



POLICE ADVISORY BOARD MEETING PACKET

FOR

**Thursday, May 19, 2022
7 p.m.**

**Sherwood City Hall
Conference Rm A
22560 SW Pine Street**

This meeting will be live streamed at
<https://www.youtube.com/user/CityofSherwood>.



AGENDA



Police Advisory Board

Date & Time:	Thursday - May 19, 2022 7:00 pm
Location:	City Hall - Conference Rm A 22560 SW Pine Street, Sherwood, OR 97140
Attendees	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Megan Thornton - Vice Chair	City Staff:
Diane Foster	Chief Ty Hanlon
Mike Meyer	Angie Hass – Admin Assistant III
Marie Schapp	
Mike Schultz	Washington County District Attorney
Mike Smith	Kevin Barton
Chris West	
Laurie Zwingli	

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1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. PAB Term Expirations (6/30/2022): Chris West, Mike Smith, Brian Dorsey
 - i. PAB Liaisons for TSC - Term Expirations (6/30/2022): Diane Foster & Laurie Zwingli
 - b. Washington County District Attorney, Kevin Barton
 - c. SPD Stats Review, Chief Hanlon
6. Traffic Safety Update (Chair & TSC Liaisons)
7. Councilor News
8. Staff Report(s)
9. Citizen Comment
10. *Citizen comments may be provided in person or in writing. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by e-mail to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their names and by their city of residence." Anonymous comments will not be accepted into the meeting record.*
11. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes

DRAFT



Police Advisory Board	
Date & Time:	March 17, 2022 - 7:00 pm
Location:	Meeting held virtually through Zoom.



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Sean Garland
Megan Thornton - Vice Chair	City Staff:
Diane Foster	Ty Hanlon – Police Chief
Mike Meyer	Angie Hass – Admin Assistant III
Marie Schapp	
Mike Schultz	
Mike Smith	
Chris West	
Laurie Zwingli	

This meeting was recorded and is available for viewing on the City of Sherwood's YouTube channel:

<https://www.youtube.com/watch?v=S0foAmvljwA&t=4209s>

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Vice Chair Megan Thornton, Diane Foster, Mike Meyer, Marie Schapp, Mike Schultz, Mike Smith, Chris West and Laurie Zwingli

Board Members Absent: N/A

Staff & City Council Liaison Present: Chief Ty Hanlon, Councilor Sean Garland and Admin Assistant - Angie Hass

3. Approval of Minutes

February 17, 2022 Meeting Minutes

Mr. Smith moved that the February meeting minutes be approved as presented. Mr. West seconded the motion. All board members voted in favor.

4. Board Member Announcements (Chair)

Mr. West talked about a big bust on illegal guns that occurred that day in another city. Approximately 65 ghost guns were confiscated. He was glad to see that the laws are being enforced and that they are getting guns off the street. Ms. Thornton mentioned that it was the Salem PD.

Ms. Schapp shared that from her perspective of a (Beaverton PD) Officer's wife, she really appreciated the SPD's social media posts that bring humor and calmness to the community. It feels that we are a community that sticks together. She wanted to give another plug to the team working on this for the SPD and to thank them, once again, on a job well done.

Mr. Schultz apologized for being late to the last meeting, as he got a last minute work call. Being a Firefighter, this may happen again.

Chair Dorsey reminded the group to be sure to reach out to Angie or the Chief if they are unable to attend any of the meetings.

Ms. Thornton gave a shout out to the School Resource Officer (SRO), James Wolfer. She appreciated his recent social media posts about sexting and Fentanyl. She has been sharing these posts with other social media groups that she's a part of. It is nice to have the social media presence and added that these posts are a new resource for parents in town.

Chair Dorsey spoke to the social media posts that Vice Chair Thornton and Ms. Schapp had just mentioned. He asked the Chief if there have been talks about offering trainings at the schools about Narcan. The Chief stated that most people know that Fentanyl is in the city. This is a hot topic and a big deal. They are currently in discussions and collaborating with the school district on putting together an educational piece for, not only students, but parents as well. The hope is to help to raise awareness. All Officers carry an AED in their car, along with Narcan. The nice thing about Narcan is, if it's given to someone who was not experiencing an overdose, there is no harm to the individual. This is a topic that is definitely worth talking about. Educating and being proactive on the forefront is important.

5. Business (Chair)

Chief Hanlon provided the group with a hiring update.

