



TRAFFIC SAFETY COMMITTEE MEETING PACKET

FOR

**Thursday, January 25, 2024
6 p.m.**

**Sherwood Police Department
Community Room
20495 SW Borchers Drive**

This meeting will be live streamed at
<https://www.youtube.com/user/CityofSherwood>.



AGENDA



Traffic Safety Committee

Date & Time:	Thursday – January 25, 2023 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
Attendees	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Jason Waters-City Engineer
Dorian Libal	Joy Chang-Senior Planner
Lisa Patterson	Sabrina Sharp-Admin Assistant II
Richard Amicci (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of October Minutes (Chair)
4. Citizen Comments (Chair)

How to Provide Citizen Comments: Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record

5. Business (Chair)
 - a. New Traffic Safety Requests- N/A
 - b. Pending Traffic Safety Requests
 - Request #2022-005: Request to lower speed limit, add more lighting, sidewalks, bike lanes & crosswalks on Edy Rd. (**connected to request #2022-005.1, 2022-005.2, 2022-005.3, & 2022-005.4**)
 - Update by City Engineer
 - Request #2022-006: Request to lower speed limit, install speed bumps on NB & SB Elwert Rd, or install stop signs with flashing lights.
 - Update by City Engineer
 - Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting "no parking" signs in area.
 - City Engineer suggested barricade installation, will provide updates.
 - Request #2023-001 & #2023-001.1: Concern regarding Sherwood High School parking lot traffic & Haide Rd. residents request additional traffic measures.
 - School district to announce additional drop off area to parents, PD will connect with school and find out when message will be posted to public. Motion was

made to get joint messaging on solutions to the public and to continue to work with the county to improve Elwert Rd.

- Request #2023-005: Requesting improvements to Villa Rd (road repavement, speed limit signs, painted lines, etc.) **(connected to request #2023-005.1)**
 - City Engineer suggested shared use pathway or alley signage to reduce speed to 15 mph, updates provided.
- Request #2023-006: Request for speed bumps at 3-way stop at Division St & Park Row Ave
 - Awaiting City Manager/ City Council approval for stop sign installation per TSC request. Update by City Engineer
- Request #2023-007: Requesting no parking on one side of Smith Ave between Meinecke & Vintner
 - Item will remain on pending list as more analysis is needed from Engineering Department.

c. City Engineer update on pending City projects (GIS map)

- City Engineer will present to committee upon completion.

6. Committee Comments (Chair)

7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-001	Complaint received by the City of Sherwood in 2019 - forwarded to the TSC for review: Concern regarding pedestrians crossing at Handley & Roellich.	C	Received by City Staff-March 2019 / Forwarded to TSC 1/13/2022	Complaint was received by Mayor Mays and then reviewed by the City Engineer in March of 2019. 1/5/2022-New City Manager requested the TSC to review information gathered at the 1/27/2022 meeting. 1/27/2022-Captain Carlson to increase police presence on Handley to see if there is still an issue. Then go from there. 3/24/2022-Capt Carlson reported that no issues were observed by officers when conducting a focused patrol (1/13-3/15/2022, 4.6 hours total). Will send update to City Manager. TSC voted to close out request.
2022-002	Corners in Old Town at Attrells & Park. Cars park on corners, making it difficult to see pedestrians, especially children. Would like "no parking" stripes on each corner of side streets in Old Town.	C	12/15/2021	1/27/2022-The PD and City will help to educate drivers regarding parking in Old Town, in part, with social media posts. Police will help to educate with warnings. Will revisit after a month. 4/28/2022-Capt Carlson met with Public Works. Per state statute, you are not supposed to park within 20 feet of a crosswalk. It was determined that some of the parking spaces do not meet that statute. Public Works is working on a way to meet the requirements without eliminating too many parking spaces. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Public Works removed striping for some of the parking spaces. Removing parking spaces created buffer for busses when turning on the tight corners. 7/28/2022-Some parking spaces had been removed. Parking spaces laid with brick cannot be removed. Mr. Galati will work up some potential plans for the committee. 9/22/2022-A social media post will be sent out by the PD reminding drivers of parking laws by stop signs. This request was closed out with a recommendation to the City Manager to add striping, signage and physical barriers where parking is not allowed.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-003	No stop signs and poor visibility due to parked cars at SW Park and 1st Street in Old Town.	C	12/20/2021	1/27/2022-As this is similar to 002-this will be revisited after the feedback is received for 002. 4/28/2022-Public Works will be looking at this one at the same time they look into 2022-002. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Captain Carlson reported that there had been no crashes reported over the last 10 years at that intersection or in that area. Decision to close with recommendation for continued patrol.
2022-004.1 & .2	Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option.	C	2/21/2022	3/24/2022-TSC requests to review previous traffic studies for this location at next meeting. 4/28/2022-Several studies and analysis have been done for this area. Does not make sense to re-open. Decision to get education to drivers regarding stop bars and pedestrians to stop, look and listen before walking into street. Will look into getting copies of previous reports to TSC members for review. 5/23/2022-TIA e-mailed to all TSC members by Julia Hajduk. 6/23/2022-As all committee members hadn't yet had a chance to review the TIA report, this request will remain opened. 9/22/2022-City staff have been working on coming up with a solution and will soon present it to the City Manager. The committee will wait for Chair Wuertz to present his ideas, before closing this request out. 2/17/23-added to Feb agenda 2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. <i>3/23/23- Mr. Waters came up with some solutions by removing stop bar and restriping area to prevent confusion, will be on CIP list, out of TSC scope</i>

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TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-005 .1, .2, .3 & (.4-New for 4/28)	Edy Road - Requests to lower speed, add more lighting, sidewalks, bike lanes & crosswalks.	P	2/21 & 22/2022 & 3/24/2022	3/24/2022-City Engineer still waiting for results from traffic study. Will revisit at April meeting. 4/28/2022-Ms. Hajduk to submit MSTIP application for improvements to Edy. City Engineer still working on traffic study for this and 2022-006. Application submitted to the state to reduce speeds on Edy and Elwert from 40 to 35. TSC to write letter of support to submit with the MSTIP application. Ms. Hajduk will work with Chair Wuertz to draft a letter and present at the May meeting. 5/26/2022-City Engineer presented a Traffic Volume / Speed Count Analysis. Has submitted letter to county to lower speed to 35. County has approved and now needs the state's approval. Mobile speed sign with blue and red lights will be moved from Sunset to Edy Rd soon. Public outreach and speed enforcement will help with speeding. 6/23/2022-Mr. Galati forwarded the MSTIP letter. Data has been collected by the State. Recommendations have been forwarded to ODOT. 7/28/2022-No updates to report. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23- Speed limit change has been approved by state, awaiting installation 10/26/23-City Engineer to follow up with Washington County to find out when speed limit signs will be installed. Motion needed to close

