

TRAFFIC SAFETY BOARD MEETING PACKET

FOR

Thursday, October 23, 2025 6 p.m.

Sherwood Police Department Community Room 20495 SW Borchers Drive

This meeting will be live streamed at https://www.youtube.com/user/CityofSherwood.



Amended



| Traffic Safety Board | | | | |
|--------------------------------|--|--|--|--|
| Date & Time: | Thursday – October 23, 2025 6:00 pm | | | |
| Location: | Sherwood Police Department, Community Room | | | |
| | 20495 SW Borchers Drive, Sherwood | | | |
| | <u>Attendees</u> | | | |
| T.S.B. Members: | Council Liaison: | | | |
| Jason Wuertz-Chair | Councilor Dan Standke | | | |
| Tiffany Yandt-Vice Chair | City Staff: | | | |
| Tony Bevel | Ty Hanlon-Police Chief | | | |
| Dorain Libal | Corey Jentzsch-Police Captain | | | |
| Lisa Patterson | Rich Sattler- Public Works Director | | | |
| Richard Amicci (PAB Liaison) | Chris Pierce-Traffic Officer | | | |
| Lawrence O'Keefe (PAB Liaison) | Jason Waters- City Engineer | | | |
| | Joy Chang-Senior Planner | | | |
| | Sabrina Sharp-Admin Assistant II | | | |

This meeting will be live streamed at https://www.youtube.com/user/CityofSherwood.

- 1. Call to Order (Chair)
- 2. Roll Call (Staff)
- 3. Approval of Minutes (Chair)
- 4. Citizen Comments (Chair)

How to Provide Citizen Comments: Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record

- 5. Business (Chair)
 - A. Discussion by Chief Hanlon
 - B. November & December meeting cancellations
 - C. New Traffic Safety Requests
 - Request #2025-019: Request for speed limit reduction on Sunset Blvd from 35 mph to 25 mph (Connected to Request #2025-019.1)
 - Request #2025-019.1: Speeding concerns on Sunset Blvd, requesting speed limit change to 25 mph (Connected to Request #2025-019)
 - D. Pending Traffic Safety Requests
 - Request #2025-003: Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator lights (Connected to Request #2025-003.1)

Update by City Engineer

 Request #2025-009: Speeding concerns at SW Washington to SW Meinecke by Sherwood Middle School, concerned about ped safety and requesting speed bumps or speed cameras.

Update by Police Captain / Traffic Officer

 Request #2025-013: Requesting speed limit sign, extra speed enforcement, or stop sign at SW Roellich/SW Eldred Ln due to speeding concerns

Update by City staff

 Request #2025-014: Request for two additional stop signs at Woodhaven/Pinehurst intersection

Update by City Engineer

 Request #2025-017: Request to restrict parking on Smith Ave to only one side of the street due to parked cars impeding the view of oncoming traffic

Update by City Engineer

• Request #2025-018: Speed concerns on hill of SW Willamette St up to Division St, requesting extra speed enforcement, speed bumps, or speed cameras

Update by Police Captain/ Traffic Officer

- 6. Councilor News
- 7. Board Announcements (Chair)
- 8. Staff Comments
 - School Zone Crossing Assessment Update- Joy Chang
 - Transportation System Plan Update- Joy Chang
- 9. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Sherwood Police Department

20495 SW Borchers Drive Sherwood, OR 97140 Ph: 503-625-5523 ◆ Fax: 503-925-7159



Traffic Safety Request Form

2025-019

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee c/o Sherwood Police Department 20495 SW Borchers Drive ■ Sherwood, OR 97140 policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.

| 5 / 6 1 20 1 | 4.0/0/05 |
|----------------------|----------|
| Date form submitted: | 10/8/25 |
| Date form capmine | |

- 2. Please identify the specific location/intersection of concern: The entirety of Sunset Blvd
- 3. Please describe the nature of the traffic problem which concerns you:

 Current posted speed limits are irresponsibly increasing risk to our community.

 Lowering speed limits signals clearly to drivers that sunset blvd is a neighborhood road

 that is utilized by pedestrians, bicyclists, and children. These efforts should be made to encourage drivers to utilize the safest driving practices possible in our neighborhoods and motivate "cut through commuters" to stay on the main commuting arteries. Please read attached email for full explication and supporting information.
- 4. Please describe what actions (if any) you feel would reduce your traffic concerns:

 Decrease posted speed limits from 35mph to 25mph clear signage with multiple "your speed is" readouts

 Traffic calming features (see email) raised or high visibility crosswalks / flashing beacons / Striping

 "Speed 25mph" markings on roads at regular intervals

 Please read email with supporting material the decrease in speed results in a nominal impact to travel time,
 yet has an exponentially positive improvement to our community's safety.

Please attach any photographs and/or diagrams that document the problem.

To: Subject: Police Information (Shared Mailbox)

Subject: Proposal to Reduce Speed Limit on Sunset Blvd from 35 mph to 25 mph

Date: Tuesday, October 7, 2025 2:47:00 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Dear Members of the Sherwood Traffic Safety Committee,

I hope you will accept this letter as the sincere voice of a concerned resident and father, seeking a safer environment for our children, neighbors, and all who travel through Sherwood's streets.

My family of 5 are Sherwood residents who frequently walk, bike, and play in our neighborhood and park areas. Over time, I've grown increasingly concerned that Sunset Blvd's current 35 mph speed limit is too high for a road that bisects residential zones, school zones, parks, pedestrian crossings, and recreational routes. Thus, I respectfully propose that the speed limit on Sunset Blvd be lowered from 35 mph to 25 mph.

Below I present the rationale, supporting data, and suggestions for implementation:

1. Safety for Children, Pedestrians & Residents

Sunset Blvd cuts directly through dense residential areas and passes near (or by) schools, parks, and community amenities. In such environments:

• Lower speeds substantially reduce the severity and probability of collisions involving pedestrians or cyclists.

- At 25 mph, drivers have more reaction time, and the stopping distance is markedly shorter.
- The presence of children (walking to school, waiting for buses, playing near sidewalks, walking to friend's houses, walking home from after school programs, etc.) elevates risk. A lower speed limit would be an effective proactive step in preventing tragedies (backed by irrefutable nationwide data that supports lower speed limits where frequent pedestrians/bicycles/scooters etc. are present).

2. Minimal Impact on Overall Travel Time

Sunset Blvd spans approximately 2.1 miles end-to-end. The following calculations were done without the presence of the current stop signs or activated current school zones:

- At 35 mph, a vehicle would cover that distance in roughly 3.6 minutes.
- At 25 mph, the same distance would take about 5.04 minutes.
- Thus, the incremental travel time is 1.44 minutes, or approximately 1 minute and 26 seconds.

