian underpass at Meinecke or Cedar Creek was included in the project list? Ms. Schmitt replied that the underpass was not in the project list, but the pedestrian bridge was and explained it was not included because it was accounted for in the City's Transportation Plan. She commented that the underpass could be added to this list. Council President Rosener replied that he would like it included in the project list. Mayor Mays agreed that the underpass should be added to the list. Ms. Schmitt replied she would add the underpass as a line item on the project list. She reviewed the prioritization criteria and recapped next steps. She explained that the PRMP would go back to the Parks and Recreation Advisory Board, Planning Commission, and City Council for further review and adoption.

Councilor Griffin stated that he had emailed his comments to MIG earlier and recapped that he had asked that the Cedar Creek Trail be called out specifically on the project list since it was a significant project that would connect many trails in town and could lead to future parks and trails projects. He commented that the maps included in the PRMP be easier to understand and clearer in what the map was communicating. He referred to the map legend not matching up with what was on the map. Ms. Schmitt replied that she had sent Councilor Griffin's comments regarding the maps to their GIS staff for further review. City Manager Gall asked when the PRMP was going back to the Planning Commission for further review? Community Services Director Switzer replied that the PRMP would go back to the Parks Board for review on February 1st and the Planning Commission would review the PRMP on February 9th. Mr. Gall asked if that meant the PRMP would come to Council for adoption in late February or early March? Planning Manager Erika Palmer replied that was correct. Council thanked Ms. Schmitt for the presentation.

Mayor Mays addressed the next agenda item.

B. Tobacco Retail Licensing Proposal – Washington County

City Manager Gall introduced Gwyn Ashcom and explained that this proposal began prior to the start of the COVID-19 pandemic and reported that she had been providing a presentation on the Tobacco Retail Licensing Proposal to various city councils throughout Washington County. Ms. Ashcom presented the "Preventing Youth Access to Tobacco" PowerPoint presentation (see record, Exhibit B) and provided an overview of the youth prevention strategies that worked on page 3 of the presentation and stated strategies included: tobacco retail licensure, penalties for sales of tobacco or nicotine products to minors, regulation of flavors, determining zoning and setting restrictions on the amount of retailers near schools, establishing a vape tax, raising the price of tobacco products, and raising the purchasing age from 18 to 21. She explained that the legal age to purchase tobacco had been changed from 18 to 21 effective January 2018 to help delay access to tobacco/tobacco products and the county was working to update Ordinance 599 to reflect the change. She recapped the 2018 Tobacco and Alcohol Retail Assessment the county had participated in and reported that they surveyed 257 tobacco retailers in Washington County. She outlined that electronic cigarette use among Oregon youth was increasing with 8th grade usage going from 6% in 2017 to 12% in 2019 and 11th grade usage going from 13% in 2017 to 23% in 2019. Councilor Scott asked if there was more youth usage of flavored products versus non-flavored products? Ms. Ashcom replied that was correct and recapped the statistics of who

used flavored tobacco products on page 7 of the presentation. She outlined the Tobacco Retail Licensing program and explained that it would require businesses to purchase a license to sell tobacco and nicotine products, it would provide retailer education and support, there would be an annual license fee, there would be an enforcement system of regular inspections, and the program would strengthen the Indoor Clean Air Act. She stated that Oregon was one of only nine state that did not have a license program to sell tobacco products and a licensing program would decrease the illegal tobacco sales to youths. She recapped the potential components of a tobacco retail licensure program as: flavor restrictions, zoning/density, restriction on price discounts, and advertising guidelines. She explained that some cities were interested in pursuing zoning and density, but the county was not interested based on feedback received from cities. She explained that the Tobacco Retail Licensing (TRL) program would be run by the county on behalf of cities that chose to participate, and cities could add additional components to their TRL, like zoning/density. She recapped the predicted impacts of the TRL and reported that there was no significant adverse economic impact predicted per a study conducted by Portland State University's Northwest Economic Research Center. She explained that the study used the assumption of a \$600-700 licensing fee, which would breakdown to \$1.64-\$1.92 a day for license holders. She explained that their assumptions had changed based on data from jurisdictions that had enacted the program. She reported that Benton, Klamath, Lane, Multnomah, and Clatsop counties had passed a TRL. She explained that based on the data received from those jurisdictions, the county's estimated \$600-700 licensing fee was too low and a fee of \$800-850 was more appropriate. She explained that the County was seeking to partner with cities to adopt a model ordinance that aligned with the County ordinance. There were two enforcement options: an IGA with Public Health or cities to enforce their own TRL ordinance. She explained that the County did not want to launch the program until they had a finalized list of cities that wished to join the program. She reported that the Washington County Board of Commissioners, Substance Use Prevention Collaborative, Public Health Advisory Council, and a community survey had all been supportive of the County's TRL program. She reported the TRL program would likely be up this legislative session and the County was hopeful the program would pass. She explained that the County wanted to pass the program ahead of the state so the County could control the program and have more say in how the County wanted to enforce the program.