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-006	SW Elwert & Haide-lower speed limit, speed bumps on north and southbound on Elwert - OR - stop signs with flashing lights.	P	3/4/2022	4/28/2022-See above. 5/26/2022-See above. 6/23/2022-See above. Committee will wait until decision has been made regarding speed reduction from the State, before closing this request. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23-Speed limit change has been approved by state, awaiting installation 10/26/23-City Engineer to follow up with Washington County to find out when speed limit signs will be installed .Motion needed to close

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-007	Request for flashing lights @ crosswalk located at Cedar Brook Way & Meinecke Pkwy.	C	3/17/2022	4/28/2022-A similar request had already been submitted to the City, prior to the formation of the TSC. At that time, trees were cut down to improve sightline and parking spaces were moved back from crosswalk. This is also similar to TSC request #'s 2020-13 & 2020-14. Will reach out to HOA for clarification on specifics. 5/26/2022-HOA not available to provide clarification. 6/23/2022-Angie will check back in with HOA. 7/28/2022-HOA Board Member provided in person clarification of concerns. TSC moved that since modifications had already been made with trees and parking spaces removed, suggestion to the HOA for education piece to residents, setting up crossing guard schedule w/in community and possibly use orange cones and flags during school hours.
2022-008 (new #: 2022-004.2)	Concerns for Intersection at Walmart & SW Langer Farms Pkwy -Possible solution could be traffic light. Suggested going back to DKS for review. Pedestrian Crossing is confusing for drivers. Looks like 4-way stop-suggest different signage / striping.	C	7/4/2022	7/28/2022: See 2022-004.2
2022-009 & 2021-008	Concerns for ped crossing at Woodhaven and Sunset . Suggestion to add crossing beacons and change double left hand turn lane to single turn lane.	C	7/18/2022	As this request is so similar to #2021-008, the two will share the same agenda item number in moving forward. 10/27/22- TSC closed out 2021-008-ped crossing signs have been installed, crossing beacon request is a capital project and is still pending 2022-009 will remain open and is currently pending installation of crossing beacons, <i>4/19/23-on CIP list as request is an extensive city project and is outside of the TSC scope</i>

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TRAFFIC SAFETY COMMITTEE - 2022
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<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-010	Parking concern on Saint Charles Way to pathway. Visibility issue in busy area. Propose "No Parking" signs.	P	9/7/2022	9/22/2022-The TSC recommended that a mid-block crosswalk, striping and signage be added on Saint Charles Way. Mr. Galati offered to type everything up and send the recommendation to City Manager, Keith Campbell, for review and approval. 4/27/23- Mr. Waters needs to compile more information and will give update at next meeting, keep pending 6/27/23-No updates, need additional info from PW and approval for signage 7/27/23-No updates, City Engineer will conduct additional research 8/24/23- Motion to look into near term options such as signage, barricades, road closure, and additional analysis for crossing sight distance, also discuss options w/ school district 10/26/23-City Engineer suggested barrciades for area, item will remain pending Motion needed to close
2022-011	Parking along Murdock Rd near Fair Oaks Drive-Intersection. Parked cars impair visibility when drivers exit Fair Oaks subdivision.	C	10/4/2022	10/27/2022- TSC closed out request, but awaiting compliance notice from Dan Miller stating homeowner trimmed trees blocking visibility along Murdock Rd 12/19/2022- Received notice from Dan Miller, homeowner trimmed trees/shrubbery and visibility issue has been resolved. Complainant has been contacted and request closed out.
2022-012	Driveway of 14175 SW Galbreath Drive-Request to make both sides of driveway "No Parking" zones as well as other side of street.	C	10/10/2022	10/27/2022- TSC closed out request, not necessary to add extra no parking zones as drivers have an alternate route out of the driveway and are able to turn out of the driveway without adding extra no parking zones

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2023
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001	Complaint received by the City of Sherwood in 2022 - forwarded to the TSC for review: Concern regarding SHS parking lot causing overflow onto Haide Rd & Elwert Rd	P	Received by City Staff- Dec 2022 / Forwarded to TSC	<p>Complaint was received by WACO staff and forwarded to City Staff on 12/15/22, added to TSC agenda for 1/26/23 mtg. 1/26/23-TSC discussed complaint and PD staff needs to complete additional analysis, will be tabled until Feb 2/23 mtg. 2/27/23-As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions</p> <p><i>Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district</i></p> <p><i>Motion from 4/27 mtg-leave request on pending list until school district responds with their input</i> 8/24/23-</p> <p>Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow. Speed limit/school zone signs will be installed as well to reduce speeding at location 10/26/23-No stopping/standing signs have been installed at Haide, Orchard Hill, and Fisk Terr. Response received from school district, school will not open Krueger Rd to public traffic, but will be opening an additional drop off area,</p> <p><i>Motion from 10/26/23-Recommended that the school district & PD have joint messaging announcing change, however, the committee wanted the item to remain pending on tracking sheet until changes have been implemented.</i></p>

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2023

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001.1	Concern regarding traffic flow issues at SHS- residents of Haide Rd neighborhood have safety concerns & request additional traffic measures	P	Received 2/23/23	Additional complaint received by City staff on 2/23/23, related to existing request 2023-001 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district Motion from 4/27 mtg-leave request on pending list until school district responds with their input 8/24/23-Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow.No stopping, standing, or parking signs to be installed on Haide Rd. by City staff 10/26/23-No stopping/standing signs have been installed at Haide, Orchard Hill, and Fisk Terr. Response received from school district, school will not open Krueger Rd to public traffic, but will be opening an additional drop off area. Motion from 10/26/23- Recommended school district & PD have joint messaging announcing change, however, the committee wanted the item to remain pending on tracking sheet until changes have been implemented.
2023-002	Complaint received in 2021-deemed not in TSC scope, but requester asked for additional items not addressed at SW Kathy St crosswalk area leading to Murdock Park	C	Received by City Staff- Jan 2023 / Forwarded to TSC	Complaint was received by City staff and forwarded to City Engineer-crosswalks installed, requester would like additional signage & flashing lights, added to TSC agenda for 2/23/23 mtg.2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/23/23- Item will be closed out on TSC side, but will be put on ADA transition plan regarding the ramp not in compliance with ADA standards Motion from 3/23 mtg-Close request on TSC, but add to ADA transition plan to fix ramp and keep on City's radar
2023-003	Requesting speed limit signs, temporary speed trailer, or temporary speed radar signs to be installed on SW Pine St between Division & Sunset	C	Received 2/28/2023	3/23/23-PD will conduct additional patrol regarding stop sign violations, speeding was unfounded, PW will install speed limit signs at location 6/27/23-speed trailer has been installed, awaiting PW to put up speed limit signs at location Motion from 3/23 mtg-Recommend staff to add speed limit signs, provide extra PD patrol, and get ped counts (keep as pending request) Motion from 4/27 mtg-Keep previous motion, but remove ped counts 7/27/23-City Engineer requesting for stop bars to be moved closer, 25 mph speed limit sign, additional warning sign to help with left hand turn to be installed by PW 8/24/23- Motion was made to close request as speed limit signs have been installed.

