



POLICE ADVISORY BOARD MEETING PACKET

FOR

**Thursday, November 17, 2016
7 p.m.**

**Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140**



AGENDA



Police Advisory Board	
Date & Time:	Thursday - November 17, 2016 7:00pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Laurie Zwingli-Chair	Linda Henderson
Bob Silverforb-Vice Chair	City Staff:
Diane Foster	Jeff Groth-Police Chief
Camryn Fox	Angie Hass-Executive Assistant
Taylor Funrue	Tome Pessemier-Assistant City Manager
Sean Garland	
Rich Miller	
Amy Miller-Juvé	
Chris West	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
 - a. Congratulations to Sean Garland
 - b. Reminder-Annual Boards & Commissions Dinner 12/06/2016 at 6:00pm
 - c. Citizen University Recap-Sean Garland
5. Business (Chair)
 - a. Questions for the Chief
 - b. Follow-up presentation on police staffing proposals-Tom Pessemier
6. Councilor News
7. Staff Report(s)
 - a. Staffing/Hiring Update
8. Citizen Comment
9. Adjourn (Chair)



Meeting Minutes

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Police Advisory Board	
Date & Time:	October 20, 2016 7:00 pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

P.A.B. Members:	Council Liaison:
Laurie Zwingli - Chair	Linda Henderson
Bob Silverforb - Vice Chair	City Staff:
Diane Foster	Jeff Groth-Police Chief
Camryn Fox	
Taylor Funrue	
Sean Garland	
Rich Miller	
Amy Miller-Juvé	
Chris West	

1. Call to Order (Chair)

Chair Zwingli called the meeting to order at 7:00 p.m.

2. Roll Call (Chair / Staff)

Board Members Present: Chair Zwingli, Vice Chair Silverforb, Diane Foster, Camryn Fox, Taylor Funrue, Rich Miller, Amy Miller-Juvé and Chris West

Board Members Absent: Sean Garland

Staff & City Council Liaison Present: Captain Mark Daniel (sitting in for Chief Groth), Executive Assistant-Angie Hass & Councilor Linda Henderson

3. Approval of minutes (Chair)

a. September 15, 2016 Meeting Minutes

A motion was made by Amy Miller-Juvé to approve the September meeting minutes. The motion was seconded by Chris West and all Board Members voted in favor.

4. Board Member Announcements (Chair)

Chair Zwingli asked Board Members to read over the information provided regarding the Sherwood Police Officer's Association (SPOA). See Exhibit "A". The Board stated that they would like to discuss during the Work Session discussion.

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a. Welcome and introduction of new members (Chair)

Camryn Fox was welcomed by the Board Members. Camryn stated that she is a sophomore at Sherwood High School, plays soccer, has a sibling and a dog and is glad to be here. Rich asked what kind of dog and she stated a chocolate lab. Vice Chair Silverforb asked what classes she likes in school. She stated that she really likes school and especially enjoys science.

Taylor Funrue was welcomed by the Board Members. Taylor stated that she is a junior at Sherwood High School and is currently taking four college courses. She was really happy to be part of the Board. Chair Zwingli asked why she wanted to join the Board and Taylor replied that she wants to make a difference in the community. Rich asked if she has any pets. She shared that she has a new kitten. Vice Chair Silverforb asked them both about college plans.

Chair Zwingli stated that she was really happy they were both there. Hoping they can tap into the youth of the community.

Chair Zwingli mentioned that booklets were set out for them to review regarding public meetings.

b. Reminder-Annual Boards & Commissions Dinner, 12/6/2016 at 6 p.m.

Chair Zwingli asked the Board Members to RSVP to City Recorder, Sylvia Murphy, if they are able to attend. Amy will send Angie a link containing the Annual Report form to be completed by each Board Member. Angie will then forward on to all Board Members. Chair Zwingli will access and put a report together with all of the information gathered. She asked Vice Chair Silverforb if he would like to be the spokesperson again this year and he stated that he would.

Amy asked if the next agenda could include "questions for the Chief". She has been getting questions from community members regarding how Officers deescalate situations, etc.

5. Business (Chair)

a. Follow up discussion of the joint work session with City Council

Assistant City Manager, Tom Pessemier, was present and shared information regarding the recent Work Session on the proposals for overnight staffing with Washington County for the Police Department. He asked the Board Members what they would like him to talk about that would be beneficial. Chair Zwingli asked what the time frame was. Tom replied that it was ultimately up to Council. Will need more of a financial analysis done and will need more time to fill in some of the blanks. Chris stated that the biggest thing was narrowing down to looking at what was being considered from here on. The option with having two officers on was a concern for

DRAFT

him when looking at the staff time and money being spent on this. Tom stated that not a tremendous amount of time has been spent so far.

