



Home of the Tualatin River National Wildlife Refuge

# Parks & Recreation Board MEETING NOTES APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	10.05.15 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	Kristen Switzer
NOTES TAKEN BY	Kelsey Beilstein

## ATTENDEES

<b>Parks &amp; Recreation Board</b>		<b>Council Liaison</b>	
X	David Scheirman, Chair		Jennifer Kuiper, City Councilor
X	Mary Reid, Vice Chair		
X	Eric Evans		<b>City Staff</b>
X	Marney Jett	X	Kristen Switzer, Community Services Director
X	James Forsyth	X	Kelsey Beilstein, Administrative Assistant II
X	David Sorensen	X	Michelle Miller, Senior Planner
X	John Clifford		
X	Brian Amer		
X	Eric Kneifel		

## MEETING NOTES

1. Call to Order/Roll Call (Scheirman)
  - The meeting was officially called to order at 7:01 pm.
2. Adjustments to the Agenda (Scheirman)
  - None.
3. Citizen Comment (Scheirman)
4. Naomi Belov commented that she has observed walnut trees dying and being removed at Snyder Park and inquired if there is a plan to replace them. She would also like to know if there is a plan to put a greenway in the median of Highway 99W like the recent improvements in Tigard. Switzer explained that they have to replace all trees that are removed from the park, but not necessarily in the same exact spot. She will check in with Craig to see what the tree replacement plan is for the walnut trees. Switzer also explained that to her knowledge, there is no plan for greenway improvements on Highway 99W and that if there was; it would most likely be an ODOT project.
5. Approval of Minutes (Scheirman)
  - *Reid motioned to approve the August 3, 2015 minutes. Seconded by Jett. All in favor; motion passed.*

## 6. Cedar Creek Trail Update (Miller)

- Miller presented a Power Point Presentation to the Board (see Exhibit B).
- It was asked if the Board can walk project 2, like they did project 1. Miller states that it would be a harder because of the terrain, but that she can work on putting something together.
- It was asked if they are going to try to continue using the railway after the trestle fire. Miller stated that they will take their time making a decision and we need to proceed with our current plan assuming that nothing has changed.
- It was asked if the crosswalk on Murdock is a part of the Cedar Creek Trail. Miller stated that the crosswalk is an independent project.

## 7. Woodhaven Park-Phase 2 Update (Switzer)

- Switzer reported that the design is complete and they are just fine tuning and selecting materials and finishes at this point; The project will go out to bid at the first of the year and construction is expected to start in the spring.

## 8. Dog Park Update (Switzer)

- Switzer reported that the grass is currently growing and we are just waiting for it to root before the opening. The Grand Opening will be held on November 14<sup>th</sup> at 11:00am.
- It was asked if the Dog Park rules (exhibit A) are finalized. Switzer stated that CIS and the City Attorney have reviewed the rules and signed off on them and that Public Works is working on getting signs made It is suggested that the following three rules are added if possible:
  1. All dogs must be accompanied by an adult
  2. No dog treats allowed
  3. Owner is responsible for injury or damage caused by their dog
- *Reid motioned to have the suggest rules added. Seconded by Scheirman. All in favor; motion passed.*

## 9. Reports

- Recreation Monthly Report (Switzer)
  - It was asked what the response has been to the new Stella Olsen play structure. Switzer stated that is has been wonderful and was full of kids all summer. The only negative comments received has been regarding the color of the structure- which we did not have any other color options for that particular structure.

## July 2015

- **Fields and Gyms**
  - Youth soccer classic teams are practicing.
  - Youth football will start August 10<sup>th</sup> as will the Recreation soccer teams.
  - We had four Co-ed soccer games at the high school in July.
  - Westside soccer rented Snyder park for 9 hours on the 17<sup>th</sup> and 18<sup>th</sup> for the Beaverton Cup soccer tournament.

- Elite Athletic Performance held a four day football camp at the high school in July.
- Lake Oswego Soccer Club cup rented both the high school and Snyder Park July 24<sup>th</sup> through the 26<sup>th</sup> for Nike Cup soccer games.
- **Field House**
  - We have slowed way down, as we do each summer. The heat is not our friend.
  - We have started a new session but are only running two leagues total.
  - We are working to get our men's league back up.
  - Wednesday is still working out well for pre-school this summer.

## August 2015

- **Fields and Gyms**
  - Youth Soccer is in full swing with practice on all fields in town. Games for the Rec teams will start after Labor Day.
  - Youth football held a Jamboree on August 22<sup>nd</sup> at the high school they will also start games after Labor Day.
  - We had one adult co-ed game at the high school in August.
  - Volleyball will start at LRMS on Sept 8<sup>th</sup> after school starts.
  - Youth cheer will be in Edy Ridge once school gets going.
- **Field House**
  - We are pretty slow at this time.
  - We will be closing down September 9<sup>th</sup> through the 19<sup>th</sup> as we replace our turf.
  - Men's league should start after we open back up.