Mayor Mays asked if the heated tobacco products that were available in Europe were covered by federal and state taxes and laws, should they become available in the U.S.? Ms. Ashcom replied that the Phillip-Morris heat-not-burn product was up for FDA approval and was likely to be treated as a tobacco product. Mayor Mays asked if the flavor restrictions would apply to all products, not just vaping products? Ms. Ashcom replied that they were targeting all flavors which would leave only traditional tobacco flavor on the shelves, with flavored products only being sold in 21 and over shops. Mayor Mays asked if they could ban a specific flavor? Ms. Ashcom replied they were not pursuing a full-out flavor ban, but individual cities could do so. Mayor Mays commented that convenience stores and grocery stores needed an OLCC license to sell alcohol, a lottery permit to sell lottery tickets, a business license from the city, and asked if there were any county permits that convenience or grocery stores needed? Ms. Ashcom replied this would be the TRL and would be the first required licensure from the county for such stores. Mayor Mays commented that he would be supportive if the state did pass a TRL, but he was not interested in an IGA with the County as he did not want local businesses to have to go out to Hillsboro or coordinate with Hillsboro for their licensure. Councilor Scott commented he felt that this type of program should be rolled out at the state level similar to marijuana or alcohol. Ms. Ashcom replied that ideally there would be a state license, and a state license had been proposed many times, but never got very far in the session because of the addition of other preventative strategies that the

tobacco and vaping industry heavily lobbied against. Discussion of a state versus county run program occurred. Council President Rosener commented that he wanted to keep tobacco products out of children's hands but was similarly concerned as Councilor Scott about a County-run program versus a state-run program. He asked if the state passed a TRL program as well as the county, would the county step back or would there be two licenses required for businesses? Ms. Ashcom replied that there would only be one licensing fee and explained that the County wanted to pass their TRL program before the state because it would allow the County to have a say in how to enforce the program. Council President Rosener asked if that meant if Counties had their own program when the state passed their TRL, would Counties be able to opt-out of the state program in favor of their own? Ms. Ashcom replied as she understood it, that was correct. Council President Rosener commented that creating more required points of contact for local businesses during and after the pandemic would be burdensome to local businesses. He asked if the state passed a TRL, would it allow the city to be grandfathered in if they decided to make their own ordinance for a TRL program? Ms. Ashcom replied that she would investigate that option and report back. Councilor Brouse thanked Ms. Ashcom for her work and commented that she was in favor of a more local program, not a state program. Mayor Mays asked if Washington County could pass this program immediately if they chose to? Ms. Ashcom replied that if the County passed the program it would only apply to unincorporated Washington County to begin with, with additional cities joining via IGAs. Mayor Mays asked if the state law allowed cities to pass their own ordinance to license tobacco and place restrictions as outlined in the presentation? Ms. Ashcom replied that was possible based on the current law. Mayor Mays commented that he did not wish to opt into the County's program and would instead follow a state program or create a local program, and he preferred to do a local program first. Councilor Garland thanked Ms. Ashcom for her work and asked if there were any concerns that restricting flavors could be viewed as discriminatory towards certain groups of people? Ms. Ashcom replied that had been brought up before and commented that the system was not equitable the way it was currently operating because certain groups were being targeted and preyed upon. Councilor Garland asked if there were other groups besides the tobacco industry that had pushed back on this type of program? Ms. Ashcom replied that Washington County's program had not received much negative feedback because they were only seeking to restrict flavored tobacco sales to 21 and over retail locations, and not outright flavor restrictions. She recapped the County's education and outreach program to educate local businesses about the TRL program. Councilor Scott commented that the City could run the licensing but could use an IGA for enforcement. Council President Rosener commented that instead of creating a whole new organization, the TRL program could be rolled into an existing organization, and added that he preferred local control. Ms. Ashcom replied that there were many similar questions the County was asking the state and the answers would not come until the state passed their program, which was likely to happen later in the legislative session. She asked if it would be helpful for her to come back another time when more information was available? Mayor Mays asked that as the County developed their draft ordinance, that they pass it along to City staff to share with Council.