In my view, the safety benefits justify such a modest increase in travel time for drivers. Even for cut-through users, the additional delay is relatively small, especially considering the increased comfort and security for residents.

3. Mitigating Cut-Through Traffic Concerns

It is true that many drivers utilize Sunset Blvd as a "shortcut" between major roads (especially when alternate main roads are congested). However:

- The modest time penalty (1.44 minutes) is unlikely to deter all drivers, but it helps signal that the road is a community street rather than a high-speed throughway.
- Coupled with additional traffic-calming measures (see recommendations, below), the slower speed limit can serve to discourage aggressive use while respecting necessary local access.
- It is more acceptable for drivers to choose alternate arterial roads for their commute rather than compromising the safety of children and residents in an attempt to save <2 minutes of their commute.

4. Precedents & Best Practices

Elsewhere in Oregon and across the U.S., communities with similar residential-school corridors frequently adopt 25 mph limits or sustainable speed zones. Evidence supports that lower speeds in residential and school zones significantly reduce crash frequency and severity.

Suggested Implementation / Supporting Measures

To bolster the effectiveness of the proposed speed reduction, I recommend the following complementary elements:

1. Clear signage and street markings

- New 25 mph speed limit signs at all major entrances to Sherwood Blvd (north, south, east, west).
- Road markings or "25 mph" pavement legends at regular intervals.
- Supplemental signage near schools, parks, bus stops, crosswalks, etc.

2. Traffic calming features

- Raised crosswalks or speed tables in proximity to pedestrian zones or school crossings.
- Curb extensions (bulb-outs) or chokers at key mid-block crosswalks to visually narrow the road and slow turning vehicles.
- Painted crosswalks with high-visibility striping, possibly with flashing beacons in heavy pedestrian zones (e.g. near schools).

3. Enforcement & community awareness

- Work with local police to schedule speed enforcement operations, especially during school arrival/departure times.
- Use radar feedback signs ("Your Speed Is") to alert drivers.
- Publish community outreach materials (flyers, newsletters, social media posts) explaining the rationale for the speed change, the modest time impact, and safety goals.

4. Monitoring and evaluation

- Before and after speed and volume counts to measure driver compliance and traffic diversion.
- Crash statistics review (pre- and post-implementation) to assess impact.
- Community surveys to get feedback from residents, pedestrians, schools, and drivers.

5. Staged implementation (if needed)

- Consider a pilot period (e.g. 6 months) with 25 mph signage and traffic-calming measures, then reevaluate.
- Use temporary or removable signs and markings initially to test community impact before permanent installation.

Closing & Request

Lowering the speed limit on Sunset Blvd from 35 mph to 25 mph is a prudent, effective, and morally responsible decision that places community safety above marginal convenience. The extra 1.44 minutes per traverse is a small and justifiable cost for protecting our children, residents, and neighbors. The objective in making this adjustment is to proactively decrease risk to our community; and not wait until an avoidable irreversible tragedy occurs.

I respectfully request that the Traffic Safety Committee:

- 1. Review this proposal and the supporting data.
- 2. Commission speed studies, traffic counts, and safety audits if not already done.
- 3. Place the proposal on the next meeting agenda for formal deliberation.
- 4. Engage with residents, schools, and stakeholders for input and support.

I would be honored to attend a committee meeting to present this proposal in person if necessary. Please feel free to contact me to coordinate next steps or answer any questions.

Thank you for your time, consideration, and dedication to making Sherwood a safer place for all of us.

Respectfully,



Sabrina Sharp

From:

Sent: To: Friday, October 10, 2025 2:03 PM Police Information (Shared Mailbox)

Subject:

Sherwood Sunset Blvd speed limit change request

Importance:

High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Hello Officers, this email is regarding the current speed limit of 35MPH on Sunset Blvd. As you are well aware, this is a residential area, where many residents walk, exercise and take their pets on strolls. We also have an elementary school with many parents walking their kids to school. We feel that 35MPH is not appropriate for this road. A lot of kids also ride their bikes in the neighborhood. Thus, it should be more appropriate that the limit be 25 MPH.

People driving by already abuse it by going much faster than the limit. Plus we also have the out of town people that uses Sunset as a shortcut.

This is very important to us that live on Sunset, but also for those around it that use it for personal pleasure on a daily basis.

You recently had an Instagram post regarding the new stop signs near Chick-Fil-a, and another resident made a similar comment requesting the limit to be reviewed.

Please consider this request as an important improvement to our quality of life here in the city.

Thank you very much for your attention to this matter.

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|-----------|---|---------|------------|---|
| 2025-001 | Requesting all way stop notation on all stop signs at Handley/Copper Terrace intersection | С | 10/21/2024 | 1/23/25- PW added all way stop notation on stop signs, therefore, item was closed out by committee as completed. Motion was made to close request with no further action needed. |
| 2025-002 | Request for speed humps on Willow Dr between Ladd Hill & Cascara Terrace | С | 11/7/2024 | 1/23/25-Item will remain pending until PD can compile more data and complete additional analysis and speed enforcement in area.2/27/25- City staff did not recommend speed humps in city as they increase fire response times, speed issues not apparent during observation periods, but PD will continue to monitor area for violations. |
| 2025-003 | Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator signs | P | 11/14/2024 | 1/23/25-PW is in the process of replacing all streetlights with an LED bulb to improve visibility, PW & PD staff requested to table discussion until next month's meeting to compile additional data from speed reader, extra enforcement, and radar tubes. 2/27/25-Staff contacted bus barn to find out if there were any ped safety or bus passing issues at location. Bus barn notified staff no issues present, PW data showed that speed did not seem to be an issue, awaiting results from Kittelson on light analysis. PD noticed speed issues closer to Charter School, will perform extra patrol at complaint location for any violations. Item to remain pending until Mr. Waters gets results from photometric analysis and provides more info on speed indicator sign. 4/24/25-PW has sent request to PGE to upgrade the lighting at location, item to remain pending until Mr. Waters receives response from PGE.7/24/25-Photometric analysis shows the intersection meets standards SB, but NB does not meet standards, PGE will need to swap out lighting in order to meet compliance. Item to remain pending. 8/28/25-No change in status, item remains pending |

