



Home of the Tualatin River National Wildlife Refuge

Planning Commission Packet

FOR

June 24, 2025

at 7:00 PM

**Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon**



Home of the Tualatin River National Wildlife Refuge

Planning Commission Regular Meeting Agenda

June 24, 2025, at 7 PM Regular Meeting

**This meeting will be held at City Hall, 22560 SW Pine St,
Sherwood, OR 97140.**

It will also be live streamed at

<https://www.youtube.com/user/CityofSherwood>

Citizen comments and public testimony may be provided in person, in writing, or by telephone. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to planning@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call (planning@sherwoodoregon.gov / 503-925-2308) at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record. **If you require ADA accommodations, please contact the Planning Department at 503-925-2308 or email planning@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time. Assisted Listening Devices available on site.**

How to Find out What's on the Planning Commission Schedule: Planning Commission meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, generally one week prior to a Commission meeting. Planning Commission agendas are also posted at the Sherwood Library/City Hall/Senior Center, YMCA, and the Sherwood Post Office.

Regular Meeting

1. CALL TO ORDER

2. CONSENT AGENDA

May 27, 2025, Planning Commission Meeting Minutes

3. COUNCIL LIAISON ANNOUNCEMENTS

4. STAFF ANNOUNCEMENTS

5. COMMUNITY COMMENTS

6. PUBLIC HEARINGS

I. LU 2024-018 PA ANNEXATION POLICIES - Continued

Proposal: The City is proposing to amend the Sherwood Zoning and Community Development Code by codifying Annexation Policies and requiring Annexation Agreements.

7. New Business

Old Town Strategic Action Plan presentation

8. COMMISSIONER COMMENTS

9. ADJOURN

Meeting documents are found on the City of Sherwood website at www.sherwoodoregon.gov/meetings or by contacting the Planning Staff at 503-925-2308. Information about the land use applications can be found at www.sherwoodoregon.gov/projects.

**City of Sherwood, Oregon
Planning Commission Meeting
May 27, 2025**

Planning Commissioners Present:

Chair Jean Simson
Commissioner Joe Tillotson
Commissioner Daniel Bantz
Commissioner Jay Walmsley
Commissioner Daniel Bantz
Commissioner Justin Kai

Staff Present:

Sean Conrad, Planning Manager
Colleen Resch, Planning Coordinator
Hugo Hamblin-Agosto, Associate Planner

Planning Commissioners Absent:

Commissioner Tyler Barns

City Council Liaison:

Councilor Taylor Giles

REGULAR SESSION:

1. CALL TO ORDER

Chair Simson called the meeting to order at 7:00 pm

2. CONSENT AGENDA

- a. April 22, 2025, Planning Commission Meeting Minutes

Motion: from Vice Chair Bantz to approve the consent agenda, seconded by Commissioner Woidyla. Motion passed 7:0.

3. COUNCIL LIAISON ANNOUNCEMENTS

Councilor Giles provided an update on the pedestrian bridge and recent City Council meetings.

4. STAFF ANNOUNCEMENTS

Planning Manager Sean Conrad provided an update on the Sherwood Old Town Strategic Plan. He said the June 10 Planning Commission meeting is cancelled and the next meeting in June 24, 2025. He does not anticipate any meetings in July.

5. COMMUNITY COMMENTS

None.

6. PUBLIC HEARING

I. LU 2024-018 PA ANNEXATION POLICIES

Chair Simson read the public hearing script and said the applicant (City of Sherwood) is requesting a continuance to Tuesday, June 24, 2025.

With no questions or public comments, Chair Simson asked for a motion.

Motion: from Vice Chair Dan Bantz to continue the public hearing for Case File LU 2024-018 PA Annexation Policies to June 24, 2025, seconded by Commissioner Kai. Motion passed 7:0.

7. COMMISSIONER COMMENTS

Chair Simson adjourned the meeting at 7:26 pm.

Submitted by:

Colleen Resch, Planning Coordinator

Approval Date: _____