## September 2015

### ○ **Fields and Gyms**

- Youth Soccer held their Jamboree on September 12th at all the schools and Snyder Park.
- Youth soccer also played 23 Classic games at Snyder Park during the month, the 3rd grade through H/S Rec teams played 51 games the last two weeks of the month. The numbers for K through 2nd grade were not available at the time of writing but I am estimating they played about 54 games.
- Youth football played 17 games at the High school on Saturdays during the month and held another 9 flag games for the younger kids on Sundays.
- Northwest United Women's Soccer rented 6 hours at Snyder Park for games in September.
- Greater Portland soccer district also rented some time for games at Snyder Park.
- Youth Volleyball is practicing 6 hours per week.
- Youth Cheer is practicing at Edy ridge and cheering at the youth games on Saturdays.
- All the youth BBX tryouts and evaluations have been scheduled.
- Fall baseball is playing games at Hopkins on Sundays

### ○ **Field House**

- We were closed for 15 days in the month of September to replace our turf and paint the floors.
- Rentals should start to pick up next month as well as Preschool play as we are back up to three days a week.
- We will have baby boot camp on Mondays and Friday on a trial run.
- Men's league will start the first of October.

**Monthly Report July 2015**

<b>July-15</b>	<b>Jul-15</b>	<b>YTD</b>		<b>Jul-14</b>
<b>Usage</b>		People		People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>
Leagues	2	221	2	221
Rentals	79	1106	79	1106
Other (Classes)				
[1] Day Use	5	59	5	59
<b>Total Usage</b>		<b>1386</b>		<b>1386</b>
<b>Income</b>	<b>Jul-15</b>	<b>YTD</b>		
Rentals	\$4,765	\$4,765		
League fees (indoor)	\$1,175	\$1,175	-	-
Card fees (indoor)	\$20	\$20		
Day Use	\$158	\$158		
Advertising				
Snacks	\$64	\$64		
Classes				
<b>Total</b>	<b>\$6,182</b>	<b>\$6,182</b>		
<b>FY 14 15</b>				
<b>Income</b>	<b>Jul-14</b>	<b>YTD</b>		
Rentals	\$990	\$990		
League fees (indoor)	\$3,677	\$3,677		
Card fees (indoor)	\$50	\$50		
Day Use				
Advertising				
Snacks	\$69	\$69		
Classes				
<b>Total</b>	<b>\$4,786</b>	<b>\$4,786</b>		

**Monthly Report August 2015**

<u>August-15</u>	<u>Aug-15</u>	<u>YTD</u>			<u>Aug-14</u>
<b>Usage</b>		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	2	221	2	442	208
Rentals	32	480	79	1586	1176
Other (Classes)					
[1] Day Use	8	81	13	140	2
<b>Total Usage</b>		<b>782</b>		<b>2168</b>	<b>1386</b>
<b>Income</b>	<u>Aug-15</u>	<u>YTD</u>			
Rentals	\$1,965	\$6,730			
League fees (indoor)	\$5,807	\$6,982	-	-	
Card fees (indoor)	\$70	\$90			
Day Use	\$224	\$382			
Advertising					
Snacks	\$73	\$137			
Classes					
<b>Total</b>	<b>\$8,139</b>	<b>\$14,321</b>			
<b>FY 14 15</b>					
<b>Income</b>	<u>Aug-14</u>	<u>YTD</u>			
Rentals	\$5,390	\$6,380			
League fees (indoor)	\$2,110	\$5,787			
Card fees (indoor)	\$30	\$80			
Day Use	\$6	\$6			
Advertising					
Snacks	\$91	\$160			
Classes					
<b>Total</b>	<b>\$7,627</b>	<b>\$12,413</b>			

Monthly Report September 2015					
<u>September-15</u>	<u>Sep-15</u>		<u>YTD</u>		<u>Sep-14</u>
<b>Usage</b>		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	2	221	2	663	210
Rentals	10	150	89	1736	360
Other (Classes)					
[1] Day Use	3	41	16	181	
<b>Total Usage</b>		<b>412</b>		<b>2580</b>	<b>570</b>
<b>Income</b>	<u>Sep-15</u>	<u>YTD</u>			
Rentals	\$730	\$7,460			
League fees (indoor)	\$1,590	\$8,572	-	-	
Card fees (indoor)	\$40	\$130			
Day Use	\$135	\$517			
Advertising					
Snacks	\$35	\$172			
Classes					
<b>Total</b>	<b>\$2,530</b>	<b>\$16,851</b>			
<b>FY 14 15</b>					
<b>Income</b>	<u>Sep-14</u>	<u>YTD</u>			
Rentals	\$1,850	\$8,230			
League fees (indoor)	\$4,450	\$10,237			
Card fees (indoor)	\$150	\$230			
Day Use		\$6			
Advertising					
Snacks	\$45	\$205			
Classes					
<b>Total</b>	<b>\$6,495</b>	<b>\$18,908</b>			

Note we were closed for 15 days this month. For turf replacement and floor painting

- Sherwood West Concept Plan Committee Report (Jett)
  - Jett reported that there is a draft hybrid map. The realignment of Edy and Elwert has come up as a high priority. Public comment has been encouraged. A workshop will be held on October 22<sup>nd</sup> and the last meeting will be held on November 9<sup>th</sup>.
  - There is a discussion of parks and large athletic fields in the plan.

- It is asked where we with SDCs for possible future land purchases. Switzer states that we have enough to complete Woodhaven phase 2, but beyond that there is not much left and we will have to start banking some money for the future.

**10. Council Update (Kuiper)**

- No report.

**11. Other**

- None

**12. Next meeting/adjourn**

- Next meeting will be held on November 2, 2015.

Adjourned at 8:04 pm