He stated that when they hire a brand new Officer, the soonest that Officer will be able to get into the Police Academy is August. That means that the Officer won't be certified and able to work alone until January or February of 2023. This is the nature of law enforcement and although it is challenging, it is not specific to Sherwood. This is across the board for all agencies. There are many Officers retiring, as well, which gives them two fronts that they're challenged with. However, they are remaining optimistic about this challenge.

The Chief shared that they are not able to give any information out on the two fatalities on Edy Road. A multi-agency team (CART) is handling the investigation. The DA wants to have all of the information before any decision is made, which could take 2-3 more months. There has been a lot of speculation from the community as to what occurred. He wanted to assure everyone that the DA has met with the families, so they are up to speed on what is going on.

Chief Hanlon spoke about the recent robbery that had occurred in town. The standoff lasted several hours and several agencies were involved. The suspect has been indicted on several counts, as a result of that robbery.

In the coming weeks, he will be reaching out to the PAB members, asking questions about what they want to see happen at the SPD and how they envision the department looking in the next 3-5 years. He will be leaning on all of them for input. Their engagement with the community will help. He mentioned Clark County's recent announcement about all of the services that they're cutting. This is very discouraging news and he proceeded to state a few of the types of crimes that they will not be responding to. He wants to make sure that they all work together to make sure that they can sustain a strong Department, which will include coming up with a timeline that is acceptable to everyone.

The Chief gave a big shout out to Ms. Foster and Ms. Zwingli for being the PAB liaisons for the Traffic Safety Committee (TSC). The TSC is a very busy committee. Angie and Captain Carlson have been spending a lot of their time with phone calls and e-mails from citizens.

He spoke of the recent social media efforts from the Department. Another thing that he wants to try to do is a podcast (or something similar). If someone has any topic ideas, he would love to hear from them. Ms. Thornton shared that she had been approached by a teenager, who wondered if the Chief would be willing to do a podcast with them and the SRO. The topic would be about bullying. Ms. Schapp mentioned that she had a fair amount of experience with putting podcasts together and that she would be available to assist, if needed.

Mr. West stated that Portland is trying to get retirees to stay on or come back. He wondered how competitive Sherwood's salary packages are, compared with other nearby cities. The Chief stated that they're not too bad. Some officers just want to work for bigger agencies. He pointed out that there is plenty going on in Sherwood and officers aren't sitting around twiddling their thumbs. If the Board has any ideas, he would be interested in hearing them. A lot of the folks they have in the hiring process are also in processes with other agencies. He pointed out that despite that competition; the SPD is not cutting corners or lowering their standards. Chair Dorsey asked if the PD had a recruiting video.

Councilor Garland expressed his gratitude to the TSC and all of the work that they're doing. He suggested that they might try to get out there a bit more to toot their own horn. He

mentioned a conversation that he'd had with a resident who didn't feel that the TSC was doing that much. The citizen was not seeing results as quickly as she'd like. He felt that including the TSC process in one of the podcasts would be worth talking about. Their successes are not getting out there enough. A discussion ensued regarding getting the successes more accessible / visible to the community. Ms. Foster shared a bit more of how the different requests are handled.

6. Traffic Safety Committee (TSC) Update (Staff and/or Liaisons)

Chair Dorsey thanked Ms. Foster and Ms. Zwingli for their participation on the TSC.

Ms. Foster highlighted a few of the requests discussed at the February meeting. One that was just completed was a request for truncated domes at the Senior Center. She explained that the installation of truncated domes is part of a larger project in the future. For now, Public Works has painted the curbs yellow to help in the interim.

Traffic count studies are being conducted at two different locations. The data will be shared at the next meeting (3/24). Because of the accident that occurred on Edy, the traffic counters are being set up there. She stated that Edy and Elwert are county roads, which makes it a complicated process for adjusting the speed limit. The City is collecting data and then the TSC will review all. Prior to the Edy Road accident, the school district was already in the process of applying for grants. The school district is now working with the City on applying for grants. Ms. Schapp asked if there is a list of the different crosswalks being considered for these grants. Ms. Foster wasn't sure, but thought the school district might have a list that she could get a copy of. Ms. Schapp would like to see if the crosswalk by Sunset and Pinehurst is included.

Mr. West said that one thing he learned from being on the TSC is that they somehow need to figure out how to address the challenges when different departments, agencies, etc. are in control of some of the roads that run through the city. Ms. Foster shared that there was a delay in getting pedestrian count studies from a few locations, but those require approval, as they do cost money.

Extra patrols and maybe some PSA's for the parking issues in Old Town were suggested by the TSC. Chair Dorsey had a suggestion for the painting of the curbs. Chief Hanlon stated that would be a question for Public Works. A conversation ensued regarding Old Town parking. Councilor Garland stated that the City Council had approved the creation of a "Festival Plaza" where the old Robin Hood Theater used to be. This area can be used as a parking lot on days when it is not being used for events. The area will be improved with lighting and pavement.

