

Meeting Minutes



Traffic Safety Board

Date & Time:	Thursday – August 28, 2025 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
Attendees	
T.S.B. Members:	Council Liaison:
Jason Wuertz-Chair	Councilor Dan Standke <i>(absent)</i>
Tiffany Yandt-Vice Chair <i>(absent)</i>	City Staff:
Tony Bevel	Corey Jentzsch-Police Captain
Dorian Libal	Rich Sattler-Interim Public Works Director <i>(absent)</i>
Lisa Patterson <i>(absent)</i>	Jason Waters-City Engineer
Richard Amicci (PAB Liaison)	Chris Pierce-Traffic Officer
Lawrence O'Keefe (PAB Liaison)	Joy Chang-Senior Planner
	Angie Hass-Executive Assistant

This meeting was live-streamed (and recorded) through the City of Sherwood's YouTube channel.

The video is available for viewing: [TSB 8.28.2025 Meeting](#)

Overview

- Request# 2025-017: Parking restrictions on Smith Avenue discussed. Motion to table for further research on enforcement.
- Request# 2025-018: Speed concerns on SW Willamette / SW Lincoln Street highlighted; data shows vehicles traveling 45-48 mph in a 25 mph zone, indicating a need for enhanced monitoring and potential speed feedback signs. Mr. Waters will set the speed trailer up between SW Willamette and SW Division to collect more data.
- Ongoing speed monitoring in designated areas shows average speeds of 21 mph; radar trailer utilized for data collection to address speed-related complaints.
- Data collection for Woodhaven-Pinehurst intersection underway, with potential all-way stop installation anticipated based on increased pedestrian activity and preliminary analysis outcomes expected by next meeting.
- Timbrel signal project delayed until October due to redesign requirements; tree removal kept to three trees instead of 18-20, demonstrating efficient project management.
- E-bike safety concerns raised regarding usage on pedestrian bridge; policy development needed as e-bikes classified under sidewalk restrictions, with enforcement issues noted for minors.

- Comprehensive school zone assessment presented by Ms. Chang; recommendations include high-cost RRFB systems with planning estimates of \$50,000-\$100,000 compared to \$400,000-\$600,000 for hybrid beacons.
- Coordination with Washington County needed for pedestrian enhancements at Ridges school-site to include updating infrastructure alongside Edy Road widening project.
- Vegetation management issues identified affecting sight distance at critical intersections; Public Works designated as the channel for addressing trimming requests.

Approval of Minutes

Mr. Amicci made a motion to approve the July meeting minutes as written. The motion was seconded by Mr. O'Keefe and all present board members voted in favor.

Citizen Comments

N/A

Business (Chair)

A. New Traffic Safety Requests

- **Request 2025-017** Request to restrict parking on SW Smith Avenue discussed as recurring issue affecting turning visibility. *Discussion begins at the 1:17 minute mark of the YouTube video.*

Fire code concerns identified - street width approximately 28 feet, half foot short of required fire access code.

Previous discussion acknowledged from a year or two ago with no clear resolution reached.

Legal parking distances clarified - 20 feet from crosswalk, 50 feet from stop sign per state regulations.

Traffic calming effect noted where parked cars on both sides naturally slow traffic on residential streets.

Mr. Waters to compile a city endorsed FAQ list to help with addressing narrow city streets with similar concerns.

Motion to table for one month to research 50-foot enforcement and develop citywide policy response.

- **Request 2025-018** Speed concerns on Willamette-Lincoln intersection to Division Street on steep hill section discussed. *Discussion begins at the 22:40 minute mark of the YouTube video.*

Enforcement data shows multiple stops for vehicles doing 45-48 mph in 25 mph zone downhill.

Data collection plan was established to set up radar devices after completing Pinehurst and Woodhaven analysis. This request to be tabled until more data has been collected.

B. Pending Traffic Safety Requests

Request 2025-003 Request for street improvements at Main-Division intersection kept on list for future review, pending illumination level analysis by City Engineer. *Discussion begins at the 32:20 minute mark of the YouTube video.*

Request 2025-009 Speeding concerns at SW Washington to SW Meinecke by Sherwood Middle School. Concerns about ped safety. Focused patrol assigned to assess concerns. Will be tabled for further discussion after data has been collected. *Discussion begins at the 33:50 minute mark of the YouTube video.*

Request 2025-010 Speeding concerns at SW 1st and SW Park intersection completed with stop sign installation - motion to close unanimously approved by board members. *Discussion begins at the 36:56 minute mark of the YouTube video.*

Request 2025-013 Request for speed limit signs and enforcement or addition of stop sign at Roellich and Eldred. A radar trailer was deployed showing average speeds of 21 mph. With school just starting back up, more time is needed to further assess concerns. Will remain pending until more data has been collected. *Discussion begins at the 37:33 minute mark of the YouTube video.*

Mr. Waters will compile an additional list of FAQ's for common speed-related complaints lacking data support.

Request 2025-014 Request for additional stop signs at Woodhaven-Pinehurst intersection. This request is still under the data collection phase. All-way stop installation anticipated based on increased pedestrian traffic and preliminary analysis. *Discussion begins at the 40:28 minute mark of the YouTube video.*

Councilor News

N/A - Councilor Standke was absent.

Board Member Announcements

Begins at the 42:16 minute mark of the YouTube video.

- Timbrel signal project delayed to October in-service weekend, due to signal pole foundation redesign in soft soil conditions.
- Tree removal minimized from original 18-20 trees down to 3 trees with limb trimming approach.
- Signal equipment arrival scheduled for November around Thanksgiving, 16-week lead time confirmed.
- APW fall conference presentation planned on lessons learned from fast-track project implementation.

- E-bike usage on pedestrian bridge identified as safety concern with speeds up to 25 mph on narrow walkway.
- Legal classification clarified - e-bikes restricted from sidewalks, bridge technically classified as sidewalk connection.
- City council coordination needed for policy development on e-bikes citywide and trail systems.
- Enforcement challenges noted for riders under 18 and speed monitoring difficulties.
- Sight distance obstructions reported at Sunset/Timbrel intersection and Handley/Elwert intersection affecting turning visibility.
- Public Works coordination established as proper channel for vegetation trimming requests in right-of-way.
- Code compliance process clarified for private property vegetation affecting sight obstructions.

Staff Comments

A. Sherwood School Zone Crossing Assessment Presentation, Joy Chang (See Exhibit “A”.)

Presentation begins at the 58 minute mark of the YouTube video.

Ms. Chang will e-mail all board members the final draft reports for the three different elementary schools discussed during the presentation. She asked that they review the documents and send comments to her no later than September 10th. She will share the comments with City staff, Kittelson and the City Council.

Adjourn

The meeting was adjourned at 7:35 pm.

The next meeting is scheduled for October 23, 2025 at 6 p.m.

☐ **Minutes Approved:** _____
Initials

Date: _____