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|--|---------|------------|--|
| 2025-003.1 | Request for flashing crosswalk at Main St, stop signs, and improved lighting at Main/Division intersection | P | 11/20/2024 | 1/23/25-PW is in the process of replacing all streetlights with an LED bulb to improve visibility, PW & PD staff requested to table discussion until next month's meeting to compile additional data from speed reader, extra enforcement, and radar tubes. 2/27/25- Staff contacted bus barn to find out if there were any ped safety or bus passing issues at location. Bus barn notified staff no issues present, PW data showed that speed did not seem to be an issue, awaiting results from Kittelson on light analysis. PD noticed speed issues closer to Charter School, will perform extra patrol at complaint location for any violations. Item to remain pending until Mr. Waters gets results from photometric analysis and provides more info on speed indicator sign. 4/24/25-PW has sent request to PGE to upgrade the lighting at location, item to remain pending until Mr. Waters receives response from PGE.5/22/25-Lighting in progress, will remain pending until new lighting has been installed and meets illumination standards 7/24/25-Photometric analysis shows the intersection meets standards SB, but NB does not meet standards, PGE will need to swap out lighting in order to meet compliance. Item to remain pending.8/28/25-No change in status, item remains pending |
| 2025-004 | Speeding concerns at Roy Rogers Rd/ Cedarview Way | С | 1/15/2025 | Not a TSC issue, extra patrols already in effect at location |
| 2025-005 | Request for parking on only one side of the street on SW Cornerstone Ln between Baker Rd & Stonehaven St | С | 1/21/2025 | 2/27/25-City Engineer will contact requester to see if they would like to start a neighborhood petition restricting parking on one side of the street, as parking is limited in the area, City Engineer also indicated street is six inches over the fire code. Motion made to close request with recommendation to leave street as-is unless a petition is filed. Leave request as pending until Mr. Waters contacts requester regarding filing petition 4/24/25- Mr. Waters stated that he still needs to compile the traffic data and counts and will provide more info at next meeting. City Engineer to follow up with requester if they wish to begin the petition process. Item will remain pending until more info can be obtained by city staff. 5/22/25-City Engineer to provide additional options to requester and committee moved to close item with no additional action taken. |
| 2025-006 | Request for speed bumps on SW Lower Roy St | С | 1/23/2025 | 2/27/25-PD staff did not observe speed violations or safety hazards that rose to the level of enhanced traffic enforcement, speed may be perceived to be faster than actual speeds, data did not show any excessive speeds at location, Ofc. Pierce explained the analysis utilized sends vehicle GPS information to database. Motion was made to close item but PD will continue to monitor the area. |

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|---|---------|------------|--|
| 2025-007 | Concerns regarding traffic flow issues during drop off hours at Sherwood Middle School during inclement weather | С | 3/13/2025 | Not a TSC issue, Capt O'Loughlin to contact complainant and inform SRO's of traffic issue. |
| 2025-008 | Requesting extra speed enforcement, lane striping, and a speed limit reduction to 25 mph on SW Brookman between SW Middleton Rd & SW Ladd Hill Rd | С | 3/19/2025 | 4/24/25-Brookman is a county road, however, extra speed enforcement will be completed by PD staff in areas under SPD jurisdiction. City Engineer Waters stated it has been difficult to receive a response from WACO staff on areas under county jurisdiction. Waters will compile additional data and discuss solutions with county staff, item will remain pending until more information is compiled. 5/22/25-TSC made motion recommending city staff to draft letter to county staff requesting assessment of area concerning jurisdiction, speed, & road conditions, item was closed out by committee |
| 2025-008.1 | Request for extra speed enforcement & speed limit reduction on SW Brookman Rd | С | 4/3/2025 | 4/24/25-Brookman is a county road, however, extra speed enforcement will be completed by PD staff in areas under SPD jurisdiction. City Engineer Waters stated it has been difficult to receive a response from WACO staff on areas under county jurisdiction. Waters will compile additional data and discuss solutions with county staff, item will remain pending until more information is compiled. 5/22/25-TSC made motion recommending city staff to draft letter to county staff requesting assessment of area concerning jurisdiction, speed, & road conditions, item was closed out by committee |
| 2025-009 | Speeding concerns at SW Washington to SW Meinecke Rd, requesting speed bumps or speed cameras at location | Р | 3/20/2025 | 4/24/25-Speed issue is founded at complaint location, increased speed enforcement will be implemented and staff will provide update for the committee at next month's meeting, item to remain pending until more data can be obtained to see if extra enforcement gains driver compliance.7/24/25-Captain Jentzsch stated that speeding is still an issue and will continue to be monitored by SPD. 8/28/25-Item tabled for further discussion, staff needs to compile addtional data |
| 2025-010 | Speeding concerns at SW 1st Street/Park intersection, request for stop sign on 1st Street | С | 4/14/2025 | 4/24/25-City Engineer stated that a stop sign is necessary at the intersection and will begin the process for adding sign to complaint location. Item will remain pending until sign can be put up.7/24/25-Residents have been notified of the sign change, and sign is scheduled to be installed by 8/6/25. Item to remain pending until sign is installed next month. Closed by TSB on 8/28/25 due to stop sign installation completion. |

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|--|---------|------------|--|
| 2025-011 | Speeding concerns on 3rd Street/Main intersection, request for a stop or yield sign on 3rd Street heading East | С | 4/14/2025 | 4/24/25-City Engineer & Capt O'Loughlin needed to determine if road was within public right of way or privately owned property. City staff determined 3rd Street was within public right of way, but stop sign was unnecessary as speeding concerns were unfounded, and side street needs to yield to oncoming traffic. Motion was made to close item with no action taken. |
| 2025-012 | Speeding concerns on Roy Rogers/Lynnly Way, requesting speed limit reduction to 25 mph | С | 4/16/2025 | Not a TSC issue, extra patrols already in effect, speed limit change would need to be addressed by county, City Engineer to contact complainant |
| 2025-013 | Speeding concerns on SW Roellich/SW Eldred Ln, request for speed limit sign at location, extra speed enforcement, or stop sign | P | 4/24/2025 | 5/22/25-Speed issue unfounded at location, may be more of a perception issue than speed problem. Motion made for extra speed enforcement with recommendation to put speed trailer at location, item pending until data from speed trailer can be obtained at next meeting. 7/24/25-Speed trailer has been moved to location and will be on the East side of the road for two weeks, and then moved to the West side for two weeks to obtain data 8/28/25-Item to remain pending as more time is needed to further assess concerns as school is now back in session |
| 2025-014 | Request for two additional stop signs on SW Woodhaven Dr, making it a four way stop at Woodhaven/Pinehurst | P | 5/23/2025 | 7/24/25-City Engineer stated that more data is needed and an additional analysis is required, the area will need to meet warrants in order to make this an all-way stop and will need to make a recommendation to the city manager to make any changes to signage 8/28/24-City staff needs to compile additional data, all way stop installation anticipated based on increased ped traffic & preliminary analysis |
| 2025-015 | Request to re-open old case #2023- 002, concerns with crosswalk sight distance, addl parking enforcement on Upper Roy St/Kathy Street | С | 6/2/2025 | Already addressed issue in 2023, under #2023-002, TSC determined sight distance & speed was not an issue, and ramp needed to be modified to ensure it was ADA compliant and was added to ADA transition plan by City Engineer, added to GIS map for recording purposes |
| 2025-015.1 | Request to re-open old case #2023- 002, concerns with crosswalk sight distance, addl parking enforcement on Upper Roy St/Kathy Street | С | 6/2/2025 | Already addressed issue in 2023, under #2023-002, TSC determined sight distance & speed was not an issue, and ramp needed to be modified to ensure it was ADA compliant and was added to ADA transition plan by City Engineer, added to GIS map for recording purposes |