7. Councilor News

Councilor Garland reported that the City Council had just had their first in-person meeting since the pandemic, which was great. Per State law, all meetings will be live-streamed. Citizens who have comments are able to join the meetings via Zoom in order to present their own citizen comments. Work Sessions are live-streamed as well.

The last meeting included a presentation by architects who provided the results of an online open house. One hundred and seventy four people participated in the survey, which included the architect's designs for the proposed pedestrian bridge. Two alternatives were presented. One would be straight across and the other a more sweeping curve. Six different proposals were included. They will be putting together another online open house. If folks are interested in viewing that presentation, it is available on the City's YouTube channel. They do want participation from the public. Vice Chair Thornton asked if there was a drastic change in cost depending on which design. Councilor Garland shared that they were similar but the Council liked the ones that were a little less expensive. They are looking at ways to do it as quickly as possible. The bridge will be built off-site, and then brought to the site for constructing. There are many concerns with traffic during construction, so this will minimize some of the time it will take to get the bridge constructed. Most of the work will be completed at night.

The next City Council meeting is scheduled for April 5th. They currently have a vacant seat on the Council. Councilor Garland stated that if anyone is interested in applying, the application deadline was the following day. Applications are available on the City's website. Interviews will be conducted later that month. They hope to have the seat filled by the April 5th meeting. They had received three applications, so far.

They will also be having a Work Session on April 5th. The City Council will be opening up an application process for community enhancement grants. In the past, some of the monies from the grants went to the Robin Hood Festival, holiday lights, roofing the Morback House, etc. This is kind of a fun thing to do while on the City Council. They will also be looking at the Capital Improvement Plan (CIP). The CIP is available on the City website, if anyone is interested in looking at it. The CIP lists City projects that are scheduled for five or more years out.

Councilor Garland shared some highlights from the City Council's Goal Setting Session.

Ms. Zwingli stated that the holiday lights are still up in Old Town and was wondering what that plan was. She loves the lights and would really like to have them up all year long. The lights make Old Town warmer and brighter. Councilor Garland stated that they are leaving them up a little longer this year. He believed they were scheduled to come down on Valentine's Day. There was discussion about some different options for leaving the lights up all year long. Perhaps having different colors for the different holidays and events, etc. Councilor Garland added that the City Council had talked about the possibility of opening up the Al Fresco dining in the summertime.

Chair Dorsey asked Councilor Garland if he could talk a bit about the Cedar Creek Trail. Councilor Garland didn't have an update for the group, but knew that they have been making some good progress lately. He thought that the plan is for it to connect up to the Nature Center. There has been talk about putting in an underpass at HWY 99 and Meinecke. He wasn't sure, but believed it is in the 5 year plan.

Mr. West asked about the ordinance for backyard chickens. Councilor Garland stated that they did pass the ordinance. Last time this was brought up, several years ago, there was standing room only at the City Council meeting. This time, they had no one stating opposition. The neighboring communities have allowed backyard chickens and they haven't had issues. There are restrictions in place, such as noise, smell, size of lot, etc. The different HOA's also may not allow backyard chickens within their bylaws.

8. Staff Report(s)

a. SPD Staffing / Hiring Update – Chief Hanlon

Chief Hanlon had already spoken of this earlier in the meeting (see the beginning of agenda item #5).

9. Citizen Comment

N/A

Ms. Thornton asked about the possibility of having forms for citizens to fill out if they want to provide a citizen comment. She described the process that the school district has in place. Angie replied that the meeting agendas do have instructions for citizens when they want to provide a comment. Ms. Thornton suggested posting the agenda earlier with more communication about the process.

Mr. West asked the Chief about having in-person meetings. The Chief stated that they are hoping to be able to meet in person at the April meeting. The PD community room is getting completely re-done. When complete, it will have all of the technology and all of the cameras so that we can adhere to the legislative rules of making these meetings available and people can participate, via Zoom. That will be at least a couple months out. As the City Council already has that equipment set up, the PAB may have to have meetings there in the interim.

10. Adjourn (Chair)

Vice Chair Thornton made a motion to adjourn and Ms. Schapp seconded the motion. All board members were in favor and the meeting was adjourned at 8:20 p.m.

The next meeting is scheduled for April 21st at 7 p.m.

Approval of Minutes:

Chair Brian Dorsey

Date

Attest:

Angie Hass, Admin Assistant III

Date

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