5. ADJOURN:

Mayor Mays adjourned the work session at 7:02 pm and convened a regular session.

REGULAR SESSION

1. CALL TO ORDER: Mayor Mays called the meeting to order at 7:10 pm.

2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Renee Brouse, Kim Young, Sean Garland, and Russell Griffin.
3. **STAFF PRESENT:** City Manager Joe Gall, City Attorney Josh Soper, IT Director Brad Crawford, Community Development Director Julia Hajduk, Police Chief Jeff Groth, Finance Director David Bodway, Public Works Director Craig Sheldon, Planning Manager Erika Palmer, Community Services Director Kristen Switzer, Associate Planner Eric Rutledge, Economic Development Manager Bruce Coleman, Municipal Judge Jack Morris, and City Recorder Sylvia Murphy.

4. **APPROVAL OF AGENDA:**

MOTION: FROM COUNCILOR YOUNG TO APPROVE THE AGENDA. SECONDED BY COUNCILOR GRIFFIN. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

5. **CONSENT AGENDA:**

- A. **Approval of December 15, 2020 City Council meeting Minutes**
- B. **Resolution 2021-001 Amending the Employment Contract between the City Attorney and the City of Sherwood**
- C. **Resolution 2021-002 Authorizing the Issuance of Gift Certificates to Members of the City's Boards and Commissions**
- D. **Resolution 2021-003 Amending the Employment Contract between the City Manager and the City of Sherwood**
- E. **Resolution 2021-004 Authorizing the City Manager to Execute an Intergovernmental Agreement (IGA) with Metro to Accept a 2040 Planning and Development Grant to Fund the Sherwood West Re-look Project**

MOTION: FROM COUNCILOR BROUSE TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCIL PRESIDENT ROSENER. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

6. **CITIZEN COMMENTS:**

The City Recorder reported that Megan and Kylie Rose Walmsley had provided written comments regarding the Sherwood Ice Arena and read the comments aloud and stated that the email would be included in the meeting record. Mayor Mays thanked the Walmsleys for their letter and replied that he would speak on what Council and the City had been doing to advocate and support local businesses during the pandemic during Council Announcements.

Mayor Mays addressed the next agenda item.

7. **PRESENTATIONS**

A. Swearing In of Elected Officials

Municipal Judge Jack Morris administered the Oath of Office to newly reelected Councilors Renee Brouse, Sean Garland, Kim Young, and Mayor Mays.

Mayor Mays addressed the next agenda item.

8. NEW BUSINESS

A. Selection of City Council President

Mayor Mays explained that it was time to elect a Council President for the new year and thanked current Council President Tim Rosener for his service over the past year. Mayor Mays asked for nominations. Councilor Griffin nominated current Council President Rosener and Councilor Young seconded the nomination. Councilor Rosener accepted the nomination. Councilor Scott nominated Councilor Brouse and Councilor Brouse declined the nomination. With no other nominations received, Mayor Mays called for a vote:

VOTE: ELECTING COUNCILOR TIM ROSENER AS COUNCIL PRESIDENT. VOTE PASSED WITH ALL MEMBERS VOTED IN FAVOR.

Record Note: See correspondence dated January 5, 2021 to City Council from City Attorney Josh Soper regarding the Council President Selection Process.

Mayor Mays addressed the next agenda item and the City Recorder read the public hearing statement and stated that no public comments had been received.

9. PUBLIC HEARINGS:

A. Ordinance 2020-008, Approving annexation of 10.90 acres to the City of Sherwood and 10.50 acres to Clean Water Services within the Tonquin Employment Area, comprised of one Tax Lot and the adjacent SW Oregon Street and SW Tonquin Road right-of-way

Associate Planner Eric Rutledge presented the "LU 2020-013 Denali Summit 41-Plot PUD & Subdivision" PowerPoint presentation (see record, Exhibit C) and explained that the property was located on the south side of Oregon Street and was contiguous to the city's boundary line. He stated that the property was comprised of 9.53 acres of private property and 1.37 acres of right-of-way for a total of 10.90 acres to be annexed into the City of Sherwood and 10.50 acres to be annexed into Clean Water Services. He reported that the applicant was requesting annexation by utilizing the procedures in SB 1573 which did not require a vote by the City electorate, but required certain approval criteria and required that the petition be signed by all affected property owners. He reported that public notice of the application was provided in accordance with local, regional, and state requirements and included mailed notices to property owners within 1,000 feet of the site and stated that as of this afternoon, no written public comments had been received on the application. He outlined that the property was a part of the Tonquin Employment Area (TEA) that was brought into the Urban Growth Boundary in 2004, and if approved, the annexed land would bring the total TEA acreage up to 173 acres. He reviewed the location and existing conditions of the property located on Oregon Street. He reported that the property

