



Home of the Tualatin River National Wildlife Refuge

# Meeting Minutes



<u>Police Advisory Board</u>	
<b>Date &amp; Time:</b>	January 19, 2017 7:00 pm
<b>Location:</b>	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

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<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Laurie Zwingli - Chair	Council President – Jennifer Harris
Bob Silverforb - Vice Chair	<b>City Staff:</b>
Diane Foster	Jeff Groth-Police Chief
Camryn Fox	
Taylor Funrue	
Rich Miller	
Amy Miller-Juvé	
Chris West	
Vacant	

## 1. Call to Order (Chair)

Chair Zwingli called the meeting to order at 7:00 p.m.

## 2. Roll Call (Chair / Staff)

**Board Members Present:** Chair Zwingli, Vice Chair Silverforb, Diane Foster, Camryn Fox, Taylor Funrue, Rich Miller, Amy Miller-Juvé and Chris West

Chair Zwingli welcomed Council President, Jennifer Harris.

**Board Members Absent:** N/A

**Staff & City Council Liaison Present:** Chief Groth, Executive Assistant-Angie Hass & Council President Jennifer Harris

## 3. Election of Chair & Vice Chair (Chief Groth)

Chair Zwingli asked for nominations for the Chair position. Chris West was nominated and the motion was seconded and approved. Amy Miller Juvé was nominated for the Vice Chair position. The motion was seconded and all were in favor. It was announced that they would begin their newly appointed positions at the February meeting.

#### **4. Approval of minutes (Chair)**

##### **a. November 17, 2016 Meeting Minutes**

A motion was made to approve the November meeting minutes. The motion was seconded and all Board Members voted in favor.

#### **5. Board Member Announcements (Chair)**

Chair Zwingli filled the group in on the 2016 Police Department Awards Banquet and how the planning is coming along. The banquet is being hosted by the Sherwood Police Foundation. She also announced that the Foundation is hosting a Steak Out fundraiser on May 20<sup>th</sup>. This event is open to the community. They will be selling tickets soon. She is happy to answer questions. Asked if anyone else had announcements. There were none.

#### **6. Business (Chair)**

##### **2017 Goals Discussion**

Amy stated that goals had already been decided upon and reported to the City Council at the December City Council Work Session. Chair Zwingli went on to read aloud, those goals.

Amy said that she would like to hear from the Chief if there was anything they could do to help with the strategic planning. The Chief stated that the process hadn't yet begun. It was something that could be discussed at the next meeting. He suggested that the Board could choose a subcommittee to work with him off-line. Chris thought there should be a discussion regarding participation. Would like to hear the Chief's vision and process, so the Board can discuss the best way they can assist. The Chief said he would e-mail the existing strategic plan to all Board members. He said it won't need to be completely recreated. How the PD delivers services and what those services are will be more of the focus, including scheduling, positions, strengthening administrative support, etc. He will need the most input from the Board regarding their conversations they've had with the community. That will be the base for the upcoming budget discussions. Will send e-mail out to the Board first thing in the morning. Important to include input received from high school students. Vice Chair Silverforb stated that he is a proponent of sub committees when there is a larger project to work on. Subcommittees can gather all the information, then bring to the whole group. It would be his preference to form a subcommittee. Chris agreed and thought the last subcommittee that was formed was helpful. He thought discussing the subcommittee at the next meeting would be appropriate. The Chief stated that the current plan is not daunting and only a couple pages. Chair Zwingli recapped the plan. Amy wondered if now that there are two high school students on the board, if that will help when including more of the student population input. All agreed.

#### **7. Councilor News**

Council President Harris stated that she was happy to be there. She mentioned that this Board was more formal than another Board she had been on.

## **8. Staff Report(s)**

### **a. December 25<sup>th</sup> Incident**

The Chief provided an update to an Officer involved shooting incident that occurred on Christmas night. He stated that he had shared an update on the December 25<sup>th</sup> incident at the last City Council meeting. He didn't want to go into too much detail this evening. He said he would like to open a discussion up for questions. Chair Zwingli asked for a brief overview, then the Board members could ask questions.

Went on to explain how the King City homicide incident started out on the evening of December 25<sup>th</sup> and how Sherwood PD officers became involved. OSP Trooper Nic Cederberg was shot 12 times. Three SPD Officers were directly involved and placed on Administrative Leave, per policy. They have since returned to full duty. The SPD is currently awaiting reports to be completed. Rich asked if it was public knowledge which Officers were involved. The Chief stated that the Officers involved were Stan Smith, Joe Twigg and Chris Pierce. Chris asked how it affected the PD while the three Officers were on leave. The Chief went on to explain that since they were already down two Officers, it was a real struggle to fill a significant gap in the schedule. Since this was a multi-agency incident, other Departments were also short-handed and not available to assist. He explained that what the SPD did was put together 12 hour shifts. This was not unlike something that they would do in an emergency situation. That did help and have now transitioned back to their normal schedule. Chair Zwingli asked how everyone did with the 12 hour shifts. The Chief stated that everyone was professional and did what they needed to do. He could tell, though, that it did wear on them and they were tired.