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2023

CITY OF SHERWOOD

Project #	Brief Description of Request	*Status	Date Rec'd	Notes
2023-004	Requesting residential parking district for Orchard Hill Ln & Fisk Terrace, additional patrol 1/2 hr before and after school	C	Received 3/10/2023	3/23/23-PD staff will bring concerns to the school district for action, propose a reduction in student parking fees so residential area is not utilized for parking, Motion from 3/23 mtg- TSC will close request with the recommendation that PD will continue to monitor area to enforce current "no parking" area , out of TSC's purview
2023-005	Requesting improvements to Villa Rd to make it look more like a road rather than a pathway	P	Received 6/12/2023	6/27/23-Item will be left as pending until signage indicating the division between the sidewalk and the road is installed, currently on a Parks Master Plan, item was tabled to future mtg 8/24/23-City Engineer stated it would be an aspirational CIP project, "shared use pathway" signs, striping, or changing road to alley to reduce speed to 15 mph were suggested 10/26/23-No updates to item, City Engineer stated that Villa Rd will have to be repaved and improved. Motion needed to close
2023-005.1	Requesting to move the park entrance to SW Wildlife Haven Ct	P	Received 7/25/2023	8/24/23-Connected to request #2023-005 since request is similar, City Engineer stated it would be an aspirational CIP project
2023-006	Requesting speed bumps at 3-way stop at Division St & Park Row Ave	P	Received 6/28/2023	7/27/23-City Engineer stated he would review previous records for previous stop signs, review sight distance, researching speed cushions similar to those on Pine St, speed bumps will not be installed, but an additional stop sign would be beneficial to area, need Council approval, TSC requesting for City staff to compile additional data regarding stop sign installation 8/24/23- Motion was made to have resident trim bushes/trees to code, recommend third stop sign provided there is not a past resolution where a third stop sign was removed at complaint location 9/15/23- Trees & bushes have been trimmed and is back in compliance per Dan Miller. 10/26/23-Third stop sign was suggested, City Engineer will need to get additional stop sign approved by upper management.
2023-007	Requesting additional parking on Smith Ave, or no parking on one side of Smith Ave between Meinecke and Vintner	P	Received 7/17/2023	7/27/23-Request tabled to next month's meeting 8/24-More information needed from City staff, item will remain pending as more discussion is needed (Re: no parking signs) 10/26/23-No parking signs will need to be approved by City Manager and City Council before any progress can be made on this request.
2023-008	Requesting paved pathway from Hwy 99 to Cedar Creek Trail, and additional signage routing cyclists from Hwy 99 onto Cedar Creek Trail pathway	C	Received 7/18/2023	7/27/23- Motion was made to install guide signs for bicyclists , Captain O'Loughlin will contact complainant on request
2023-009	Requesting crosswalk on Sunset & Woodhaven	C	Received 10/2/2023	Assigned a project number, but is a duplicate request (#2022-009), item has been added to CIP list and item will be automatically entered on GIS map for records purposes.

O=Open/C=Closed/P=Pending/N=New

Meeting Minutes (DRAFT)



Traffic Safety Committee

Date & Time:	Thursday – October 26, 2023 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
Attendees	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Jason Waters-City Engineer
Tony Bevel	Joy Chang- Senior Planner
Dorian Libal	Sabrina Sharp-Admin Assistant II
Lisa Patterson	
Richard Amicci (PAB Liaison)	

This meeting was live-streamed (and recorded) through the City of Sherwood's YouTube channel.

The video is available for viewing: <https://www.youtube.com/watch?v=lomxahf1L0k>

1. Call to Order

Chair Jason Wuertz called the meeting to order at 6:06 pm.

2. Roll Call

Committee Members Present: Chair Jason Wuertz, Vice Chair Tiffany Yandt, Dorian Libal, Richard Amicci, Lisa Patterson, and Tony Bevel

Committee Members Absent: None

City Staff Members Present: Captain Dan O'Loughlin, City Engineer Jason Waters, Senior Planner Joy Chang, and Administrative Assistant II Sabrina Sharp

3. Approval of Minutes

Mr. Libal moved to approve the August meeting minutes as written and Vice Chair Yandt seconded the motion. All committee members voted in favor.

4. Citizen Comments- N/A

5. Business

a. City Charter Committee Representative Selection

This discussion begins at the 1:40 minute mark of the YouTube video.

Mr. Amicci made a motion to recommend that Lisa Patterson be the TSC's representative on the City Charter Committee. Vice Chair Yandt seconded the motion and all committee members voted in favor.

b. Upcoming meeting cancellation discussion—November & December

This discussion begins at the 2:38 minute mark of the YouTube video.

The upcoming meetings in November and December were cancelled due to the November meeting falling on Thanksgiving, the December meeting falling too close to Christmas, as well as scheduling conflicts for the committee members. The committee agreed that if anything important arises, that Chair Wuertz be notified, and a decision will be made if a meeting will need to be called to discuss that issue.

c. New Traffic Safety Requests (See Exhibit "A")

This discussion begins at the 51:10-minute mark of the YouTube video.

*****This request was discussed during then end of the pending City project portion of the meeting*****

A new request was received regarding a crossing beacon at the Woodhaven & Sunset intersection and was founded, however, there is an existing request from 2022, (Request #2022-009) regarding the same issue. The previous request was placed on the CIP list and was determined to be outside of the TSC scope. Therefore, this new request was not assigned a number. Mr. Waters stated that there was a crosswalk study completed regarding this intersection, as well as the one on Sunset & Timbrel and will be presented to the City Council at a work session meeting in December. He added that the Sunset & Woodhaven intersection is a higher priority, but this meeting will discuss all the safety concerns raised by the public regarding both intersections.

