



## MEETING AGENDA

LIBRARY ADVISORY BOARD  
Wednesday, September 17, 6:30 p.m.,  
2025

22560 SW Pine Street, Sherwood  
City Hall / Library, Exec Board Room  
(Conference Room A) and Zoom

1. **CALL TO ORDER**—6:30 p.m.
2. **ROLL CALL** (Garland)  
**Board members / City Council Liaison / Staff**
3. **ADJUSTMENTS TO AGENDA** (Garland)
4. **APPROVAL OF MINUTES** (Garland)  
[July 16, 2025, minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **OLD BUSINESS**—6:35 p.m. (Doman Calkins)
  - A. Future training topics
  - B. Levy updates—levy education materials, presentations, FAQ
  - C. WCCLS Funding and Governance updates—funding formula and service area boundaries proposal, end fund balance; next steps
  - D. Foundation updates (Diers)
7. **NEW BUSINESS**—7:15 p.m. (Doman Calkins)
  - A. Student Cards with Sherwood School District, year two
  - B. Public meeting law refresher / updates
  - C. WCCLS Centralized Collection Management Request for Proposal (RFP)
  - D. Freedom to Read month / Banned Books Week
8. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Standke)
9. **NEXT MEETINGS:** Next meeting is October 15, 6:30-8:00 p.m. Our meetings continue as 3<sup>rd</sup> Wednesday of the month, 6:30-8:00 p.m. December is TBD.
10. **ADJOURN**—8:00 p.m.

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This agenda and packet are online at [www.sherwoodoregon.gov/libraryboard](http://www.sherwoodoregon.gov/libraryboard)

**How to Provide Citizen Comments:**

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) or call 503-625-4272 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

**ADA Accommodations:**

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

**Interpretation Services:**

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at [domancalkinsa@sherwoodoregon.gov](mailto:domancalkinsa@sherwoodoregon.gov) or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.