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|---|---------|------------|---|
| 2025-016 | Speeding concerns on Roy Rogers between SW Borchers & Chicken Creek, request for extra speed enforcement | С | 6/30/2025 | Not a TSC issue, extra patrols & speed enforcement will be performed to mitigate speed issues |
| 2025-017 | Request for restricting parking on Smith Ave due to parked cars restricting view of oncoming traffic | N | 7/21/2025 | 8/28/25-Fire code concerns identified, previous discussion regarding similar request #2023-007, but no clear resolutions reached, City Engineer to compile city FAQ list to help address concerns of neighborhoods with narrow roads and parking allowed on both sides, item tabled to next meeting for additional discussion |
| 2025-018 | Speeding concerns on SW Willamette St/SW Lincoln intersection up to SW Division St, request for extra speed measures | N | 8/8/2025 | 8/28/25-Enforcement data shows multiple stops for vehicles speeding in area, radar devices to be set up in area after analysis of Pinehurst/Woodhaven is complete, item to remain pending until more data can be collected |
| 2025-019 | Request to reduce speed limit on Sunset Blvd from 35 mph to 25 mph | N | 10/8/2025 | Added to October agenda |
| 2025-019.1 | Speeding concerns on Sunset Blvd, request to change speed limit to 25 mph | N | 10/10/2025 | Added to October agenda |
| | | | | |



Meeting Minutes (DRAFT)



| Traffic Safety Board | | | | |
|-----------------------------------|---|--|--|--|
| Date & Time: | Thursday – August 28,2025 6:00 pm | | | |
| Location: | Sherwood Police Department, Community Room | | | |
| | 20495 SW Borchers Drive, Sherwood | | | |
| Attendees | | | | |
| T.S.B. Members: | Council Liaison: | | | |
| Jason Wuertz-Chair | Councilor Dan Standke (absent) | | | |
| Tiffany Yandt-Vice Chair (absent) | City Staff: | | | |
| Tony Bevel | Corey Jentzsch-Police Captain | | | |
| Dorian Libal | Rich Sattler-Interim Public Works Director (absent) | | | |
| Lisa Patterson (absent) | Jason Waters-City Engineer | | | |
| Richard Amicci (PAB Liaison) | Chris Pierce-Traffic Officer | | | |
| Lawrence O'Keefe (PAB Liaison) | Joy Chang-Senior Planner | | | |
| | Angie Hass-Executive Assistant | | | |

This meeting was live-streamed (and recorded) through the City of Sherwood's YouTube channel.

The video is available for viewing: TSB 8.28.2025 Meeting

Overview

- Request# 2025-017: Parking restrictions on Smith Avenue discussed. Motion to table for further research on enforcement.
- Request# 2025-018: Speed concerns on SW Willamette / SW Lincoln Street highlighted; data shows vehicles traveling 45-48 mph in a 25 mph zone, indicating a need for enhanced monitoring and potential speed feedback signs. Mr. Waters will set the speed trailer up between SW Willamette and SW Division to collect more data.
- Ongoing speed monitoring in designated areas shows average speeds of 21 mph; radar trailer utilized for data collection to address speed-related complaints.
- Data collection for Woodhaven-Pinehurst intersection underway, with potential all-way stop installation anticipated based on increased pedestrian activity and preliminary analysis outcomes expected by next meeting.
- Timbrel signal project delayed until October due to redesign requirements; tree removal kept to three trees instead of 18-20, demonstrating efficient project management.
- E-bike safety concerns raised regarding usage on pedestrian bridge; policy development needed
 as e-bikes classified under sidewalk restrictions, with enforcement issues noted for minors.

- Comprehensive school zone assessment presented by Ms. Chang; recommendations include high-cost RRFB systems with planning estimates of \$50,000-\$100,000 compared to \$400,000-\$600,000 for hybrid beacons.
- Coordination with Washington County needed for pedestrian enhancements at Ridges schoolsite to include updating infrastructure alongside Edy Road widening project.
- Vegetation management issues identified affecting sight distance at critical intersections; Public Works designated as the channel for addressing trimming requests.

Approval of Minutes

Mr. Amicci made a motion to approve the July meeting minutes as written. The motion was seconded by Mr. O'Keefe and all present board members voted in favor.

Citizen Comments

N/A

Business (Chair)

A. New Traffic Safety Requests

Request 2025-017 Request to restrict parking on SW Smith Avenue discussed as recurring issue affecting turning visibility. Discussion begins at the 1:17 minute mark of the YouTube video.

Fire code concerns identified - street width approximately 28 feet, half foot short of required fire access code.

Previous discussion acknowledged from a year or two ago with no clear resolution reached.

Legal parking distances clarified - 20 feet from crosswalk, 50 feet from stop sign per state regulations.

Traffic calming effect noted where parked cars on both sides naturally slow traffic on residential streets.

Mr. Waters to compile a city endorsed FAQ list to help with addressing narrow city streets with similar concerns.

Motion to table for one month to research 50-foot enforcement and develop citywide policy response.

 Request 2025-018 Speed concerns on Willamette-Lincoln intersection to Division Street on steep hill section discussed. Discussion begins at the 22:40 minute mark of the YouTube video.

Enforcement data shows multiple stops for vehicles doing 45-48 mph in 25 mph zone downhill.

Data collection plan was established to set up radar devices after completing Pinehurst and Woodhaven analysis. This request to be tabled until more data has been collected.

B. Pending Traffic Safety Requests

Request 2025-003 Request for street improvements at Main-Division intersection kept on list for future review, pending illumination level analysis by City Engineer. *Discussion begins at the 32:20 minute mark of the YouTube video.*

Request 2025-009 Speeding concerns at SW Washington to SW Meinecke by Sherwood Middle School. Concerns about ped safety. Focused patrol assigned to assess concerns. Will be tabled for further discussion after data has been collected. *Discussion begins at the 33:50 minute mark of the YouTube video.*

Request 2025-010 Speeding concerns at SW 1st and SW Park intersection completed with stop sign installation - motion to close unanimously approved by board members. *Discussion begins at the 36:56 minute mark of the YouTube video.*

Request 2025-013 Request for speed limit signs and enforcement or addition of stop sign at Roellich and Eldred. A radar trailer was deployed showing average speeds of 21 mph. With school just starting back up, more time is needed to further assess concerns. Will remain pending until more data has been collected. *Discussion begins at the 37:33 minute mark of the YouTube video.*

Mr. Waters will compile an additional list of FAQ's for common speed-related complaints lacking data support.