Mr. Waters announced that city staff will present the findings of the crosswalk safety study done on the Sunset/Woodhaven and Sunset/Timbrel intersections at the City Council Work Session meeting on Tuesday, December 5, 2023. Mr. Amicci asked for clarification on what the study would entail, and Mr. Waters replied to his inquiry. Mr. Bevel asked if city staff would be able to send a reminder email to all committee members about the work session meeting on December 5th. Mr. Libal asked if there was a recommendation to improve the school zone beacons in that location in the crosswalk plan as well. Mr. Waters replied that it should be a part of the project as well. Chair Wuertz stated that he would like to attend the work session meeting as well to hear the results of the crosswalk study. Ms. Chang informed the committee that work sessions are open to the public and are held in Conference Room A, which is adjacent to the Community Room located in City Hall.

Chair Wuertz expressed that he liked the layout of the new request that came in and added that it was very informative and well researched. Mr. Waters stated that residents should be able to submit a duplicate request and all requests that come in should be assigned a number. This request will be assigned a number for records purposes (2023-009) and will be added to the GIS map of pending City projects.

Please refer to the Tracking Sheets (Exhibit “B”) for more information on the requests discussed at this meeting.

d. Pending Traffic Safety Requests

- **Request #2022-005: Request to lower speed limit, add more lighting, sidewalks, bike lanes & crosswalks on Edy Rd. (connected to request #2022-005.1, 2022-005.2, 2022-005.3, & 2022-005.4)**

This discussion begins at the 4:21-minute mark of the YouTube video.

Mr. Waters stated that the speed limit signs on Edy Rd. are scheduled to be installed by Washington County on Monday, October 30th. Mr. Waters stated that the speed limit signs on Elwert should hopefully be installed on Monday, October 30th as well, but the service request was for the signage on Edy Rd. Captain O’Loughlin indicated that both request #2022-005 and request #2022-006 will remain on the agenda until signage is installed.

- **Request #2022-006: Request to lower speed limit, install speed bumps on NB & SB Elwert Rd, or install stop signs with flashing lights.**

This discussion begins at the 5:31-minute mark of the YouTube video.

Mr. Waters stated that the speed limit signs on Elwert have been approved and should hopefully be installed on the same day as the Edy Rd speed limit signs.

- **Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting “no parking” signs in area.**

This discussion begins at the 6:10-minute mark of the YouTube video.

Mr. Waters recommended barricades to alleviate the traffic issue at the location, but a motion needs to be made to close out this request. He added that the crosswalk should be closed as it is in a dangerous spot but should be revisited if the committee would like to request a crosswalk study. Chair Wuertz asked if this area was being utilized as a drop off area for the school, and if it is not, then closing the crosswalk would make the most sense. Mr. Amicci stated that since this is a low traffic area, he agreed that closing the crosswalk would be the best solution.

- **Request #2023-001 & #2023-001.1: Concern regarding Sherwood High School parking lot traffic & Haide Rd. residents request additional traffic measures.**

This discussion begins at the 10:12-minute mark of the YouTube video.

Captain O’Loughlin stated that he spoke with the school district officials about possible solutions to the traffic flow issue, however, staff indicated that they could not open Kreuger Rd to public traffic as they are afraid that this will put bus drivers behind schedule on their routes. They also discussed changing the parking lot and opening a secondary drop off area to alleviate some of the traffic. He expressed that the conclusion of the meeting was that the school district would like to message to parents that while the standard drop off location is still an option, the back side of the parking lot can be utilized as a drop off area as well. He added that while the school will try to convey this change to the parents, there is no guarantee that this will be the permanent fix to this solution. School district officials

informed him that if they do not see an improvement, then they will come up with additional solutions.

Captain O'Loughlin stated that the no stopping/standing signs were installed at Haide Rd, Orchard Hill Ln, and Fisk Terrace about a month ago and indicated that any violations will be enforced by officers. He also added that he hopes this new signage will get students to start parking in the lot, instead of on residential streets. Mr. Libal stated that Washington County staff is currently looking into possibly changing the striping and the lane configuration on Elwert Rd, so that traffic does not back up into the roundabout.

Mr. Amicci asked if there was enough room on Haide Rd to be expanded to two lanes going towards the high school, since one of the left turn lanes from Elwert onto Haide is not being utilized. Mr. Libal explained that only one turn lane is being utilized, since most of the traffic needs to turn into the main entrance of the school to drop off students. Mr. Bevel asked how the school was going to communicate this change to the parents. Captain O'Loughlin replied that was unclear, but that it would possibly be through the school newsletter. Ms. Patterson asked if the middle parking lot could be utilized to drop off students as well. Captain O'Loughlin expressed that while that option was discussed, it is currently a staff parking lot which has an electronic arm blocking the entrance and a key card must be used to access it.

He added that that option was not feasible, as they would have to redesign the whole area and remove the key card component of that parking lot. Mr. Amicci asked where the pedestrian bridge will be placed when it is complete, and Mr. Waters responded to his inquiry. Captain O'Loughlin indicated that from the PD standpoint, this committee has moved far enough to close out item and asked if there was any additional discussion or feedback from the TSC. Mr. Bevel asked if there was a way that the school could assign a drop off area to students with the last names A-L, and the other to the M-Z. Captain O'Loughlin replied that that was what the school decided to do, to split the drop off area where half of the student body would use the main drop off area, and the other half would utilize the secondary drop off area. He also added that opening Krueger Rd was not a possibility, as the school did not agree to that solution.

Mr. Amicci asked if there was anything the committee could do about the problem other than the wait-and-see approach, and suggested restriping Elwert Rd would help alleviate a lot of these issues. Mr. Waters stated that while this makes sense to discuss, that location is located within Washington County's jurisdiction. Mr. Libal stated that county has jurisdiction of this road, but he is unhappy with the current road structure. Mr. Waters offered additional suggestions and spoke on the Sherwood West plan.

Ms. Chang spoke on an elementary school in Beaverton that also had traffic issues regarding parked cars. She added that their solution was to change the timelines for the buses, so that it did not affect traffic. Mr. Amicci asked if the buses were picking up the elementary school students first and suggested that the school district should implement a staggered schedule. Vice Chair Yandt replied that start time was changed for the middle school this year to accommodate the buses, and those students start school 15 minutes after the high school.

