



Home of the Tualatin River National Wildlife Refuge

Parks & Recreation Board MEETING NOTES APPROVED

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	02.02.15 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Parks & Recreation Board		Council Liaison	
X	David Scheirman, Chair	X	Jennifer Kuiper, City Councilor
--	Mary Reid, Vice Chair		
X	Brian Stecher	City Staff	
--	Eric Evans	X	Kristen Switzer, Community Services Director
X	James Forsyth	X	Jennifer Ortiz, Department/Program Coordinator
X	Lu Vanderburg		
X	Marney Jett		
X	David Sorensen		
X	VACANT		

MEETING NOTES

1. Call to Order/Roll Call (Scheirman)
 - The meeting was officially called to order at 7:01 pm. Scheirman introduced the PRB’s new Council liaison, Jennifer Kuiper.
2. Adjustments to the Agenda (Scheirman)
 - None
3. Citizen Comment (Scheirman)
 - Naomi Belov, Sherwood resident, approached the PRB to get an update on the Dog Park Project. Belov would like to know how much was spent last year on the dog park. She had heard that \$140,000 was spent. Switzer explained that \$140,000 is the projected cost estimate for the whole project. That estimate came from the designer and is based off of the conceptual design. Switzer explained that there has only been about \$1,000 spent on the Dog Park Project so far. There is no money budgeted for the Dog Park Project, so we may need to do a supplemental budget. The \$140,000 plan would include running water, fencing, benches, etc. That projection does not include a shelter.
 - Nancy Taylor, Sherwood resident, approached the PRB to discuss the trees located at Pioneer Park. She explained that the trees drop pokey seed pods. She handed out an example to the members. Taylor explained that the seed pods are painful for dogs to walk on and she requested that the City not approve the planting of any more of these trees.

4. Approval of Minutes (Scheirman)

- *Stecher motioned to approve the January 5, 2015 minutes. Forsyth seconded. All in favor; motion passed.*

5. Woodhaven Park - Phase 2 Design Update (Switzer)

- Switzer shared the Woodhaven Park Phase 2 Site Analysis from HHPR (see record, exhibit A). She explained that there have been obvious changes since the original Master Plan was created. At that time, there were no homes along the park where the sport court is supposed to be put in. Since the homes are there now, we might want to look into changing the location of the court, or maybe not even include one at all. Switzer added that community gardens are popular right now. Mayor Clark is talking about putting one in at the old schoolhouse site, but we can also do one at Woodhaven Park too, if we wanted. Switzer added that this concept includes restrooms and a shelter. They are hoping that they can create a future connection to the existing trail system by means of a bridge system. Stecher mentioned that he does not like the idea of giving up park land for parking spaces. Switzer explained that people will want to come and use the park if there is a rentable shelter, and parking is already limited in that area. Scheirman said that he does not see this as a destination park, just a neighborhood park, so they may not need the parking spaces. Switzer added that many people have commented on the sandbox. The City never planned on having a sandbox there, but people love it. Vanderburg mentioned that people cannot see walkers very well on that stretch of street. He recommended an improved crosswalk somewhere in the plan. Scheirman asked the PRB if they would rather have a parking lot, or a bridge. Many agreed, a bridge would be preferred. Switzer shared the project schedule (see record, exhibit B). The next step will be to review the preliminary design at the PRB meeting in March. Switzer would like to aim for holding an Open House for the community in April, then come back with design #2 based on the community's responses from the Open House. Switzer shared that she asked HHPR to stay within the \$700,000 - \$800,000 range, and that was not including a bridge. Scheirman recapped and stated that the PRB will need to think about two big items, parking and restrooms. They both have a large cost associated. If they decide to cut both of those items, that may offset some of the cost of building a bridge. Jett asked if the City would manage the program for the community garden. Switzer said that it is undetermined. Stecher added that water would need to be brought in if there is a garden. Vanderburg added that the idea of a community garden is cool, but once the garden is done producing, people walk away and it ends up looking really messy. There would need to be a program in place to keep it manicured. Stecher requested to have the park elements priced out individually so that the PRB can determine which items to trade out.

6. Reports

a. Park Maintenance (Switzer)

- Switzer stated that the new play structure is going up at Stella Olsen Park. Great weather has made the project go quickly. It is looking great.

b. Recreation Monthly Report (Switzer)

- None

7. Council Update (Switzer)

- Kuiper shared that she attended the retreat. Each department presented an overview. The budget process is beginning. They will be discussing the PRBs goals. Stecher stated that the PRB needs an update on the Cedar Creek Trail. He mentioned that it is a \$5.2 million project. Kuiper mentioned that the money is earmarked and funded for the trail system. Switzer added that Miller thought the project would move much quicker, but all contracts have to be passed through ODOT. Miller is doing her best, but ODOT is very slow. Kuiper asked if anyone has been discussing the Tonquin Ice Age Trail system. Stecher mentioned that he was designated to represent the PRB on their board. They produced a master plan and Sherwood will be the first ones to build on it.

8. Other

- Switzer shared that the new Sherwood Center for the Arts is coming along. The City is hoping to get occupancy later this week. There is an Open House and Ribbon Cutting that will be held on Feb. 28. Switzer invited all to attend.
- Switzer shared that Vanderburg and Stecher both have terms coming up in March. She told them to give it some thought and let her know if they would like to reapply.
- Jett shared that she will be attending the meeting for the Sherwood West Concept, representing the PRB. The new committee will meet every other month, for one year.

9. Next meeting/adjourn

- Next meeting will be held on Monday, March 2, 2015 at 7:00 pm at City Hall.

Adjourned at 8:01 pm