Tom stated that he will plan to do a presentation for the Board Members at November's meeting. Amy said that she is still a little unclear about the financial piece and if Tom could present more on that portion, that would be good. Vice Chair Silverforb stated that there was a lot of data and having better clarity would be helpful. Tom said that he could understand why the information wasn't fully grasped and that the reason he was there was to help with that. Vice Chair Silverforb stated that the answer to a lot of the questions at the Work Session, began with "well, it depends". Tom stated that they are just putting possibilities out there. There are more difficult decisions to be made down the road. Diane shared that she left the Work Session wishing that she knew more about how the Officers felt and stated that the Chief does a really good job of being neutral, but would really like to know how the Officers feel. Chair Zwingli shared that she had left feeling unclear as well. Tom stated that it is important the Board better understands. He plans to reorganize the presentation to help make it more clear. He will also remove the option that is no longer being considered. The Board Members all agreed that they would like a presentation. Chris shared his thoughts and stated that he appreciated the letter they received that evening from the Sherwood Police Officers Association.

Chair Zwingli asked what the Board thought about having Tom present next week. All agreed that they would like that. Tom stated that they could even plan an earlier meeting. It was decided that they will have Tom at the next meeting. Amy shared her concern about having enough time to get input from the community in time. Tom was thanked for being there.

Amy asked the group what they thought about getting out in the community sooner rather than later. Chair Zwingli asked what activities/events might be coming up. It was mentioned that the tree lighting ceremony is coming up. Amy stated there might be something at the Arts Center as well. Chris suggested holding a meeting themselves to get input from the community. This would be after seeing Tom's presentation. Chair Zwingli agreed that would be good, but was concerned about attendance. Diane mentioned that with the holidays coming up, it could affect the turnout.

Chair Zwingli asked Councilor Henderson if it would be permissible to set up a table at the Council Meetings, right outside the doors. Councilor Henderson stated that no one has done that before, to her knowledge, and added that they don't really have a lot of attendance at Council Meetings. Suggested that if there was an event at the library, that might work. She shared a few details on how the survey went that they conducted regarding the chicken ordinance. She said that this is not a policy decision and this suggestion didn't come from the community. At the dessert that was held for input by Matrix, this was not discussed. Stated that the City doesn't have

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\$300,000 to put towards this and doesn't even know why this is being considered. Vice Chair Silverforb stated that if they do this, they better have all the facts, so when community members ask questions, they have the answers. Amy asked what is the Board's role then? Chair Zwingli stated that at the Voters Forum, Mayor Clark stated that there would be additional sessions and the Police Advisory Board would be included. She said that they need to know what the Council needs and / or wants from them. Amy feels that it is the Board's responsibility to do this whether or not the Council asks for it. Chris agreed and shared how folks he's talked to feel about this. He shared that their jaws drop when he explains what the Council is considering. He believes the Board needs to get input from community members. Councilor Henderson stated this is similar to the input they provided for marijuana. Reminded folks that this was only one suggestion that was made by the staffing study.

Amy accessed the City website read aloud the purpose and goals for the Police Advisory Board:

- Assisting the police department to establish priorities for the delivery of police services, including types and levels of service and quality.
- Assist the police department with strategic planning and goals.
- Recommend strategies for the future.
- Develop a Public Policy on policing in Sherwood.
- Advise the police department and/or City Council on other topics relative to public safety.

All agreed that it is clear that they need to provide input. Chris stated that they should proceed with outreach. Councilor Henderson said that Council only meets two more times before year end, once in November, once in December. Amy asked Councilor Henderson if she could ask the Council what the time line is. Diane asked that after the election and if there are new bodies, could that affect where this might be going? She replied that is difficult to say for sure and shared her thoughts. She added that there is nothing preventing the Board Members from talking to the officers to ask them what they think. She, however, is not able to do that. Suggested that they could also speak with other Departments, the current School Resource Officer, Detective, etc. Stated that this study was done by someone who was here for a short time, did some interviews, wrote a document. Chair Zwingli asked Captain Daniel if they would be allowed to speak with Officers about their thoughts. Stated that as far as he knows they would be able to speak with Officers, just as when doing a Ride Along. When Matrix did their study, everyone was allowed to answer questions.

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Vice Chair Silverforb talked about how things might look if the current Mayor did not get re-elected and asked Tom his thoughts. Tom stated that he couldn't predict. If there wasn't a consensus of the Council, it could potentially go a different direction. Councilor Henderson stated that even with a new Mayor, it would take a while for them to get up to speed. It was decided that the Board Members will conduct a survey and set up a table at the Arts Center. Amy asked for clarification on what they will be discussing. It was suggested that after Tom's presentation in November, they can better put together a list. Councilor Henderson reminded the group that private events are also held at the Arts Center. It was suggested to put a list together of events for the next 5 months. Councilor Henderson suggested going to other Board Meetings, Elk's meetings, Chamber meetings, Main Street meetings, etc.