Chair Wuertz asked if there was something we could do to promote the school district solutions and indicated that he does not feel comfortable in closing this item just yet. He stated that he wanted the citizens to be aware that the TSC is also aware of these road problems on Elwert Rd and is trying to find a better solution. Mr. Amicci asked if there was a way to use the PD's social media page to inform the public that the TSC is aware of the striping issue on Elwert school district's solutions to the traffic issues at the high school. Captain O'Loughlin explained that is a possibility, however, since this issue is technically on private property, he does not want the city to overstep their bounds. Chair Wuertz indicated that he thought this would be a good idea, so that the public is aware that the city is doing all that they can to alleviate this problem.

Mr. Libal stated that it would be beneficial if the school district added in their newsletter that they were actively working with the city, the PD, and the TSC, to resolve these traffic issues. Chair Wuertz expressed that he would be willing to contact the school district on behalf of this committee, indicating that the TSC would like to make a public announcement to help encourage parents and guardians to utilize the secondary drop off area. Ms. Chang stated that she agreed with the public announcement but would like to coordinate with the school district to find out when they will also be making their announcement as well. She added that the city utilizes different social media sites to get information to the public but wants to ensure that the city is on the same page as the school district before making any posts. Captain O'Loughlin indicated that he would obtain this information from the school district and will inform the committee of their response via email.

Ms. Patterson made a motion for the city to provide joint messaging with the school district on resolving the traffic concerns at the high school, and to continue to work with Washington County to improve Elwert Rd. Mr. Libal seconded the motion and all committee members voted in favor. This item will be left as pending on the agenda, but with a motion made.

- **Request #2023-005: Requesting improvements to Villa Rd (road repavement, speed limit signs, painted lines, etc.) (connected to request #2023-005.1)**

This discussion begins at the 47:27-minute mark of the YouTube video.

Mr. Waters stated that he will suggest shared use pathway signage, or alley signage to reduce the speed to 15 mph at the complaint location. He also added that Villa

Rd will have to be repaved and improved, and there were no changes or updates to this request.

- **Request #2023-006: Request for speed bumps at 3-way stop at Division St & Park Row Ave**

This discussion begins at the 48:10-minute mark of the YouTube video.

Mr. Waters stated that speed bumps would not be installed at this location, due to safety concerns for drivers. Captain O'Loughlin expressed that the trees and bushes that were creating a sight distance issue at this location were trimmed by the property owner and are now in compliance. Mr. Waters indicated that a stop sign will need to be approved by the City Manager in order to proceed with the committee's recommendation of a third stop sign.

- **Request #2023-007: Requesting no parking on one side of Smith Ave between Meinecke & Vintner**

This discussion begins at the 49:34-minute mark of the YouTube video.

Mr. Waters indicated that there was no update on this item yet. He added that he would like to make a soft recommendation to the City Manager to add no parking signs at location, but that he needed further clarification on this. He added that this location would also be added to the GIS map as well.

****Note: A request was received regarding a crossing beacon at the intersection of Woodhaven & Sunset, which was a duplicate of a previous request. Please refer to "New Traffic Safety Requests" for the discussion on this request. ****

- e. **City Engineer update on pending City projects (See Exhibit "D")**

Mr. Waters stated that he tested out the GIS map and it works, however, the GIS staff member that was working on it has resigned from the city. He added that staff should be able to get the data entered easily instead of waiting for someone else to populate it, but it is still a work in progress.

6. **Committee Comments**

Mr. Amicci announced that the speed enforcement camera is back on at the intersection of Tualatin Sherwood Rd and Highway 99. He added that speed is reduced to 35 mph at this intersection due to construction. He also indicated that the camera would flash drivers who are traveling 46 mph and over, and citations will be issued.

Ms. Chang gave an update on the Safe Routes to School program and stated that both the school board, and the City Council adopted a resolution approving grants for this program. Mr. Waters asked how far Sherwood is from being underserved, and a brief discussion ensued.

7. **Adjourn**

With nothing further to discuss, the meeting was adjourned at 7:13 pm.

The next meeting is scheduled for January 25, 2024 at 6 p.m.

Approval of Minutes:

Chair Jason Wuertz

Date

Attest:

Sabrina Sharp-Admin. Asst II

Date

DRAFT



Sherwood Police Department
 20495 SW Borchers Drive
 Sherwood, OR 97140
 Ph: 503-625-5523 ♦ Fax: 503-925-7159



2023-009
***(For**
records
purposes)

Traffic Safety Request Form

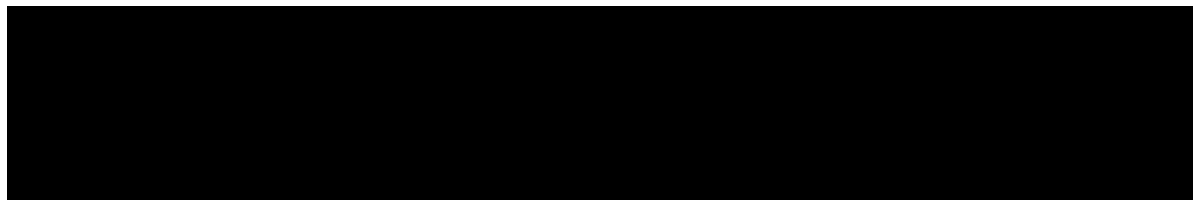
In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
 c/o Sherwood Police Department
 20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.

1.



Date form submitted: 10/2/2023

2. Please identify the specific location/intersection of concern:
Sunset & Woodhaven

3. Please describe the nature of the traffic problem which concerns you:

This is a large, busy intersection that is intimidating to cross.
See attached for more details.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

Install a blinking pedestrian crossing light.

Please attach any photographs and/or diagrams that document the problem.

10/2/2023

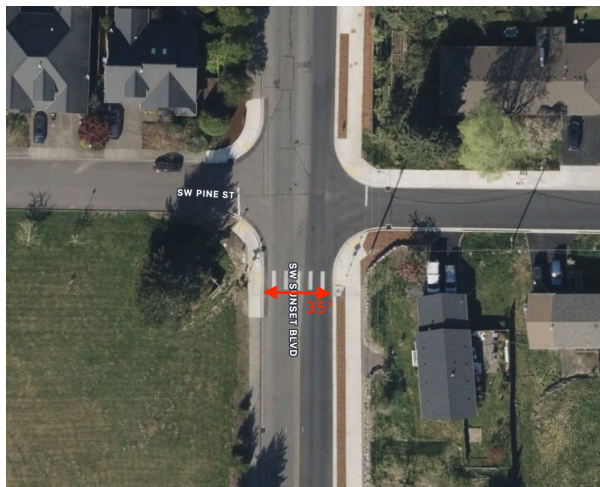
Sherwood Police has recently been conducting a driver education campaign for pedestrian crossings. This is great and perfect timing to discuss one of the worst pedestrian intersections: Sunset and Woodhaven.