Request 2025-014 Request for additional stop signs at Woodhaven-Pinehurst intersection. This request is still under the data collection phase. All-way stop installation anticipated based on increased pedestrian traffic and preliminary analysis. *Discussion begins at the 40:28 minute mark of the YouTube video*.

Councilor News

N/A - Councilor Standke was absent.

Board Member Announcements

Begins at the 42:16 minute mark of the YouTube video.

- Timbrel signal project delayed to October in-service weekend, due to signal pole foundation redesign in soft soil conditions.
- Tree removal minimized from original 18-20 trees down to 3 trees with limb trimming approach.
- Signal equipment arrival scheduled for November around Thanksgiving, 16-week lead time confirmed.
- APW fall conference presentation planned on lessons learned from fast-track project implementation.

- E-bike usage on pedestrian bridge identified as safety concern with speeds up to 25 mph on narrow walkway.
- Legal classification clarified e-bikes restricted from sidewalks, bridge technically classified as sidewalk connection.
- City council coordination needed for policy development on e-bikes citywide and trail systems.
- Enforcement challenges noted for riders under 18 and speed monitoring difficulties.
- Sight distance obstructions reported at Sunset/Timbrel intersection and Handley/Elwert intersection affecting turning visibility.
- Public Works coordination established as proper channel for vegetation trimming requests in right-of-way.
- Code compliance process clarified for private property vegetation affecting sight obstructions.

Staff Comments

A. Sherwood School Zone Crossing Assessment Presentation, Joy Chang (See Exhibit "D".)

Presentation begins at the 58 minute mark of the YouTube video.

Ms. Chang will e-mail all board members the final draft reports for the three different elementary schools discussed during the presentation. She asked that they review the documents and send comments to her no later than September 10th. She will share the comments with City staff, Kittelson and the City Council.

Adjourn

The meeting was adjourned at 7:35 pm.

| The next | meeting is s | scheduled for October 23, 2025 at 6 p.m. |
|------------------|--------------|--|
| ☐ Minutes Approv | ed | Date: |
| | Initials | |

Sabrina Sharp

From: Sent:

Monday, July 21, 2025 6:25 AM

To:

Police Information (Shared Mailbox)

Subject: Safety concern

Follow Up Flag: Follow up Flag Status: Flagged

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Hello-

I'm writing to you today to bring the situation on Smith road to your attention.

For some time now the traffic on Smith road has been heavier than before. In addition there has been a significant amount of vehicles parking on both sides of Smith road. This has caused issues going north on Smith road off of Meineke, especially if someone is leaving Smith road. The other day a car turned rapidly onto Smith road and because of someone parked near the corner of the intersection, my wife's car was almost hit. Another problem spot is when leaving King Richard Ct. onto Smith road. Due to the lineup of cars it is very difficult to see traffic coming from either direction due to the parked vehicles and traffic is much heavier from the hotel.

I believe these issues could be resolved by limiting parking near all intersections as well as only allowing parking on one side of the narrow road. This would also help emergency responders as well.

Thank you,





Sherwood Police Department

20495 SW Borchers Drive Sherwood, OR 97140 Ph: 503-625-5523 ◆ Fax: 503-925-7159



Traffic Safety Request Form

2025-018

Exhibit B

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Board for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the board for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Board c/o Sherwood Police Department 20495 SW Borchers Drive ■ Sherwood, OR 97140 policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.

Date form submitted: 8/8/2025

- Please identify the specific location/intersection of concern:
 Willamette Street & SW Lincoln Street up to SW Division Street
- 3. Please describe the nature of the traffic problem which concerns you:

 The intersection of SW Willamette St up SW Lincoln Street to SW Division Street

 going up the hill or down the hill vehicles are exceeded the speed limit by a large amount

 and most cars are easily going 10-20 mph over the speed limit of 25mph. The street is

 narrow with cars on roadway and there are several families with young kids that reside

 on this street.
- 4. Please describe what actions (if any) you feel would reduce your traffic concerns:
- -Speed bumps through the street
- More patroling
- -speed camera
- -possibly a lower speed limit like that of a school zone but not likely going to work unless civilians are aware it's enforced

Please attach any photographs and/or diagrams that document the problem.

