



SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
March 4, 2025

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 6:02 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse, Keith Mays and Dan Standke. Councilor Doug Scott was absent.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, IT Director Brad Crawford, Police Chief Ty Hanlon, Community Development Director Eric Rutledge, HR Director Lydia McEvoy, and City Recorder Sylvia Murphy.
4. **TOPICS:**

A. Sherwood Police Department Annual Report

Police Chief Ty Hanlon presented the 2024 Annual Police Department Report (see record, Exhibit A) and stated the last report was done in 2016. Chief Hanlon provided 2024 highlights and recapped Community Engagement efforts, Operational Achievements and Technology and Training Advancements. He stated the police department had acquired three drones from the Sherwood Police Foundation and has three operators and planned on bringing on a couple more. He stated the drones were a great tool for searching and officer safety. He recapped the number of calls for service being 19,201 and said this was a combination of 911 calls and self-initiated calls. He further explained data from 2022 to 2024. He explained the increase in self-initiated calls and said these are traffic stops, business checks, walking parks, contacting someone, showing up at events, etc. He said a goal of theirs for 2024 was to reduce retail thefts and explained loss prevention services at retailers were down therefore they were not receiving a lot of calls from retailers. He said of the 19,201 calls these were handled by 17 officers as staffing numbers were down by 2.5 people. He recapped community engagement and recapped various events attended by the department that were non-enforcement related and said they have a full schedule of events for 2025. He recapped values, mission, integrity and accountability and said he added innovation and health and wellness as these have become important to the success of law enforcement agencies. He explained there were year-round health and wellness programs and opportunities for officers. He recapped Goals and Accomplishments, including the CCP (Career Cycle Program) and explained prior practice of hiring when there was a vacancy and with this program they can train and prepare in advance of retirements. He explained training and standards that must be met and the opportunity for officers to sign up for additional training to enhance their knowledge. He spoke of the partnership with the Sherwood School District and the addition of a second SRO (School Resource Officer) and this being their second year with the additional SRO. He explained Mobile Field Force (MFF) and CART. He stated Sherwood had two officers on the MFF who respond to any type of disruption within Washington County. He recapped Specialized Units to include canine, Drones, MFF, CART (Crash Analysis

Team), Mental Health Response Team (MHRT) and SROs. Chief Hanlon provided a summary of the MHRT and said our team consists of Tigard, Tualatin and Sherwood. He said there is one clinician, and their time is shared amongst these three cities and they respond to all mental health related calls. He added that Washington County also provides support when needed. He recapped the data for MHRT calls in Washington County, approximately 3000 calls, including calls resulting in police custody. He stated of the 3000 calls only 1% were Use of Force cases. He stated all jurisdictions have different policies regarding use of force and provided an example of Sherwood's policy. He recapped Partnerships and Moving Forward and explained that there is a facility in Tigard, Just Compassion (nonprofit), that will be opening soon, and they have the ability to house individuals in mental health crisis or provided needed resources. He stated this was a great benefit as officers don't need to transport individuals to Washington County. Councilor Giles asked regarding clinician training and Chief Hanlon explained. Mayor Rosener asked regarding the percentage of mental health support services provided (65%) and asked for an explanation of the other 35%. Chief Hanlon stated he did not have the specific data but knows that some people don't accept the services that are offered. Brief discussion occurred regarding the many variables that could occur with mental health. Councilor Mays referred to the breakdown in calls for service in Sherwood (72) and Chief Hanlon explained the data and said if Sherwood supported a call received in Tualatin, the call data would fall under Tualatin. He further explained the higher data numbers in other jurisdictions being partially due to available transit stations in those areas and available services. Chief Hanlon addressed drone training, taser training, canine, classroom, firing range, body-wrap restraints. He shared information on Washington County mock-city training facility and Sherwood's ability to connect with the County when they are using the facility. He spoke of Sherwood's canine and her tracking abilities. He addressed the Police Academy and said it's a 16-week program, followed by 4 months of training with an FTO (Field Training Officer) in the field and having to meet training requirements before they can be on their own. He briefly explained the Police Reserve program and the benefits of the program and reduced risk of investment losses. Mayor Rosener commented regarding different training styles across the US in comparison to us locally, with cooperative training amongst different agencies. Chief Hanlon addressed Goals for 2025 of expanding mental health initiatives, enhancing technology, and strengthening community policing. He spoke of Sherwood's officers supporting and doing things in the community outside the scope of their jobs. Councilor Standke asked regarding data-driven decisions and if there were any tracking for racial bias and asked if that was public information? Chief Hanlon replied yes, they do track, and they are required to report to the State of Oregon. He stated its complaint driven and Sherwood has not had any complaints in 2023-24. He said every time they have a traffic stop (stop data) the officer has to identify ethnicity as best as possible, without asking. He said the data shows if citations are issued to one race verses another or to different genders and said he feels Sherwood has done a really good job in this area. Mayor Rosener stated that the State has reports, and referred to Veil of Darkness Reports that look at day and nighttime traffic stops and can compare those ratios and can develop score-cards for departments. Chief Hanlon added that Sherwood's data goes to the County and is reported to the state.