The intersection at Sunset and Woodhaven is dangerous for pedestrians. I say that based on the consistent opinions I hear from people that they won't let their kids cross there and that they don't feel comfortable crossing, either. This describes our family, too, as we live on the south side of Sunset near Woodhaven Dr. We'd like our kids to be able to walk to Sherwood Middle School (we're not in bus range) and bike to friends or the YMCA on that side, but having them cross Sunset there on foot, especially at busy times of day, in a no-go for us.

The problems stem from the scale and design of the intersection and the driving behaviors around it. I'll describe some of the issues I've seen and end with ideas on improving it.

Size

This is a **large** intersection for the "inner" portion of Sherwood. Compare Sunset & Pine, which has a crossing light. It has one lane in each direction and is about 35' from curb to curb. The crossing light at Railroad & Main is for only a ~25' span. On the other hand, the Woodhaven intersection has effectively five lanes (three turning, two straight) and is over **80'** across. Once you start crossing, you are making a leap of faith that you can make it since it's far enough that vehicles not even visible when you start crossing can be upon you before you finish.

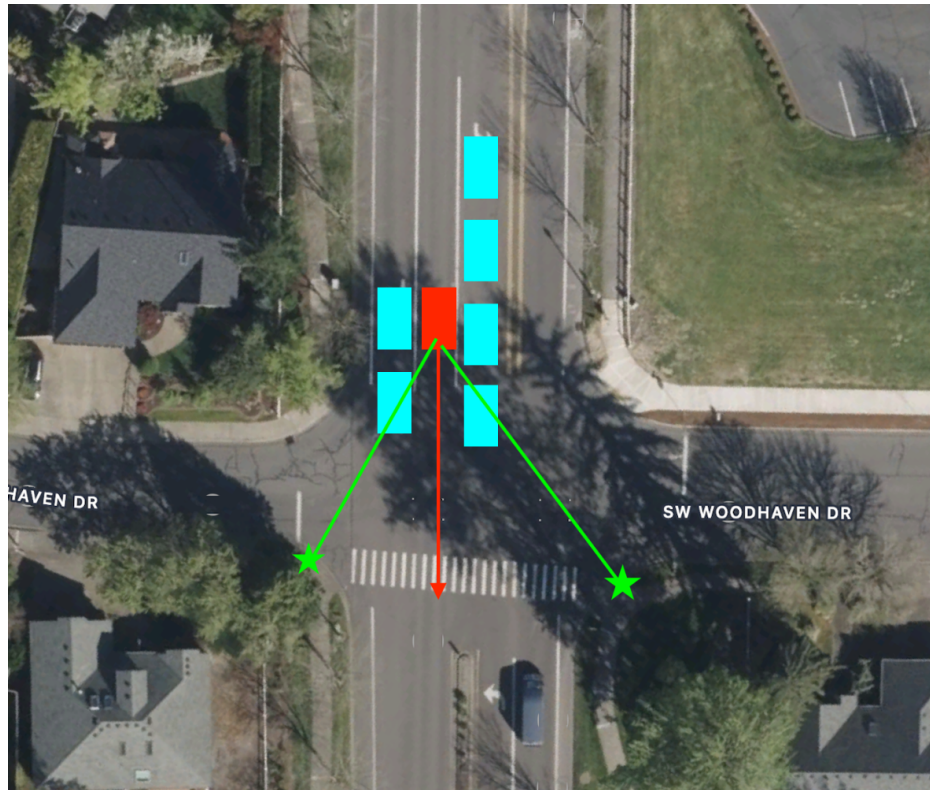




Visibility

In addition to size, the configuration of this intersection results in visibility issues and increases the chance of confusion. A big part of why it is so scary to cross here is that you often can't see what cars might be coming, especially those coming off of 99W.

The right and left turn lanes can fill with cars, making it difficult to know if a vehicle is proceeding straight. You have to enter the intersection to see them, and hopefully, they see you, too. And if it looks like they're not slowing down, you have to try to retreat or wait in the middle, which doesn't have a median. The worst case is crossing SW from the YMCA side, which is scary even in a car if it is busy. Here is a basic sketch showing the blocked sight lines:



In addition to cars impeding visibility, the general elevation change and curve reduce visibility from the SW side. As you can see from this point of view, you won't notice cars approaching from 99W until they're closer or you're in the intersection.



Driver Behavior

Having lived near this intersection for many years, I've observed some typical behavior that adds to the problems for pedestrians.

- **Speed** is the biggest issue. Sunset is already a 35 MPH street, and since it is a significant artery to/from 99W, folks often go even faster. This is especially common for people who catch the left turn light from 99W and enter Sunset at speed.
- **Lane confusion** is a persistent problem for those turning off of 99W. There are two turn lanes onto Sunset, but the right lane becomes a right-turn-only that many people don't want. So they then quickly merge left. The most dangerous pattern I observe is when a driver behind someone turning right onto Woodhaven switches lanes very close to the intersection to go straight. In this case, they might see a pedestrian with only a split second to stop.
- **Inexperienced drivers** driving from the high school add to the risk at an already busy time. This is also when the intersection would benefit kids crossing from Middleton or SMS, or wanting to cross for after-school activities.

Improvement ideas

There are a few things that might improve the usability of this intersection. I use that word instead of safety (though that's implied) because, as I mentioned earlier, many folks have written this intersection off as pedestrian-unusable, at least for certain times of the day. I know those who regularly walk down to Timbrel or even to Pinehurst to cross.

- **Review current signage.** In particular, the crosswalk indicator on the right sits so far back that it is hard to spot until you're close to the crossing. Can it be moved closer to the road?



- **A blinking crossing light** seems like the most useful, realistic improvement, given that there is precedent for these elsewhere in town and driver awareness of crosswalk use is the biggest concern.
- **Installing a median/island** (similar to the one near Hawks View) would reduce the scary, all-or-nothing aspect of crossing Sunset & Woodhaven. This idea's expense, legality, or aesthetics may make it impractical, but it would be a nice change. The current flower median is far enough from the crosswalk that it doesn't offer much refuge.



TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

Exhibit B

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-001	Complaint received by the City of Sherwood in 2019 - forwarded to the TSC for review: Concern regarding pedestrians crossing at Handley & Roellich.	C	Received by City Staff-March 2019 / Forwarded to TSC 1/13/2022	Complaint was received by Mayor Mays and then reviewed by the City Engineer in March of 2019. 1/5/2022-New City Manager requested the TSC to review information gathered at the 1/27/2022 meeting. 1/27/2022-Captain Carlson to increase police presence on Handley to see if there is still an issue. Then go from there. 3/24/2022-Capt Carlson reported that no issues were observed by officers when conducting a focused patrol (1/13-3/15/2022, 4.6 hours total). Will send update to City Manager. TSC voted to close out request.
2022-002	Corners in Old Town at Attrells & Park. Cars park on corners, making it difficult to see pedestrians, especially children. Would like "no parking" stripes on each corner of side streets in Old Town.	C	12/15/2021	1/27/2022-The PD and City will help to educate drivers regarding parking in Old Town, in part, with social media posts. Police will help to educate with warnings. Will revisit after a month. 4/28/2022-Capt Carlson met with Public Works. Per state statute, you are not supposed to park within 20 feet of a crosswalk. It was determined that some of the parking spaces do not meet that statute. Public Works is working on a way to meet the requirements without eliminating too many parking spaces. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Public Works removed striping for some of the parking spaces. Removing parking spaces created buffer for busses when turning on the tight corners. 7/28/2022-Some parking spaces had been removed. Parking spaces laid with brick cannot be removed. Mr. Galati will work up some potential plans for the committee. 9/22/2022-A social media post will be sent out by the PD reminding drivers of parking laws by stop signs. This request was closed out with a recommendation to the City Manager to add striping, signage and physical barriers where parking is not allowed.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-003	No stop signs and poor visibility due to parked cars at SW Park and 1st Street in Old Town.	C	12/20/2021	1/27/2022-As this is similar to 002-this will be revisited after the feedback is received for 002. 4/28/2022-Public Works will be looking at this one at the same time they look into 2022-002. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Captain Carlson reported that there had been no crashes reported over the last 10 years at that intersection or in that area. Decision to close with recommendation for continued patrol.
2022-004.1 & .2	Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option.	C	2/21/2022	3/24/2022-TSC requests to review previous traffic studies for this location at next meeting. 4/28/2022-Several studies and analysis have been done for this area. Does not make sense to re-open. Decision to get education to drivers regarding stop bars and pedestrians to stop, look and listen before walking into street. Will look into getting copies of previous reports to TSC members for review. 5/23/2022-TIA e-mailed to all TSC members by Julia Hajduk. 6/23/2022-As all committee members hadn't yet had a chance to review the TIA report, this request will remain opened. 9/22/2022-City staff have been working on coming up with a solution and will soon present it to the City Manager. The committee will wait for Chair Wuertz to present his ideas, before closing this request out. 2/17/23-added to Feb agenda 2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. <i>3/23/23- Mr. Waters came up with some solutions by removing stop bar and restriping area to prevent confusion, will be on CIP list, out of TSC scope</i>

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-005 .1, .2, .3 & (.4-New for 4/28)	Edy Road - Requests to lower speed, add more lighting, sidewalks, bike lanes & crosswalks.	P	2/21 & 22/2022 & 3/24/2022	3/24/2022-City Engineer still waiting for results from traffic study. Will revisit at April meeting. 4/28/2022-Ms. Hajduk to submit MSTIP application for improvements to Edy. City Engineer still working on traffic study for this and 2022-006. Application submitted to the state to reduce speeds on Edy and Elwert from 40 to 35. TSC to write letter of support to submit with the MSTIP application. Ms. Hajduk will work with Chair Wuertz to draft a letter and present at the May meeting. 5/26/2022-City Engineer presented a Traffic Volume / Speed Count Analysis. Has submitted letter to county to lower speed to 35. County has approved and now needs the state's approval. Mobile speed sign with blue and red lights will be moved from Sunset to Edy Rd soon. Public outreach and speed enforcement will help with speeding. 6/23/2022-Mr. Galati forwarded the MSTIP letter. Data has been collected by the State. Recommendations have been forwarded to ODOT. 7/28/2022-No updates to report. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23- Speed limit change has been approved by state, awaiting installation Motion needed to close
2022-006	SW Elwert & Haide-lower speed limit, speed bumps on north and southbound on Elwert - OR - stop signs with flashing lights.	P	3/4/2022	4/28/2022-See above. 5/26/2022-See above. 6/23/2022-See above. Committee will wait until decision has been made regarding speed reduction from the State, before closing this request. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23-Speed limit change has been approved by state, awaiting installation Motion needed to close

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-007	Request for flashing lights @ crosswalk located at Cedar Brook Way & Meinecke Pkwy.	C	3/17/2022	4/28/2022-A similar request had already been submitted to the City, prior to the formation of the TSC. At that time, trees were cut down to improve sightline and parking spaces were moved back from crosswalk. This is also similar to TSC request #'s 2020-13 & 2020-14. Will reach out to HOA for clarification on specifics. 5/26/2022-HOA not available to provide clarification. 6/23/2022-Angie will check back in with HOA. 7/28/2022-HOA Board Member provided in person clarification of concerns. TSC moved that since modifications had already been made with trees and parking spaces removed, suggestion to the HOA for education piece to residents, setting up crossing guard schedule w/in community and possibly use orange cones and flags during school hours.
2022-008 (new #: 2022-004.2)	Concerns for Intersection at Walmart & SW Langer Farms Pkwy -Possible solution could be traffic light. Suggested going back to DKS for review. Pedestrian Crossing is confusing for drivers. Looks like 4-way stop-suggest different signage / striping.	C	7/4/2022	7/28/2022: See 2022-004.2
2022-009 & 2021-008	Concerns for ped crossing at Woodhaven and Sunset . Suggestion to add crossing beacons and change double left hand turn lane to single turn lane.	C	7/18/2022	As this request is so similar to #2021-008, the two will share the same agenda item number in moving forward. 10/27/22- TSC closed out 2021-008-ped crossing signs have been installed, crossing beacon request is a capital project and is still pending 2022-009 will remain open and is currently pending installation of crossing beacons, <i>4/19/23-on CIP list as request is an extensive city project and is outside of the TSC scope</i>

