



Home of the Tualatin River National Wildlife Refuge

City of Sherwood
SURPAC Meeting
(Sherwood Urban Renewal Plan Advisory Committee)
Civic Building – Community Room
22560 SW Pine Street. Sherwood, OR 97140
Date: March 14, 2013 – 6:30pm

A G E N D A

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| 1. Call Meeting to Order | Chair Harbick |
| 2. Approval of Minutes
(1/10/2013) | Chair Harbick |
| 3. Urban Renewal Board Update | Board Liaison xxxxx |
| 4. Community Comments | Chair Harbick |
| 5. Projects Updates | Tom Pessemier/Bob Galati |
| a. Downtown Streetscapes | |
| b. Community Center | |
| 6. URA Financial Reports | Tom Pessemier/Craig Gibons |
| 7. Asset Information | Tom Pessemier |
| 8. Distribute Economic Development Strategy | Tom Pessemier |
| 9. Expiring positions March 31 (Tim and Bob) | Tom Pessemier |
| 10. Next Meeting Date | Chair Harbick |
| Adjourn | |

Next meeting:
SURPAC is scheduled to meet, April 11, 2013 at 6:30pm in the Sherwood Civic Building - Community Room.



SURPAC MEETING MINUTES

MEETING TITLE	<u>SURPAC Meeting Notes</u>
DATE & TIME	<u>November 14, 2012 6:30PM</u>
LOCATION	<u>Sherwood Civic Building – Community Room</u>
FACILITATOR	<u>Charles Harbick – SURPAC Chairman</u>
NOTES TAKEN BY	<u>Tom Pessemier</u>

ATTENDEES

Name of Board Members

Charles Harbick - Chair
Scott Johnson - Vice Chair
Tim Heine
Bob Silverforb
Amanda Bates (absent)
Dennis Durrell
Todd McCabe

City Staff

Tom Pessemier
Bob Galati
Craig Gibons

Council Liaison

Matt Langer

MEETING NOTES

Approved: _____

- **Call Meeting to Order** The meeting was called to order at 6:30 pm by Chair Harbick
- **Approval of Minutes** –Bob Silverforb made a motion to approve the minutes which was seconded by Scott Johnson and approved unanimously with Dennis Durrell abstaining.
- **Urban Renewal Update** – Matt Langer gave a brief update.
- **Community Comments** – Brad Brucker gave a presentation on a concept plan for the 3rd and Pine Street property owned by the Sherwood URA. His thoughts were to purchase a portion of the property for an expansion of the Woodhaven Church and use the remainder of the property for parking and a pavilion gateway into Old Town. The URA Board stated they would consider this as they looked at assets owned by the URA.
- **Projects Update:**
 - a. **Downtown Streetscapes:** Bob Galati gave a quick update on plans and schedule. Project is expected to begin in January 2013 and additional business meetings are planned.
 - b. **Community Center:** This project is on hold as budget issues are reviewed. More information will be presented at next SURPAC meeting.

- **URA Financial Reports:** Financial Reports were not distributed since there were no major changes.
- **Old Town Parking Study results:** Tom Pessemier discussed the role of Economic Development as a part of SURPAC's responsibilities. He asked if SURPAC was interested in looking at the Economic Development Strategy to see if it was a good starting point. SURPAC stated they would like to see the report and go over it in detail at a future meeting.
- **Façade Grant Application 22536 SW Washington Street:** An application for Midday Masons building was presented by Annette de Paz owner of Escape to Yoga. Annette detailed the improvements contained in the application. Scott Johnson submitted a motion to recommend approval to the URA Board. Bob Silverforb seconded. The motion was passed unanimously
- **Façade Grant Application 22578 SW Washington Street:** Tim Heine stepped down for this portion of the meeting. An application for the Bank of Oswego was presented and the Committee considered how much to approve for this project since it did not need \$15,000 for both frontages. They agreed to recommend approval of the grant request up to \$20,000 and stated they would limit future applications to what was needed. The committee agreed to make the recommendation contingent on Bank of Oswego providing documentation that the building owner agreed to the project. Scott Johnson submitted a motion to recommend approval to the URA Board. Dennis Durrell seconded. The motion was passed unanimously.
- **Next Meeting:** It was discussed that the next meeting would be about assets information and disposition.
- **Adjourn –** The meeting was adjourned around 8:30 p.m.