



Home of the Tualatin River National Wildlife Refuge

Parks & Recreation Board MEETING NOTES

Approved

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	09.08.14 7:00 PM
LOCATION	Sherwood City Hall—Community Room
FACILITATOR	David Scheirman
NOTES TAKEN BY	Jennifer Ortiz

ATTENDEES

Parks & Recreation Board		Council Liaison	
X	David Scheirman, Chair	X	Bill Butterfield, City Councilor
X	Mary Reid, Vice Chair		
--	Brian Stecher		
X	Lynn Snyder	X	City Staff Kristen Switzer, Community Services Director
X	James Forsyth	X	Jennifer Ortiz, Events and Volunteer Coordinator
X	Lu Vanderburg		
X	Marney Jett		
X	David Sorensen		
X	Eric Evans		

MEETING NOTES

1. Call to Order/Roll Call (Scheirman)
 - The meeting was officially called to order at 6:55 pm.
2. Introduction of new members (Scheirman)
 - Scheirman introduced the PRB's newest members, David Sorensen and Eric Evans.
3. Adjustments to the agenda (Scheirman)
 - None
4. Citizen comment (Scheirman)
 - None
5. Approval of minutes (Scheirman)
 - *Reid motioned to approve the August 4, 2014 minutes. Sorensen seconded. All in favor; motion passed.*
6. Proposed Dog Park Design (Switzer)
 - Switzer shared that the Dog Park Open House was held earlier in the evening. There was a good turn-out. Comment cards were available for residents to submit their input. Switzer will be working with the designer to make necessary adjustments and then the PRB will be able to adopt a final design. After a final design is adopted, the next step will be to hold a neighborhood meeting. This is required as part of the land use process. There will also need to be a recommendation made to Council to amend Snyder Park's master plan in order to add the dog park. Switzer will compile the

comments received and send them out for the PRB to review. There were several comments made regarding fencing, surface material, the size of the small dog area, rules and regulations, and a shelter. Scheirman shared that he heard many people saying that wood chips carry disease and bacteria, but grass gets muddy. The owners of Nature's Pet recommended having multi-surfaces. Butterfield stated that wood chips would end up at the bottom of the hill. Vanderburg agreed; wood chips are messy. They also break down and get slimy. Vanderburg stated that he is a grass guy. The location is southern facing so it would get perfect exposure. Switzer explained that a cost estimate will have to be done after options are chosen. Currently, there are no funds set aside for a dog park. Park SDCs could pay for it, but it might not be this year. The PRB will discuss more details at next month's meeting.

7. Eagle Scout Project Update - Woodhaven Park Sandbox (Switzer)

- Switzer shared that the Woodhaven Park Sandbox Eagle Scout Project is currently under way. The project should be completed by the end of next week.

8. Stella Olsen Play Structure Update (Switzer)

- Switzer shared that voting was open a couple of weeks ago to residents. It is a close race between Option C and D. Voting will be left open until the end of the month. Council President Henderson will be bringing the info to the MOMS Club to encourage them to submit a vote. Switzer shared that Option D is the one that is capable of having canopies added. The rendering does not show the canopies, but people are calling and asking to change their votes once they learn about the option. Sheldon would like to have a recommendation from the PRB at next month's meeting. Sorensen shared that he went down to the park and looked at the current play structure and it does not look worn out. The master plan does not include this project, so he asked where the motivation is coming from for this replacement. Scheirman explained that the master plan looks at desired upgrades. The City also has a refurbishment plan and this structure has reached its life expectancy. Switzer will get the new members a copy of the refurbishment plan.

9. Lighting Project Update (Switzer)

- Butterfield shared that the lights are up and running and have been in use for a week now. Lance already has all the time slots booked. The fields are definitely being used. Vanderburg asked if teams are being charged for time slots and light usage. Switzer answered, yes. There is a fee for usage.

10. Reports & Updates

a. Park Maintenance Update (Switzer)

- No update.

b. Recreation Monthly Report (Switzer)

- July Recreation Report

Sports Fields and Gyms

- Most of the spring sports are done and we are gearing up for the fall season.
- Youth baseball finished their season in July, playing approximately 10 league games. They also held their Sherwood Bat tournament over the 4th of July weekend. This tournament brought in 20 teams from out of town. The tournament consisted of 64 games that were played at LRMS, SMS, Hopkins, and Snyder Park.
- The Anthony Newman Sports Camp held a free football camp at the high school on July 18th. They had about 80 kids show up for the free camp.
- The Westside Timbers rented Snyder Park for the Beaverton Cup on July 18th and 19th for some soccer games.
- We had the Lake Oswego Nike Cup in town July 25th through 27th for soccer games at Snyder Park and the high school.
- GPSD played 2 games at Snyder Park in July.
- Fall sports will be in full swing very soon.