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-010	Parking concern on Saint Charles Way to pathway. Visibility issue in busy area. Propose "No Parking" signs.	P	9/7/2022	9/22/2022-The TSC recommended that a mid-block crosswalk, striping and signage be added on Saint Charles Way. Mr. Galati offered to type everything up and send the recommendation to City Manager, Keith Campbell, for review and approval. 4/27/23- Mr. Waters needs to compile more information and will give update at next meeting, keep pending 6/27/23-No updates, need additional info from PW and approval for signage 7/27/23-No updates, City Engineer will conduct additional research 8/24/23- Motion to look into near term options such as signage, barricades, road closure, and additional analysis for crossing sight distance, also discuss options w/ school district Motion needed to close
2022-011	Parking along Murdock Rd near Fair Oaks Drive-Intersection. Parked cars impair visibility when drivers exit Fair Oaks subdivision.	C	10/4/2022	10/27/2022- TSC closed out request, but awaiting compliance notice from Dan Miller stating homeowner trimmed trees blocking visibility along Murdock Rd 12/19/2022- Received notice from Dan Miller, homeowner trimmed trees/shrubbery and visibility issue has been resolved. Complainant has been contacted and request closed out.
2022-012	Driveway of 14175 SW Galbreath Drive-Request to make both sides of driveway "No Parking" zones as well as other side of street.	C	10/10/2022	10/27/2022- TSC closed out request, not necessary to add extra no parking zones as drivers have an alternate route out of the driveway and are able to turn out of the driveway without adding extra no parking zones

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2023

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001	Complaint received by the City of Sherwood in 2022 - forwarded to the TSC for review: Concern regarding SHS parking lot causing overflow onto Haide Rd & Elwert Rd	P	Received by City Staff- Dec 2022 / Forwarded to TSC	Complaint was received by WACO staff and forwarded to City Staff on 12/15/22, added to TSC agenda for 1/26/23 mtg. 1/26/23-TSC discussed complaint and PD staff needs to complete additional analysis, will be tabled until Feb 2/23 mtg. 2/27/23-As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions <i>Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district</i> <i>Motion from 4/27 mtg-leave request on pending list until school district responds with their input</i> <i>Motion needed to close</i> 8/24/23- Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow. Speed limit/school zone signs will be installed as well to reduce speeding at location.
2023-001.1	Concern regarding traffic flow issues at SHS- residents of Haide Rd neighborhood have safety concerns & request additional traffic measures	P	Received 2/23/23	Additional complaint received by City staff on 2/23/23, related to existing request 2023-001 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions <i>Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district</i> <i>Motion from 4/27 mtg-leave request on pending list until school district responds with their input</i> <i>Motion needed to close</i> 8/24/23- Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow.No stopping, standing, or parking signs to be installed on Haide Rd. by City staff
2023-002	Complaint received in 2021-deemed not in TSC scope, but requester asked for additional items not addressed at SW Kathy St crosswalk area leading to Murdock Park	C	Received by City Staff- Jan 2023 / Forwarded to TSC	Complaint was received by City staff and forwarded to City Engineer-crosswalks installed, requester would like additional signage & flashing lights, added to TSC agenda for 2/23/23 mtg.2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/23/23- Item will be closed out on TSC side, but will be put on ADA transition plan regarding the ramp not in compliance with ADA standards <i>Motion from 3/23 mtg-Close request on TSC, but add to ADA transition plan to fix ramp and keep on City's radar</i>

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2023

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-003	Requesting speed limit signs, temporary speed trailer, or temporary speed radar signs to be installed on SW Pine St between Division & Sunset	C	Received 2/28/2023	3/23/23-PD will conduct additional patrol regarding stop sign violations, speeding was unfounded, PW will install speed limit signs at location 6/27/23-speed trailer has been installed, awaiting PW to put up speed limit signs at location Motion from 3/23 mtg-Recommend staff to add speed limit signs, provide extra PD patrol, and get ped counts (keep as pending request) Motion from 4/27 mtg-Keep previous motion, but remove ped counts 7/27/23-City Engineer requesting for stop bars to be moved closer, 25 mph speed limit sign, additional warning sign to help with left hand turn to be installed by PW 8/24/23- Motion was made to close request as speed limit signs have been installed.
2023-004	Requesting residential parking district for Orchard Hill Ln & Fisk Terrace, additional patrol 1/2 hr before and after school	C	Received 3/10/2023	3/23/23-PD staff will bring concerns to the school district for action, propose a reduction in student parking fees so residential area is not utilized for parking, Motion from 3/23 mtg- TSC will close request with the recommendation that PD will continue to monitor area to enforce current "no parking" area, out of TSC's purview
2023-005	Requesting improvements to Villa Rd to make it look more like a road rather than a pathway	P	Received 6/12/2023	6/27/23-Item will be left as pending until signage indicating the division between the sidewalk and the road is installed, currently on a Parks Master Plan, item was tabled to future mtg 8/24/23-City Engineer stated it would be an aspirational CIP project, "shared use pathway" signs, striping, or changing road to alley to reduce speed to 15 mph were suggested Motion needed to close
2023-005.1	Requesting to move the park entrance to SW Wildlife Haven Ct	P	Received 7/25/2023	8/24/23-Connected to request #2023-005 since request is similar, City Engineer stated it would be an aspirational CIP project
2023-006	Requesting speed bumps at 3-way stop at Division St & Park Row Ave	P	Received 6/28/2023	7/27/23-City Engineer stated he would review previous records for previous stop signs, review sight distance, researching speed cushions similar to those on Pine St, speed bumps will not be installed, but an additional stop sign would be beneficial to area, need Council approval, TSC requesting for City staff to compile additional data regarding stop sign installation 8/24/23- Motion was made to have resident trim bushes/trees to code, recommend third stop sign provided there is not a past resolution where a third stop sign was removed at complaint location 9/15/23- Trees & bushes have been trimmed and is back in compliance per Dan Miller
2023-007	Requesting additional parking on Smith Ave, or no parking on one side of Smith Ave between Meinecke and Vintner	P	Received 7/17/2023	7/27/23-Request tabled to next month's meeting 8/24-More information needed from City staff, item will remain pending as more discussion is needed (Re: no parking signs)

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2023
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-008	Requesting paved pathway from Hwy 99 to Cedar Creek Trail, and additional signage routing cyclists from Hwy 99 onto Cedar Creek Trail pathway	C	Received 7/18/2023	7/27/23- <i>Motion was made to install guide signs for bicyclists</i> , Captain O'Loughlin will contact complainant on request