
**City of Sherwood, Oregon
Planning Commission
Work Session Meeting Minutes
October 28, 2014**

Planning Commission Members Present:

Chair Jean Simson
Commissioner John Clifford
Commissioner Beth Cooke
Commissioner Sally Robinson
Commissioner Lisa Walker

Staff Present:

Brad Kilby, Planning Manager
Connie Randall, Associate Planner
Kirsten Allen, Planning Dept. Program Coordinator

Planning Commission Members Absent:

Vice Chair James Copfer
Commissioner Russell Griffin

Council Members Present:

None

Legal Counsel:

Chris Crean

1. Call to Order

Chair Simson called the meeting to order at 7:03 pm and turned the time over to staff.

2. Council Liaison Announcements

There were none.

3. Staff Announcements

Brad Kilby, Planning Manager, informed the Commission that the City's legal counsel will review the consultant contract for the Sherwood West project which will include a housing needs analysis, but not residential design standards. Discussion followed.

Brad commented that the Cedar Brook PUD Final Development Plan would be heard by the Commission shortly and gave some guidance about Planned Unit Developments. He asked for input for the upcoming City Boards dinner regarding the goals and accomplishments from the Planning Commission. It was suggested that more hands on training be provided for new planning commissioners. Discussion followed.

2. Code Clean Up Discussion

Staff and Commission members went through the amended 2014 Sherwood Zoning and Community Development Code Proposed Amendments found in the Planning Commission Packet starting on page 4. Connie Randall, Associate Planner, handed out some corrections to the text in the packet (see record, Exhibit 1). Comments or concerns were received by staff and changes were made as directed by the Commission.

4. Planning Commission Announcements

Commissioner Clifford pointed to the November edition of the Sherwood Gazette that announced his daughter, Caitie Clifford, was chosen as an Amazing Kid by the Pamplin Media Group. Awards would be presented in Portland on October 30, 2014.

5. Adjourn

Chair Simson adjourned the meeting at 8:24 pm.

Submitted by:

Kirsten Allen

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Planning Department Program Coordinator

Approval Date: January 13, 2015