6. Councilor News

Announced that the Dog Park is currently closed due to all the rain.

Public Works will be starting their leaf collection program at the end of the month. They are asking people not to put leaves right next to the curb.

Tip A Cop is being held this weekend, 11-3 and 4-8 at the Sherwood Red Robin.

The City has hired a new Finance Director, Katie Henry. She came down from Washington and is getting up and running.

Mr. Goodding was in attendance Councilor Henderson asked him to share a recent decision made by the Sherwood School Board and the Bowman Foundation. The High School football field will be named in honor of his son, Jason Goodding. The stadium will remain named in honor of Aaron Contreras. If a new high school is approved, they will name the stadium, Memorial Stadium and will have a Memorial Wall. The Foundation is providing two scholarships in honor of his son. He shared that money was raised for his son's family. Some went to his wife and children. The Foundation has made their mission statement and stated that this is a 30 day process. If there are no conflicts, they will move forward with the recommendations. The two brass plaques that are currently there would be moved to the new high school, if built.

7. Staff Report(s)

Captain Daniel reported that he and the Chief just returned from the IACP conference in San Diego. Stated that it was interesting to hear from community leaders regarding the 21st Century Briefing Report and the six pillars, making connections, etc. They were able to gather information on other similar communities across the country. Brought home a lot of information.

Provided an update on the current hiring process. Stated that several months ago, testing was conducted and two individuals have finally, just been hired. Mychal Gresham was sworn in this week at the City Council meeting. Arturo Garcia is the second individual. He is familiar to this community and worked at the Albertsons US Bank for

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quite a few years. His first day will be next Monday and he will be sworn in on November 29th at City Council. The Department will be moving forward with the hiring of a third Officer. When Chief Groth returns from vacation, they will make the decision on how to proceed. Chair Zwingli asked if there were any female applicants. Angie stated that there were a handful. Chair Zwingli asked how long probation is. Captain Daniel replied that it is 18 months. Chris asked if that is the same, even if they have been an officer before. Captain Daniel stated that it is.

Chris asked if the Citizens University had started. He was told that the third meeting was that same evening at City Hall and that is where Sean currently is. Rich asked if Sean is elected to City Council, would he no longer be on the Police Advisory Board. It was stated that he would not. Councilor Henderson said that perhaps he would be selected as the Police Advisory Board Liaison.

8. Citizen Comment

No Citizen Comments.

9. Adjourn (Chair)

Chair Zwingli adjourned the meeting at 8:18 p.m.

Approval of Minutes:

Chair Zwingli

Date

Attest:

Angie Hass, Executive Assistant

Date

Exhibit "A"

10.18.16

The Sherwood Police Officer's Association's members are Police Officers who serve the City of Sherwood, and have done so for many years. They are very proud of the safety and security they provide to the community. The membership wishes to go on record today to address proposals being presented to the City that are currently being reviewed in work sessions.

The proposals being presented that are of the utmost concern to our membership is the consideration of contracting Police services with WCSO. These proposals would dramatically affect Police services in Sherwood. Sherwood is and has been rated one of the safest cities in the state of Oregon. Our membership wonders why these proposals are even being considered to contract Police services when we have a proven record of stellar service and a commitment to Sherwood. We ask citizens and the council, why not support the Sherwood Police Department in a plan for increased services, rather than contract them out? Sherwood Police Officers are known in the community and our service and commitment is unmatched. These proposals will also affect their work hours, days off, and assignments. The SPOA and their families ask you to support them, just as they have supported you.

With recent financial reports placing Sherwood among the top cities in Oregon regarding tax base, funds and credit, we ask that the city invest in the Police Officer's and your local Police department. The city has grown with and has been strengthened by the services provided by the dedicated professionals who make up the Sherwood Police Officer's Association.

The SPOA have worked very hard to serve the community, even while they have continued to operate at low staffing levels for many years. Despite this, they continue to provide the services the city has become accustomed to. Many Officers have logged hundreds and hundreds of hours of overtime as a result, and continue to do so. Without a doubt, our Officers have proven that they are committed to our community.

The SPOA ask you to support your local Police Department by approving additional Sherwood Police Officer positions and funding for staff necessary to continue to provide exceptional Police services. We ask the citizens of our community to please call, email, text and write your city government and request their support for YOUR Police Department.

Lastly, the SPOA would like to thank the Sherwood Police Foundation for their generous and continued support, and would also like to thank the citizens who provided comments tonight.

Sincerely,

The Sherwood Police Officer's Association