met the required Comprehensive Plan criteria and reported that land would be zoned as employment/industrial and would be subject to the employment/industrial development code standards. He reviewed the regional criteria for the site on pages 12-14 of the presentation. He reported that the property would be removed from the Washington County Enhanced Service Patrol District and will receive police services from the Sherwood Police Department and will continue to be served by TVF&R Station 33. He reviewed the state criteria for the property. Mr. Rutledge outlined the City Council alternatives as: adopt the ordinance with a unanimous vote during the first public hearing, hold the first public hearing at this meeting and issue a decision after the second reading on January 19th, or not adopt the ordinance and direct staff to prepare a Final Order with revised findings that denied the annexation request.

AKS Planning Project Manager Mimi Doukas spoke on behalf of the annexation applicants and stated that staff had completed a thorough overview of the criteria and stated that the criteria for annexation was straightforward and reported that they had met the requirements for annexation. She commented she hoped for Council approval for annexation at this meeting. With no further comments or questions, Mayor Mays closed the public hearing portion of the meeting and asked for discussion or questions from Council. Councilor Young commented that because the proposed ordinance had been on the agenda since September 2020, she felt that the public had had ample time to provide their feedback on the proposed annexation and she was therefore comfortable with voting on the annexation at this meeting. Council President Rosener commented he agreed with Councilor Young and that he was fine with one reading given the amount of time the public had had to provide their comments on the proposed ordinance. Councilor Garland stated he was in favor of voting on the ordinance at this meeting.

MOTION: FROM COUNCILOR BROUSE TO READ CAPTION AND ADOPT ORDINANCE 2020-008 APPROVING ANNEXATION OF 10.90 ACRES TO THE CITY OF SHERWOOD AND 10.50 ACRES TO CLEAN WATER SERVICES WITHIN THE TONQUIN EMPLOYMENT AREA, COMPRISED OF ONE TAX LOT AND THE ADJACENT SW OREGON STREET AND SW TONQUIN ROAD RIGHT-OF-WAY. SECONDED BY COUNCILOR YOUNG. MOTION PASSED 7:0, ALL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

10. CITY MANAGER REPORT:

City Manager Joe Gall provided an explanation to residents as to why he continued to extend the state of emergency on a weekly basis and what that meant. He explained that state of emergencies existed when two criteria were met. He explained that the first criteria was when there was a situation that required a coordinated response beyond that which occurred routinely and commented that he felt that the City was still in that situation because the City was not operating in a routine manner and was still coordinating with County and State officials. The second requirement was that the response could not be achieved solely with the added resources acquired through mutual aid or cooperative assistance agreements and commented that that was also still ongoing. He explained that the reason cities in Oregon continued to operate in a state of emergency was to allow the cities to have access to state and federal disaster funds that would not be accessible if the city was not in a state of emergency. He explained that the City's code required that a weekly extension be made after the initial two-week period of the state of emergency was declared. He explained that if he was to lift the state of emergency, the

restrictions that the governor had made in her executive orders that restricted business activities would still be in effect.

Mayor Mays asked Municipal Judge Morris for a status report on the Sherwood Municipal Court. Judge Morris reported that the court was processing a large amount of mail as many people were opting to take care of their tickets through mail. He explained that court would resume on January 15th. Mayor Mays asked if court would be held at the Art Center. Judge Morris replied that he understood that court would be held at City Hall and commented that he felt it would be safer to hold court at the Art Center given the larger area for proper spacing and also was struggling to understand the decision to reopen court at the height of the pandemic. Councilor Young asked City Manager Gall who had decided to hold court at City Hall instead of the Art Center? City Manager Gall replied the decision to hold court at City Hall was based on the feedback received from Court staff in terms of efficiency and lack of printers, and commented that he wished to get Court back up and running as the City had been before the freeze on December 1st. Councilor Griffin asked if the City had plexiglass, gloves, and other PPE for staff? Mr. Gall replied that was correct. Councilor Young asked if the City limited the number of cases Court heard a day or if people had to wait outside until they were called? Mr. Gall replied that Court limited the number of cases heard and complied with OHA guidelines. Councilor Griffin asked what that meant specifically (e.g. having people take a questionnaire or taking their temperature at the doorway)? Mr. Gall replied that he did not have the OHA guidelines in front of him, but he would send that information to Council after the meeting and commented that the City did not take people's temperatures and believed there was a questionnaire. Councilor Brouse asked if the doors to the community room where court was held were opened to allow for better ventilation. Mr. Gall replied that they had not been opened but they could be. Judge Morris commented that the circuit courts in Oregon were vastly doing things remotely. Mayor Mays asked if virtual municipal court was possible? Judge Morris replied that it would be difficult and outlined a typical court day that saw roughly 15 people in person. He commented that the number of cases he heard a day was concerning to him given the pandemic.

