



MEETING AGENDA

LIBRARY ADVISORY BOARD
Wednesday, July 16, 6:30 p.m., 2025

22560 SW Pine Street, Sherwood City
Hall / Library, Exec Board Room
(Conference Room A) and Zoom

1. **CALL TO ORDER**—6:30 p.m.
2. **ROLL CALL** (Garland)
Board members / City Council Liaison / Staff
Welcome new members
3. **ADJUSTMENTS TO AGENDA** (Garland)
4. **APPROVAL OF MINUTES** (Garland)
[May 14, 2025, minutes](#)
5. **CITIZEN COMMENTS** (Doman Calkins)
6. **OLD BUSINESS**—6:35 p.m. (Doman Calkins)
 - A. Working with other library boards—paused
 - B. Levy updates—levy education timeline
 - C. Funding and Governance updates—governance agreements being discussed regarding funding, escalation rates, and when the formula and service boundaries should be updated next.
 - D. Budget updates—rollout of new open hours, collection budget adjustments
 - E. Foundation updates (Diers)
7. **NEW BUSINESS**—7:15 p.m. (Doman Calkins)
 - A. Electing a Chair & Vice Chair.
 - B. Preliminary annual statistics for FY24-25.
 - C. Strategic Plan progress review for FY24-25 and adjustments for FY25-26.
8. **COUNCIL LIAISON REPORT**—7:50 p.m. (Councilor Standke)
9. **NEXT MEETINGS:** We do not meet in August. Next meeting is September 17, 6:30-8:00 p.m. Our 2025 meetings continue as 3rd Wednesday of the month, 6:30-8:00 p.m. December is TBD.
10. **ADJOURN**—8:00 p.m.

This agenda and packet are online at www.sherwoodoregon.gov/libraryboard

How to Provide Citizen Comments:

Citizen comments may be provided in person, in writing, or by telephone. In-person comments may be made during the dedicated time on the agenda. Written comments may be submitted at least 24 hours in advance of the scheduled meeting start time by email to Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov and clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email domancalkinsa@sherwoodoregon.gov or call 503-625-4272 at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

ADA Accommodations:

To request ADA accommodations for this public meeting, please contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.

Interpretation Services:

Free language interpretation is available through Washington County Cooperative Library Services in twenty different languages. To inquire, contact Adrienne Doman Calkins, Library Manager, at domancalkinsa@sherwoodoregon.gov or call 503-625-4272, preferably at least 48 hours in advance of the scheduled meeting time.