Field House

- The benches have been refinished. We still have the desk to do.
- We are still running four nights of adult leagues.
- This is the slowest part of our year.

Monthly Report July 2014					
<u>July-14</u>	<u>Jul-14</u>	-	<u>YTD</u>		-
-					
<u>Usage</u>		People		People	People
-	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	4	308	4	308	273
Rentals	13	195	13	195	308
Other (Classes)					
[1] Day Use					5
Total Usage		503		503	586
<u>Income</u>	<u>Jul-14</u>	<u>YTD</u>			
Rentals	\$990	\$990			
League fees (indoor)	\$3,677	\$3,677	-	-	
Card fees (indoor)	\$50	\$50			
Day Use					
Advertising					
Snacks	\$69	\$69			
Classes					
Total	\$4,786	\$4,786			
FY 13 14	-	-			
<u>Income</u>	<u>Jul-13</u>	<u>YTD</u>			
Rentals	\$1,020	\$1,020			
League fees (indoor)	\$2,152	\$2,152			
Card fees (indoor)	\$10	\$10			
Day Use	\$15	\$15			
Advertising					
Snacks	\$65	\$65			
Classes					
Total	\$3,262	\$3,262			
*Estimated number of people served based on all rentals. Each team will carry a different # of people on their roster.					

o August Recreation Report

Sports Fields and Gyms

- As you read this, fall sports will be in full swing. Football and soccer have been practicing at all fields Monday through Friday.
- Youth football will have 3 to 6 games at the high school every Saturday through October.
- Soccer will play a large number of games at all locations through October.
- Both youth baseball and youth softball are holding fall ball on Sundays only.
- GPSD will start playing at Snyder Park this month.
- The Mount Hood Challenge soccer tournament held 56 games in Sherwood at Snyder Park and the high school over the course of two weekends in August.

Field House

- The Field House continues to be slow.
- Lacrosse has upped the hours they will be renting in September.
- We are still running adult leagues.
- We are always looking for women's, men's, and co-ed teams.

Monthly Report August 2014					
August-14	Aug-14	-	YTD		Aug-13
-					
Usage		People		People	People
-	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	2	208	6	516	315
Rentals	84	1176	97	1371	266
Other (Classes)					
[1] Day Use	1	2	1	2	11
Total Usage		1386		1889	592
Income	Aug-14	YTD			
Rentals	\$5,390	\$6,380			
League fees (indoor)	\$2,110	\$5,787	-	-	
Card fees (indoor)	\$30	\$80			
Day Use	\$6	\$6			
Advertising					
Snacks	\$91	\$160			
Classes					
Total	\$7,627	\$12,413			
FY 13 14	-	-			
Income	Aug-13	YTD			
Rentals	\$2,810	\$3,830			
League fees (indoor)	\$5,770	\$7,922			
Card fees (indoor)	\$170	\$180			
Day Use	\$20	\$35			

Advertising					
Snacks	\$93	\$158			
Classes					
Total	\$8,863	\$12,125			
*Estimated number of people served based on all rentals. Each team will carry a different # of people on their roster.					

11. Council updates (Butterfield)

- Butterfield shared that it took 4 years to get the lighting project completed. He told the PRB members that they should give themselves a pat on the back. He is happy to finally see the project complete. Scheirman asked Switzer if the PRB can get a rough estimate of how much more time can now be spent on the fields due to the new lighting. Switzer will look into it.

12. Other

- Switzer shared that it has been really muddy along Stella Olsen Park's pathway recently. The issue is getting worse and Public Works has received quite a few phone calls about it. They will be doing some research and hopefully figuring out what is causing it.
- Switzer also shared that the Community Services Department just hired a new Volunteer Coordinator for the City. Recruitment for a new Center Manager will begin soon.
- Scheirman shared that he saw the Mayor's article recently and would like to go on record to state that he was offended. Reid agreed and added that they volunteer to be on the board and do it because they like to serve the community.

13. Next meeting/adjourn

- Next meeting will be held on Monday, October 6, 2014 at 7:00 pm at City Hall.

Adjourned at 7:35 pm