Chief Hanlon addressed the Photo Enforcement Program (see record, Exhibit B) and shared 2022-2024 speed violations data. He stated he added data from 2019 as well because it was the last year that the city did not have construction or the pandemic affecting violations. He stated there were 26,627 violations in 2019, 9500 violations in 2022, 18,428 violations in 2023 and 7134 violations in 2024. He explained that the cameras were down in 2022-2024 for various reasons. Discussion followed. Chief Hanlon stated that all cameras are now operating in 2025. He explained the data shows citation issuance being 96% to 97% during 2022-2024. He stated that RedFlex screens the violations and then the Sherwood police department screens violations. He provided data on redlight violations and stated these were low in volume. He shared data from 2019 and stated there were 6608 violations and the numbers for 2022-2024 were consistent. He explained

that right-turn violations have gone away and are now yields. He shared information on camera performance comparisons and said that Sunset Blvd was the highest volume due to the reduced speed coming into town. He explained the top rejected reasons as camera malfunctions, weather related that makes drivers unidentifiable, lost data when vendors were changed, images and video sync were other reasons. He stated it's been a successful program in trying to correct behavior. He recapped System Effectiveness Summary and stated since 2010, 90% of the violations were from outside the 97140 zip code. He explained challenges with vehicle registrations and camera malfunctions. Comments were received regarding ability to issue citation for other reasons such as driving in the dark without lights on or driving without a front license plate. Chief Hanlon explained these were secondary types of violations and said legislation changed this a while ago. He further explained secondary and primary purpose for stopping a vehicle. Brief discussion followed. He explained that there was a fix-a-ticket program for certain types of violations. Brief discussion occurred regarding the photo redlight/speed system and Chief Hanlon stated it was a good system. Comments were received regarding having cameras in other locations and Mayor Rosener stated that state laws were recently updated allowing the city to place them most anywhere and believes this is a project that should be done starting with the traffic safety committee. Councilor Mays asked if Chief Hanlon sees this as a value or compliment to the force for the community. Chief Hanlon replied yes, 100% and explained that Hwy 99 was difficult to enforce as there was not a location for an officer to sit and patrol. Mayor Rosener added that this type of enforcement allows police officers to be doing other things, proactive policing in the city. Brief discussion occurred regarding mobile units and best placement for them.

5. ADJOURN

Mayor Rosener adjourned the work session at 6:52 pm.

REGULAR SESSION

- 1. CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:00 pm.
- 2. COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse, Keith Mays and Dan Standke. Councilor Doug Scott was absent.
- 3. STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, IT Director Brad Crawford, Police Chief Ty Hanlon, Community Development Director Eric Rutledge, Sherwood Arts Center Manager Chanda Hall, and City Recorder Sylvia Murphy.

4. APPROVAL OF AGENDA:

Mayor Rosener stated that after a conversation with staff, Resolution 2025-015 would be pulled to allow for corrections. He confirmed with staff that the resolution would come back at the next Council meeting.

MOTION: FROM COUNCILOR KEITH MAYS, TO ADOPT THE AMENDED AGENDA, SECONDED BY COUNCIL PRESIDENT KIM YOUNG. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR DOUG SCOTT WAS ABSENT.

5. CONSENT AGENDA

- A. Approval of February 4, 2025, City Council Meeting Minutes**
- B. Approval of February 18, 2025, City Council Meeting Minutes**

C. Resolution 2025-013, Appointing Aaron Wiebe to the Sherwood Budget Committee

D. Resolution 2025-014, Naming the Sherwood Center for the Arts Main Hall “Meara Boughey Theatre”

MOTION: FROM COUNCIL PRESIDENT KIM YOUNG TO ADOPT THE CONSENT AGENDA, SECONDED BY COUNCILOR RENEE BROUSE. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR DOUG SCOTT WAS ABSENT.

Mayor Rosener addressed Resolution 2025-014 and stated the Boughey family was unable to attend tonight's meeting and stated staff was working with the family to schedule a more formal dedication at the Arts Center.

6. CITIZEN COMMENTS

There were no citizen comments, and Mayor Rosener addressed the next agenda item.