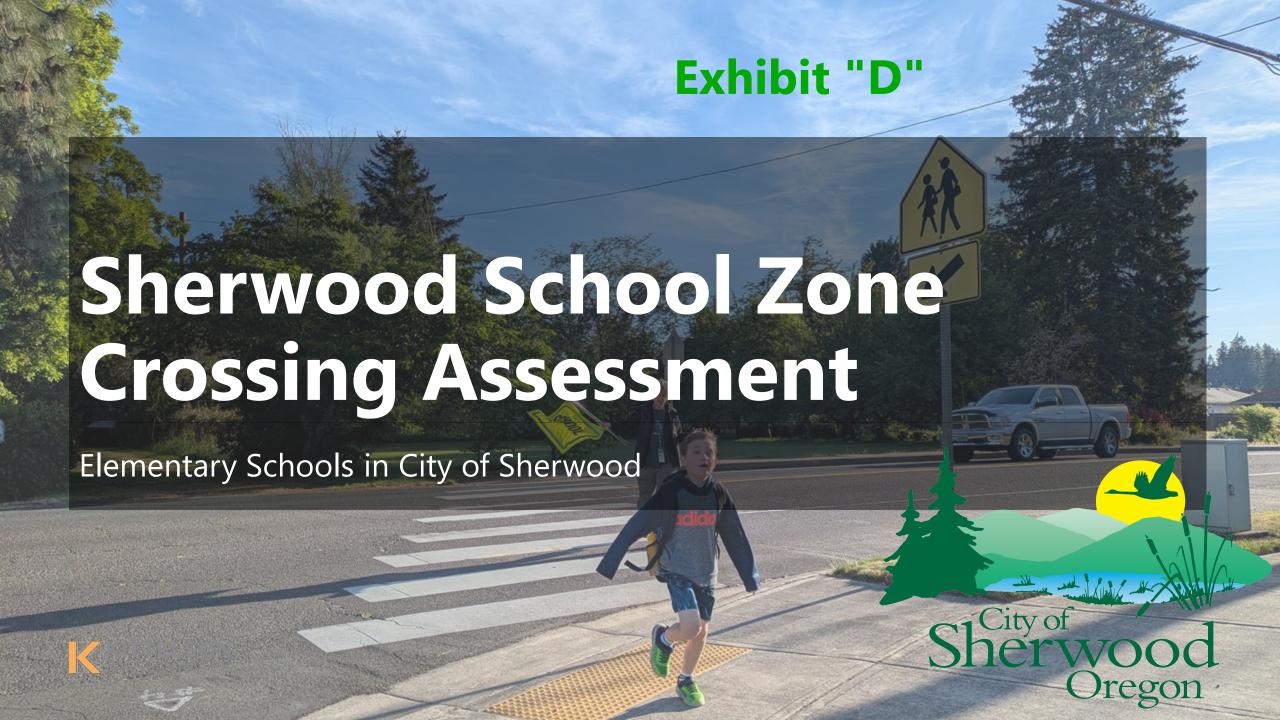
Exhibit C

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|---|---------|------------|---|
| 2025-001 | Requesting all way stop notation on all stop signs at Handley/Copper Terrace intersection | С | 10/21/2024 | 1/23/25- PW added all way stop notation on stop signs, therefore, item was closed out by committee as completed. Motion was made to close request with no further action needed. |
| 2025-002 | Request for speed humps on Willow Dr between Ladd Hill & Cascara Terrace | С | 11/7/2024 | 1/23/25-Item will remain pending until PD can compile more data and complete additional analysis and speed enforcement in area.2/27/25- City staff did not recommend speed humps in city as they increase fire response times, speed issues not apparent during observation periods, but PD will continue to monitor area for violations. |
| 2025-003 | Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator signs | P | 11/14/2024 | 1/23/25-PW is in the process of replacing all streetlights with an LED bulb to improve visibility, PW & PD staff requested to table discussion until next month's meeting to compile additional data from speed reader, extra enforcement, and radar tubes. 2/27/25-Staff contacted bus barn to find out if there were any ped safety or bus passing issues at location. Bus barn notified staff no issues present, PW data showed that speed did not seem to be an issue, awaiting results from Kittelson on light analysis. PD noticed speed issues closer to Charter School, will perform extra patrol at complaint location for any violations. Item to remain pending until Mr. Waters gets results from photometric analysis and provides more info on speed indicator sign. 4/24/25-PW has sent request to PGE to upgrade the lighting at location, item to remain pending until Mr. Waters receives response from PGE.7/24/25-Photometric analysis shows the intersection meets standards SB, but NB does not meet standards, PGE will need to swap out lighting in order to meet compliance. Item to remain pending. |
| 2025-003.1 | Request for flashing crosswalk at Main St, stop signs, and improved lighting at Main/Division intersection | P | 11/20/2024 | 1/23/25-PW is in the process of replacing all streetlights with an LED bulb to improve visibility, PW & PD staff requested to table discussion until next month's meeting to compile additional data from speed reader, extra enforcement, and radar tubes. 2/27/25- Staff contacted bus barn to find out if there were any ped safety or bus passing issues at location. Bus barn notified staff no issues present, PW data showed that speed did not seem to be an issue, awaiting results from Kittelson on light analysis. PD noticed speed issues closer to Charter School, will perform extra patrol at complaint location for any violations. Item to remain pending until Mr. Waters gets results from photometric analysis and provides more info on speed indicator sign. 4/24/25-PW has sent request to PGE to upgrade the lighting at location, item to remain pending until Mr. Waters receives response from PGE.5/22/25-Lighting in progress, will remain pending until new lighting has been installed and meets illumination standards 7/24/25-Photometric analysis shows the intersection meets standards SB, but NB does not meet standards, PGE will need to swap out lighting in order to meet compliance. Item to remain pending. |

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|-----------|---|---------|------------|---|
| 2025-004 | Speeding concerns at Roy Rogers Rd/ Cedarview Way | С | 1/15/2025 | Not a TSC issue, extra patrols already in effect at location |
| 2025-005 | Request for parking on only one side of the street on SW Cornerstone Ln between Baker Rd & Stonehaven St | С | 1/21/2025 | 2/27/25-City Engineer will contact requester to see if they would like to start a neighborhood petition restricting parking on one side of the street, as parking is limited in the area, City Engineer also indicated street is six inches over the fire code. Motion made to close request with recommendation to leave street as-is unless a petition is filed. Leave request as pending until Mr. Waters contacts requester regarding filing petition 4/24/25- Mr. Waters stated that he still needs to compile the traffic data and counts and will provide more info at next meeting. City Engineer to follow up with requester if they wish to begin the petition process. Item will remain pending until more info can be obtained by city staff. 5/22/25-City Engineer to provide additional options to requester and committee moved to close item with no additional action taken. |
| 2025-006 | Request for speed bumps on SW Lower Roy St | С | 1/23/2025 | 2/27/25-PD staff did not observe speed violations or safety hazards that rose to the level of enhanced traffic enforcement, speed may be perceived to be faster than actual speeds, data did not show any excessive speeds at location, Ofc. Pierce explained the analysis utilized sends vehicle GPS information to database. Motion was made to close item but PD will continue to monitor the area. |
| 2025-007 | Concerns regarding traffic flow issues during drop off hours at Sherwood Middle School during inclement weather | С | 3/13/2025 | Not a TSC issue, Capt O'Loughlin to contact complainant and inform SRO's of traffic issue. |
| 2025-008 | Requesting extra speed enforcement, lane striping, and a speed limit reduction to 25 mph on SW Brookman between SW Middleton Rd & SW Ladd Hill Rd | С | 3/19/2025 | 4/24/25-Brookman is a county road, however, extra speed enforcement will be completed by PD staff in areas under SPD jurisdiction. City Engineer Waters stated it has been difficult to receive a response from WACO staff on areas under county jurisdiction. Waters will compile additional data and discuss solutions with county staff, item will remain pending until more information is compiled. 5/22/25-TSC made motion recommending city staff to draft letter to county staff requesting assessment of area concerning jurisdiction, speed, & road conditions, item was closed out by committee |

