



**POLICE ADVISORY BOARD  
MEETING PACKET**

**FOR**

**Thursday, May 16, 2024  
7 p.m.**

**Sherwood Police Department  
Community Room  
20495 SW Borchers Drive**

***This meeting will be live streamed and recorded:***  
**<https://www.youtube.com/user/CityofSherwood>**



# MEETING AGENDA



<b>Police Advisory Board</b>	
<b>Date &amp; Time:</b>	Thursday – May 16, 2024 7:00 pm
<b>Location:</b>	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
<u>Attendees</u>	
<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Brian Dorsey - Chair	Council President Kim Young
Laurie Zwingli - Vice Chair	<b>City Staff:</b>
Richard Amicci (TSC Liaison)	Chief Ty Hanlon
Diane Foster	Angie Hass-Executive Assistant
Brandi Morton	
Lawrence O'Keefe	
Mike Schultz	
Amanda van Arcken	
Chris West	

**This meeting will be live streamed at:**

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of March Meeting Minutes (Chair)
4. \*Citizen Comments
5. Board Member Announcements (Chair)
  - A. Charter Review Committee Update, Chris West
6. Business
  - A. Term Expirations: July 1<sup>st</sup>
    1. Diane Foster, Mike Schultz & Richard Amicci
    2. Chair & Vice Chair
    3. TSC Liaison(s)
7. Traffic Safety Committee Update (TSC Liaison)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

**\*How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to [policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov) and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

**If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or [policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov) at least 48 hours in advance of the scheduled meeting time.**



# Meeting Minutes

## DRAFT



<b>Police Advisory Board</b>	
<b>Date &amp; Time:</b>	March 21, 2024 - 7:00 pm
<b>Location:</b>	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Brian Dorsey - Chair	Council President Kim Young
Laurie Zwingli - Vice Chair	<b>City Staff:</b>
Richard Amicci (TSC Liaison)	Ty Hanlon - Chief
Diane Foster	Angie Hass – Executive Assistant
Brandi Morton	
Lawrence O’Keefe	
Mike Schultz	
Chris West	
Amanda van Arcken	

***This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel:***

<https://www.youtube.com/watch?v=YbyEmzhOy7I>

**1. Call to Order**

Chair Dorsey called the meeting to order at 7:00 p.m.

**2. Roll Call**

**Board Members Present:** Chair Brian Dorsey, Vice Chair Laurie Zwingli, Richard Amicci, Diane Foster, Lawrence O’Keefe and Amanda van Arcken (via Zoom)

**Board Members Absent:** Brandi Morton, Mike Schultz and Chris West

**Staff Present:** Chief Hanlon (via Zoom), Council President Kim Young and Executive Assistant-Angie Hass

**3. Approval of Minutes- February 15, 2024 Meeting Minutes**

Mr. O’Keefe moved that the February meeting minutes be approved as presented and Vice Chair Zwingli seconded the motion. All present board members voted in favor of approval.

#### 4. Citizen Comments

N/A

#### 5. Board Member Announcements (Chair)

Mr. Amicci spoke about a situation at Middleton Elementary where a pipe had burst and caused a lot of damage during January's ice storm. Since that time, some of the students have been displaced, attending classes at different locations. Finally, after this upcoming spring break, the students will be able to return to their classrooms. He wanted to acknowledge how the school communicated and handled the situation. They took care of everything from transportation to providing school lunches, etc. He was pleased with how it was all taken care of.

Ms. Foster gave a shout out to SPD's social media posts, as it continues to go crazy. She has seen posts from people living outside of Sherwood and the state, saying that they want to visit Sherwood, solely based on the SPD's posts and comments. It is interesting to read the comments from all the people saying how cool our city is.

Mr. O'Keefe shared that he had recently ran into SPD's former Chief, Jeff Groth. Jeff asked him to say hello to everybody. They had a nice conversation. It seemed like he was doing well.

Ms. van Arcken also really likes the SPD's social media outreach on Facebook. It's exciting to see so much activity from out of the area. She has noticed an uptick in patrols, particularly in the mornings, and appreciates it.

Chair Dorsey echoed Ms. Foster's comments regarding the SPD's social media and added that the most recently posted video (Officer in Charge) from the night before, already had 66 shares and over 1,100+ views. He thought the video was hilarious. He feels that whenever we can shine a positive light on any of our city governments these days and what they're doing for the betterment of their community, it's definitely a good day.

He spoke about the DUII joint patrol effort that the SPD was part of on St. Patrick's Day. Those kinds of combined efforts with other departments, towards a common goal, is good. That's something that we definitely want to continue to do, while we have the man and woman power to do it.

Vice Chair Zwingli shared that the Police Foundation has been working with the PD in getting some drones. The Chief said that they had received the drones and are now going through the licensing process. He shared that training is required and it is pretty extensive, with 25 plus hours per person. After the training, they have to take a test. They're trying to diligently do that. They hope to have six operators qualified to use the drones. They will be part of the team that includes Tigard, Tualatin, Beaverton and Washington County. It will be very similar to how they operate the K-9 program. Vice Chair Zwingli asked when the first one will be certified. The Chief replied that one person is already through the process and they hope to have a couple more soon (6-8 weeks).

Chair Dorsey asked if another department had a need for one, but SPD staff wasn't available, would the SPD loan one out? The Chief stated that an SPD member would need to be present. Chair Dorsey asked how many licensed pilots he wants. The Chief replied that they want to get six fully licensed and talked about having to store all of the data on Axon and the cost.

