



Case No. _____
Fee _____
Receipt _____
Date _____
Application Type _____

Application for Land Use Action Check All That Apply

- | | |
|--|---|
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Modification / Major / Minor |
| <input type="checkbox"/> Conditional Use | <input type="checkbox"/> Medical / Recreational Marijuana Site
Plan Review |
| <input type="checkbox"/> Plan Amendment / Map Amendment | <input type="checkbox"/> Planned Unit Development |
| <input checked="" type="checkbox"/> Site Plan Type II -- Fast Track* | <input type="checkbox"/> Partition (Subdivision no more than 3
lot) |
| <input type="checkbox"/> Site Plan Type II -- Design Upgraded* | <input type="checkbox"/> Subdivision Proposed # of Lots |
| <input type="checkbox"/> Site Plan Type III 15,000 – 40,000 Sq ft.
Building + Parking | <input type="checkbox"/> Lot Line Adjustment |
| <input type="checkbox"/> Site Plan Type IV – 40,000+ Sq ft or in Old Town
Overlay | <input type="checkbox"/> Variance |

***Fast-track** -- Site Plan review, defined as those site plan applications which propose less than 15,000 square feet of floor area, parking or seating capacity of public, institutional, commercial or industrial use permitted by the underlying zone, or up to a total of 20% increase in floor area, parking or seating capacity for a land use or structure subject to a Conditional Use Permit, except as follows: auditoriums, theaters, stadiums, and those applications subject to Section SZCDC16.72.010.A.4.

***Design Upgraded** -- Site Plan review, defined as those site plan applications which propose between 15,001 and 40,000 square feet of floor area, parking or seating capacity and which propose a minimum of eighty percent (80%) of the total possible points of design criteria in the "Commercial Design Review Matrix" found in Section SZCDC 16.90.020.D.6.d.

Publication Fee: _____ See City of Sherwood current Fee Schedule, which includes the "Publication/Distribution of Notice" fee, at www.sherwoodoregon.gov. Click on Government/Finance/Fee Schedule.

By submitting this form the Owner, or Owner's authorized agent/ representative, acknowledges and agrees that City of Sherwood employees, and appointed or elected City Officials, have authority to enter the project site at all reasonable times for the purpose of inspecting project site conditions and gathering information related specifically to the project site.

Owner/Applicant Information

Applicant: NW Precision Design

Phone: 503-680-6444

Applicant Address: 17407 SW Inkster Drive, Sherwood OR 97140

Email: Darin@NW-Precision.com

Owner: Northwest Property Management

Phone: 503-807-2423

Owner Address: 21370 SW Langer Farms Pkwy., #142-171, Sherwood OR 97140

Email: NorthwestPropertyLLC@gmail.com

Contact for Additional Information: Chad Nelson, 503-807-2423

Property Information

Street Location: 20861 SW Olds Place, Sherwood, OR 97140

Tax Lot and Map No: 2S129A03400

Size of Property(ies) .72 ACRES

Proposed Action:

Purpose and Description of Proposed Action:

The applicant proposes to construct a new metal building with a footprint of approximately 13,000 SF including warehousing and a small amount of office space. NW Property Management manages residential real-estate and approx.. half the building will be warehousing for property maintenance materials. The remaining space will be reserved for future small business tenants in the Sherwood area.

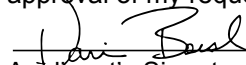
Proposed Use: Industrial

Proposed No. of Phases (one year each): 1

Authorizing Signatures:

I am the owner/authorized agent of the owner empowered to submit this application and affirm that the information submitted with this application is correct to the best of my knowledge.

I further acknowledge that I have read the applicable standards for review of the land use action I am requesting and understand that I must demonstrate to the City review authorities compliance with these standards prior to approval of my request.


Applicant's Signature

2/28/2023
Date

Owner's Signature

2/28/2023
Date

THE FOLLOWING MATERIALS ARE REQUIRED TO BE SUBMITTED WITH YOUR APPLICATION, OR IT WILL NOT BE ACCEPTED AT THE COUNTER

Once taken at the counter, the City has up to 30 days to review the materials submitted to determine if we have everything we need to complete the review. Applicant can verify submittal includes specific materials necessary for the application per checklist.

- THREE (3) Copies of Application Form:** Completely filled out and signed by the property owner and/or person with authority to make decisions on the property
- Copy of Deed:** Verifying ownership, easements, etc.
- THREE (3) Folded Sets of Plans**
- THREE (3) Copies* of Narrative:** Addressing Application Criteria
- SERVICE PROVIDER LETTERS**
 - 1) **Clean Water Services:** <https://www.cleanwaterservices.org/permits-development/step-by-step-process/environmental-review/>
 - 2) **Tualatin Valley Fire & Rescue:** <https://www.tvfr.com/399/Service-Provider-Permit>
- Fee** (Along with calculations utilized to determine fee if applicable)
- Neighborhood Meeting Verification:** including affidavit, sign-in sheet and meeting summary (required for Type III, IV and V projects)

* **Note:** Upon initial submittal, prior to completeness, applicants are encouraged to submit only 3 copies for review. Once the application is deemed completed (FILL IN)