7. CITY MANAGER REPORT

City Manager Sheldon reported that staff was currently working on a Transportation System Plan (TSP) update. He said the city was currently recruiting for a citizens advisory committee for this update and the time commitment would be 18-24 months, April 2025 through 2026, with monthly meetings starting in May of this year. He stated the recruitment closed March 14th and the application can be found on the city's website under the 2026 TSP Update. Chief Hanlon reminded of the annual Police Department Awards Banquet that recognizes Sherwood police officers and is based on nominations from within the department. He stated that there was a nomination that was received nominating the Sherwood Police Foundation and he explained the work of the foundation. He stated a member of the foundation who was not at the recent gala is on the council and recognized Councilor Renee Brouse. Councilor Brouse stated she has been on the foundation for 8 years. Chief Hanlon presented Councilor Brouse with an award for her time and work on the foundation. He stated Council President Kim Young was also on the foundation and was recognized a few weeks back at the Police Advisory Board meeting. City Manager Sheldon reported that Hwy 99 at Sunset would be closed this Friday, 9:00 pm to Monday at 5:00 am for work on the span of the pedestrian bridge that goes over Hwy 99. He stated there will be additional public noticing for more work and a closure the weekend of March 21st. He stated the city's IT department has been working on cameras to capture the construction, and additional public works and police officers will also be working. He stated that staff was also working on getting an area where people can watch from, and information would be available on social media as the project progressed. Councilor Giles mentioned he has received complaints from people getting screws in their tires and City Manager Sheldon replied he would let the contractor know. Chief Hanlon commented regarding additional support the city would be receiving from Washington County and King City during road closures.

8. COUNCIL ANNOUNCEMENTS

Councilor Standke reported on a recent Sherwood School Board meeting and their policy discussion regarding student cell phone use, reported on receipt of their accreditation report for the high school and discussion on inter-district transfers. He reported that the School Board had a vacancy due to a resignation. He reported on the Sherwood Library Advisory Board meeting and WCCLS discussion regarding a levy that is being proposed with an increase and with a decrease in Sherwood services. He said discussion were still occurring. He stated National Library Week is April 6-12, 2025. Mayor Rosener confirmed that the library

levy expired June 2026. Councilor Standke confirmed and said it will expire within the second year of our 2-year budget and said WCCLS said there would be a 1-2% increase in funding. Mayor Rosener added that the WCCLS would be holding a meeting on May 19.

Councilor Mays reported on a WCCCA budget committee meeting where they made a recommendation to the WCCCA board for their service districts with a proposed 9% increase. He reported on the Sherwood Cultural Arts Commission and their discussion of the Community Enhancement Program (CEP), and their discussion of art on the pedestrian bridge. He commented on the 10th Anniversary celebration of the Arts Center.

Councilor Brouse congratulated staff for the anniversary celebration and said it was well attended. She reported she attended the Centro Cultural celebration of the Latino community, attended the Sherwood Main Street meeting where they discussion the CEP. She reported on a ribbon cutting at a new Sherwood business, Ascend Beauty Bar. She thanked Councilor Mays for filling in on the Senior Advisory Board vacancy interviews. She reported on the Water Consortium and their writing a letter of support for HB3634 to grow skilled water workers. She reported the Rotary Wine Festival was scheduled for November 8, 2025 to be held at the Red Berry Barn in Sherwood.

Councilor Giles reported on the planning commission and a recent training held for new commissioners. He thanked all those that attended and encouraged people who have an interest in government to start with the commission. He reported on the Old Town Overlay event with 40-50 people from Sherwood in attendance and said it was well attended with great engagement. He stated he attended a meeting regarding a universal health plan for Oregon and said more information can be found on the website of the Universal Health Plan Governance Board. He congratulated Sherwood high school men's and women's basketball teams for making it to the first round of playoffs.

Council President Young commented regarding the naming of Meara Boughey main hall at the Sherwood Arts Center and said Mera was a beacon of light, always joyful and in a good mood, and a good friend. She stated Meara had recently graduated from Chapman University and moved to New York to start her life in music and theatre and within months was diagnosed with leukemia. She reported on the Sherwood Police Foundation Gala event scheduled on May 2nd and said tickets were available on the foundations website and said this is their main fundraiser to support the Sherwood Police department. She reported on the CEP and said grant applications were currently being accepted and the application period closed on April 15th and more information can be found on the city's website. She reported on the Community Development Block Grant (CDBG) program policy advisory board meeting and recapped the recent work of the board and possible limitation of program due to federal grant funding. She reported she attended a recent Police Advisory Board meeting and received a snapshot of the presentation received in today's work session.

Mayor Rosener reported he recently met with Jason Snider a new Washington County Commissioner and discussed the city and said Jason would be attending a future council work session and there will be an opportunity for further discussion. He reported on his lobbying work in Salem on behalf of the city, League of Oregon City's (LOC), and the local Mayor's Consortium specifically to preempt local control and planning for housing and infrastructure. He reported that he and a few other councilors would be leaving for Washington DC to attend the National League of City's Conference and will be accompanied by five Sherwood high school students attending programs for youth in government. He stated this was also an opportunity for the city to met with federal officials and lobby for city needs. He stated that Metro and Multnomah County were

having funding problems around affordable housing services and said he sits on the Presidents Metro Council Work Group and reported on the makeup of the group and the work they are doing.

Councilor Young added that Mayor Rosener was recently interviewed on KOIN news and did a great job speaking on Sherwood West and the pedestrian bridge project, and said the interview was available on YouTube.

9. ADJOURN

Mayor Rosener adjourned the meeting at 7:25 pm.

Attest:



Sylvia Murphy, MMC, City Recorder



Tim Rosener, Mayor