**6. Business (Chair / Staff)**

N/A

**7. Traffic Safety Committee (TSC) Update**

Mr. Amicci reported that the February meeting had been cancelled, so he did not have an update to provide. As he will not be able to attend the meeting on 3/28, he wondered if another PAB member would like to attend in his place. He was aware of one new request that the TSC had received regarding putting "No Parking" signs on Woodhaven, by the YMCA.

He shared that he works in Beaverton and talked about an intersection that concerned him. As a result, he had put in a complaint to the City of Beaverton's Public Works Department. He received an immediate response back and was told that it was an ODOT issue and that they were already aware of the issue. He thought it was kind of cool to step in and participate in the process, having been involved in the City of Sherwood's Traffic Safety Committee. He now understands what it takes to make some movements and get some action.

Mr. O'Keefe stated that he would be willing to attend that month's TSC meeting in Mr. Amicci's place. Angie said that she would pass that along to Sabrina, who manages the TSC meetings.

**8. Councilor News**

Council President Young stated that the City Council recently had a Work Session to continue the conversation regarding food carts. They are making some suggested changes, which still need approval. The Work Session was to bring the Council members up to speed on what having food carts would entail. She explained what having food carts would look like in the city. If food carts do come into the city, they would be part of a pod and there would have to be at least five. There would have to be a physical structure to include an on-site bathroom. This wouldn't be something that the city would do. If someone wants to come in and develop a place, they would have to go through the process, approvals, etc.

The Pedestrian Bridge Groundbreaking Ceremony was on March 5<sup>th</sup>.

Ms. Foster asked what was going on by the Elks Lodge. She wondered if it had anything to do with it the pedestrian bridge. She was told it wasn't part of the pedestrian bridge and Chair Dorsey thought it might be more parking for the Lodge members.

Council President Young reported that the council had approved city staff to apply for a full UGB expansion request for the 1,200 acres. Some of the housing decisions that came out of the short session has thrown a wrench in their plans, so they had to address those things.

Mr. Amicci asked if there were any updates on plans for the Regal Cinemas building. Council President Young replied that there were no plans, as of yet.

Chair Dorsey asked about parking options for a potential food cart area. Council President Young said there would have to be designated parking and that they are still working on language for that and other things as well. Several of the present board members mentioned that they had been to the Beaverton food carts and all agreed that it was a good set up.

Chief asked Council President Young about the MSTP funds for Edy Road and wondered if they had received approval yet. She stated that the Washington County Coordinating Committee (the county's Mayors) had approved it and it is now in the county commissioner's hands. There is one more vote, but it looks promising. She explained that the 14 million is looking good to be approved. The Chief let the board members know that this money is for Edy Road improvements, spurred on by the fatalities a few years ago. He let Council President Young know that it was encouraging to hear where they're at and thanked her for the update.

## 9. Staff Report(s)

Chief Hanlon provided details for some upcoming events:

- Drug Take Back, April 27<sup>th</sup> from 10-2 at the SPD
- Coffee With the Force, May 4<sup>th</sup> at the Sherwood Dutch Bros
- Bowling With a Cop at Langer's Entertainment Center – *date not yet set*
- They are going to try to get a Fish With a Cop event on the schedule in the summer.
- Sherwood Police Foundation's annual fundraiser, Boots & Bling Gala, is scheduled for 4/26. Vice Chair Zwingli reported that there is only one seat and a couple sponsorships left for purchasing.

Chief Hanlon reported that St. Patrick's Day was pretty uneventful for the SPD and they were thankful for that.

The SPD Facebook page (as of this date) is now up to 42,000 + followers. It won't surprise him if they get to 100,000 in the next couple of years with what they're doing. They have also started a TikTok account. They have had a lot of inquiries about the Crimey Chronicles and the PIO is working hard to get that back up and going. It requires a lot of work. Chief spoke about new video/camera equipment they had received through a grant and the service requests, specifically related to the opioid use and the drug/fentanyl abuse, that will go out as a result. They will work hard to get some of that messaging and educational components out. With the new equipment, they're hoping to up their game and to bring some new cool videos to the community.

They are still working on the budget for this next budget year. They want to have a good game plan for what the PD is going to need in the next 3-5 years, in regard to their personnel needs. Council President Young stated that updating the staffing plan for the PD is one of the council's goals for this year, with the involvement of the PAB.

Chair Dorsey asked about the status of the recent policy updates. The Chief stated they will be going to the City Council on 4/2 for approval.

The Chief updated the board on Measure 110 and how possession will be a crime, once again. There are a lot of moving parts with it, but at the end of the day, it is better than it was. It will give law enforcement some tools to enforce, as well as opportunities to get treatment for people. It won't be the same as before, but it does give officers more options and went on to elaborate. It will go into effect in September. They are looking forward to the changes.

Chair Dorsey asked how the area designated for the homeless was going. The Chief said that he was not aware of anyone currently using the designated space. The area is located at Cipole and Galbreath. A porta-potty has been placed there.

Mr. Amicci talked about the upcoming Volunteer Appreciation Dinner coming up on 4/25 at the Arts Center.

**10. Adjourn (Chair)**

At 7:36 p.m., Vice Chair Zwingli made a motion to adjourn the meeting and Mr. Amicci seconded the motion. All board members voted in favor.

**The next meeting is scheduled for April 18<sup>th</sup> at 7 p.m.**

Approval of Minutes:

\_\_\_\_\_  
Chair Brian Dorsey

\_\_\_\_\_  
Date

Attest:

\_\_\_\_\_  
Angie Hass-Executive Assistant

\_\_\_\_\_  
Date