Rich asked the Chief what the Officers that shot firearms might be going through, as this is not something that happens a lot. The Chief stated that was correct. There is a very low percentage of Officers that ever have to pull a trigger, or even get close. He shared that in his 27 years of Law Enforcement, he has not had to. He gave an example of how it might affect an Officer (not specific to this incident). Adrenaline soars and then it plummets. Explained how everyone is different and it would affect people differently. Although there is therapy to help them work through the after affects, the memory is always there. The impact varies for each individual. It can be a pretty significant event in the life of an Officer.

Chair Zwingli brought up the Matrix Staffing Study and asked how the SPD would have been impacted if the PD had scheduled two Washington County Officers during the night time hours. The Chief stated that in this specific scenario, they had to fill the scheduling gaps immediately. Some of what they ended up doing would have been done just the same. The incident didn't occur during the time frame that the Washington County Officers would have been working (shift differential). Most likely, the County would have provided two other Officers. It probably wouldn't have made a huge difference.

Diane asked if Officers are provided services when on leave. The Chief stated that they are and went on to explain industry standards. For the SPD, one thing that doesn't happen is equipment is not removed from an Officer at the scene. Because of the SPD's proximity to the scene, the SPD was the meeting place after the incident. He explained that Officers are immediately afforded their legal representation. The SPD provides whatever support they can in the immediate aftermath. If Officers choose to have a companion, the companion stays at their side as much as they want. All of this, by law

and per policy, is confidential. A peer support person cannot be made to share conversations. A Chaplain is made available if needed. Once the interview has been conducted, support component comes in. Officers are provided two paid mental health professional appointments. They are required to go to one, but can go up to two. Staff tries to stay close to the Officer to be sure that they have everything they need. The Officer returns to work if and when they feel ready, the mental health professional agrees and the investigation has been completed. Before they can come back, they are also required to meet with a firearms trainer and shoot their firearms. This is serious business and the Chief went on to explain how very important all these steps are.

Amy said that she heard that Trooper Cederberg is doing so well because of the care he received by our Officers and asked if that was true. The Chief stated that it was true. He explained that the SPD now has trauma kits and the training and expertise on the scene. There was an SPD Officer present that had the equipment and training that enabled him to save a life. Chair Zwingli asked if the Chief could share what item it was that saved Trooper Cederberg. Chief Groth said that it was a coagulant. Diane stated that Officer Twigg, being a combat Veteran and a member of the Tactical Team with Washington County, would likely carry his own supplies. The Chief stated that the feedback he has received was that it was Officer Twigg's efforts that saved Trooper Cederberg. Words cannot describe how impressed he is with everything that the Officers did. Chair Zwingli asked if the other agencies had trauma kits. The Chief stated that it is pretty common for all Officers to have the kits and training.

**b. Staffing / Hiring Update**

Chief Groth shared that they currently have some good applicants and that the process is moving along. They are getting close to getting the two they need now. One Officer is due to retire soon, so will likely need to fill three positions. He stated that other agencies will be facing this as well, in the near future. Amy asked if Sherwood PD is a draw for Officers? The Chief believes that it is, but there are some Officers that might prefer a bigger agency. The discussion across the state is, "how are we going to make our Department more attractive?"

**c. Secret Santa Update**

Chief Groth said that the Secret Santa program was done a little differently this year. Gift cards were given at stores, instead of during a traffic stop. This produced some great community interaction. He has posted videos and pictures on social media if anyone was interested in checking it out.

**d. Open Board Discussion**

The Chief said with Sean Garland elected to the City Council, the PAB now has an opening. Four applications have been received, so far. They plan to hold interviews soon and reported that the position closes on the 27<sup>th</sup>. The hope is to have the new person appointed by the March meeting.

Chris asked if the Department has seen any benefits with using the Next Door app? He said it appears to be blowing up. The Chief stated that he had seen benefits. The app allows the PD to create multiple postings to include FB and Twitter. He shared that it looks better and is much easier to use. Everything that they've put out has been well received. Being a law enforcement agency, they have access to

neighborhoods and can choose to send something to just a specific neighborhood, if they want / need to. So far, they have just selected the "entire service area" when posting. A recipient can do nothing or comment/reply. Stated that they have received quite a few comments. He gave an example of communications during the holiday season. Still need to test on a mobile platform. Constantly working on social media for the PD. Chair Zwingli asked which mobile app is better. She has limited space on her phone and would like a suggestion as to which one would be best. Chief Groth recommended the Next Door app and stated that it affords a lot of communication opportunities.

**9. Citizen Comment**

Nancy Ellingson said some very complimentary things about Chief Groth and his leadership. She stated that she appreciated what he had shared at the last City Council meeting and what he said tonight really tied it all together. She feels that all the support the SPD Officers received was because of him and felt that everyone should thank him for that.


Chris thanked the Chair and Vice Chair for all their service and for getting this brand new Board through the first and second years.

**10. Adjourn (Chair)**

Meeting adjourned at 8:02 pm.


Approval of Minutes:

  
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Chair Zwingli

  
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Date

Attest:

  
\_\_\_\_\_  
Angie Hass, Executive Assistant

  
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Date