Mayor Mays asked City Manager Gall to speak on the business grants that had been given out in the past month. Community Development Director Julia Hajduk explained that in December the City had completed a grant program with funds from the County where they solicited applications from businesses that were affected by the two-week freeze. She reported that the City was able to send grants to roughly 60 local businesses. She reported that the City had found out that an additional \$30,000 was available to distribute before the end of 2020. She explained that the City had notified the restaurants and drinking establishments that had been awarded grants in December that additional grants were available and to let the City know what their needs were. She reported that the needs exceeded the money that was available, but the City was able to give \$1,667 to roughly 20 local businesses. Mayor Mays thanked Ms. Hajduk and her team for their work. City Manager Gall commented that the City was able to move quickly to distribute grant funds to local businesses by being in a state of emergency. He explained that if the City was not in a state of emergency, the City would need Council approval to distribute funds. Council President Rosener thanked Ms. Hajduk and her team for their work since the beginning of the pandemic and remarked that Sherwood had given out over \$600,000 in funds to local businesses. He commented he wanted to do more to continue to support local businesses and explained that he, the Mayor, and other Council members had been lobbying in Salem, OHA, and the County to advocate for careful review of the closures and what businesses were closed and when they could reopen. He explained that one of the reasons the Sherwood Ice Arena was able to reopen in November was due to the lobbying efforts done by Council and others in the region. He reported that he was in direct contact with the owners of the ice skating rink and were working with

them, the OHA, and the governor's office to figure out ways to allow the rink to safely reopen. He explained that they were also focusing on other local businesses as well, which included gyms, entertainment centers, and restaurants.

Mayor Mays asked Chief Groth regarding public safety over the long holiday. Chief Groth reported that it was a relatively safe and quiet holiday weekend. Mr. Gall spoke on the recent water main break and explained that a 26-year old saddle connection had broken on December 30th and the Public Works crew quickly responded and fixed the issue and thanked the Public Works crew members for their hard work. Councilor Young asked about the recent brief Sherwood Broadband outage. IT Director Brad Crawford explained that on the evening of December 22nd a piece of equipment locked up and stopped allowing passing traffic and IT was able to fix it within three and a half hours. He reported that he sent out updates to affected customers and received mostly positive feedback on their communications regarding the outage. Public Works Director Craig Sheldon spoke on the water main leak and explained that it was the third or fourth leak in that subdivision in the last four years and he expected the area would need improvements within the next ten years.

Mayor Mays addressed the next agenda item.

11. COUNCIL ANNOUNCEMENTS:

Councilor Young reported on the Police Advisory Board and Community Development Block Grant meetings. She gave her kudos to Community Development Director Julia Hajduk and Community Services Director Kristen Switzer and their staff for their work on the holiday lights around town.

Councilor Griffin reported on the Parks and Recreation Advisory Board meeting where they heard an update on the Cedar Creek Trail Project.

Councilor Brouse gave her thanks to those who volunteered at the Senior Center over the holidays as well as library staff for continuing to serve the community.

Councilor Garland stated he was glad to be back as a City Councilor and thanked the voters of Sherwood.

Councilor Scott reported there would be a Planning Commission work session on January 12th where they would work on Comprehensive Plan Updates and residential cohousing code updates.

Council President Rosener reported there would be a Sherwood School Board work session on January 6th to discuss reopening plans. He congratulated Mayor Mays on becoming the President of the League of Oregon Cities. He thanked City staff for their work on the holiday light displays.

Mayor Mays thanked the volunteer members of the City's boards and commissions for their hard work supporting the community and City. Mayor Mays thanked City staff for their hard work throughout the past year and through the pandemic. He announced that the informational video that the Sherwood Chamber of Commerce had created to help businesses understand what aid was available to them was available on their website and would also be posted on the City's Economic Development webpage.

12. ADJOURN:

Mayor Mays adjourned the meeting at 8:22 pm.

Attest:



Sylvia Murphy, MMC, City Recorder



Keith Mays, Mayor