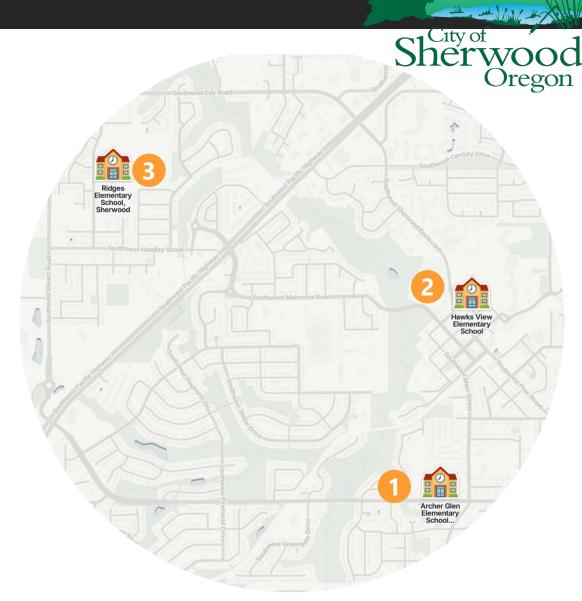
| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|--|---------|------------|--|
| 2025-008.1 | Request for extra speed enforcement & speed limit reduction on SW Brookman Rd | С | 4/3/2025 | 4/24/25-Brookman is a county road, however, extra speed enforcement will be completed by PD staff in areas under SPD jurisdiction. City Engineer Waters stated it has been difficult to receive a response from WACO staff on areas under county jurisdiction. Waters will compile additional data and discuss solutions with county staff, item will remain pending until more information is compiled. 5/22/25-TSC made motion recommending city staff to draft letter to county staff requesting assessment of area concerning jurisdiction, speed, & road conditions, item was closed out by committee |
| 2025-009 | Speeding concerns at SW Washington to SW Meinecke Rd, requesting speed bumps or speed cameras at location | Р | 3/20/2025 | 4/24/25-Speed issue is founded at complaint location, increased speed enforcement will be implemented and staff will provide update for the committee at next month's meeting, item to remain pending until more data can be obtained to see if extra enforcement gains driver compliance.7/24/25-Captain Jentzsch stated that speeding is still an issue and will continue to be monitored by SPD. |
| 2025-010 | Speeding concerns at SW 1st Street/Park intersection, request for stop sign on 1st Street | Р | 4/14/2025 | 4/24/25-City Engineer stated that a stop sign is necessary at the intersection and will begin the process for adding sign to complaint location. Item will remain pending until sign can be put up.7/24/25-Residents have been notified of the sign change, and sign is scheduled to be installed by 8/6/25. Item to remain pending until sign is installed next month. |
| 2025-011 | Speeding concerns on 3rd Street/Main intersection, request for a stop or yield sign on 3rd Street heading East | С | 4/14/2025 | 4/24/25-City Engineer & Capt O'Loughlin needed to determine if road was within public right of way or privately owned property. City staff determined 3rd Street was within public right of way, but stop sign was unnecessary as speeding concerns were unfounded, and side street needs to yield to oncoming traffic. Motion was made to close item with no action taken. |
| 2025-012 | Speeding concerns on Roy Rogers/Lynnly Way, requesting speed limit reduction to 25 mph | С | 4/16/2025 | Not a TSC issue, extra patrols already in effect, speed limit change would need to be addressed by county, City Engineer to contact complainant |
| 2025-013 | Speeding concerns on SW Roellich/SW Eldred Ln, request for speed limit sign at location, extra speed enforcement, or stop sign | Р | 4/24/2025 | 5/22/25-Speed issue unfounded at location, may be more of a perception issue than speed problem. Motion made for extra speed enforcement with recommendation to put speed trailer at location, item pending until data from speed trailer can be obtained at next meeting. 7/24/25-Speed trailer has been moved to location and will be on the East side of the road for two weeks, and then moved to the West side for two weeks to obtain data |
| 2025-014 | Request for two additional stop signs on SW Woodhaven Dr, making it a four way stop at Woodhaven/Pinehurst | Р | 5/23/2025 | 7/24/25-City Engineer stated that more data is needed and an additional analysis is required, the area will need to meet warrants in order to make this an all-way stop and will need to make a recommendation to the city manager to make any changes to signage |

| Project # | Brief Description of Request | *Status | Date Rec'd | <u>Notes</u> |
|------------|--|---------|------------|--|
| 2025-015 | Request to re-open old case #2023- 002, concerns with crosswalk sight distance, addl parking enforcement on Upper Roy St/Kathy Street | С | 6/2/2025 | Already addressed issue in 2023, under #2023-002, TSC determined sight distance & speed was not an issue, and ramp needed to be modified to ensure it was ADA compliant and was added to ADA transition plan by City Engineer, added to GIS map for recording purposes |
| 2025-015.1 | Request to re-open old case #2023- 002, concerns with crosswalk sight distance, addl parking enforcement on Upper Roy St/Kathy Street | С | 6/2/2025 | Already addressed issue in 2023, under #2023-002, TSC determined sight distance & speed was not an issue, and ramp needed to be modified to ensure it was ADA compliant and was added to ADA transition plan by City Engineer, added to GIS map for recording purposes |
| 2025-016 | Speeding concerns on Roy Rogers between SW Borchers & Chicken Creek, request for extra speed enforcement | С | 6/30/2025 | Not a TSC issue, extra patrols & speed enforcement will be performed to mitigate speed issues |
| 2025-017 | Request for restricting parking on Smith Ave due to parked cars restricting view of oncoming traffic | N | 7/21/2025 | Added to August agenda (tentatively) |
| 2025-018 | Speeding concerns on the hill of SW Willamette St up to SW Division St, request for extra speed enforcement, speed bumps, or speed camera | N | 8/8/2025 | Added to August agenda |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |



Study Sites

- Archer Glen Elementary School, SW Sunset Blvd
- 2. Hawks View Elementary School, SW Sherwood Blvd
- 3. Ridges Elementary School, SW Copper Terrace Rd





Assessment Methodology



Background review of existing conditions & crash history

Walk audit conducted on May 6, 2025, at the three schools

Input from City, School, and School District staff

Public feedback and safety concerns received by the city traffic safety committee reviewed

Guidance from FHWA's Guide of Countermeasure Matrix Improving Pedestrian Safety at Uncontrolled Crossing Locations based on speed, traffic volume, roadway configuration

Proposed improvements consider coordination with planned transportation projects

Implementation Phasing of Near-term and long-term solutions



Archer Glen Elementary School

SW Sunset Boulevard, Sherwood, OR



Issues & Safety Concerns

Sherwood Oregon

- Drivers often fail to yield to crossing guards and pedestrians
- Mailbox obstructs pedestrian visibility at Sunset Blvd crossing
- High vehicle volumes and driver impatience during arrival/dismissal
- Lack of marked pedestrian space in pick-up/dropoff area
- Parents and students crossing Sunset Blvd outside crosswalks



Conceptual Treatments

Sherwood Oregon

Midblock Crossing (Sunset Blvd in front of school):

- Install pedestrian refuge island with RRFBs
- Advance 'Yield Here to Pedestrians' signage and markings



