
City of Sherwood, Oregon
Planning Commission
Public Work Session Meeting Minutes
March 10, 2015

Planning Commission Members Present:

Chair Jean Simson
Vice Chair Russell Griffin
Commissioner James Copfer
Commissioner Alan Pearson
Commissioner Lisa Walker

Staff Present:

Joseph Gall, City Manager
Julia Hajduk, Community Development Director
Ty Hanlon, Police Captain
Brad Kilby, Planning Manager
Michelle Miller, Senior Planner
Kirsten Allen, Planning Dept. Program Coordinator

Planning Commission Members Absent:

None. Two seats vacant

Legal Counsel:

None

Council Members Present:

Councilor Sally Robinson
Councilor Dan King

Others Present:

Bob Silverforb, Police Advisory Committee member
Sean Garland, Police Advisory Committee member
Chris West, Police Advisory Committee member
Laurie Zwingli, Police Advisory Committee member

Public Work Session

Planning Commission Chair Jean Simson began the work session at 6:30 pm.

Michelle Miller, Senior Planner gave a presentation with an overview of the state Medical Marijuana Dispensary (MMDs) program, (see record, Exhibit 1).

Ms. Miller advised that dispensaries:

- Must be located in Commercial, Industrial, Mixed use or Agricultural zone (there are no agricultural zones within Sherwood)
- Cannot be in same location as a Grow site
- Cannot be 1,000 feet from a school (public or private)
- Cannot be 1,000 feet from another medical marijuana dispensary
- Must be a registered business in Oregon
- Must install a security system
- Cannot be mobile

Members of the community, Planning Commissioners, and Staff split up into four table groups. Groups discussed the state rules regarding Medical Marijuana Dispensaries, existing and additional buffer locations, where Medical Marijuana Dispensaries could be located, hours of operation, and what approval process should be used.

Participants were provided information for the discussion (see record, Exhibit 2 – Public Discussion on Medical Marijuana Dispensaries, Exhibit 3 – Commercial Properties 1000 Foot School Buffer Map,

Exhibit 4 – Industrial Properties 1000 Foot School Buffer Map, Exhibit 5 – Commercial and Industrial Properties 1000 Foot School Buffer Map, Exhibit 6 – Commercial and Industrial Properties 1000 Foot School and Parks Buffer Map, Exhibit 7 – Email from Police Chief Groth regarding Medical Marijuana Dispensaries, Exhibit 8 – Commercial and Industrial Permitted Uses grid, Exhibit 9 - Survey)

After the roundtable discussion, each Commissioner at the table group gave a summary of the ideas and concerns expressed in the dialogue.

Buffers

A majority of participants were in favor of an additional 1000-foot buffer around City parks and the YMCA. Others were in favor of no park buffers and to maintain buffers established by the State. About a quarter wanted to add residential buffers or to increase the 1000 foot school or park buffers.

Hours of Operation

A third of the participants were in favor of no regulations for hours of operation. The remaining participants wanted restrictions for hours of operation. Two scenarios offered were to be open six days a week during normal business hours or open seven days a week between 7am -10 pm. The latter is the same hours that the Oregon Liquor Control Commission (OLCC) allows.

Process

The approval process for MMDs could include a staff level decision or require a public hearing with a hearings officer, the Planning Commission or City Council. Each subsequent approval process having increased fees and public notice. The participants were in favor of a process that allowed staff level decision with clear criteria that must be met and required notification to property owners within 1000 feet of the proposed location.

Zoning

State law prescribes that MMDs are permitted in Sherwood's Industrial or Commercial Zones. Most of the participants preferred MMDs to be allowed in both Industrial and Commercial zones, with the second option of limiting dispensaries to industrial zoned property only.

3. Adjourn

Chair Simson adjourned the meeting at 8:08 pm.

Submitted by:



Kirsten Allen

Planning Department Program Coordinator

Approval Date: March 24, 2015