



Parks & Recreation Board MEETING NOTES

MEETING TITLE	Sherwood Parks & Recreation Board
DATE & TIME	6.04.18 7:00 PM
LOCATION	Sherwood City Hall
FACILITATOR	Kristen Switzer
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Parks & Recreation Board	Council Liaison
X Eric Kneifel, Chair	X Russell Griffin, City Councilor
X John Clifford, Vice Chair	
X Sarah Hagan	
X Mike Jackson	
X Mike Bowcut	X Kristen Switzer, Community Services Director
X Brian Amer	X Kelsey Beilstein, Program Coordinator
X Matt Beilstein	X Carrie Brennecke, Senior Planner
X Joy Kuczer	
- Tara Baker	

MEETING NOTES

1. Call to Order/Roll Call (Kneifel)

- 7:05pm
- Visitor

Cameron Christianson – working on obtaining his communication Scout badge.

2. Adjustments to the Agenda (Kneifel)

- None

3. Citizen Comment (Kneifel)

- None

4. Approval of Minutes (Kneifel)

- *Kuczer moved to approve the April minutes. Seconded by Bowcut. All in favor; motion passed.*

5. Introduction of New YMCA Executive Director- Ryan Buck (Kneifel)

Switzer announced that Ryan Buck is the new Executive Director of the YMCA. Buck plans to attend future Parks Board meetings, but was unable to make this meeting.

6. Sherwood 2040 Community Vision (Carrie Brennecke)

Brennecke presented the Community Profile (Exhibit A) and asked the Parks Board for their input on the following visioning questions:

- Why did you choose Sherwood to be your home and/or place of business?
 - Old Houses
 - Real estate prices
 - Schools
 - Accessibility to the metro area
 - Family friendly
 - Parks
 - Activities/Festivals
 - Businesses in the areas
 - Good reputation
 - Gateway to wine country
 - Small town community
 - Climate
 - Rural access
- What is going well in Sherwood?
 - Friendly people
 - Education
 - Good planning
 - Community investment
 - Pride/Passionate
 - Great parks
 - Arts
 - Civic Involvement
 - Volunteerism
 - Growth Balance
 - Street/sidewalk maintenance
 - Beautiful
 - Greenways
 - Commerce/adequate Business/number of small businesses
 - Variety of faiths that work together
- Looking into the future, what do you want to see in the Sherwood of 2040?
 - Trader Joes
 - 99 crossing
 - Cedar Creek Trail Completion
 - Trackless train/Public Transport Options/Better Access
 - Bike Trails
 - Pool
 - River access
 - Widen road traffic
 - Managed growth
 - Sports complex
 - Connections
 - More housing options
 - Economic/Culturally diversity
- What, if anything, cause you concern about the future of Sherwood?

- Increased Homelessness
- Lack of mental health resources
- Lack of affordable housing
- Diverse housing options
- Missing middle
- Gridlock/regional traffic/bypass I5?
- Small town feel loss
- Engage youth
- Growth Concerns
- Enough green space
- Infill
- School Support
- Parking
- Secure funding strategy
- It was asked how Sherwood's SDC fees compare to other comparable cities. Switzer answered that our park SDC fees are on par with other communities. What we are missing is a permanent funding source such as an operation levy or special district.
- It was asked if SDCs cover maintenance. Switzer answered no, just development due to growth.
- It was suggested that the City look at using recreation space at Hopkins Elementary School once the school district moves their offices into the building.
- It was asked what the Comprehensive Plan timeline looks like. Brennecke explained that the vision should be done in November. Brennecke added that she would like start the RFP processes for a Parks Master Plan consultant in the fall. Brennecke will be reaching out to Switzer to talk about details.

7. Cedar Creek Trail (Waters)

Waters was unable to attend the meeting, but did provide an update (Exhibit B)

- It was asked if the development on Oregon Street will match the look of the Cedar Creek Trail. Switzer commented that she believes that it will but that we can confirm with Jason at the next meeting.

8. Reports (Switzer)

a. Parks Maintenance

- Switzer presented the arborist report for a requested tree removal (Exhibit C)
Amer moved to approve the tree removal. Seconded by Kneifel. All in favor; motion passed.

b. Recreation Monthly Report

April Fields and Gyms

- Youth soccer held nine games at Snyder Park to finish the year. They will be done for a month and then have classic tryouts in May.
- Youth softball is under way. They have not played any games as of yet, but are using the softball complex for practice five nights a week.
- Youth baseball is in full swing and practicing all over town. They had seven games in the month of April with way more on the way.
- Youth lacrosse held 34 games at Snyder Park, Middleton, and the High School during the month.

- Greater Portland Soccer District rented 10 hours at Snyder Park for adult games.
- Public works has all the baseball/softball fields ready for play.

April Field House

- Sherwood Soccer Club is has started their indoor session in the Field House; renting over 12 hours per week.
- There are three adult leagues running.
- Rentals and preschool play days have slowed down with the couple of weeks of good weather. We are moving into the slower part of our year.
- The re piping of the building is complete, we are just waiting for the sheet rock repair.

Sherwood Field House Monthly Report April 18					
April-18	Apr-18		YTD		Apr-17
Usage		People		People	People
	<u>Count</u>	<u>Served*</u>	<u>Count</u>	<u>Served*</u>	<u>Served*</u>
Leagues	3	240	21	4409	462
Rentals	137	2055	790	11634	994
Other (Classes)					
[1] Day Use	12	91	77	602	58
Total Usage		2386		16645	1514
Income FY 17 18	Apr-18	YTD			
Rentals	\$9,321	\$52,758			
League fees (indoor)	\$4,655	\$61,763			
Card fees (indoor)	\$90	\$2,918			
Day Use	\$272	\$1,699			
Advertising					
Snacks	\$1,340	\$11,587			
Classes					
Total	\$15,678	\$130,725			
Income FY 16 17	Apr-17	YTD			
Rentals	\$4,790	\$48,026			
League fees (indoor)	\$5,743	\$56,480			
Card fees (indoor)	\$30	\$1,376			
Day Use	\$208	\$2,250			
Advertising					
Snacks	\$918	\$8,910			
Classes					
Total	\$11,689	\$117,042			

*Estimated number of people served.

9. Council Updates (Griffin)

Griffin gave the following updates:

- Sherwood water is safe to drink after a precautionary advisory.
 - i. Council will be reviewing the agreement between Wilsonville to see what the process of notification is for water contamination alerts.
 - ii. It was asked if we have fluoride in our water. Switzer stated that we do not.
- The Budget Committee approved the FY18/19 City Budget. City Council will be voting on adopting the Budget at the June 12th meeting.
 - i. It was asked what cuts had to be made. Griffin explained that there were some personnel cuts in administration.
- The visioning process on the Comprehensive Plan has begun.

10. Next Meeting

- Monday, July 2, 2018

11. Other

- It was asked what the status on the pool is. Switzer indicated that she hasn't heard anything. Griffin confirmed that nothing has come to Council. Switzer added that the ball is in their court to bring a business plan and proposal to council. It was asked that Switzer get an update from PoolWorks on the status of the project.

12. Adjourn

- 8:40pm