Conceptual Treatments

Sherwood Oregon

- Pick-up/Drop-off Parking Area:
 - Add 5-ft walking aisle with curbs to separate pedestrians from vehicles
 - Marked crosswalks and ADA-compliant curb ramps



Cost Summary



\$199,765

Midblock Crossing Improvements

\$116,243

Pick-up/Drop-off Parking Area Improvements

\$5,000**-**\$10,000

Sunset Blvd/Main St Intersection Control Study

Estimates are planning-level; no detailed engineering completed



Hawks View Elementary School

SW Sherwood Boulevard, Sherwood, OR



Issues & Safety Concerns

Sherwood Oregon

- Midblock Crossing at Hawks View
 - Outdated flashing beacons need modernization
 - High pedestrian volumes to main entrance
- School Parking Lot Driveways
 - Northern driveway: High vehicle/pedestrian conflicts during arrival/dismissal
 - Southern driveway: Closed to vehicles during school hours, high pedestrian use
 - Turning movement conflicts with crossing guards



Issues & Safety Concerns

Sherwood Oregon

- 3rd Street/Pine Street/Sherwood Blvd: No crosswalks at all-way stop intersection
- Half-Signal at District Office: Outdated crossing infrastructure from former school
- Cedar Creek Trail Access: New trail connection increases pedestrian activity
- Crash History: 9 pedestrian/cyclist crashes in walk zone (2019-2023), including 3 fatal/serious



Midblock Crossing at Hawks View

- Replace outdated beacons with RRFBs
- Modernize pedestrian refuge island with extended platforms
- Install curb extensions to reduce crossing distance
- Upgrade curb ramps for ADA compliance

School Parking Lot Driveway (South

- Install raised crosswalk across driveway
- Upgrade sidewalks and curb ramps for ADA compliance



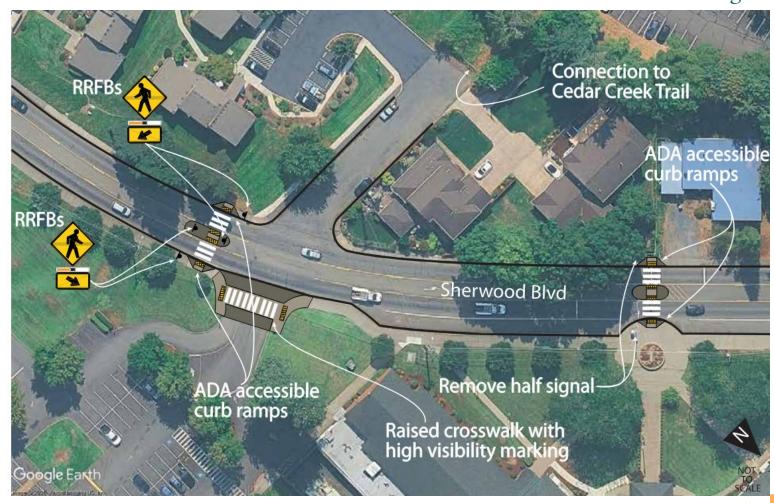
Sherwood Oregon

School Parking Lot Driveway (North)

- Install refuge island with RRFBs on Sherwood Boulevard
- Add raised crosswalk across driveway
- Upgrade traffic control and lighting systems

School District Office Midblock Crossing

- Remove outdated half-signal
- Modernize refuge island with in-street signage
- Install new ADA-compliant curb ramps



3rd Street/Pine/Sherwood Blvd Intersection

- Install high-visibility crosswalks on southern legs
- Conduct intersection control evaluation study



Cost Summary



\$300,775

Midblock Crossing at Hawks View

\$147,703

School Parking Lot Driveway (South)

\$373,227

School Parking Lot Driveway (North)

\$123,394

School District Office Midblock

\$5,000-\$10,000

• 3rd Street Intersection Study

Estimates are planning-level; no detailed engineering completed



Ridges Elementary School

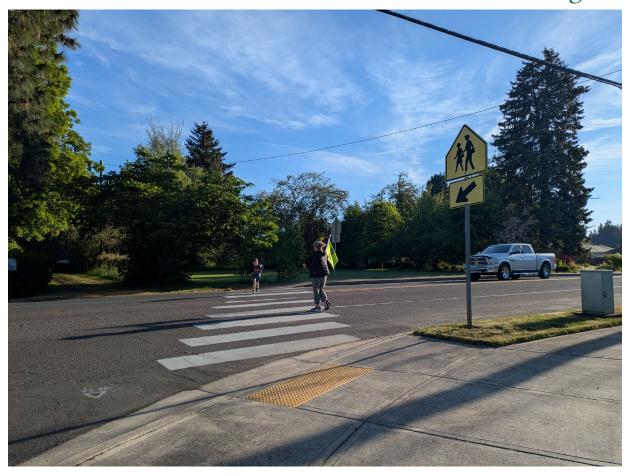
SW Copper Terrace Rd, Sherwood, OR



Issues & Safety Concerns

Sherwood Oregon

- Copper Terrace/Edy Road Crossing
 - Two-lane arterial, 40 mph posted speed (20 mph school zone)
 - Crossing distance: 40 feet curb-to-curb at skewed angle
 - Frequent speeding, low compliance with crossing guards
 - Beacon timing not aligned with school periods
 - Vegetation blocking flasher visibility
- Parents parking in restricted zones, causing midblock crossings
- One fatal crash in walk zone (2019-2023)
- Left-turn conflicts at Nursery Way/Copper Terrace
- Tree obstruction of traffic control devices





Crossing at Edy Rd & Copper Terrace Rd:

- Long-term: Coordinated with Edy Road Widening Project
 - Pedestrian refuge island with RRFBs
 - Coordinated with 3-lane roadway cross-section upgrade
- Near-term: Quick Build
 - Temporary curb extension (southeast corner)







Operational Improvements in school

zone:

- Vegetation maintenance
- Beacon timing coordination with Washington
 County
- High-visibility crosswalk markings
- Parking restrictions near crosswalk approaches
- Improved nighttime lighting
- Updated crosswalk warning signage

Timeline Coordination:

- Align with Edy Road improvements
- Coordinate with Elwert/Edy roundabout project



Cost Summary



\$88,598

Midblock Crossing Improvements

Estimates are planning-level; no detailed engineering completed.

Enhanced Crossing Type Review



- Rectangular Rapid Flashing Beacon (RRFB)
- More common in Oregon
- Commonly used when crossing 1 travel lane in each direction
- Cost is typically \$50k-\$100k

- Pedestrian Hybrid Beacon (PHB)
- Less common in Oregon
- Commonly used when crossing 2 travel lanes in each direction
- Cost is 4-6x more than RRFBs



Next Steps



- Present reports to City Council
- Identify grants or other funding opportunities for construction

