



City of Sherwood
Application for Street Tree Removal Permit
(Type I Land Use Review)

File No. _____

Fee _____

Receipt # _____

Date Received _____

Date sign placed on site _____

Office use only

www.sherwoodoregon.gov

FEE: \$35.00 for 1st Tree and \$15 for each additional

(Each application submittal shall be subject to a 5% Local Technology Fee)

Approval may be granted to remove a street tree provided that the owner and applicant comply with other provisions of this Code. Street tree removal permits shall be subject to the requirements of Section 16.142.060.B. Street trees that are removed must be replaced by the owner/ applicant unless the City of Sherwood has authorized a replacement tree per section 16.142.060.D.

Trees under 5" DBH do not require a permit; however replacement is required per section 16.142.060.B of the Sherwood Zoning and Community Development Code.

OWNER/APPLICANT INFORMATION

Applicant: _____ Phone: _____

Address: _____

Owner if different from applicant: _____ Phone: _____

Address if different from applicant: _____

Contact email address: _____

TREE(S) LOCATION

Street Location: _____

Tax Lot and Map No: _____

The applicant is asked to mark the tree for easy identification by the public and staff

How is the tree(s) marked on the site (ribbon, etc.)? _____

How many tree(s) are proposed to be removed? _____

☐ The street tree is in the planter strip

☐ The street tree is in the front yard

Do you live in Woodhaven PUD or within a subdivision with a Homeowners Association? ☐ YES ☐ NO

If you live in Woodhaven or have an HOA it is strongly suggested that you check with the HOA on what type of tree to replant.

SIZE OF TREE

All trees over 5" DBH (Diameter at Breast Height) require a 10 calendar-day street tree removal sign posting. All trees over 10" DBH (Diameter at Breast Height) require an arborist report describing the condition of the and why the tree must be removed.

☐ 5-10" DBH

☐ Over 10" DBH Arborist Report is attached

If you have questions on how to measure DBH, please see City handout "How to Measure a Tree's Diameter" online at (FILL IN). If you are unable to measure DBH contact the City at 503-925-2308.

TREE DESCRIPTION

All trees proposed for removal shall be posted by a sign provided by the City, adjacent to the tree for 10 calendar days.

☐ The applicant will post a sign provided by the city on the date of this application, and the city will pick-up sign after 10 calendar days from application date.

OR

☐ The applicant would like the city to post sign – the city posts signs only on Monday and Friday.

REASON FOR TREE REMOVAL

Street trees that are removed must be replaced within 6 months unless it is exempt per section 16.142.060.D of the development code.

Type of Tree: _____ Type of Tree to be replaced with: _____

The estimated replacement date is: _____

Reason tree is being removed

- ☐ Dying, becoming severely diseased, or infested or diseased so as to threaten health of other trees.
- ☐ Obstructing public ways or sight distance so as to cause a safety hazard.
- ☐ Interfering with or damaging public or private utilities
- ☐ Defined as a nuisance per City nuisance abatement ordinances

Tree Replacement Exemption

A street tree that was planted in compliance with the Code in effect on the date planted and no longer required by spacing standards of section §16142.A.4 may be removed without replacement provided:

1. Exemption is granted at the time of street tree removal permit or authorized homeowner's association removal per Section §16.142.060.C.
2. The property owner provides a letter from a certified arborist stating that the tree must be removed due to a reason identified in the tree removal criteria listed in Section §16.142.060.B.1, and
3. The letter from a certified arborist describes why the tree cannot be replaced without causing continued or additional damage to public or private utilities that could not be prevented through reasonable maintenance.

SITE PLAN

Please submit a diagram showing where the tree(s) will be planted if not planted in the same location.

Authorizing Signatures (attach additional signature pages if necessary; all owners must sign):

I further acknowledge that;

- I have read the code criteria
- I must receive written approval from the planning department prior to removing the street tree(s) in question
- I will submit a report from a certified arborist at my expense if it is required,
- I will place a ribbon or other identifier on the street tree(s) in question for the planning department to identify the tree and to place a sign next to the tree for a ten day period,
- I will replace the street tree(s) within six (6) months of the date of removal at my expense.

Applicant's Signature

Date

Owner's Signature

Date

For Staff Use Only

Street Tree is approved for removal: Yes ☐ No ☐

Street Tree is exempt from replacement: Yes ☐ No ☐

Staff Signature _____ **Date:** _____

Staff Notes:

***** See Recommended Street Tree Handout*****

*****See How to Measure a Street Tree Handout*****