

**SHERWOOD URBAN RENEWAL AGENCY BOARD OF DIRECTORS
MEETING MINUTES
Tuesday, June 2, 2015
22560 SW Pine Street, Sherwood, Oregon 97140**

REGULAR SESSION

1. **CALL TO ORDER:** Chair Krisanna Clark called the meeting to order at 8:45 pm.
2. **BOARD PRESENT:** Chair Clark, Sally Robinson, Jennifer Kuiper, Jennifer Harris, Dan King and Beth Cooke. Linda Henderson was absent.
3. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Joe Gall, Assistant City Manager Tom Pessemier, Police Chief Jeff Groth, and Agency Recorder Sylvia Murphy. City Attorney Paul Elsner.

Chair Clark addressed the consent agenda and asked for a motion.

4. CONSENT AGENDA:

A. Approval of April 21, 2015 URA Board Meeting Minutes

MOTION: FROM JENNIFER KUIPER TO APPROVE THE CONSENT AGENDA, SECONDED BY JENNIFER HARRIS. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. (LINDA HENDERSON WAS ABSENT).

Chair Clark addressed the next agenda item.

5. NEW BUSINESS:

A. URA Resolution 2015-002 Approving a Façade Grant for Sherwood Midday Lodge #164, 22536 SW Washington Street

Assistant City Manager Tom Pessemier explained the location of the Midday Lodge. He said the building has had two previous façade grants, one for approximately \$1000 and the other for about \$9000 to do façade improvements on the front of the building. He said the last application was received about three years ago. He said currently they are looking to improve the alley to change out some of the windows and redo veneer that is on the bricks and do some painting. Tom stated staff reviewed the request and it meets the required program criteria. He said the planning department also reviewed the application and staff noted depending on how the applicant does things, especially the windows, the applicant might have to go back for a landmark alteration application. He said if the URA Board approves this, he added information that it was contingent on the applicant receiving approval from the planning department and the landmark alteration process, if needed.

Tom stated when we adopted the façade grant legislation in 2014, the URA Board allocated \$100,000 to the program and \$30,000 went to the Smockville Montessori School, which leaves about \$70,000 in the program, and if this application is approved and the applicant uses the entire \$15,000, we will have

about \$55,000 left in the program. He said this would be enough for another 3.5 facades to be approved.

Chair Clark thanked staff, said she is a huge proponent of the façade grants, and said it's a great opportunity to revitalize our downtown area with little investment, as it's a joint investment with property owners. She said she is in favor of approving the façade grant.

Tom stated the applicant was present if the Board had questions. The applicant came forward and stated he did not have any comments. The Board did not have any questions of the applicant.

Chair Clark asked for Board questions or comments.

Ms. Harris stated she would like to see a before and after photo. General discussion occurred.

Chair Clark asked for a motion.

MOTION: FROM SALLY ROBINSON TO ADOPT URA RESOLUTION 2015-002, SECONDED BY CHAIR CLARK, MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. (LINDA HENDERSON WAS ABSENT).

6. STAFF REPORT:

Tom stated he did not have a staff report and said we are continuing to see good activity in Old Town, and said Blue Plume Studio has moved in.

Ms. Robinson asked about the status of the tenants for the Sherwood Center for the Arts. Tom replied we have met as a committee and have three applications so far, with possibly a fourth one coming in. He said the committee reviewed the applications and met with them, and the committee will be getting back together to either conduct interviews or see if we have additional questions, or have enough information to make a decision. He said we heard from the committee to try and make a second effort to target restaurants that would benefit the Center and Old Town. He said we have been working on pursuing leads.

Tom stated the URA applied for a RARE participant and we heard today that we did not receive a person. He said they had a lot more applicants than students and there was more need in other communities.

Ms. Harris stated she heard 503 Uncorked was moving to the location of the vacant Bank of Oswego Sherwood branch. Tom said he knew they were looking at trying to expand but does not know where they are in that process or what's happening.

7. ADJOURN:

Chair Clark adjourned at 8:55 pm and convened to a URA Board Executive Session.

EXECUTIVE SESSION

1. CALL TO ORDER: Chair Clark called the Executive Session to order at 8:58 pm.

2. **BOARD PRESENT:** Chair Clark, Sally Robinson, Jennifer Kuiper, Jennifer Harris, Dan King and Beth Cooke. Linda Henderson was absent.
3. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Joe Gall, Assistant City Manager Tom Pessemier, and Agency Recorder Sylvia Murphy. City Attorney Paul Elsner.
4. **TOPIC:**
 - A. Real Property Transactions and Exempt Public Records, Pursuant to ORS 192.660 (2)(e) and (f).

5. **ADJOURN:**

Chair Clark adjourned at 9:36 pm.

Submitted by:



Sylvia Murphy, MMC, Agency Recorder



Krisanna Clark, Chair